ADM

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
January 25, 1990
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of the minutes of the regular meeting of December 28, 1989.

4. Election of Treasurer.

5. Resolution No. 1990-1, "Resolution Commending Patricia E. Riley for Dedicated Service as President of the Board of Library Trustees."

6. Financial report for December, 1989.

7. Approval of claims.

8. Report of director.

9. Committee reports.

10. Personnel

11. Appointment of Committees for 1990.

12. Resolution No. 1990-2, "Resolution to Approve a Contract with the Indiana State Library for Administration of a Major Urban Resource Library (MURL) Grant Under the Library Services and Construction Act in the Amount of $13,148."

13. Report on 1990 health insurance program.

14. Report on library insurance renewal.

15. Resolution No. 1990-3, "Resolution to Publish Notice to Taxpayers of Proposed Additional Appropriations."

16. Resolution No. 1990-4, "Resolution to Advertise for Bids for the Purchase of Television Equipment."

17. Resolution No. 1990-5, "Resolution to Transfer Funds Temporarily from the Library Improvement Reserve Fund and the Bond and Interest Redemption Fund to the Operating Fund.

18. Joint promotional activities.

19. Other business

20. Adjournment.

17. Resolution No. 1990-5, "Resolution to Transfer Funds Temporarily From the Library Improvement Reserve Fund and the Bond and Interest Redemption Fund to the Operating Fund.

18. Joint projectional utilities.

19. Other business

20. Adjournment.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of January 25, 1990, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, January 25, 1990, at 3:00 p.m. in Room 4 of the main library. Those present were Mr. Carmean presiding, Mrs. Gates, Mrs. Riley, Mr. Coleman, Mrs. Koehlinger, and Mr. McMahan. Absent: Mr. Andorfer.

On motion of Mrs. Riley the revised agenda was adopted as presented.

APPROVAL OF MINUTES

On motion of Mrs. Gates, the minutes of the regular meeting of December 28, 1989, were approved as written.

ELECTION OF TREASURER

Mr. McMahan moved "that Earl A. Reitenour be elected treasurer of the library for a one year term." The motion carried.

RESOLUTION RECOGNIZING MRS. RILEY

Mrs. Koehlinger moved the adoption of Resolution No. 1990-1, "Resolution Commending Patricia E. Riley For Distinguished Service as President of the Board of Library Trustees, Allen County Public Library." The motion carried, and the resolution so adopted is appended to and made a part of these minutes.

FINANCIAL REPORT

Mr. Reitenour presented the monthly financial report for December, 1989. A copy of this report is appended to and made a part of these minutes.

APPROVAL OF CLAIMS

The director certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mr. McMahan the claims were unanimously approved for payment.

Manual checks: Summit #2886 thru 2889			$ 402,616.88
Payroll			
1/05/90	gross 153,876.86	net	110,908.42
1/05/90	Payroll taxes (electronic transfer)		46,349.96
1/19/90	gross 157,171.11	net	113,201.32

Digitized by the Internet Archive
in 2023 with funding from
Allen County Public Library Genealogy Center

https://archive.org/details/officialrecordso1990alle

1/19/90	Payroll taxes (electronic transfer)	47,358.26
Accounts Payable Check Batches (See "Vendor Check History" for detail of total)		
Dated 1/05/90		7,864.69
Dated 1/19/90		6,193.11
Dated 1/26/90		580,880.99
Dated 12/29/89; voids #31171, & 1/19/90; #30865		(140.55)
Accounts Payable Check Batches Subtotal:		594,798.24
Grand Total		$ 1,315,233.08

REPORT OF DIRECTOR

Mr. Krull asked Mr. Fortriede to report on library service statistics for the year 1989. He noted that for the year, the library circulated 2,929,244 items, answered 301,145 reference questions, presented programs attended by 119,317 people and provided 4,613,657 instances of service to the people of Allen County. Circulation dropped by 22,467 compared to 1988, a drop of .76 percent. Other use measures also declined for the year: programming by 5 percent, non-circulating use by 4.1 percent, and outside programming and use of meeting rooms, 8.5 percent. All of these measures are directly affected by the branch closings and relocations which occurred in the second half of the year. It appears that absent these disruptions we would have shown slight increases in all measures. Reference questions answered is the one major element of service which is not much affected by branch closings since 90 percent of this service is provided at the main library. Reference service increased by 7.4 percent in 1989, following two years of declines.

Development Progress on the capital improvement project is summarized as follows: At Aboite branch, the roof sheathing is being put on as well as the felt. There are still some trusses to erect before the roof can be finished, but the brick work is almost complete except for around the entrance. At Tecumseh branch the brick work is progressing as the weather permits and duct work, electrical and mechanical work is progressing, as well as installing interior insulation. There is nothing new to report at Dupont or New Haven branches at this time.

Georgetown branch is open though the heating units in the west side of the building are not fully operational yet and a lot of small details need to be finished. Harlan branch opened to the public on January 22, 1990, but there are many details to finish there also. Little Turtle branch has been cleared out and is in the hands of the contractor and should be back in operation in three months.

The new Woodburn branch was made available to us on January 22, 1990. The old location will be closed on January 29, and we will re-open in the new location on February 5, 1990. At Pontiac branch the west side

of the building is finished and looks good. We hope to exchange sides with the contractor at the end of the month, or shortly thereafter. They have started to install new windows at the Hessen Cassel location. Waynedale branch has nothing new to report but at the main library work continues on the roof and in the rare book and community relations areas. We will be moving administrative staff to other areas of the building while construction moves to the administrative office area. The glaziers are installing window frames on the second floor.

The desktop publishing system which was partially paid for by the Friends of the Library has been received, and Community Relations staff are receiving training in the use of the system.

PERSONNEL

On motion of Mr. McMahan the following personnel appointments were approved.

Susan Hunt	Manager, Aboite Branch	#060	$30,866.68
Genie Murphy	Manager, Woodburn Branch	#230	$19,284.20
Anne Fleischer	Acquisitions Asst., Acquisitions Svcs.	#557	$13,260.00
Margaret Remus	Acquisitions Asst., Acquisitions Svcs.	#554	$13,260.00

APPOINTMENT OF BOARD COMMITTEES FOR 1990

Mr. Carmean made the following appointments to board committees for 1990: Compensation & Personnel - Mr. McMahan, Chairman, Mr. Coleman, Mrs. Riley; Finance, Gifts, & Insurance - Mr. Andorfer, Chairman, Mr. McMahan, Mrs. Koehlinger, Mrs. Riley; Facilities & Branch Development - Mrs. Gates, Chairman, Mrs. Riley, Mrs. Koehlinger, Mr. McMahan; Automation - Mr. Coleman, Chairman, Mr. Andorfer, Mrs. Gates.

APPROVAL OF MAJOR URBAN RESOURCE LIBRARY (MURL) GRANT

Mr. McMahan moved the adoption of Resolution No. 1990-2, "Resolution to Approve a Contract with the Indiana State Library for Administration of a Major Urban Resource Library (MURL) Grant Under the Library Services and Construction Act in the Amount of $13,148." The motion carried, and the resolution so adopted is appended to and made a part of these minutes.

REPORT ON 1990 HEALTH INSURANCE PROGRAM

Patrick Sullivan of Benefit Consultants, Inc. reported his recommendations on health insurance for the library for 1990. Based on past experience of service, and on coverage and rate quotations for 1990, he recommended that the library maintain Physicians Health Plan as its medical insurance carrier for 1990. In order to improve service and response time on handling of dental claims, he recommended that the library change dental carriers from Mutual Benefit to Aetna. Such a change should meet the goal of maintaining costs and plan design while dramatically improving service. On motion of Mr. McMahan it was voted that the recommendation of Benefit Consultants be adopted and that Physicians Health Plan remain the library's medical carrier and that Aetna become the carrier for the library's dental plan.

REPORT ON PROPERTY, CASUALITY, AND LIABILITY INSURANCE RENEWAL

Duane Lupke of Lupke, Rice, Clancy, Inc. reported on Property, Casualty, and Liability Insurance coverage for 1990. Quotations were sought from three major insurance companies, with Commercial Union submitting the best rates. The master insurance policy with Commercial Union has therefore been renewed for 1990. Mr. Lupke recommended that the board consider adding "difference in conditions" coverage which will cover the library for additional perils including earthquake, flooding, and backing up of sewers and drains. This matter was referred to the Finance, Gifts, & Insurance Committee for further study.

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS FOR TELEVISION SERVICES

Mr. McMahan moved the adoption of Resolution No. 1990-3, "Resolution to Publish Notice to Taxpayers of Proposed Additional Appropriations." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

TELEVISION EQUIPMENT BIDS

Mrs. Gates moved the adoption of Resolution No. 1990-4, "Resolution to Advertise for Bids for the Purchase of Television Equipment." The motion carried, and the resolution so adopted is appended to and made a part of these minutes.

FUND TRANSFER

Mr. Coleman moved the adoption of Resolution No. 1990-5, "Resolution to Transfer Funds Temporarily from the Library Improvement Reserve Fund and the Bond and Interest Redemption Fund to the Operating Fund." The motion carried, and the resolution so adopted is appended to and made a part of these minutes.

JOINT PROMOTIONAL ACTIVITIES

On motion of Mr. McMahan, the following sponsors were approved for a joint promotion at the Monroeville branch: Clem Hardware, Country Fabrics, Country Fabrics' Shoe Repair, Country House Salon, Giradot's Unocal 76, His & Hers Uptown Styling, Monroeville Box and Pallet, Inc., Marquart & Jacobs, Monroeville Home Center, Dan O'Shaughnessey's Barber Shop, People's Drug Store, The Pour House, NAPA Auto Parts, J & S Cafe, and Deli Express.

On motion of Mrs. Riley, a joint promotion was approved for a family read-aloud program involving the library, the News Sentinel, and the Fort Wayne Children's Zoo.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 3:55 p.m.

President

Secretary

DECEMBER 89 - UNAUDITED
COM01289

ALLEN COUNTY PUBLIC LIBRARY
COMBINED BALANCE SHEET--ALL FUND TYPES AND ACCOUNT GROUPS
AT DECEMBER 31, 1989

01-Feb-90

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS: (MEMORANDUM ONLY)	
		SPECIAL REVENUE FUNDS			CAPITAL PROJECTS FUNDS							
	GENERAL	GIFT	LSCA GRANTS	DEBT SERVICE	LIRF	AUTOMATION	"89"	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	DEC 31 1989	DEC 31 1988
ASSETS												
CASH ON DEPOSIT	883,957	5,671	1,305	309,573	35,190	184,922	898,093	3,625			2,322,334	2,626,921
CASH ON HAND	3,199										3,199	3,286
CASH WITH FISCAL AGENT				568							568	568
INVESTMENTS AT COST	0					900,000	1,100,000				2,000,000	400,000
TAXES DUE FROM COUNTY GOVERNMENT											0	0
ACCRUED INTEREST	186					621	749				1,556	2,717
DUE FROM OTHER GOVERNMENTS	883,410			87,682							971,092	35,666
DUE FROM OTHER FUNDS				0	0		0				0	0
ACCOUNTS RECEIVABLE	12,000										12,000	12,000
FIXED ASSETS:											0	0
LAND									1,427,900		1,427,900	1,427,900
BUILDINGS									7,912,331		7,912,331	7,912,331
FURNITURE AND EQUIPMENT									5,400,196		5,400,196	5,400,196
AVAILABLE IN DEBT SERVICE FUND										309,573	309,573	338,034
AMT TO BE PROVIDED--RET OF DEBT										11,189,863	11,189,863	3,596,402
AMT TO BE PROVIDED--VAC PAY LIAB										230,000	230,000	203,712
TOTAL ASSETS	1,782,751	5,671	1,305	397,822	35,190	1,085,543	1,998,841	3,625	14,740,427	11,729,436	31,780,611	21,961,633
LIABILITIES & FUND EQUITY												
LIABILITIES:												
ACCOUNTS PAYABLE	94,109		0			0	0				94,109	12,892
TEMPORARY LOANS/FINANCING	0										0	0
ACCRUED WAGES & BENEFITS	211,437									230,000	441,437	391,782
UNREMITTED WITHHOLDINGS	22,060										22,060	35,133
RECORD DEPOSITS PAYABLE	0										0	0
DUE TO OTHER FUNDS	0										0	0
LEASES PAYABLE	0									9,436	9,436	9,436
MATURED BONDS PAYABLE	0										0	0
MATURED INTEREST PAYABLE	0			568							568	568
G O BONDS & CAP LEASES PAYABLE	0									11,490,000	11,490,000	3,925,000
TOTAL LIABILITIES	327,606	0	0	568	0	0	0	0	0	11,729,436	12,057,610	4,374,811
FUND EQUITY:											0	
INVESTMENT IN FIXED ASSETS									14,740,427		14,740,427	14,740,427
FUND BALANCES:											0	
RESERVED FOR ENCUMBRANCES	312,221	72	0		0	328,938	57,525				698,756	1,378,215
RESERVED FOR PREPAID ITEMS											0	0
RESTRICTED-SPECIAL REVENUE		5,599	1,305								6,904	5,259
DESIGNATED FOR DEBT SERVICE				397,255							397,255	338,034
UNDESIGNATED	1,142,923		0		35,190	756,606	1,941,316	3,625			3,879,660	1,124,887
TOTAL FUND EQUITY	1,455,144	5,671	1,305	397,255	35,190	1,085,543	1,998,841	3,625	14,740,427	0	19,723,001	17,586,822
TOTAL LIABILITIES & FUND EQUITY	1,782,751	5,671	1,305	397,822	35,190	1,085,543	1,998,841	3,625	14,740,427	11,729,436	31,780,611	21,961,633

MODIFIED ACCRUAL
UNAUDITED
DECEMBER 89
COMRE129

ALLEN COUNTY PUBLIC LIBRARY
--COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES--
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR-TO-DATE ENDED DECEMBER 31, 1989

01-Feb-90

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
		SPECIAL REVENUE		DEBT	CAPITAL PROJECTS FUNDS					
	GENERAL	GIFT	LSCA	SERVICE	LIRF	AUTOMATION	"89"	EXPENDABLE TRUST	YEAR-TO-DATE DEC 31, 1989	YEAR-TO-DATE DEC 31, 1988
REVENUES:										
AUTO EXCISE TAX	1,219,476.95			121,651.77					1,341,128.72	910,978
REAL PROPERTY TAX LEVY	6,166,428.67			615,146.57					6,781,575.24	6,222,425
INTANGIBLES TAX	104,671.98			10,557.43					115,229.41	113,240
USER FEES	251,071.44								251,071.44	229,804
INTERGOVERNMENTAL REVENUE	103,929.95		52,814.00						156,743.95	193,415
PARKING FEES	158,671.78								158,671.78	149,794
GIFTS & DONATIONS	75.80	10,605.01							10,680.81	14,631
INTEREST	63,028.79					122,606.49	68,690.66	158.55	254,484.49	166,817
OTHER REVENUES & PROCEEDS	49,167.56			7.50			2,988,490.00		3,037,665.06	42,569
TOTAL REVENUES	8,116,522.92	10,605.01	52,814.00	747,363.27	0.00	122,606.49	3,057,180.66	158.55	12,107,250.90	8,043,672
EXPENDITURES--CURRENT:										
COMPENSATION & BENEFITS	4,328,213.05	0.00	36,550.83						4,364,763.88	4,198,869
SUPPLIES	306,362.17	3,143.82	258.33			1,970.19			311,734.51	265,695
PROFESSIONAL SERVICES	86,953.05	1,550.62	316.07			158,327.06	255,724.51		502,871.31	82,089
COMMUNICATION & TRANSPORTATION	186,170.61		25.60			120.20			186,316.41	183,001
INSURANCE	94,388.50								94,388.50	35,321
UTILITY SERVICES	428,473.99								428,473.99	397,084
REPAIRS & MAINTENANCE	298,110.00					2,381.87			300,491.87	273,695
LEASING & MISCELLANEOUS SERVICES	239,252.97	0.00	0.00			126,199.01			365,451.98	599,968
EXPENDITURES--CAPITAL OUTLAY:										
GENERAL FIXED ASSETS	196,205.12	2,576.00	0.00			339,133.21	802,615.00		1,340,529.33	658,133
LIBRARY MATERIALS	1,363,289.20	1,469.74	15,961.00			7,187.67			1,387,907.61	1,463,397
EXPENDITURES--DEBT SERVICE:										
PRINCIPAL RETIREMENT				435,000.00					435,000.00	400,000
INTEREST CHARGES				253,142.54					253,142.54	272,298
TOTAL EXPENDITURES	7,527,418.66	8,740.18	53,111.83	688,142.54	0.00	635,319.21	1,058,339.51	0.00	9,971,071.93	8,829,549
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	589,104.26	1,864.83	(297.83)	59,220.73	0.00	(512,712.72)	1,998,841.15	158.55	2,136,178.97	(785,877)
OTHER FINANCING SOURCES (USES):										
PROCEEDS OF G. O. BONDS									0.00	0
OPERATING TRANSFERS IN	31,596.45			6,143.54	35,189.99	0.00	2,550.00		75,479.98	0
OPERATING TRANSFERS OUT	(31,596.45)			(6,143.54)	(35,189.99)	0.00	(2,550.00)		(75,479.98)	0
TOTAL OTHER FINANCING SOURCES (USES):	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	589,104.26	1,864.83	(297.83)	59,220.73	0.00	(512,712.72)	1,998,841.15	158.55	2,136,178.97	(785,877)
FUND BALANCES-JANUARY 1,	866,040.20	3,805.97	1,602.56	338,033.98	35,189.99	1,598,256.17	0.00	3,465.97	2,846,394.84	3,632,272
FUND BALANCE ADJUSTMENTS FROM JAN 1	0.00	0.00	0.00			0.00	0.00		0.00	0
FUND BALANCES-DEC 31 '89	1,455,144.46	5,670.80	1,304.73	397,254.71	35,189.99	1,085,543.45	1,998,841.15	3,624.52	4,982,573.81	2,846,396

FS#680
December 1989 unaudited
ER-1289rev2

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED DECEMBER 31, 1989

23-Jan-90
06:27 AM

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:														
5101	AUTO EXCISE TAX	783,851	783,851		783851	1,082,818.84			136,658.11	1,219,476.95					
5102	REAL PROPERTY TAX LEVY	6,135,717	6,135,717		6135717	5,465,965.32			700,463.35	6,166,428.67					
5103	INTANGIBLES TAX	104,187	104,187		104187	58,383.74			46,288.24	104,671.98					
	TOTAL LOCAL TAX REVENUES	7,023,755	7,023,755	0.00	7023755	6,607,167.90		0.00	883,409.70	7,490,577.60					
5201	PHOTOCOPYING FEES	112,000	112,000		112000	123,049.37				123,049.37					
5202	EXTENDED USE FEES	114,000	114,000		114000	127,600.85		0.00	0.00	127,600.85					
5203	FAX FEES		0		0	421.22				421.22					
	TOTAL USER FEES	226,000	226,000	0.00	226000	251,071.44	0.00	0.00	0.00	251,071.44					
5301	FEDERAL OPERATING GRANTS	0	0		0	0.00				0.00					
5302	STATE OPERATING GRANTS	0	0		0	49,482.41				49,482.41					
5303	CITY OPERATING GRANTS	52,171	52,171		52171	90,113.54		35,666.00		54,447.54					
	TOTAL GRANTS	52,171	52,171	0.00	52171	139,595.95		35,666.00	0.00	103,929.95					
5401	PARKING REVENUES-239 W WAYNE	70,000	70,000		70000	76,500.00				76,500.00					
5402	PARKING REVENUES-900 S HARRISON	70,000	70,000		70000	76,500.00				76,500.00					
5403	PARKING REVENUES-236 W WASHINGTON	2,000	2,000		2000	4,371.78				4,371.78					
5404	OTHER PARKING REVENUES	0	0		0	1,300.00		12,000.00	12,000.00	1,300.00					
	TOTAL PARKING REVENUES	142,000	142,000	0.00	142000	158,671.78		12,000.00	12,000.00	158,671.78					
5501	SERVICE CENTER RENT	9,600	9,600		9600	5,600.00				5,600.00					
5502	OTHER RENTAL INCOME	0	0		0	950.00				950.00					
5601	UNRESTRICTED GIFTS & DONATIONS	1,000	1,000		1000	75.80				75.80					
5650	INTEREST	20,000	20,000		20000	63,028.79				63,028.79					
5701	ACPL PUBLICATIONS	0	0		0	492.20			0.00	492.20					
5702	RESEARCH SERVICES	7,000	7,000		7000	10,533.75				10,533.75					
5703	LOST/DAMAGED LIBRARY MATERIALS	9,000	9,000		9000	14,303.95				14,303.95					
5704	REFUNDS/DISCOUNTS EARNED	0	0		0	3,779.59				3,779.59					
5705	INSURANCE CLAIM PAYMENTS	0	0		0	2,601.73				2,601.73					
5706	OTHER REVENUES	7,500	7,500		7500	10,906.34				10,906.34					
	TOTAL MISCELLANEOUS REVENUES	23,500	23,500	0.00	23500	42,617.56		0.00	0.00	42,617.56					
					0										
	TOTAL REVENUES	7,498,026	7,498,026	0.00	7498026	7,268,779.22		47,666.00	895,409.70	8,116,522.92					

FS#680
December 1989 unaudited
ER-1289rev2

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED DECEMBER 31, 1989

23-Jan-90
06:27 AM

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:														
**	PERSONAL SERVICES **														
1101	SALARIED TIME WORKED	2,489,200	2,539,200		2539200	2,518,821.66	0.80%	110,879.00	134,697.00	2,542,639.66	-0.14%		2,542,639.66	(3,439.66)	-0.14%
1102	SALARIED OVERTIME	3,000	3,000		3000	4,376.79	-45.89%			4,376.79	-45.89%		4,376.79	(1,376.79)	-45.89%
1103	SALARIED VACATION	160,000	160,000		160000	169,234.36	-5.77%			169,234.36	-5.77%		169,234.36	(9,234.36)	-5.77%
1104	SALARIED SICK PAY	58,000	58,000		58000	67,511.06	-16.40%			67,511.06	-16.40%		67,511.06	(9,511.06)	-16.40%
1105	SALARIED DISABILITY PAY	9,000	9,000		9000	7,026.12	21.93%			7,026.12	21.93%		7,026.12	1,973.88	21.93%
1106	SALARIED HOLIDAY	70,000	70,000		70000	69,329.00	0.96%			69,329.00	0.96%		69,329.00	671.00	0.96%
1107	SALARIED JURY DUTY	300	300		300	289.64	3.45%			289.64	3.45%		289.64	10.26	3.45%
1108	SALARIED DEATH-IN-FAMILY	2,500	2,500		2500	3,615.21	-44.61%			3,615.21	-44.61%		3,615.21	(1,115.21)	-44.61%
1109	SALARIED TRAVEL/MEETINGS	40,000	40,000		40000	41,713.69	-4.28%			41,713.69	-4.28%		41,713.69	(1,713.69)	-4.28%
1110	SALARIED PREMIUM TIME	14,000	14,000		14000	14,486.20	-3.47%			14,486.20	-3.47%		14,486.20	(486.20)	-3.47%
1111	SALARIED TAXABLE FRINGE BENEFITS	0	0		0	0.00				0.00			0.00	0.00	
1112	SALARIED RELOCATION	4,000	4,000		4000	1,355.36				1,355.36			1,355.36	2,644.64	66.12%
	TOTAL SALARIES	2,850,000	2,900,000	0.00	2900000	2,897,759.09	0.08%	110,879.00	134,697.00	2,921,577.09	-0.74%	0.00	2,921,577.09	(21,577.09)	-0.74%
1201	HOURLY TIME WORKED	754,400	704,400		704400	676,400.22	3.97%	30,391.00	30,171.00	676,180.22	4.01%		676,180.22	28,219.78	4.01%
1202	HOURLY OVERTIME	1,500	1,500		1500	2,446.80	-63.12%			2,446.80	-63.12%		2,446.80	(946.80)	-63.12%
1203	HOURLY VACATION	28,000	28,000		28000	27,783.79	0.77%			27,783.79	0.77%		27,783.79	216.21	0.77%
1204	HOURLY SICK PAY	2,000	2,000		2000	2,078.02	-3.90%			2,078.02	-3.90%		2,078.02	(78.02)	-3.90%
1205	HOURLY DISABILITY PAY	1,000	1,000		1000	29.58				29.58			29.58	970.42	97.04%
1206	HOURLY HOLIDAY	15,000	15,000		15000	13,794.54	8.04%			13,794.54	8.04%		13,794.54	1,205.46	8.04%
1207	HOURLY JURY DUTY	100	100		100	14.73	85.27%			14.73	85.27%		14.73	85.27	85.27%
1208	HOURLY DEATH-IN-FAMILY	500	500		500	931.30	-86.26%			931.30	-86.26%		931.30	(431.30)	-86.26%
1209	HOURLY TRAVEL/MEETINGS	1,500	1,500		1500	4,146.17	-176.41%			4,146.17	-176.41%		4,146.17	(2,646.17)	-176.41%
	TOTAL HOURLY WAGES	804,000	754,000	0.00	754000	727,625.15	3.50%	30,391.00	30,171.00	727,405.15	3.53%	0.00	727,405.15	26,594.85	3.53%
1301	SUMMER EMPLOYEES- TIME WORKED	45,000	50,000		50000	48,400.28	3.20%			48,400.28	3.20%		48,400.28	1,599.72	3.20%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		0	26.78				26.78			26.78	(26.78)	
1401	SHORT-TERM STAFF TIME WORKED	22,000	17,000		17000	8,166.30	51.96%			8,166.30	51.96%		8,166.30	8,833.70	51.96%
1402	SHORT-TERM STAFF OVERTIME	0	0		0	0.00				0.00			0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAFF	67,000	67,000	0.00	67000	56,593.36	15.53%	0.00	0.00	56,593.36	15.53%	0.00	56,593.36	10,406.64	15.53%
	TOTAL COMPENSATION	3,721,000	3,721,000	0.00	3721000	3,681,977.60	1.05%	141,270.00	164,868.00	3,705,575.60	0.41%	0.00	3,705,575.60	15,424.40	0.41%
1501	EMPLOYER FICA	280,000	280,000		280000	271,696.27	2.97%	10,609.00	12,612.00	273,699.27	2.25%		273,699.27	6,300.73	2.25%
1502	UNEMPLOYMENT REIMBURSEMENT	5,400	5,400		5400	677.35	87.46%			677.35	87.46%		677.35	4,722.65	87.46%
1503	EMPLOYER PERF	135,000	145,000		145000	138,344.57	4.59%	36,190.92	33,957.17	136,110.82	6.13%		136,110.82	8,889.18	6.13%
1504	GROUP INSURANCE	200,000	215,000		215000	212,150.01	1.33%	0.00		212,150.01	1.33%		212,150.01	2,849.99	1.33%
	TOTAL EMPLOYEE BENEFITS	620,400	645,400	0.00	645400	622,868.20	3.49%	46,799.92	46,569.17	622,637.45	3.53%	0.00	622,637.45	22,762.55	3.53%
	TOTAL PERSONAL SERVICES	4,341,400	4,366,400	0.00	4366400	4,304,845.80	1.41%	188,069.92	211,437.17	4,328,213.05	0.87%	0.00	4,328,213.05	38,186.95	0.87%

FS#680
December 1989 unaudited
ER-1289rev2

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED DECEMBER 31, 1989

23-Jan-90
06:27 AM

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** SUPPLIES **															
2101	OFFICE SUPPLIES	48,000	38,000	944.97	38944.97	33,813.18	11.02%	0.00	1,029.66	34,842.84	8.31%	2,227.78	37,070.62	1,874.35	4.93%
	TOTAL OFFICE SUPPLIES	48,000	38,000	944.97	38944.97	33,813.18	11.02%	0.00	1,029.66	34,842.84	8.31%	2,227.78	37,070.62	1,874.35	4.93%
2201	CLEANING SUPPLIES	16,000	21,000	470.20	21470.2	19,747.36	5.96%	0.00	0.00	19,747.36	5.96%	88.17	19,835.53	1,634.67	7.78%
2202	VEHICLE FUEL	13,000	13,000		13000	11,718.24	9.86%	0.00	972.49	12,690.73	2.38%	0.00	12,690.73	309.27	2.38%
2203	HEATING OIL	10,000	6,000		6000	534.66	91.09%		0.00	534.66	91.09%	2,661.35	3,196.01	2,803.99	46.73%
2204	COPIER SUPPLIES	32,000	64,000	297.02	64297.02	46,316.05	27.63%	0	0.00	46,316.05	27.63%	15,694.40	62,010.45	2,286.57	3.57%
2205	LIBRARY MATERIALS SUPPLIES	34,000	66,000		66000	63,079.32	4.43%		519.10	63,598.42	3.64%	727.07	64,325.49	1,674.51	2.54%
2206	MATERIALS ACCESS SUPPLIES	0	0	161.34	161.34	161.34	ERR		0.00	161.34	ERR	0.00	161.34	0.00	
2207	CRAFT SUPPLIES	4,500	4,500		4500	2,830.14	37.11%	0	0.00	2,830.14	37.11%	0.00	2,830.14	1,669.86	37.11%
2208	OTHER OPERATING SUPPLIES	0	0	2,317.21	2317.21	2,316.21	ERR	2,146.00	0.00	170.21	ERR	0.00	170.21	2,147.00	
2209	PROGRAMMING SUPPLIES	5,000	14,000		14000	12,291.14	12.21%	0	0.00	12,291.14	12.21%	680.00	12,971.14	1,028.86	7.35%
2210	PRINTING SUPPLIES	35,000	32,000		32000	26,325.43	17.73%	0	167.70	26,493.13	17.21%	541.23	27,034.36	4,965.64	15.52%
2211	OTHER OPERATING SUPP N.E.C.	45,000	69,000		69000	60,491.19	12.33%	0	994.22	61,485.41	10.89%	2,903.97	64,389.38	4,610.62	6.68%
	TOTAL OPERATING SUPPLIES	194,500	289,500	3,245.77	292745.7	245,811.08	15.09%	2,146.00	2,653.51	246,318.59	14.92%	23,296.19	269,614.78	23,130.99	7.99%
2301	MAINTENANCE SUPPLIES	17,500	22,500	135.80	22635.8	21,429.90	4.76%	0	302.58	21,732.48	3.41%	316.80	22,049.28	586.52	2.61%
2302	REPAIR PARTS	10,000	5,000	261.66	5261.66	3,419.50	31.61%	0	48.76	3,468.26	30.63%	694.50	4,162.76	1,098.90	21.98%
	TOTAL MAINTENANCE SUPPLIES	27,500	27,500	397.46	27897.46	24,849.40	9.64%	0.00	351.34	25,200.74	8.36%	1,011.30	26,212.04	1,685.42	6.13%
	TOTAL SUPPLIES	270,000	355,000	4,588.20	359588.2	304,473.66	14.23%	2,146.00	4,034.51	306,362.17	13.70%	26,535.27	332,897.44	26,690.76	7.52%

FS#680
December 1989 unaudited
EF-1289rev2

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED DECEMBER 31, 1989

23-Jan-90
06:27 AM

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL @ 12/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	SPEND. AUTHORI ENCUMBERED	UNENCUMBERED BALANCE	PERCENT REMAINING
**	OTHER SERVICES AND CHARGES **														
3101	CONSULTING	1,000	23,000		23000	22,099.71	3.91%		0.00	22,099.71	3.91%	0.00	22,099.71	900.29	3.91%
3102	ENGINEERING & ARCHITECTURAL	2,000	2,000		2000	1,054.80	47.26%	0.00	0.00	1,054.80	47.26%	0.00	1,054.80	945.20	47.26%
3103	LEGAL SERVICES	4,000	7,000		7000	6,173.00	11.81%	289.00	87.00	5,971.00	14.70%	0.00	5,971.00	1,029.00	14.70%
3104	PROGRAM PRESENTERS	4,000	4,000		4000	2,510.10	37.25%	0.00	0.00	2,510.10	37.25%	0.00	2,510.10	1,489.90	37.25%
3105	TEMPORARY HELP SERVICES	35,000	55,000		55000	42,156.61	23.35%	0.00	5,263.10	47,419.71	13.78%	0.00	47,419.71	7,580.29	13.78%
3106	OTHER PROFESSIONAL SERVICES	8,000	9,000	10.00	9010	7,380.23	18.00%	0.00	517.50	7,897.73	12.25%	0.00	7,897.73	1,112.27	12.35%
	TOTAL PROFESSIONAL SERVICES	54,000	100,000	10.00	100010	81,374.45	18.63%	289.00	5,867.60	86,953.05	13.05%	0.00	86,953.05	13,056.95	13.06%
3201	TELEPHONE SERVICE	88,000	88,000		88000	80,341.18	8.70%	0.00	0.00	80,341.18	8.70%	0.00	80,341.18	7,658.82	8.70%
3202	POSTAGE & SHIPPING	64,000	64,000	1.00	64001	63,321.88	1.06%	0.00	113.80	63,435.68	0.88%	0.00	63,435.68	565.32	0.88%
3203	TRAVEL & MEETINGS	0	0		0	0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	
3204	RECRUITING	4,500	4,500		4500	2,110.84	53.09%		313.60	2,424.44	46.12%	0.00	2,424.44	2,075.56	46.12%
3205	TRAINING & DEVELOPMENT	0	0		0	0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	
3206	TRAVEL AND TRAINING	37,000	37,000		37000	35,186.82	4.90%		0.00	35,186.82	4.90%	394.00	35,580.82	1,419.18	3.84%
	COMMUNICATION & TRANSPORTATION	193,500	193,500	1.00	193501	180,960.72	6.48%	0.00	427.40	181,388.12	6.26%	394.00	181,782	11,719	6.06%
3301	PUBLICATION OF LEGAL NOTICES	700	1,700		1700	985.88	42.01%		0.00	985.88	42.01%	0.00	985.88	714.12	42.01%
3302	OUTSIDE VENDOR PRINTING	9,000	5,000	39.00	5039	3,796.61	24.07%	0.00	0.00	3,796.61	24.07%	238.00	4,034.61	1,004.39	20.09%
	TOTAL PUBLICATION & PRINTING	9,700	6,700	39.00	6739	4,782.49	28.62%	0.00	0.00	4,782.49	28.62%	238.00	5,020.49	1,718.51	25.65%
3401	INSURANCE	115,000	95,000		95000	94,388.50	0.64%	0.00	0.00	94,388.50	0.64%	0.00	94,388.50	611.50	0.64%
	TOTAL INSURANCE	115,000	95,000	0.00	95000	94,388.50	0.64%	0.00	0.00	94,388.50	0.64%	0.00	94,388.50	611.50	0.64%
3501	NATURAL GAS	94,000	104,000		104000	95,919.73	7.77%		78.46	95,998.19	7.69%	0.00	95,998.19	8,001.81	7.69%
3502	ELECTRICITY	285,000	320,000		320000	311,537.45	2.64%		3,139.36	314,676.81	1.66%	0.00	314,676.81	5,323.19	1.66%
3503	WATER & SEWER	9,500	10,500		10500	9,652.79	8.07%		642.20	10,294.99	1.95%	0.00	10,294.99	205.01	1.95%
3504	TRASH DISPOSAL	6,600	7,600		7600	7,504.00	1.26%		0.00	7,504.00	1.26%	0.00	7,504.00	96.00	1.26%
	TOTAL UTILITY SERVICES	395,100	442,100	0.00	442100	424,613.97	3.96%	0.00	3,860.02	428,473.99	3.08%	0.00	428,473.99	13,626.01	3.08%
3601	BUILDING REPAIR & MAINTENANCE	180,000	25,000	5,470.00	30470	19,590.38	21.64%	1,000.00	0.00	18,590.38	25.64%	1,214.00	19,804.38	10,665.62	42.66%
3602	HVAC SERVICE	20,000	20,000	799.50	20799.5	18,644.87	6.78%	0.00	572.58	19,217.45	3.91%	450.00	19,667.45	1,132.05	5.66%
3603	LANDSCAPING SERVICES	17,000	18,000	214.00	18214	18,067.75	-0.38%	1,459.00	269.25	16,878.00	6.23%	0.00	16,878.00	1,336.00	7.42%
3604	COMPUTER MAINTENANCE	135,000	125,000	9,394.50	134394.5	114,955.10	8.04%	0.00	50.00	115,005.10	8.00%	140.00	115,145.10	19,249.40	15.40%
3605	COPIER SERVICE	26,000	41,000	1,093.00	42093	40,611.06	0.95%	0.00	0.00	40,611.06	0.95%	1.00	40,612.06	1,480.94	3.61%
3606	VEHICLE SERVICE	23,000	23,000	1,445.95	24445.95	20,227.91	12.05%	0.00	100.21	20,328.12	11.62%	1,331.88	21,660.00	2,785.95	12.11%
3607	OTHER EQUIPMENT SERVICE	55,000	75,000	3,923.01	78923.01	67,237.55	10.35%	0.00	242.34	67,479.89	10.03%	2,475.50	69,955.39	8,967.62	11.36%
	TOTAL REPAIRS & MAINTENANCE	456,000	327,000	22,339.96	349339.9	299,334.62	8.46%	2,459.00	1,234.38	298,110.00	8.83%	5,612.38	303,722.38	45,617.58	13.95%

FS#680
December 1989 unaudited
ER-1289rev2

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED DECEMBER 31, 1989

23-Jan-90
06:27 AM

BLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3701	REAL ESTATE RENTAL/LEASING	3,000	23,000		23000	22,289.15	3.09%		0.00	22,289.15	3.09%	230.00	22,519.15	480.85	2.09%
3702	EQUIPMENT RENTAL/LEASING	45,000	40,000	1,381.92	41381.92	34,553.63	13.62%	866.00	885.75	34,573.38	13.57%	598.00	35,171.38	6,210.54	15.53%
	LEASING & RENTALS	48,000	63,000	1,381.92	64381.92	56,842.78	9.77%	866.00	885.75	56,862.53	9.74%	828.00	57,690.53	6,691.39	10.62%
3901	DUES & MEMBERSHIPS	7,500	8,500		8500	8,247.72	2.97%		0.00	8,247.72	2.97%	0.00	8,247.72	252.28	2.97%
3902	INTEREST ON TEMPORARY LOANS	50,000	12,000		12000	11,993.89	0.05%		0.00	11,993.89	0.05%	0.00	11,993.89	6.11	0.05%
3903	TAXES & ASSESSMENTS	3,500	3,500		3500	3,165.06	9.57%		0.00	3,165.06	9.57%	0.00	3,165.06	334.94	9.57%
3904	TRANSFER TO LIRF FUND	0	0		0	0.00			0.00	0.00		0.00	0.00	0.00	
3905	MATERIALS CONSERVATION SERVICES	30,000	30,000		30000	28,956.38	3.48%	0.00	145.73	29,102.11	2.99%	0.00	29,102.11	897.89	2.99%
3906	COMPUTER SERVICES	115,000	135,000	2,246.80	137246.8	128,776.72	4.61%	2,963.00	4,067.94	129,881.66	3.79%	2,246.80	132,128.46	5,118.34	3.79%
	TOTAL MISCELLANEOUS SERVICES	206,000	189,000	2,246.80	191246.8	181,139.77	4.16%	2,963.00	4,213.67	182,390.44	3.50%	2,246.80	184,637.24	6,609.56	3.50%
					0										
	TOTAL OTHER SERVICES & CHARGES	1,477,300	1,416,300	26,018.68	1442318.	1,323,437.30	6.56%	6,577.00	16,488.82	1,333,349.12	5.86%	9,319.18	1,342,668.30	99,650.38	7.04%
	*** CAPITAL OUTLAYS ***														
4401	FURNITURE & EQUIPMENT	100,000	190,000	2,334.00	192334	72,977.90	61.59%	389.00	34,148.68	106,737.58	43.82%	70,873.20	177,610.78	14,723.22	7.75%
4403	COMPUTER EQUIPMENT	10,000	70,000		70000	21,503.13	69.28%		1,080.87	22,584.00	67.74%	38,742.20	61,326.20	8,673.80	12.39%
4405	TELEVISION EQUIPMENT	20,000	71,194		71194	53,283.54	25.16%		0.00	53,283.54	25.16%	17,337.90	70,621.44	572.56	0.80%
4407	VEHICLES	20,000	14,000		14000	13,600.00	2.86%		0.00	13,600.00	2.86%	319.95	13,919.95	80.05	0.57%
4409	BUILDINGS	0	0		0	0.00			0.00	0.00		0.00	0.00	0.00	
4411	LAND	0	0		0	0.00			0.00	0.00		0.00	0.00	0.00	
	GENERAL FIXED ASSETS	150,000	345,194	2,334.00	347528	161,364.57	53.25%	389.00	35,229.55	196,205.12	43.16%	127,273.25	323,478.37	24,049.63	6.97%
4510	BOOKS	1,296,941	1,140,941	67,937.65	1208878.	997,869.54	12.54%	2,920.00	33,788.08	1,028,737.62	9.83%	95,612.24	1,124,349.86	84,528.79	7.41%
4520	PERIODICALS	235,000	268,000	3,052.40	271052.4	218,377.94	18.52%	0.00	1,951.39	220,329.33	17.79%	39,048.10	259,377.43	11,674.97	4.36%
4530	NON-PRINT MATERIALS	180,000	130,000	13,014.50	143014.5	112,465.68	13.49%	860.00	2,616.57	114,222.25	12.14%	14,432.96	128,655.21	14,359.29	11.05%
	TOTAL LIBRARY MATERIALS	1,711,941	1,538,941	84,004.55	1622945.	1,328,713.16	13.66%	3,780.00	38,356.04	1,363,289.20	11.41%	149,093.30	1,512,382.50	110,563.05	7.18%
					0										
	TOTAL CAPITAL OUTLAYS	1,861,941	1,884,135	86,338.55	1970473.	1,490,077.73	20.91%	4,169.00	73,585.59	1,559,494.32	17.23%	276,366.55	1,835,860.87	134,612.68	7.14%
	TOTAL EXPENDITURES	7,950,641	8,021,835	116,945.43	8139780.	7,422,834.49	7.47%	200,961.92	305,546.09	7,527,418.66	6.16%	312,221.00	7,839,639.66	299,140.77	3.73%
	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(452,615)	(523,609)	(116,945.43)	(640,754)	(154,055.27)		(153,295.92)	589,863.61	589,104.26		(312,221.00)	(7,839,639.66)	(299,140.77)	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

January 25, 1990	)	
	)	
RESOLUTION RECOGNIZING PATRICIA E. RILEY	)	
FOR DISTINGUISHED SERVICE AS PRESIDENT	)	No. 1990-1
OF THE BOARD OF LIBRARY TRUSTEES, ALLEN	)	
COUNTY PUBLIC LIBRARY	)	

WHEREAS, Patricia E. Riley has served with skill and distinction as President of the Board of Library Trustees of the Allen County Public Library during 1989, and

WHEREAS, Her vision and leadership have been instrumental in moving the library forward during a period of rapid and significant change, and

WHEREAS, She has made an especially important contribution in shepherding the library's system-wide capital improvement project through planning stages to execution, now, therefore,

BE IT RESOLVED, By the Board of Library Trustees of the Allen County Public Library, Allen County, Indiana, that this Board does hereby express its thanks and appreciation to Patricia E. Riley for her strong and dedicated leadership of the library and for her commitment to the high standards of community service on which the library has founded its reputation.

Adopted by the Board of Library Trustees and signed this 25th day of January, 1990.

Charles E. Coleman

Mary Koenigsfeld

Dean McMahan

Elizabeth Lannen

Sue Yates

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

January 25, 1990	)	
	)	
RESOLUTION TO APPROVE A CONTRACT WITH THE	)	No. 1990-2
INDIANA STATE LIBRARY FOR ADMINISTRATION OF	)	
A MAJOR URBAN RESOURCE LIBRARY (MURL) GRANT	)	
UNDER THE LIBRARY SERVICES AND CONSTRUCTION	)	
ACT IN THE AMOUNT OF $13,148	)	

WHEREAS, The Allen County Public Library has been awarded a Major Urban Resource Library (MURL) grant under the Library Services and Construction Act in the amount of $13,148, to be administered under contract with the Indiana State Library, and said contract has been presented to this Board for its approval,

RESOLVED, by the Board of Library Trustees, Allen County Public Library, Allen County, Indiana,

1. Approval of the contract by the Board of Library Trustees, Allen County Public Library;

2. Jack M. Carmean and Jeffrey R. Krull are hereby authorized to execute the contract for and on behalf of the Board of Library Trustees, Allen County Public Library.

Adopted this 25th day of January, 1990.

President

Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

January 25, 1990	)	
	)	
RESOLUTION TO PUBLISH NOTICE	)	No. 1990-3
TO TAXPAYERS OF PROPOSED	)	
ADDITIONAL APPROPRIATIONS	)	

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the following Notice to Taxpayers of Proposed Additional Appropriations is hereby ordered to be published according to law.

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the taxpayers of Allen County Public Library, Allen County, Indiana, that the proper legal officers of said municipal corporation at their regular meeting place at 3:00 o'clock p.m. on the day of February 22, 1990, will consider the following additional appropriations in excess of the budget for the current year.

LIBRARY OPERATING FUND	AMOUNT APPROPRIATED
1000 Salaries & Benefits	$ 27,500.00
3206 Travel	624.00
3106 Other Prof. Services (Copyright)	11,755.38
4405 Television Equipment	37,787.00
Total	$ 77,666.38

These appropriations are made from additional receipts.

Taxpayers appearing at such meeting shall have the right to be heard thereon. The additional appropriations as finally made will be referred to the State Board of Tax Commissioners, which Board, upon receipt, will hold a further hearing within fifteen days at the county auditor's office of Allen County, Indiana, or at such other place as may be designated. At such hearing, taxpayers objecting to any of such additional appropriations may be heard. Interested taxpayers may inquire of the county auditor when and where such hearing will be held.

By Order of the Library Board

President

Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

January 25, 1990	)	
	)	
RESOLUTION TO ADVERTISE	)	No. 1990-4
FOR BIDS FOR THE PURCHASE OF	)	
TELEVISION EQUIPMENT	)	

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that notice be given according to law, stating that bids will be received for certain pieces of television equipment for the Allen County Public Library, and that specifications for the said equipment will be made available to prospective bidders.

President

Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

January 25, 1990	)	
	)	
RESOLUTION TO TRANSFER FUNDS TEMPORARILY	)	No. 1990-5
FROM THE LIBRARY IMPROVEMENT RESERVE FUND	)	
AND THE BOND AND INTEREST REDEMPTION FUND	)	
TO THE OPERATING FUND	)	

WHEREAS, The current cash resources of the Allen County Public Library are insufficient to meet current operating expenses of the library, and

WHEREAS, There will come into the library district on or about June 30, 1990 tax revenues for the current year sufficient to meet all budgeted expenses of the library,

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that:

Section 1. In anticipation of the receipt of tax revenues noted above, the Treasurer is hereby authorized to transfer to the Operating Fund any amount up to the entire balance of the Library Improvement Reserve Fund, or the Bond and Interest Redemption Fund, or both;

Section 2. Any monies so transferred under the authority of Section 1 shall be returned to the Library Improvement Reserve Fund, or the Bond and Interest Redemption Fund, respectively, whenever such monies are needed to meet the obligations of these funds, but not later than June 30, 1990.

Adopted this 25th day of January, 1990.

President

Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims February 9, 1990

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $777,813.05 on February 9, 1990. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks:	SUMMIT #2891-2892		$501,371.00
Payroll			
02/02/90	gross $154,389.78	net	$111,507.06
02/02/90	Payroll taxes (electronic transfer)		46,313.97
Accounts Payable Check Batches:	(see "Vendor Check History" for detail of total)		
Dated 02/02/90			$ 2,835.85
Dated 02/09/90			115,785.17
Accounts Payable Check Batches Subtotal:			$118,621.02
Grand Total		$	777,813.05

Mr. Carmean, Mr. Andorfer, Mrs. Riley and Mrs. Koehlinger approved and signed the register of claims as presented by the director.

Rae Hater

Secretary

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
February 22, 1990
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of the minutes of the regular meeting of January 25, 1990, and approval of claims of February 9, 1990.

4. Financial report for January, 1990.

5. Approval of claims.

6. Report of director.

7. Committee reports.

8. Personnel.

9. Report on bids for uninterruptible power supply system.

10. Approval of grant application to Cable Television Programming Advisory Committee.

11. Proposed joint promotional activity.

12. Public hearing on proposed additional appropriations for television services.

13. Resolution No. 1990-6, "Resolution of Appropriations."

14. Other business.

15. Adjourn.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of February 22, 1990, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, February 22, 1990, at 3:00 p.m. in Room 4 of the main library. Those present were Mr. Carmean presiding, Mrs. Gates, Mrs. Riley, Mr. Andorfer, and Mrs. Koehlinger.
Absent: Mr. Coleman, Mr. McMahan.

On motion of Mrs. Gates the agenda was adopted as presented.

APPROVAL OF MINUTES

On motion of Mr. Andorfer, the minutes of the regular meeting of January 25, 1990, were approved as written. On motion of Mrs. Koehlinger, the minutes of the Approval of Claims of February 9, 1990 were approved.

FINANCIAL REPORT

On motion of Mrs. Koehlinger, the financial report for January, 1990 as presented by Mr. Reitenour, was approved. A copy of this report is appended to and made a part of these minutes.

APPROVAL OF CLAIMS

The director certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mr. Andorfer the claims were approved for payment.

Manual checks: NONE

Payroll

2/16/90	gross 156,202.56	net	112,107.54
2/16/90	Payroll taxes (electronic transfer)		46,923.95

Accounts Payable Check Batches
(See "Vendor Check History" for detail of total)

Dated	2/16/90	3,143.85
Dated	2/23/90	638,276.02

Less VOIDS dated 2/21/90 (#33808 & 33927)	(1,274.00)
Accounts Payable Check Batches Subtotal:	640,145.87
Grand Total	$ 799,177.36

REPORT OF DIRECTOR

Mr. Krull read a letter from Herbert H. Roemer, mayor of the city of Woodburn, expressing the thanks of the Woodburn City Council and the citizens of Woodburn for the board's investment in the new Woodburn branch library.

Mr. Fortriede reported on library service statistics for the month of January, 1990.

Mr. Clegg presented a progress report on the capital improvement project. It is summarized as follows: At Aboite branch, the rough plumbing work is proceeding in anticipation of the floor being poured soon. Electrical floor conduit is also being laid to speed the floor pours. As soon as the metal roofing material is delivered and the weather cooperates, the roof can go on. The heat is on at Dupont branch and work on electrical, plumbing, and other ductwork is continuing. The dry wall will be put up soon. Much of the insulation has been placed at New Haven branch and part of the dry wall work has been finished. Some of the stucco material has been affixed to the exterior.

Work is progressing on the new children's facade at Hessen Cassel branch. Their bridge to the area is also there and the children love going over the bridge into their own identifiable area. Lights have been delivered to the Little Turtle branch site and mechanical and electrical work is progressing. Dry wall work in the public areas is fairly well along. At Tecumseh branch work is progressing well. Electrical, plumbing, and HVAC work is moving right along. The heating units have been installed and only the meter needs to be installed before we will have heat. Some insulation and dry wall has already been put up.

At Georgetown, Harlan, Woodburn, Monroeville, Shawnee, and Waynedale branches the notes are typed and lists have been given to the architect for review before forwarding to the contractor. There are still many small details that need to be finished at these branches.

Cindy Woodruff, Children's Services Department Manager, reported on her activities as a member of the Newbery Committee of the American Library Association. This prestigious committee is responsible for selecting a children's book, each year, to receive the coveted Newbery Award. The 1989 award winning book was Number the Stars by Lois Lowry. The Newbery honor books for 1989 were Afternoon of the Elves written by Janet Taylor Lisle, Shabanu, Daughter of the Wind, by Suzanne Fisher

Staples, and The Winter Room, written by Gary Paulson. Ms. Woodruff expressed her appreciation to the board for the financial support afforded her to participate in the activities of the Newbury Committee and attend the necessary meetings at the annual and mid-winter sessions of the American Library Association.

Mr. Krull requested that the board schedule a working session to consider policy issues related to the library's automated circulation system which will be brought online later this year. The board agreed to hold a working session at 9:00 a.m. on March 19, 1990.

Mr. Krull described several options for holding grand openings at the newly renovated library facilities. All board members expressed an eagerness to be involved in the festivities. Mr. Krull will report back to the board when plans have been finalized.

APPOINTMENT OF BOARD COMMITTEES FOR 1990

Mr. Carmean made the following appointments to board committees for 1990: Compensation & Personnel - Mr. McMahan, Chairman, Mr. Coleman, Mrs. Riley; Finance, Gifts, & Insurance - Mr. Andorfer, Chairman, Mr. McMahan, Mrs. Koehlinger, Mrs. Riley; Facilities & Branch Development - Mrs. Gates, Chairman, Mrs. Riley, Mrs. Koehlinger, Mr. McMahan; Automation - Mr. Coleman, Chairman, Mr. Andorfer, Mrs. Gates.

COMMITTEE REPORTS

Mr. Andorfer, Chairman of the Finance, Gifts, & Insurance Committee, reported on discussions the committee has had regarding insurance to cover earthquake, flood, and backing up of sewers and drains. Commercial coverage is available to insure against earthquake damage up to the full value of buildings and contents, and for flooding and backing up of sewers and drains, to a limit of $10,000,000. The cost of the premium would be approximately $16,000. Federal flood insurance up to a limit of $200,000 is available for an annual premium of approximately $1,600 for flooding only. Duane Lupke of Lupke, Rice, Clancy is investigating further details of limits of coverage under federal flood insurance. The committee recommends that the board apply for federal flood insurance as an interim measure, and that the library director investigate such alternatives as installation of backup generators to run the library sump pumps in the event that a flood occurs during a power outage.

PERSONNEL

On motion of Mrs. Koehlinger the following personnel appointments were approved:

Sally Morken	Clerk, Circulation Svcs.	#467	$11,220.04
Sue Riehm	Manager, Business & Technology	#300	$27,700.14

GRANT APPLICATION TO CABLE TELEVISION PROGRAMMING ADVISORY COMMITTEE

Mrs. Gates moved the approval of two grant applications to the Cable Television Programming Advisory Committee. 1) $90,506 for replacement and new television production equipment for Public Access Channel 10. 2) $29,205 for television production equipment and programming costs for Educational Access Channel 19. The motion carried and the grant applications were approved.

PUBLIC HEARING ON PROPOSED ADDITIONAL APPROPRIATIONS FOR TELEVISION SERVICES

Mr. Carmean opened the meeting for public comment on proposed additional appropriations in the amount of $77,666.38 for salaries, benefits, programming costs, travel, and television production equipment, notice of such proposed additional appropriations having been duly advertised according to law. No taxpayers appeared to comment on the proposed additional appropriations and the hearing was declared closed.

RESOLUTION OF APPROPRIATIONS

Mr. Andorfer moved the adoption of Resolution No. 1990-6, "Resolution of Appropriations," in the amount of $77,666.38 for the aforesaid purposes. The motion carried, and the resolution so adopted is appended to and made a part of these minutes.

APPROVAL OF CHANGE ORDER - CAPITAL IMPROVEMENT PROJECT

On motion of Mr. Andorfer, the following Change Order was approved:

Contractor: Kinder Construction, Inc. - Main Library Project

Change Order No. 3

Item #1: Change the lighting lay-out for the Parking Lot. Delete Alternate Bid E-3 and Alternate Bid E-2.

Add ..... $ 6,258.00

Item #2: Omit the replacement of six (6) north fixtures (type K5A). Delete two (2) of the new K5 fixtures, bases and poles (One (1) from

center island and one (1) from northeast small island) as stated in Electrical Change Bulletin #4, dated January 4, 1990.

Deduct ..... $ 5,266.00

Item #3: Install a reinforced concrete mechanical pad with a perimeter footing in the fenced in area next to the satellite antenna as stated in Change Bulletin #G-6, dated December 11, 1989.

Add .....$ 685.00

Item #4: Reconfigure the Administration area, deleting rooms, changing doors, changing reflected ceiling plan, and rearranging mechanical and electrical as stated in Change Bulletin #G-5, dated December 4, 1989.

Add .....$ 6,007.00

Item #5: Where the lights are removed and the new K-1 light fixtures are being installed, there is a large crack between the precast concrete tees. Install backup rod and sealant per Change Bulletin G-2, Item #5, dated October 13, 1989, and fax transmission dated January 24, 1990.

Add $18,225.00

Total Sum of Changes per this Change Order $25,909.00

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 4:07 p.m.

President

Secretary

COMBINED BALANCE SHEET--ALL FU[illegible]S AND ACCOUNT GROUPS
AT JANUARY [illegible] 1990

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS: (MEMORANDUM ONLY)	
		SPECIAL REVENUE FUNDS		DEBT	CAPITAL PROJECTS FUNDS							
	GENERAL	GIFT	LSCA GRANTS	SERVICE	LIRF	AUTOMATION	"89"	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	JAN 31 1990	JAN 31 1989
ASSETS												
CASH ON DEPOSIT	728,765	5,696	1,304	51,115	35,190	163,435	552,188	3,625			1,541,318	2,333,206
CASH ON HAND	2,433										2,433	2,708
CASH WITH FISCAL AGENT				568							568	453
INVESTMENTS AT COST	500,000					900,000	1,100,000				2,500,000	0
TAXES DUE FROM COUNTY GOVERNMENT											0	0
ACCRUED INTEREST	110					7,038	8,484				15,632	0
DUE FROM OTHER GOVERNMENTS	0			0							0	0
DUE FROM OTHER FUNDS				0	0		0				0	6,144
ACCOUNTS RECEIVABLE	12,000										12,000	9,000
FIXED ASSETS:											0	0
LAND									1,427,900		1,427,900	1,427,900
BUILDINGS									7,912,331		7,912,331	7,782,545
FURNITURE AND EQUIPMENT									5,400,196		5,400,196	4,521,118
AVAILABLE IN DEBT SERVICE FUND										51,115	51,115	0
AMT TO BE PROVIDED--RET OF DEBT										11,211,385	11,211,385	3,740,584
AMT TO BE PROVIDED--VAC PAY LIAB										230,000	230,000	221,402
TOTAL ASSETS	1,243,308	5,696	1,304	51,682	35,190	1,070,473	1,660,672	3,625	14,740,427	11,492,500	30,304,877	20,045,059
LIABILITIES & FUND EQUITY												
LIABILITIES:												
ACCOUNTS PAYABLE	5		0			0	0				5	289
TEMPORARY LOANS/FINANCING	0										0	0
ACCRUED WAGES & BENEFITS	230,258									230,000	460,258	416,655
UNREMITTED WITHHOLDINGS	8,935										8,935	23,874
RECORD DEPOSITS PAYABLE	(25)										(25)	0
DUE TO OTHER FUNDS	0										0	6,144
LEASES PAYABLE	0									0	0	30,584
MATURED BONDS PAYABLE	0										0	0
MATURED INTEREST PAYABLE	0			568							568	453
G O BONDS & CAP LEASES PAYABLE	0									11,262,500	11,262,500	3,710,000
TOTAL LIABILITIES	239,173	0	0	568	0	0	0	0	0	11,492,500	11,732,241	4,187,998
FUND EQUITY:											0	
INVESTMENT IN FIXED ASSETS									14,740,427		14,740,427	13,731,563
FUND BALANCES:											0	
RESERVED FOR ENCUMBRANCES	570,162	120	0		0	328,939	70,942				970,161	1,660,001
RESERVED FOR PREPAID ITEMS											0	0
RESTRICTED-SPECIAL REVENUE		5,575	1,304								6,879	5,217
DESIGNATED FOR DEBT SERVICE				51,115							51,115	(6,144)
UNDESIGNATED	423,973		0		35,190	741,536	1,589,730	3,625			2,804,054	466,424
TOTAL FUND EQUITY	1,004,135	5,696	1,304	51,115	35,190	1,070,473	1,660,672	3,625	14,740,427	0	18,572,637	15,857,062
TOTAL LIABILITIES & FUND EQUITY	1,243,308	5,696	1,304	51,682	35,190	1,070,473	1,660,672	3,625	14,740,427	11,492,500	30,304,877	20,045,059

ALL GOVERNMENTAL FUND TYPES AND [illegible]ABLE TRUST FUNDS
FOR THE YEAR-TO-DATE ENDED JANUARY 31, 1990

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
		SPECIAL REVENUE			CAPITAL PROJECTS FUNDS					
	GENERAL	GIFT	LSCA	DEBT SERVICE	LIRF	AUTOMATION	"89"	EXPENDABLE TRUST	YEAR-TO-DATE JAN 31, 1990	YEAR-TO-DATE JAN 31, 1989
REVENUES:										
AUTO EXCISE TAX	0.00			0.00					0.00	0
REAL PROPERTY TAX LEVY	0.00			0.00					0.00	0
INTANGIBLES TAX & COIT	0.00			0.00					0.00	0
USER FEES	21,210.32								21,210.32	23,491
INTERGOVERNMENTAL REVENUE	0.00		2,607.00						2,607.00	3,204
PARKING FEES	13,507.45								13,507.45	12,248
GIFTS & DONATIONS	26.27	25.00							51.27	77
INTEREST	12,056.05					7,589.40	13,176.20	0.00	32,821.65	18,564
OTHER REVENUES & PROCEEDS	3,238.06			0.00			0.00		3,288.06	2,599
TOTAL REVENUES	50,088.15	25.00	2,607.00	0.00	0.00	7,589.40	13,176.20	0.00	73,485.75	60,183
EXPENDITURES--CURRENT:										
COMPENSATION & BENEFITS	403,170.00	0.00	2,607.88						405,777.88	354,527
SUPPLIES	18,506.28	0.00	0.00			0.00			18,506.28	159
PROFESSIONAL SERVICES	1,678.94	0.00	0.00			22,659.45	5,327.07		29,665.46	50
COMMUNICATION & TRANSPORTATION	10,349.32		0.00			0.00			10,349.32	7,616
INSURANCE	0.00								0.00	0
UTILITY SERVICES	16,443.62								16,443.62	39,798
REPAIRS & MAINTENANCE	2,291.61					0.00			2,291.61	1,339
LEASING & MISCELLANEOUS SERVICES	7,179.21	0.00	0.00			0.00			7,179.21	523
EXPENDITURES--CAPITAL OUTLAY:										
GENERAL FIXED ASSETS	28,634.58	0.00	0.00			0.00	346,018.20		374,652.78	0
LIBRARY MATERIALS	12,844.13	0.00	0.00			0.00			12,844.13	7,059
EXPENDITURES--DEBT SERVICE:										
PRINCIPAL RETIREMENT				227,500.00					227,500.00	215,000
INTEREST CHARGES				118,640.00					118,640.00	129,178
TOTAL EXPENDITURES	501,097.69	0.00	2,607.88	346,140.00	0.00	22,659.45	351,345.27	0.00	1,223,850.29	755,249
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(451,009.54)	25.00	(0.88)	(346,140.00)	0.00	(15,070.05)	(338,169.07)	0.00	(1,150,364.54)	(695,065)
OTHER FINANCING SOURCES (USES):										
PROCEEDS OF G. O. BONDS									0.00	0
OPERATING TRANSFERS IN	0.00			0.00	0.00	0.00	0.00		0.00	6,144
OPERATING TRANSFERS OUT	0.00			0.00	0.00	0.00	0.00		0.00	(6,144)
TOTAL OTHER FINANCING SOURCES (USES):	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	(451,009.54)	25.00	(0.88)	(346,140.00)	0.00	(15,070.05)	(338,169.07)	0.00	(1,150,364.54)	(695,065)
FUND BALANCES-JANUARY 1,	1,455,144.46	5,670.80	1,304.73	397,254.71	35,189.99	1,085,543.45	1,998,841.15	3,624.52	4,982,573.81	2,846,395
FUND BALANCE ADJUSTMENTS FROM JAN 1	0.00	0.00	0.00			0.00	0.00		0.00	0
FUND BALANCES-JAN 31 '90	1,004,134.92	5,695.80	1,303.85	51,114.71	35,189.99	1,070,473.40	1,660,672.08	3,624.52	3,832,209.27	2,151,330

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 1/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:														
5101	AUTO EXCISE TAX	1,038,056	1,038,056		1038056	136,658.11		136,658.11		0.00					
5102	REAL PROPERTY TAX LEVY	6,423,561	6,423,561		6423561	700,463.35		700,463.35		0.00					
5103	INTANGIBLES TAX	71,155	71,155		71155	46,288.24		46,288.24		0.00					
5104	COUNTY INCOME TAX	246,270	246,270												
	TOTAL LOCAL TAX REVENUES	7,779,042	7,779,042	0.00	7779042	883,409.70		883,409.70	0.00	0.00					
5201	PHOTOCOPYING FEES	112,000	112,000		112000	8,796.76				8,796.76					
5202	EXTENDED USE FEES	114,000	114,000		114000	12,371.56		0.00	0.00	12,371.56					
5203	FAX FEES				0	42.00				42.00					
	TOTAL USER FEES	226,000	226,000	0.00	226000	21,210.32	0.00	0.00	0.00	21,210.32					
5301	FEDERAL OPERATING GRANTS	0	0		0	0.00				0.00					
5302	STATE OPERATING GRANTS	49,108	49,108		49108	0.00				0.00					
5303	CITY OPERATING GRANTS	0	0		0	0.00		0.00		0.00					
	TOTAL GRANTS	49,108	49,108	0.00	49108	0.00		0.00	0.00	0.00					
5401	PARKING REVENUES-237 W WAYNE	0	0		0	6,400.00				6,400.00					
5402	PARKING REVENUES-900 S HARRISON	0	0		0	6,400.00				6,400.00					
5403	PARKING REVENUES-236 W WASHINGTON	0	0		0	707.45				707.45					
5404	OTHER PARKING REVENUES	150,000	150,000		150000	0.00		12,000.00	12,000.00	0.00					
	TOTAL PARKING REVENUES	150,000	150,000	0.00	150000	13,507.45		12,000.00	12,000.00	13,507.45					
5501	SERVICE CENTER RENT	0	0		0	0.00				0.00					
5502	OTHER RENTAL INCOME	0	0		0	0.00				0.00					
5601	UNRESTRICTED GIFTS & DONATIONS	0	0		0	26.27				26.27					
5650	INTEREST	30,000	30,000		30000	12,056.05			109.59	12,056.05					
5701	ADPL PUBLICATIONS	0	0		0	18.25			0.00	18.25					
5702	RESEARCH SERVICES	7,000	7,000		7000	1,005.02				1,005.02					
5703	LOST/DAMAGED LIBRARY MATERIALS	9,000	9,000		9000	1,492.73				1,492.73					
5704	REFUNDS/DISCOUNTS EARNED	500	500		500	384.30				384.30					
5705	INSURANCE CLAIM PAYMENTS	0	0		0	0.00				0.00					
5706	OTHER REVENUES	2,500	2,500		2500	387.76				387.76					
	TOTAL MISCELLANEOUS REVENUES	19,000	19,000	0.00	19000	3,288.06		0.00	0.00	3,288.06					
					0										
	TOTAL REVENUES	8,253,150	8,253,150	0.00	8253150	933,497.85		895,409.70	12,000.00	50,088.15					

SLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 1/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:														
**	PERSONAL SERVICES **														
1101	SALARIED TIME WORKED	3,250,000	3,250,000		3250000	203,410.96	93.59%	134,697.00	160,578.00	234,291.96	92.79%		234,291.96	3,015,708.04	92.79%
1102	SALARIED OVERTIME	0	0		0	310.23	ERR			310.23	ERR		310.23	(310.23)	ERR
1103	SALARIED VACATION	0	0		0	3,417.56	ERR			3,417.56	ERR		3,417.56	(3,417.56)	ERR
1104	SALARIED SICK PAY	0	0		0	6,366.09	ERR			6,366.09	ERR		6,366.09	(6,366.09)	ERR
1105	SALARIED DISABILITY PAY	0	0		0	393.55	ERR			393.55	ERR		393.55	(393.55)	ERR
1106	SALARIED HOLIDAY	0	0		0	25,134.22	ERR			25,134.22	ERR		25,134.22	(25,134.22)	ERR
1107	SALARIED JURY DUTY	0	0		0	0.00	ERR			0.00	ERR		0.00	0.00	ERR
1108	SALARIED DEATH-IN-FAMILY	0	0		0	165.00	ERR			165.00	ERR		165.00	(165.00)	ERR
1109	SALARIED TRAVEL/MEETINGS	0	0		0	3,887.70	ERR			3,887.70	ERR		3,887.70	(3,887.70)	ERR
1110	SALARIED PREMIUM TIME	0	0		0	1,516.73	ERR			1,516.73	ERR		1,516.73	(1,516.73)	ERR
1111	SALARIED TAXABLE FRINGE BENEFITS	0	0		0	0.00				0.00			0.00	0.00	
1112	SALARIED RELOCATION	0	0		0	0.00				0.00			0.00	0.00	ERR
	TOTAL SALARIES	3,250,000	3,250,000	0.00	3250000	249,602.04	92.32%	134,697.00	160,578.00	275,483.04	91.52%	0.00	275,483.04	2,974,516.96	91.52%
1201	HOURLY TIME WORKED	916,000	916,000		916000	52,401.35	94.28%	30,171.00	37,936.00	60,166.35	93.43%		60,166.35	855,833.65	93.43%
1202	HOURLY OVERTIME	0	0		0	346.78	ERR			346.78	ERR		346.78	(346.78)	ERR
1203	HOURLY VACATION	0	0		0	468.54	ERR			468.54	ERR		468.54	(468.54)	ERR
1204	HOURLY SICK PAY	0	0		0	74.10	ERR			74.10	ERR		74.10	(74.10)	ERR
1205	HOURLY DISABILITY PAY	0	0		0	0.00				0.00			0.00	0.00	ERR
1206	HOURLY HOLIDAY	0	0		0	5,811.86	ERR			5,811.86	ERR		5,811.86	(5,811.86)	ERR
1207	HOURLY JURY DUTY	0	0		0	0.00	ERR			0.00	ERR		0.00	0.00	ERR
1208	HOURLY DEATH-IN-FAMILY	0	0		0	0.00	ERR			0.00	ERR		0.00	0.00	ERR
1209	HOURLY TRAVEL/MEETINGS	0	0		0	12.76	ERR			12.76	ERR		12.76	(12.76)	ERR
	TOTAL HOURLY WAGES	916,000	916,000	0.00	916000	59,115.39	93.55%	30,171.00	37,936.00	66,880.39	92.70%	0.00	66,880.39	849,119.61	92.70%
1301	SUMMER EMPLOYEES- TIME WORKED	158,000	158,000		158000	0.00	100.00%			0.00	100.00%		0.00	158,000.00	100.00%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		0	0.00				0.00			0.00	0.00	
1401	SHORT-TERM STAFF TIME WORKED	29,000	29,000		29000	0.00	100.00%			0.00	100.00%		0.00	29,000.00	100.00%
1402	SHORT-TERM STAFF OVERTIME	0	0		0	0.00				0.00			0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAFF	187,000	187,000	0.00	187000	0.00	100.00%	0.00	0.00	0.00	100.00%	0.00	0.00	187,000.00	100.00%
	TOTAL COMPENSATION	4,353,000	4,353,000	0.00	4353000	308,717.43	92.91%	164,868.00	198,514.00	342,363.43	92.14%	0.00	342,363.43	4,010,636.57	92.14%
1501	EMPLOYER FICA	326,000	326,000		326000	33,480.60	33.29%	12,612.00	15,196.00	25,868.60	92.06%		25,868.60	300,131.40	92.06%
1502	UNEMPLOYMENT REIMBURSEMENT	5,500	5,500		5500	0.00	100.00%			0.00	100.00%		0.00	5,500.00	100.00%
1503	EMPLOYER PERF	162,000	162,000		162000	50,416.12	68.88%	33,957.17	16,558.00	16,458.95	89.84%		16,458.95	145,541.05	89.84%
1504	GROUP INSURANCE	239,500	239,500		239500	18,479.02	92.28%	0.00		18,479.02	92.28%		18,479.02	221,020.98	92.28%
	TOTAL EMPLOYEE BENEFITS	733,000	733,000	0.00	733000	102,375.74	85.35%	46,569.17	0.00	60,806.57	91.70%	0.00	60,806.57	672,193.43	91.70%
	TOTAL PERSONAL SERVICES	5,086,000	5,086,000	0.00	5086000	411,093.17	91.82%	211,437.17	198,514.00	403,170.00	92.07%	0.00	403,170.00	4,682,830.00	92.07%

GL##	CATEGORY	1989 APPROPRIATION SBTC APPROV	CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL @ 1/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** SUPPLIES **															
2101	OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	2,852.60	94.29%	1,029.66	0.00	1,822.94	96.35%	1,978.18	3,801.12	48,426.66	96.85%
	TOTAL OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	2,852.60	94.29%	1,029.66	0.00	1,822.94	96.35%	1,978.18	3,801.12	48,426.66	96.85%
2201	CLEANING SUPPLIES	20,000	20,000	88.17	20088.17	(11.95)	100.06%	0.00	0.00	(11.95)	100.06%	3,386.20	3,374.25	16,713.92	83.57%
2202	VEHICLE FUEL	15,000	15,000	0.00	15000	1,017.10	93.21%	972.49	0.00	46.61	99.69%	0.00	46.61	14,953.39	99.69%
2203	HEATING OIL	10,000	10,000	2,661.35	12661.35	0.00	100.00%	0.00	0.00	0.00	100.00%	2,661.35	2,661.35	10,000.00	100.00%
2204	COPIER SUPPLIES	43,000	43,000	15,694.40	58694.4	14,074.46	67.27%	0.00	0.00	14,074.46	67.27%	3,777.80	17,852.26	40,842.14	94.98%
2205	LIBRARY MATERIALS SUPPLIES	43,000	43,000	727.07	43727.07	519.10	98.79%	519.10	0.00	0.00	100.00%	4,948.63	4,948.63	38,778.44	90.18%
2206	MATERIALS ACCESS SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
2207	CRAFT SUPPLIES	5,000	5,000	0.00	5000	0.00	100.00%	0.00	0.00	0.00	100.00%	162.20	162.20	4,837.80	96.76%
2208	OTHER OPERATING SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
2209	PROGRAMMING SUPPLIES	13,000	13,000	680.00	13680	0.00	100.00%	0.00	0.00	0.00	100.00%	712.10	712.10	12,967.90	99.75%
2210	PRINTING SUPPLIES	37,000	37,000	541.23	37541.23	257.63	99.30%	167.70	0.00	89.93	99.76%	2,458.47	2,548.40	34,992.83	94.58%
2211	OTHER OPERATING SUPP N.E.C.	45,000	45,000	2,983.97	47983.97	3,240.88	92.80%	994.22	0.00	2,246.66	95.01%	4,611.48	6,858.14	41,845.83	91.21%
	TOTAL OPERATING SUPPLIES	231,000	231,000	23,296.19	254296.1	19,899.22	91.73%	2,653.51	0.00	16,445.71	92.88%	22,718.23	39,163.94	215,132.25	93.13%
2301	MAINTENANCE SUPPLIES	18,000	18,000	316.30	18316.8	540.21	97.06%	302.58	0.00	237.63	98.68%	1,281.72	1,519.35	16,797.45	93.32%
2302	REPAIR PARTS	10,000	10,000	694.50	10694.5	48.76	99.51%	48.76	0.00	0.00	100.00%	1,079.50	1,079.50	9,615.00	76.15%
	TOTAL MAINTENANCE SUPPLIES	28,000	28,000	1,011.30	29011.3	588.97	97.97%	351.34	0.00	237.63	99.15%	2,361.22	2,598.85	26,412.45	94.33%
	TOTAL SUPPLIES	309,000	309,000	26,535.27	335535.2	23,540.79	92.71%	4,034.51	0.00	18,506.28	94.01%	27,057.63	45,563.91	287,971.36	93.94%

GLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 1/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** OTHER SERVICES AND CHARGES **															
3101	CONSULTING	4,000	4,000		4000	0.00	100.00%	0.00	0.00	0.00	100.00%	7,200.00	7,200.00	(3,200.00)	-80.00%
3102	ENGINEERING & ARCHITECTURAL	5,000	5,000		5000	0.00	100.00%	0.00	0.00	0.00	100.00%	0.00	0.00	5,000.00	100.00%
3103	LEGAL SERVICES	4,000	4,000		4000	87.00	97.83%	87.00	0.00	0.00	100.00%	0.00	0.00	4,000.00	100.00%
3104	PROGRAM PRESENTERS	4,000	4,000		4000	0.00	100.00%	0.00	0.00	0.00	100.00%	20.00	20.00	3,980.00	99.50%
3105	TEMPORARY HELP SERVICES	50,000	50,000		50000	6,788.49	86.42%	5,263.10	0.00	1,525.39	96.95%	0.00	1,525.39	48,474.61	96.95%
3106	OTHER PROFESSIONAL SERVICES	10,000	10,000	0.00	10000	671.05	93.29%	517.50	0.00	153.55	98.46%	2,700.00	2,853.55	7,146.45	71.46%
	TOTAL PROFESSIONAL SERVICES	77,000	77,000	0.00	77000	7,546.54	90.20%	5,867.60	0.00	1,678.94	97.82%	9,920.00	11,598.94	65,401.06	84.94%
3201	TELEPHONE SERVICE	92,000	92,000		92000	4,992.41	94.57%	0.00	0.00	4,992.41	94.57%	0.00	4,992.41	87,007.59	94.57%
3202	POSTAGE & SHIPPING	67,000	67,000	0.00	67000	1,089.21	98.37%	113.80	0.00	975.41	98.54%	30,000.00	30,975.41	36,024.59	53.77%
3203	TRAVEL & MEETINGS	0	0		0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
3204	RECRUITING	5,000	5,000		5000	1,717.54	65.65%	313.60	0.00	1,403.94	71.92%	0.00	1,403.94	3,596.06	71.92%
3205	TRAINING & DEVELOPMENT	0	0		0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
3206	TRAVEL AND TRAINING	42,000	42,000	394.00	42394	2,977.56	92.91%	0.00	0.00	2,977.56	92.91%	914.00	3,891.56	38,502.44	91.67%
	COMMUNICATION & TRANSPORTATION	206,000	206,000	394.00	206394	10,776.72	94.77%	427.40	0.00	10,349.32	94.98%	30,914.00	41,263	165,131	80.16%
3301	PUBLICATION OF LEGAL NOTICES	1,000	1,000		1000	0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	1,000.00	100.00%
3302	OUTSIDE VENDOR PRINTING	9,000	9,000	238.00	9238	0.00	100.00%	0.00	0.00	0.00	100.00%	445.00	445.00	8,793.00	97.76%
	TOTAL PUBLICATION & PRINTING	10,000	10,000	238.00	10238	0.00	100.00%	0.00	0.00	0.00	100.00%	445.00	445.00	9,793.00	97.93%
3401	INSURANCE	125,000	125,000		125000	0.00	100.00%	0.00	0.00	0.00	100.00%	0.00	0.00	125,000.00	100.00%
	TOTAL INSURANCE	125,000	125,000	0.00	125000	0.00	100.00%	0.00	0.00	0.00	100.00%	0.00	0.00	125,000.00	100.00%
3501	NATURAL GAS	110,000	110,000		110000	11,425.01	89.61%	79.46	0.00	11,346.55	89.68%	0.00	11,346.55	98,653.45	89.68%
3502	ELECTRICITY	325,000	325,000		325000	8,223.48	97.47%	3,139.36	0.00	5,084.12	98.44%	0.00	5,084.12	319,915.88	98.44%
3503	WATER & SEWER	10,000	10,000		10000	655.15	93.45%	642.20	0.00	12.95	99.87%	0.00	12.95	9,987.05	99.87%
3504	TRASH DISPOSAL	7,000	7,000		7000	0.00	100.00%	0.00	0.00	0.00	100.00%	7,201.00	7,201.00	(201.00)	-2.87%
	TOTAL UTILITY SERVICES	452,000	452,000	0.00	452000	20,303.64	95.51%	3,860.02	0.00	16,443.62	96.36%	7,201.00	23,644.62	428,355.38	94.77%
3601	BUILDING REPAIR & MAINTENANCE	80,000	80,200	1,214.00	81214	25.00	99.97%	0.00	0.00	25.00	99.97%	1,514.00	1,539.00	79,675.00	99.59%
3602	HVAC SERVICE	25,000	25,000	450.00	25450	572.53	97.71%	572.53	0.00	0.00	100.00%	3,133.57	3,133.57	22,316.43	87.72%
3603	LANDSCAPING SERVICE	19,000	19,000	0.00	19000	269.25	98.58%	269.25	0.00	0.00	100.00%	1,045.00	1,045.00	17,955.00	94.50%
3604	COMPUTER MAINTENANCE	145,000	145,000	140.00	145140	75.00	99.95%	50.00	0.00	25.00	99.98%	590.00	615.00	144,525.00	99.57%
3605	COPIER SERVICE	28,000	28,000	1.00	28001	0.00	100.00%	0.00	0.00	0.00	100.00%	22,362.00	22,362.00	5,639.00	20.14%
3606	VEHICLE SERVICE	25,000	25,000	1,331.88	26331.88	100.21	99.60%	100.21	0.00	0.00	100.00%	2,432.88	2,432.88	23,899.00	90.76%
3607	OTHER EQUIPMENT SERVICE	70,000	70,000	2,475.50	72475.5	2,483.95	96.45%	242.34	0.00	2,241.61	96.80%	29,683.09	31,924.70	40,550.80	55.93%
4	TOTAL REPAIRS & MAINTENANCE	392,000	392,000	5,612.38	397612.3	3,525.99	99.10%	1,234.33	0.00	2,291.61	99.42%	60,760.54	63,052.15	334,560.23	85.35%

INTERNAL BUDGET [illegible] STATEMENT--GENERAL FUND ONLY
FOR THE YEAR T[illegible]E ENDED JANUARY 31, 1990

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 1/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3701	REAL ESTATE RENTAL/LEASING	3,500	3,500	230.00	3730	2,522.58	27.93%		0.00	2,522.58	27.93%	230.00	2,752.58	977.42	27.93%
3702	EQUIPMENT RENTAL/LEASING	40,000	40,000	598.00	40598	2,084.73	94.79%	885.75	0.00	1,198.98	97.00%	20,348.48	21,547.46	19,050.54	47.63%
	LEASING & RENTALS	43,500	43,500	828.00	44328	4,607.31	89.41%	885.75	0.00	3,721.56	91.44%	20,578.48	24,300.04	20,027.96	46.04%
3901	DUES & MEMBERSHIPS	8,000	8,000		8000	265.00	96.69%		0.00	265.00	96.69%	0.00	265.00	7,735.00	96.69%
3902	INTEREST ON TEMPORARY LOANS	0	0		0	0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	ERR
3903	TAXES & ASSESSMENTS	4,000	4,000		4000	0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	4,000.00	100.00%
3904	TRANSFER TO LIRF FUND	0	0		0	0.00			0.00	0.00		0.00	0.00	0.00	
3905	MATERIALS CONSERVATION SERVICES	40,000	40,000		40000	2,184.64	94.54%	145.73	0.00	2,038.91	94.90%	3,384.75	5,423.66	34,576.34	86.44%
3906	COMPUTER SERVICES	135,000	135,000	2,246.80	137246.8	5,221.68	96.13%	4,067.94	0.00	1,153.74	99.15%	48,766.80	49,920.54	87,326.26	64.69%
	TOTAL MISCELLANEOUS SERVICES	187,000	187,000	2,246.80	189246.8	7,671.32	95.90%	4,213.67	0.00	3,457.65	98.15%	52,151.55	55,609.20	133,637.60	71.46%
					0										
	TOTAL OTHER SERVICES & CHARGES	1,492,500	1,492,500	9,319.18	1501819.	54,431.52	96.35%	16,488.82	0.00	37,942.70	97.46%	181,970.57	219,913.27	1,281,905.91	85.87%
	*** CAPITAL OUTLAYS ***														
4401	FURNITURE & EQUIPMENT	100,000	100,000	70,873.20	170873.2	51,257.04	48.74%	34,149.68	0.00	17,109.36	82.89%	54,434.92	71,543.29	99,329.92	99.33%
4403	COMPUTER EQUIPMENT	20,000	20,000	38,742.20	58742.2	7,786.85	61.07%	1,080.87	0.00	6,705.98	66.47%	31,996.60	38,702.58	20,039.62	100.20%
4405	TELEVISION EQUIPMENT	20,000	20,000	17,337.90	37337.9	4,560.29	77.50%		0.00	4,560.29	77.50%	12,837.61	17,337.90	20,000.00	100.00%
4407	VEHICLES	20,000	20,000	319.95	20319.95	319.95	98.40%		0.00	319.95	98.40%	0.00	319.95	20,000.00	100.00%
4409	BUILDINGS	0	0	0.00	0	0.00			0.00	0.00		0.00	0.00	0.00	
4411	LAND	0	0	0.00	0	0.00			0.00	0.00		0.00	0.00	0.00	
	GENERAL FIXED ASSETS	160,000	160,000	127,273.25	287273.2	63,864.13	60.08%	35,229.55	0.00	28,634.58	82.10%	99,269.13	127,903.71	159,369.54	99.61%
4510	BOOKS	1,600,000	1,600,000	95,612.24	1695612.	40,191.30	97.49%	33,788.08	0.00	6,393.22	99.60%	205,069.86	211,463.08	1,484,149.16	92.76%
4520	PERIODICALS	250,000	250,000	39,048.10	289048.1	8,402.30	96.64%	1,951.39	0.00	6,450.91	97.42%	40,447.10	46,898.01	242,150.09	76.86%
4530	NON-PRINT MATERIALS	175,000	175,000	14,432.96	189432.9	2,616.57	98.50%	2,616.57	0.00	0.00	100.00%	16,347.26	16,347.26	173,085.70	99.91%
	TOTAL LIBRARY MATERIALS	2,025,000	2,025,000	149,093.30	2174093.	51,200.17	97.47%	38,356.04	0.00	12,844.13	99.37%	261,864.22	274,709.35	1,899,384.95	93.90%
					0										
	TOTAL CAPITAL OUTLAYS	2,185,000	2,185,000	276,366.55	2461366.	115,864.30	94.73%	73,585.59	0.00	41,479.71	98.10%	361,133.35	402,612.06	2,058,754.49	94.22%
	TOTAL EXPENDITURES	7,072,500	9,072,500	312,221.00	9384721	608,129.78	93.30%	305,546.09	198,514.00	501,057.69	94.49%	570,161.55	1,071,259.24	8,313,461.76	91.63%
	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(819,350)	(819,350)	(312,221.00)	*********	325,368.07		589,363.61	(186,514.00)	(451,009.54)		(570,161.55)	(1,071,259.24)	(8,313,461.76)	

5

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

February 22, 1990)
)
RESOLUTION OF APPROPRIATIONS) No. 1990-6

WHEREAS, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the various functions of the Allen County Public Library; now, therefore,

BE IT RESOLVED, by the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that for the expenses of the public library the following sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

LIBRARY OPERATING FUND	AMOUNT APPROPRIATED
1000 Salaries & Benefits	$27,500.00
3106 Other Prof. Serv. (Copyright)..	11,755.38
3206 Travel	624.00
4405 Television Equipment	37,787.00
Total	$77,666.38

These appropriations are made from additional receipts.

Presented to the Allen County Public Library Board, read in full and adopted this 22nd day of February 1990, by the following aye and nay vote.

Aye	Nay
Patricia E Riley	
[illegible]	
C. Shieg Andersen	
[illegible]	
Mary Koehlinger	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims March 9, 1990

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $743,546.58 on March 9, 1990. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks:	#2893		$500,000.00
Payroll			
03/02/90	gross $155,123.83	net	$111,400.68
03/02/90	Payroll taxes (electronic transfer)		46,533.90
Accounts Payable Check Batches:	(see "Vendor Check History" for detail of total)		
Dated 03/01/90			$ 3,200.96
Dated 03/09/90			83,042.04
Less VOIDS dated 3/05/90 (#33925)			(631.00)
Accounts Payable Check Batches Subtotal:			$ 85,612.00
Grand Total			$ 743,546.58

Mr. McMahan, Mrs. Gates, Mr. Andorfer and Mrs. Koehlinger approved and signed the register of claims as presented by the director.

Secretary

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
March 22, 1990
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of the minutes of the regular meeting of February 22, 1990, and approval of claims of March 9, 1990.

4. Financial report for February, 1990.

5. Approval of claims.

6. Report of director.

7. Committee reports.

8. Personnel.

9. Res. No. 1990-7, "Resolution to Approve an Amendment to the Contract with the Indiana State Library for Administration of a Major Urban Resource Library (MURL) Grant."

10. Application for distribution of state funds.

11. Res. No. 1990-8, "Resolution to Approve a New Circulation Policy."

12. Award of contract for installation of Uninterruptible Power Supply System.

13. Award of Contract for purchase of television production equipment.

14. Other business.

15. Adjourn.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of March 22, 1990, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, March 22, 1990, at 3:00 p.m. in Room 4 of the main library. Those present were Mr. Carmean presiding, Mrs. Gates, Mrs. Riley, Mr. Andorfer, Mr. McMahan and Mrs. Koehlinger. Absent: Mr. Coleman.

On motion of Mrs. Riley the agenda was adopted as presented.

APPROVAL OF MINUTES

On motion of Mrs. Riley, the minutes of the regular meeting of February 22, 1990, were approved. On motion of Mr. McMahan, the minutes of the approval of claims of March 9, 1990, were approved.

FINANCIAL REPORT

On motion of Mr. McMahan, the financial report for February, 1990 as presented by Mr. Reitenour, was approved. A copy of this report is appended to and made a part of these minutes.

APPROVAL OF CLAIMS

The director certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mrs. Gates, the claims were approved for payment.

Manual checks: #2895-2896			$1,350,000.00
Payroll			
3/16/90	gross 156,487.69	net	112,582.68
3/16/90	Payroll taxes (electronic transfer)		47,169.24
Accounts Payable Check Batches			
	(See "Vendor Check History" for detail of total)		
Dated 3/16/90			2,872.96
Dated 3/23/90			$ 590,605.09

Less VOIDS	0.00
Accounts Payable Check Batches Subtotal:	$ 593,478.05
Grand Total	$2,103,229.97

REPORT OF DIRECTOR

Mr. Krull noted that the Monroeville branch will participate in an open house on Sunday, March 25, from 1:00-4:00 p.m. in conjunction with the grand opening of the new Monroeville volunteer fire department building.

The Indiana Library Association and Indiana Library Trustee Association will hold their annual conference in Indianapolis on May 9-11.

Mr. Krull read a letter from a patron commending the library for prompt and courteous telephone reference service.

The annual meeting of Tri-ALSA will be held on April 19, at the Fort Wayne Country Club. Mrs. Gates arranged the facilities for the meeting and her involvement in planning for the annual meeting is deeply appreciated.

Mr. Krull gave a report on legislative issues affecting libraries that were taken up during the short session of the general assembly.

Mr. Fortriede presented a report on patron use of library services and facilities for the month of February, and the year to date.

Mr. Clegg presented a progress report on the capital improvement project. It is summarized as follows: Things are progressing well at Dupont branch but work has slowed down at Aboite because it is still too wet to pour the floor. The standing seam metal roof should be delivered soon. Things are moving rapidly at Tecumseh branch. The ceiling is expected to be in by next weekend and the carpet and painting should follow soon after. The stone for the parking lot won't come until next week and the asphalt top coat a week after that, which should be close to the move back in date quoted as April 2nd. Exterior masonry work around the entrance of New Haven branch should be finished soon and the rest of the ramp poured. The batten boards on the stucco material are being painted, and interior finish painting and ceiling work isn't far behind. The branch will be closed during the first week of April to allow for packing and tear down in anticipation of a move back in date of the week of the 9th.

Things are moving right along at Little Turtle branch. The new lights and ceiling are being installed and the finish painting is completed in most public areas. Some duct and carpet work needs to be finished and we should be ready to move back in around April 2nd. It will then be at least two weeks before we can open to the public again. Work

continues at Pontiac branch and it will probably be mid-April before the work is completed there.

At Hessen Cassel branch the new children's facade is completed with the exception of the kites that need to be fabricated. The typing room and staff lounge still have work to be done. The final punch list has been prepared for Georgetown, Harlan, Woodburn, Monroeville, Shawnee, and Waynedale branches and the general contractor has assured us that all of the "little details" that need to be completed will be done by the end of April. Monroeville branch will have a joint open house with the new fire station on March 25, 1990.

PERSONNEL

On motion of Mrs. Gates the following personnel appointments were approved:

Rosie Stier	Manager, Little Turtle Branch	#150	$27,700.14
Bonnie Nicklaus	Manager, Monroeville Branch	#170	$16,400.02

MURL GRANT AMENDMENT

Mr. McMahan moved the adoption of Resolution. No. 1990-7, "Resolution to Approve an Amendment to the Contract with the Indiana State Library for Administration of a Major Urban Resource Library (MURL) Grant." The motion carried, and the resolution so adopted is appended to and made a part of these minutes.

APPLICATION FOR STATE DISTRIBUTION

Mr. McMahan moved "that the library apply for the 1990 distribution of state funds expected to be approximately $46,000." The motion carried.

APPROVAL OF NEW CIRCULATION POLICY

Mrs. Koehlinger moved the adoption of Resolution No. 1990-8, "Resolution to Amend the Library's Policy on Circulation." The motion carried, and the resolution so adopted is appended to and made a part of these minutes.

CONTRACT FOR UNINTERRUPTIBLE POWER SUPPLY SYSTEM

Mr. Krull presented the following report:

Six bids were received on February 20, 1990 in response to our published advertisement for a UPS system.

The specifications called for a base bid and eight alternates, as follows:

Base bid:	Furnish all labor and install all materials and equipment for UPS as described in specifications.
Alternate 1:	Add to base for full 2-year warranty parts & labor.
Alternate 2:	Add to base for full 5-year warranty parts & labor.
Alternate 3:	Add/deduct for similar UPS by EPE.
Alternate 4:	Add/deduct for similar UPS by DELTEC.
Alternate 5:	Add/deduct for similar UPS by EXIDE.
Alternate 6:	Add/deduct for similar UPS by IPM.
Alternate 7:	Add for providing 5 new 1 pole 20 amp circuit breakers in existing power distribution unit (PDU).
Alternate 8:	Add for providing approximately 200 feet of branch circuit from PDU to junction box in administrative services area.

All bidders bid UPS equipment by Emerson/Liebert as their base bid.

Bids were tabulated and analyzed by our electrical engineers. The tabulation and analysis were then reviewed by the staff, the board president, and the electrical engineer.

We recommend the acceptance of Alternates 4, 7, and 8. This would provide for the installation of a UPS by DELTEC, which has the highest efficiency rating of the units bid. It also is quieter, has more capacity, and has the lowest operating cost. Because of these factors, the payback on the higher cost of the DELTEC unit is estimated to be four years. We recommend that a maintenance agreement be purchased direct from the manufacturer rather than through the contractor in order to secure the lowest price for maintenance.

If the foregoing alternates are accepted, Claxton Electric is the low bidder with a bid of $43,817. We recommend awarding the contract to Claxton Electric for this amount.

After discussion, Mr. McMahan moved "that a contract be awarded to Claxton Electric in the amount of $43,817 for the installation of an Uninterruptible Power Supply System for the library, and that the director be authorized to execute said contract on behalf of the library." The motion carried.

CONTRACT FOR TELEVISION PRODUCTION EQUIPMENT

Rick Hayes presented the following report:

On March 2nd there were four bids received for video production equipment.

MIDWEST	THALNER	COMMUNICATIONS SYSTEMS	B & J
$24,623.46	$25,004.00 Partial Bid	$25,650.49 Partial Bid	$4,077.00 Partial Bid

After thoroughly reviewing all bids I recommend that the library accept the bid from Midwest as the lowest and best bid.

Item by item their bid was the lowest for each piece of equipment we requested.

After discussion, Mr. McMahan moved "that a contract be awarded to Midwest Communications in the amount of $24,623.46 to provide video production equipment as specified and that the director be authorized to execute said contract on behalf of the library." The motion carried.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 4:50 p.m.

President

Secretary

ALLEN COUNTY PUBLIC LIBRA[illegible]

COMBINED BALANCE SHEET--ALL FUND TYPES AND ACCOUNT GROUPS
AT FEBRUARY 28, 1990

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS: (MEMORANDUM ONLY)	
		SPECIAL REVENUE FUNDS		DEBT	CAPITAL PROJECTS FUNDS							
	GENERAL	GIFT	LSCA GRANTS	SERVICE	LIRF	AUTOMATION	"89"	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	FEB 28 1990	FEB 28 1989
ASSETS												
CASH ON DEPOSIT.....	655,275	6,412	1,304	115	190	107,211	866,197	3,625			1,640,328	1,729,287
CASH ON HAND.....	2,062										2,062	2,656
CASH WITH FISCAL AGENT.....				568							568	453
INVESTMENTS AT COST	0					900,000	500,000				1,400,000	0
TAXES DUE FROM COUNTY GOVERNMENT											0	0
ACCRUED INTEREST.....	0					12,834	110				12,944	0
DUE FROM OTHER GOVERNMENTS.....	0			0							0	0
DUE FROM OTHER FUNDS.....				51,000	35,000		0				86,000	35,965
ACCOUNTS RECEIVABLE.....	12,000										12,000	9,000
FIXED ASSETS:											0	0
LAND.....									1,427,900		1,427,900	1,427,900
BUILDINGS.....									7,912,331		7,912,331	7,782,545
FURNITURE AND EQUIPMENT.....									5,400,196		5,400,196	4,521,118
AVAILABLE IN DEBT SERVICE FUND..										51,115	51,115	0
AMT TO BE PROVIDED--RET OF DEBT.										11,211,385	11,211,385	3,740,584
AMT TO BE PROVIDED--VAC PAY LIAB										230,000	230,000	410,747
TOTAL ASSETS	669,337	6,412	1,304	51,682	35,190	1,020,045	1,366,307	3,625	14,740,427	11,492,500	29,386,829	19,660,255
LIABILITIES & FUND EQUITY												
LIABILITIES:												
ACCOUNTS PAYABLE.....	6		0			0	0				6	18,868
TEMPORARY LOANS/FINANCING.....	0										0	0
ACCRUED WAGES & BENEFITS.....	236,822									230,000	466,822	613,222
UNREMITTED WITHHOLDINGS.....	17,593										17,593	26,096
RECORD DEPOSITS PAYABLE.....	(30)										(30)	0
DUE TO OTHER FUNDS.....	86,000										86,000	35,965
LEASES PAYABLE.....	0									0	0	30,584
MATURED BONDS PAYABLE.....	0										0	0
MATURED INTEREST PAYABLE.....	0			568							568	453
G O BONDS & CAP LEASES PAYABLE..	0									11,262,500	11,262,500	3,710,000
TOTAL LIABILITIES	340,391	0	0	568	0	0	0	0	0	11,492,500	11,833,458	4,435,187
FUND EQUITY:												
INVESTMENT IN FIXED ASSETS.....									14,740,427		14,740,427	13,731,563
FUND BALANCES:											0	
RESERVED FOR ENCUMBRANCES..	619,965	73	0		0	328,938	48,800				997,775	1,986,643
RESERVED FOR PREPAID ITEMS.											0	0
RESTRICTED-SPECIAL REVENUE.		6,339	1,304								7,643	7,980
DESIGNATED FOR DEBT SERVICE				51,115							51,115	(6,144)
UNDESIGNATED.....	(271,018)		0		35,190	691,107	1,317,507	3,625			1,756,411	(414,975)
TOTAL FUND EQUITY	328,946	6,412	1,304	51,115	35,190	1,020,045	1,366,307	3,625	14,740,427	0	17,553,371	15,225,069
TOTAL LIABILITIES & FUND EQUITY	669,337	6,412	1,304	51,682	35,190	1,020,045	1,366,307	3,625	14,740,427	11,492,500	29,386,829	19,660,255

A

#4

MODIFIED ACCRUAL
UNAUDITED
FEBRUARY 90
COMR9002

ALLEN COUNTY PUBLIC LIBRARY

12-Mar-90

--COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES--
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR-TO-DATE ENDED FEBRUARY 28, 1990

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
		SPECIAL REVENUE		DEBT	CAPITAL PROJECTS FUNDS					
	GENERAL	GIFT	LSCA	SERVICE	LIRF	AUTOMATION	"89"	EXPENDABLE TRUST	YEAR-TO-DATE FEB 28, 1990	YEAR-TO-DATE FEB 28, 1989
REVENUES:										
AUTO EXCISE TAX	0.00			0.00					0.00	0
REAL PROPERTY TAX LEVY	0.00			0.00					0.00	0
INTANGIBLES TAX & COIT	0.00			0.00					0.00	0
USER FEES	40,117.45								40,117.45	43,030
INTERGOVERNMENTAL REVENUE	0.00		5,215.00						5,215.00	45,656
PARKING FEES	28,040.78								28,040.78	25,331
GIFTS & DONATIONS	49.92	808.20							858.12	147
INTEREST	19,127.78					14,292.98	23,327.85	0.00	56,748.61	32,164
OTHER REVENUES & PROCEEDS	8,385.19			0.00			0.00		8,385.19	9,044
TOTAL REVENUES	95,721.12	808.20	5,215.00	0.00	0.00	14,292.98	23,327.85	0.00	139,365.15	154,772
EXPENDITURES--CURRENT:										
COMPENSATION & BENEFITS	761,395.78	0.00	5,215.76						766,611.54	675,028
SUPPLIES	37,766.13	47.50	0.00			0.00			37,813.63	33,928
PROFESSIONAL SERVICES	18,585.29	0.00	0.00			79,791.26	7,763.08		106,139.63	7,166
COMMUNICATION & TRANSPORTATION	24,154.59		0.00			0.00			24,154.59	27,687
INSURANCE	400.00								400.00	98,775
UTILITY SERVICES	58,367.68								58,367.68	76,181
REPAIRS & MAINTENANCE	22,492.26					0.00			22,492.26	50,803
LEASING & MISCELLANEOUS SERVICES	28,777.47	0.00	0.00			0.00			28,777.47	39,877
EXPENDITURES--CAPITAL OUTLAY:										
GENERAL FIXED ASSETS	98,225.92	0.00	0.00			0.00	648,098.76		746,324.68	4,655
LIBRARY MATERIALS	171,254.01	20.00	0.00			0.00			171,274.01	123,606
EXPENDITURES--DEBT SERVICE:										
PRINCIPAL RETIREMENT				227,500.00					227,500.00	215,000
INTEREST CHARGES				118,640.00					118,640.00	129,178
TOTAL EXPENDITURES	1,221,919.13	67.50	5,215.76	346,140.00	0.00	79,791.26	655,861.84	0.00	2,308,995.49	1,481,882
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(1,126,198.01)	740.70	(0.76)	(346,140.00)	0.00	(65,498.28)	(632,533.99)	0.00	(2,169,630.34)	(1,327,109)
OTHER FINANCING SOURCES (USES):										
PROCEEDS OF G. O. BONDS									0.00	0
OPERATING TRANSFERS IN	0.00			0.00	0.00	0.00	0.00		0.00	6,919
OPERATING TRANSFERS OUT	0.00			0.00	0.00	0.00	0.00		0.00	(6,919)
TOTAL OTHER FINANCING SOURCES (USES):	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	(1,126,198.01)	740.70	(0.76)	(346,140.00)	0.00	(65,498.28)	(632,533.99)	0.00	(2,169,630.34)	(1,327,109)
FUND BALANCES-JANUARY 1,	1,455,144.46	5,670.80	1,304.73	397,254.71	35,189.99	1,085,543.45	1,998,841.15	3,624.52	4,982,573.81	2,846,395
FUND BALANCE ADJUSTMENTS FROM JAN 1	0.00	0.00	0.00			0.00	0.00		0.00	0
FUND BALANCES-FEB 28 '90	328,946.45	6,411.50	1,303.97	51,114.71	35,189.99	1,020,045.17	1,366,307.16	3,624.52	2,812,943.47	1,519,286

B

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED February 28, 1990

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 2/28/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:														
5101	AUTO EXCISE TAX	1,038,056	1,038,056		1038056	136,658.11		136,658.11		0.00					
5102	REAL PROPERTY TAX LEVY	6,423,561	6,423,561		6423561	700,463.35		700,463.35		0.00					
5103	INTANGIBLES TAX	71,155	71,155		71155	46,288.24		46,288.24		0.00					
5104	COUNTY INCOME TAX	246,270	246,270												
	TOTAL LOCAL TAX REVENUES	7,779,042	7,779,042	0.00	7779042	883,409.70		883,409.70	0.00	0.00					
5201	PHOTOCOPYING FEES	112,000	112,000		112000	18,306.23				18,306.23					
5202	EXTENDED USE FEES	114,000	114,000		114000	21,701.22		0.00	0.00	21,701.22					
5203	FAX FEES				0	110.00				110.00					
	TOTAL USER FEES	226,000	226,000	0.00	226000	40,117.45	0.00	0.00	0.00	40,117.45					
5301	FEDERAL OPERATING GRANTS	0	0		0	0.00				0.00					
5302	STATE OPERATING GRANTS	49,108	49,108		49108	0.00				0.00					
5303	CITY OPERATING GRANTS	0	0		0	0.00		0.00		0.00					
	TOTAL GRANTS	49,108	49,108	0.00	49108	0.00		0.00	0.00	0.00					
5401	PARKING REVENUES-239 W WAYNE	0	0		0	12,800.00				12,800.00					
5402	PARKING REVENUES-900 S HARRISON	0	0		0	12,800.00				12,800.00					
5403	PARKING REVENUES-236 W WASHINGTON	0	0		0	2,240.78				2,240.78					
5404	OTHER PARKING REVENUES	150,000	150,000		150000	200.00		12,000.00	12,000.00	200.00					
	TOTAL PARKING REVENUES	150,000	150,000	0.00	150000	28,040.78		12,000.00	12,000.00	28,040.78					
5501	SERVICE CENTER RENT	0	0		0	0.00				0.00					
5502	OTHER RENTAL INCOME	0	0		0	0.00				0.00					
5601	UNRESTRICTED GIFTS & DONATIONS	0	0		0	49.92				49.92					
5650	INTEREST	30,000	30,000		30000	19,127.78			0.00	19,127.78					
5701	ACPL PUBLICATIONS	0	0		0	102.10			0.00	102.10					
5702	RESEARCH SERVICES	7,000	7,000		7000	2,721.87				2,721.87					
5703	LOST/DAMAGED LIBRARY MATERIALS	9,000	9,000		9000	2,361.23				2,361.23					
5704	REFUNDS/DISCOUNTS EARNED	500	500		500	631.79				631.79					
5705	INSURANCE CLAIM PAYMENTS	0	0		0	0.00				0.00					
5706	OTHER REVENUES	2,500	2,500		2500	2,568.20				2,568.20					
	TOTAL MISCELLANEOUS REVENUES	19,000	19,000	0.00	19000	8,385.19		0.00	0.00	8,385.19					
					0										
	TOTAL REVENUES	8,253,150	8,253,150	0.00	8253150	923,130.82		895,409.70	12,000.00	95,721.12					

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED February 28, 1990

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 2/28/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:														
	** PERSONAL SERVICES **														
1101	SALARIED TIME WORKED	3,250,000	3,250,000		3250000	436,282.99	86.58%	134,697.00	161,331.00	462,916.99	85.76%		462,916.99	2,787,083.01	85.76%
1102	SALARIED OVERTIME	0	0		0	755.41	ERR			755.41	ERR		755.41	(755.41)	ERR
1103	SALARIED VACATION	0	0		0	10,296.41	ERR			10,296.41	ERR		10,296.41	(10,296.41)	ERR
1104	SALARIED SICK PAY	0	0		0	16,462.32	ERR			16,462.32	ERR		16,462.32	(16,462.32)	ERR
1105	SALARIED DISABILITY PAY	0	0		0	393.55	ERR			393.55	ERR		393.55	(393.55)	ERR
1106	SALARIED HOLIDAY	0	0		0	25,134.22	ERR			25,134.22	ERR		25,134.22	(25,134.22)	ERR
1107	SALARIED JURY DUTY	0	0		0	0.00	ERR			0.00	ERR		0.00	0.00	ERR
1108	SALARIED DEATH-IN-FAMILY	0	0		0	412.60	ERR			412.60	ERR		412.60	(412.60)	ERR
1109	SALARIED TRAVEL/MEETINGS	0	0		0	4,942.86	ERR			4,942.86	ERR		4,942.86	(4,942.86)	ERR
1110	SALARIED PREMIUM TIME	0	0		0	3,534.17	ERR			3,534.17	ERR		3,534.17	(3,534.17)	ERR
1111	SALARIED TAXABLE FRINGE BENEFITS	0	0		0	0.00				0.00			0.00	0.00	
1112	SALARIED RELOCATION	0	0		0	0.00				0.00			0.00	0.00	ERR
	TOTAL SALARIES	3,250,000	3,250,000	0.00	3250000	498,214.53	84.67%	134,697.00	161,331.00	524,848.53	83.85%	0.00	524,848.53	2,725,151.47	83.85%
1201	HOURLY TIME WORKED	916,000	916,000		916000	110,836.51	87.90%	30,171.00	38,114.00	118,779.51	87.03%		118,779.51	797,220.49	87.03%
1202	HOURLY OVERTIME	0	0		0	424.09	ERR			424.09	ERR		424.09	(424.09)	ERR
1203	HOURLY VACATION	0	0		0	983.35	ERR			983.35	ERR		983.35	(983.35)	ERR
1204	HOURLY SICK PAY	0	0		0	192.13	ERR			192.13	ERR		192.13	(192.13)	ERR
1205	HOURLY DISABILITY PAY	0	0		0	0.00				0.00			0.00	0.00	ERR
1206	HOURLY HOLIDAY	0	0		0	5,811.86	ERR			5,811.86	ERR		5,811.86	(5,811.86)	ERR
1207	HOURLY JURY DUTY	0	0		0	0.00	ERR			0.00	ERR		0.00	0.00	ERR
1208	HOURLY DEATH-IN-FAMILY	0	0		0	51.04	ERR			51.04	ERR		51.04	(51.04)	ERR
1209	HOURLY TRAVEL/MEETINGS	0	0		0	108.44	ERR			108.44	ERR		108.44	(108.44)	ERR
	TOTAL HOURLY WAGES	916,000	916,000	0.00	916000	118,407.42	87.07%	30,171.00	38,114.00	126,350.42	86.21%	0.00	126,350.42	789,649.58	86.21%
1301	SUMMER EMPLOYEES- TIME WORKED	158,000	158,000		158000	0.00	100.00%			0.00	100.00%		0.00	158,000.00	100.00%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		0	0.00				0.00			0.00	0.00	
1401	SHORT-TERM STAFF TIME WORKED	29,000	29,000		29000	357.28	98.77%			357.28	98.77%		357.28	28,642.72	98.77%
1402	SHORT-TERM STAFF OVERTIME	0	0		0	0.00				0.00			0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAFF	187,000	187,000	0.00	187000	357.28	99.81%	0.00	0.00	357.28	99.81%	0.00	357.28	186,642.72	99.81%
	TOTAL COMPENSATION	4,353,000	4,353,000	0.00	4353000	616,979.23	85.83%	164,868.00	199,445.00	651,556.23	85.03%	0.00	651,556.23	3,701,443.77	85.03%
1501	EMPLOYER FICA	326,000	326,000		326000	46,471.09	85.75%	12,612.00	15,253.00	49,117.09	84.93%		49,117.09	276,882.91	84.93%
1502	UNEMPLOYMENT REIMBURSEMENT	5,500	5,500		5500	0.00	100.00%			0.00	100.00%		0.00	5,500.00	100.00%
1503	EMPLOYER PERF	162,000	162,000		162000	33,759.07	79.16%	33,957.17	22,118.74	21,920.64	86.47%		21,920.64	140,079.36	86.47%
1504	GROUP INSURANCE	239,500	239,500		239500	38,801.82	83.80%	0.00		38,801.82	83.80%		38,801.82	200,698.18	83.80%
	TOTAL EMPLOYEE BENEFITS	733,000	733,000	0.00	733000	119,031.98	83.76%	46,569.17	37,376.74	109,039.55	85.02%	0.00	109,039.55	623,960.45	85.02%
	TOTAL PERSONAL SERVICES	5,086,000	5,086,000	0.00	5086000	736,011.21	85.53%	211,437.17	236,821.74	761,395.78	85.03%	0.00	761,395.78	4,324,604.22	85.03%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED February 28, 1990

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 2/28/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** SUPPLIES **															
2101	OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	4,455.40	91.09%	1,029.66	0.00	3,425.74	93.15%	5,003.37	8,429.11	43,798.67	87.60%
	TOTAL OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	4,455.40	91.09%	1,029.66	0.00	3,425.74	93.15%	5,003.37	8,429.11	43,798.67	87.60%
2201	CLEANING SUPPLIES	20,000	20,000	88.17	20088.17	2,677.32	86.61%	0.00	0.00	2,677.32	86.61%	4,247.10	6,924.42	13,163.75	65.82%
2202	VEHICLE FUEL	15,000	15,000	0.00	15000	2,335.38	84.43%	972.49	0.00	1,362.89	90.91%	0.00	1,362.89	13,637.11	90.91%
2203	HEATING OIL	10,000	10,000	2,661.35	12661.35	2,661.35	73.39%	0.00	0.00	2,661.35	73.39%	0.00	2,661.35	10,000.00	100.00%
2204	COPIER SUPPLIES	43,000	43,000	15,694.40	58694.4	17,852.26	58.48%	0.00	0.00	17,852.26	58.48%	3,357.20	21,209.46	37,484.94	87.17%
2205	LIBRARY MATERIALS SUPPLIES	43,000	43,000	727.07	43727.07	1,589.42	96.49%	519.10	0.00	990.32	97.70%	6,178.14	7,168.46	36,558.61	85.02%
2206	MATERIALS ACCESS SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
2207	CRAFT SUPPLIES	5,000	5,000	0.00	5000	132.20	97.36%	0.00	0.00	132.20	97.36%	86.01	218.21	4,781.79	95.64%
2208	OTHER OPERATING SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
2209	PROGRAMMING SUPPLIES	13,000	13,000	680.00	13680	10.50	99.92%	0.00	0.00	10.50	99.92%	3,496.68	3,507.18	10,172.82	78.25%
2210	PRINTING SUPPLIES	37,000	37,000	541.23	37541.23	1,280.46	96.54%	167.70	0.00	1,112.76	96.99%	7,267.11	8,379.87	29,161.36	78.81%
2211	OTHER OPERATING SUPP N.E.C.	45,000	45,000	2,903.97	47903.97	7,318.67	83.74%	994.22	0.00	6,323.85	85.95%	12,984.13	19,307.98	28,595.99	63.55%
	TOTAL OPERATING SUPPLIES	231,000	231,000	23,296.19	254296.1	35,776.96	84.51%	2,653.51	0.00	33,123.45	85.66%	37,616.37	70,739.82	183,556.37	79.46%
2301	MAINTENANCE SUPPLIES	18,000	18,000	316.80	18316.8	1,466.58	91.85%	302.58	0.00	1,164.00	93.53%	2,771.07	3,935.07	14,381.73	79.90%
2302	REPAIR PARTS	10,000	10,000	694.50	10694.5	100.70	98.99%	48.76	1.00	52.94	99.47%	1,743.67	1,796.61	8,897.89	83.98%
	TOTAL MAINTENANCE SUPPLIES	28,000	28,000	1,011.30	29011.3	1,567.28	94.40%	351.34	1.00	1,216.94	95.65%	4,514.74	5,731.68	23,279.62	83.14%
	TOTAL SUPPLIES	309,000	309,000	26,535.27	335535.2	41,799.64	86.47%	4,034.51	1.00	37,766.13	87.78%	47,134.48	84,900.61	250,634.66	81.11%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED February 28, 1990

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 2/28/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** OTHER SERVICES AND CHARGES **															
3101	CONSULTING	4,000	4,000		4000	600.00	85.00%	0.00	0.00	600.00	85.00%	6,600.00	7,200.00	(3,200.00)	-80.00%
3102	ENGINEERING & ARCHITECTURAL	5,000	5,000		5000	0.00	100.00%	0.00	0.00	0.00	100.00%	0.00	0.00	5,000.00	100.00%
3103	LEGAL SERVICES	4,000	4,000		4000	87.00	97.83%	87.00	0.00	0.00	100.00%	0.00	0.00	4,000.00	100.00%
3104	PROGRAM PRESENTERS	4,000	4,000		4000	20.00	99.50%	0.00	0.00	20.00	99.50%	0.00	20.00	3,980.00	99.50%
3105	TEMPORARY HELP SERVICES	50,000	50,000		50000	21,093.38	57.81%	5,263.10	0.00	15,830.28	68.34%	0.00	15,830.28	34,169.72	68.34%
3106	OTHER PROFESSIONAL SERVICES	10,000	10,000	0.00	10000	2,647.51	73.52%	517.50	5.00	2,135.01	78.65%	2,516.65	4,651.66	5,348.34	53.48%
	TOTAL PROFESSIONAL SERVICES	77,000	77,000	0.00	77000	24,447.89	68.25%	5,867.60	5.00	18,585.29	75.86%	9,116.65	27,701.94	49,298.06	64.02%
3201	TELEPHONE SERVICE	92,000	92,000		92000	12,652.96	86.25%	0.00	0.00	12,652.96	86.25%	0.00	12,652.96	79,347.04	86.25%
3202	POSTAGE & SHIPPING	67,000	67,000	0.00	67000	3,368.59	94.97%	113.80	0.00	3,254.79	95.14%	28,000.00	31,254.79	35,745.21	53.35%
3203	TRAVEL & MEETINGS	0	0		0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
3204	RECRUITING	5,000	5,000		5000	2,076.59	58.47%	313.60	0.00	1,762.99	64.74%	0.00	1,762.99	3,237.01	64.74%
3205	TRAINING & DEVELOPMENT	0	0		0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
3206	TRAVEL AND TRAINING	42,000	42,000	394.00	42394	6,198.97	85.24%	0.00	0.00	6,198.97	85.24%	914.00	7,112.97	35,281.03	84.00%
	COMMUNICATION & TRANSPORTATION	206,000	206,000	394.00	206394	24,297.11	88.21%	427.40	0.00	23,869.71	88.41%	28,914.00	52,784	153,610	74.57%
3301	PUBLICATION OF LEGAL NOTICES	1,000	1,000		1000	77.88	92.21%		0.00	77.88	92.21%	0.00	77.88	922.12	92.21%
3302	OUTSIDE VENDOR PRINTING	9,000	9,000	238.00	9238	207.00	97.70%	0.00	0.00	207.00	97.70%	238.00	445.00	8,793.00	97.70%
	TOTAL PUBLICATION & PRINTING	10,000	10,000	238.00	10238	284.88	97.15%	0.00	0.00	284.88	97.15%	238.00	522.88	9,715.12	97.15%
3401	INSURANCE	125,000	125,000		125000	400.00	99.68%	0.00	0.00	400.00	99.68%	0.00	400.00	124,600.00	99.68%
	TOTAL INSURANCE	125,000	125,000	0.00	125000	400.00	99.68%	0.00	0.00	400.00	99.68%	0.00	400.00	124,600.00	99.68%
3501	NATURAL GAS	110,000	110,000		110000	27,897.00	74.64%	78.46	0.00	27,818.54	74.71%	0.00	27,818.54	82,181.46	74.71%
3502	ELECTRICITY	325,000	325,000		325000	32,302.62	90.06%	3,139.36	0.00	29,163.26	91.03%	0.00	29,163.26	295,836.74	91.03%
3503	WATER & SEWER	10,000	10,000		10000	1,396.08	86.04%	642.20	0.00	753.88	92.46%	0.00	753.88	9,246.12	92.46%
3504	TRASH DISPOSAL	7,000	7,000		7000	1,132.00	83.83%	0.00	0.00	1,132.00	83.83%	6,069.00	7,201.00	(201.00)	-2.87%
	TOTAL UTILITY SERVICES	452,000	452,000	0.00	452000	62,727.70	86.12%	3,860.02	0.00	58,867.68	86.98%	6,069.00	64,936.68	387,063.32	85.63%
3601	BUILDING REPAIR & MAINTENANCE	80,000	80,000	1,214.00	81214	138.20	99.83%	0.00	0.00	138.20	99.83%	2,196.50	2,334.70	78,879.30	98.68%
3602	HVAC SERVICE	25,000	25,000	453.00	25453	3,671.78	85.31%	572.58	0.00	3,099.20	87.66%	0.00	3,099.20	22,350.80	87.82%
3603	LANDSCAPING SERVICES	19,000	19,000	0.00	19000	443.25	97.67%	269.25	0.00	174.00	99.08%	871.00	1,045.00	17,955.00	94.50%
3604	COMPUTER MAINTENANCE	145,000	145,000	148.00	145148	145.00	99.90%	50.00	0.00	95.00	99.93%	575.00	670.00	144,478.00	99.53%
3605	COPIER SERVICE	23,000	23,000	1.00	23001	3,753.17	86.60%	0.00	0.00	3,753.17	86.68%	20,113.78	23,866.95	4,134.05	14.76%
3606	VEHICLE SERVICE	25,000	25,000	1,331.88	26331.88	2,130.05	91.40%	100.21	0.00	2,029.84	91.98%	1,100.88	3,130.72	23,201.16	88.10%
3607	OTHER EQUIPMENT SERVICE	70,000	70,000	2,475.50	72475.5	13,445.19	80.79%	242.34	0.00	13,202.85	81.14%	34,601.33	47,804.18	24,671.32	35.24%
	TOTAL REPAIRS & MAINTENANCE	392,000	392,000	5,612.38	397612.3	23,726.64	93.95%	1,234.38	0.00	22,492.26	94.26%	59,453.49	81,950.75	315,661.63	82.53%

FEBRUARY 1990 unaudited
ER-02REV190

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED February 28, 1990

13-Mar-90
12:20 AM

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 (+)	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 2/28/90 (-)	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3701	REAL ESTATE RENTAL/LEASING	3,500	3,500	230.00	3730	3,722.58	-6.36%		0.00	3,722.58	-6.36%	230.00	3,952.58	(222.58)	-6.36%
3702	EQUIPMENT RENTAL/LEASING	40,000	40,000	598.00	40598	6,556.55	83.61%	885.75	0.00	5,670.80	85.82%	16,711.77	22,382.57	18,215.43	45.54%
	LEASING & RENTALS	43,500	43,500	828.00	44328	10,279.13	76.37%	885.75	0.00	9,393.38	78.41%	16,941.77	26,335.15	17,992.85	41.36%
3901	DUES & MEMBERSHIPS	8,000	8,000		8000	7,469.44	6.63%		0.00	7,469.44	6.63%	280.00	7,749.44	250.56	3.13%
3902	INTEREST ON TEMPORARY LOANS	0	0		0	0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	ERR
3903	TAXES & ASSESSMENTS	4,000	4,000		4000	0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	4,000.00	100.00%
3904	TRANSFER TO LIRF FUND	0	0		0	0.00			0.00	0.00		0.00	0.00	0.00	
3905	MATERIALS CONSERVATION SERVICES	40,000	40,000		40000	6,965.22	82.59%	145.73	0.00	6,819.49	82.95%	2,086.50	8,905.99	31,094.01	77.74%
3906	COMPUTER SERVICES	135,000	135,000	2,246.80	137246.8	9,163.10	93.21%	4,067.94	0.00	5,095.16	96.23%	45,232.01	50,327.17	86,919.63	64.38%
	TOTAL MISCELLANEOUS SERVICES	187,000	187,000	2,246.80	189246.8	23,597.76	87.38%	4,213.67	0.00	19,384.09	89.63%	47,598.51	66,982.60	122,264.20	65.38%
					0										
	TOTAL OTHER SERVICES & CHARGES	1,492,500	1,492,500	9,319.18	1501819.	169,761.11	88.63%	16,488.82	5.00	153,277.29	89.73%	168,336.42	321,613.71	1,180,205.47	79.08%
	*** CAPITAL OUTLAYS ***														
4401	FURNITURE & EQUIPMENT	100,000	100,000	70,873.20	170873.2	85,258.47	14.74%	34,148.68	0.00	51,109.79	48.89%	22,337.54	73,447.33	97,425.87	97.43%
4403	COMPUTER EQUIPMENT	20,000	20,000	38,742.20	58742.2	37,115.20	-85.58%	1,080.87	0.00	36,034.33	-80.17%	3,607.40	39,641.73	19,100.47	95.50%
4405	TELEVISION EQUIPMENT	20,000	20,000	17,337.90	37337.9	10,761.85	46.19%		0.00	10,761.85	46.19%	6,576.05	17,337.90	20,000.00	100.00%
4407	VEHICLES	20,000	20,000	319.95	20319.95	319.95	98.40%		0.00	319.95	98.40%	0.00	319.95	20,000.00	100.00%
4409	BUILDINGS	0	0	0.00	0	0.00			0.00	0.00		0.00	0.00	0.00	
4411	LAND	0	0	0.00	0	0.00			0.00	0.00		0.00	0.00	0.00	
	GENERAL FIXED ASSETS	160,000	160,000	127,273.25	287273.2	133,455.47	16.59%	35,229.55	0.00	98,225.92	38.61%	32,520.99	130,746.91	156,526.34	97.83%
4510	BOOKS	1,600,000	1,600,000	95,612.24	1695612.	113,990.51	92.88%	33,798.08	0.00	80,202.43	94.99%	332,159.58	412,362.01	1,283,250.23	80.20%
4520	PERIODICALS	250,000	250,000	39,048.10	289048.1	91,480.60	63.41%	1,951.39	0.00	89,529.21	64.19%	9,603.14	99,132.35	189,915.75	75.97%
4530	NON-PRINT MATERIALS	175,000	175,000	14,432.96	189432.9	4,138.94	97.63%	2,616.57	0.00	1,522.37	99.13%	30,210.17	31,732.54	157,700.42	90.11%
4540	ONLINE MATERIALS	0	0	0	0	0.00	ERR	0	0	0	ERR	0	0.00	0.00	ERR
	TOTAL LIBRARY MATERIALS	2,025,000	2,025,000	149,093.30	2174093	209,610.05	89.65%	38,356.04	0.00	171,254.01	91.54%	371,972.89	543,226.90	1,630,866.40	80.54%
	TOTAL CAPITAL OUTLAYS	2,185,000	2,185,000	276,366.55	2461366.	343,065.52	84.30%	73,585.59	0.00	269,479.93	87.67%	404,493.88	673,973.81	1,787,392.74	81.80%
	TOTAL EXPENDITURES	9,072,500	9,072,500	312,221.00	9384721	1,290,637.48	85.77%	305,546.09	236,827.74	1,221,919.13	86.53%	619,964.78	1,841,883.91	7,542,837.09	93.14%
	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(819,350)	(819,350)	(312,221.00)	#########	(311,586.66)		589,863.61	(224,827.74)	(1,126,198.01)		(619,964.78)	(1,841,883.91)	(7,542,837.09)	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

March 22, 1990)
)
RESOLUTION TO APPROVE AN AMENDMENT TO) No. 1990-7
THE CONTRACT WITH THE INDIANA STATE)
LIBRARY FOR ADMINISTRATION OF A MAJOR)
URBAN RESOURCE LIBRARY (MURL) GRANT)

WHEREAS, This Board approved a contract with the Indiana State Library for administration of a MURL grant in the amount of $13,148.00, on January 25, 1990, by Resolution No. 1990-2, and

WHEREAS, Due to increases in population over projections for the Allen County Public Library district, original MURL grant figures for the Allen County Public Library were underestimated, and

WHEREAS, An additional grant of $1,872.00 has been awarded to the Allen County Public Library, thereby amending the contract amount with the Indiana State Library from $13,148.00 to $15,020.00, it is therefore

RESOLVED, by the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that

1. Approval of the amended contract by the Board of Library Trustees, Allen County Public Library;

2. Jack M. Carmean and Jeffrey R. Krull are hereby authorized to execute the contract for and on behalf of the Board of Library Trustees, Allen County Public Library.

Adopted this 22nd day of March, 1990.

President

Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

March 22, 1990	)	
	)	
A RESOLUTION TO AMEND THE	)	No. 1990-8
LIBRARY'S POLICY ON CIRCULATION	)	

RESOLVED, by the Board of Library Trustees, of the Allen County Public Library, Allen County, Indiana, that the library's policy on circulation be, and is hereby amended to read as set forth on the following 6 pages.

RESOLVED FURTHER, That this policy shall become effective immediately upon its adoption.

Adopted this 22nd day of March, 1990.

President

Secretary

Resolution No. 1990-8

SUBJECT: CIRCULATION

ADOPTED: March 22, 1990

EFFECTIVE: May 1, 1990

NEW ( ) REVISED (X)

Supersedes policies adopted 9/22/83, 8/29/85, and 10/27/88

It is the policy of the Allen County Public Library to promote the free and convenient use of library books and materials and to assure that materials will be available for public use.

1. Use on Library Premises

   The library provides free use of all books, materials, facilities and professional services inside library buildings.

2. Borrowing of Materials

   The library provides for the borrowing of some books and other library materials for use outside the library buildings. Decisions concerning what materials may be borrowed are made by library staff on the basis of research value, physical condition, monetary value, rarity, replaceability, and public need. It is unlawful in Indiana to fail to return library materials. (I.C. 35-43-4-3.5)

3. Eligible Borrowers

   An eligible borrower is any one of the following:

   A. Any person (defined as an individual or an organization) residing in or paying general property taxes in Allen County, Indiana. Only those persons who can provide a permanent street address are eligible. Post office boxes do not qualify as permanent street addresses. Students living in apartments, dormitories, or houses in Allen County are eligible borrowers.

   B. Any person who presents valid borrowing credentials from a public library in Indiana that participates in the Indiana Reciprocal Borrowing Agreement. Such persons are eligible for a limited number of services, which are enumerated in the reciprocal borrowing agreement executed by the library and the Indiana State Library and amended from time to time.

   C. Any person who purchases a subscription borrower's card. Such persons are eligible for the full range of library services. The fee for a subscription borrower's card is established by the Board of Library Trustees and adjusted from time to time to reflect the cost of library services provided. The fee is based on the per capita revenue received by the library from all tax sources, multiplied by a factor that describes the average size of a household in the state of Indiana. All members of the immediate household of a subscription borrower's card holder may be issued borrower's cards without additional charge.

D. The Library will lend certain high-cost items only to persons 18 years of age or older.

4. Registration of Borrowers

A. Each person who registers for a library borrower's card must furnish proof of identity and residence. The library may mail the borrower's card to the applicant's residence as a means of verifying the accuracy of the address provided on the application.

B. The library director shall establish rules concerning the expiration of borrower's cards issued to the various classes of borrowers described in section 3 above.

C. Any person who does not reside in or pay general property taxes in Allen County, Indiana, may, by the payment of an annual fee, obtain a subscription borrower's card. (See Appendix A, Schedule of Fines, Fees, and Charges.)

5. Loan Period

The library will lend books and other library materials for the following time periods, depending on type of material:

A. Video cassettes, 16mm films, and audiovisual equipment items: three days.

B. All other materials: two weeks.

C. The library may establish special loan periods for materials in high demand or in short supply in order to ensure adequate availability and selection for the largest possible number of patrons. Special loan periods may also be established to accommodate needs of users, e.g., teachers, nursing centers, day care centers.

6. Renewal

The library will renew the loan of any item for the same period as the original loan, provided that there is no request for the item by another borrower currently on file. The library director may authorize staff members to restrict renewals by a borrower if, in the director's opinion, the borrower is abusing the loan privilege by excessive renewal of material that tends to deny use of the material to other borrowers.

7. Number of Items Loaned.

A borrower may borrow any number of books and other circulating items without limit, except in special circumstances:

A. A manager of a library agency may place a limit on the number of items which may be borrowed during periods of high demand, or in cases where the number of items in a certain category is insufficient to fully satisfy public demand.

B. A newly registered patron may borrow up to three items, except films and equipment, until a borrower's card is issued.

8. Borrower Responsibility

   A. The person in whose name a library borrower's card is issued is responsible for all books and other items checked out on that card. Parents and legal guardians are responsible for materials checked out on cards issued to their minor children.

   B. The borrower's own card must be presented each time material is checked out.

   C. If a library borrower's card is lost or stolen, the person in whose name the card is issued is responsible for all items checked out on the card up to the time it is reported lost or stolen to the library.

9. Fines, Fees, and Charges

   A. Fines will be charged for books and other materials returned later than the due date. Rates of overdue fines will be established by the Board of Library Trustees and revised from time to time. (See Appendix A, Schedule of Fines, Fees, and Charges.)

   B. A borrower must pay for lost, stolen, damaged, or destroyed books and other materials checked out on his or her card.

      i. The list price at time of purchase will be charged, if known.

      ii. For materials for which the list price at time of purchase is not known, an average replacement cost will be charged. This average replacement cost will be based on the most current average prices listed in the Bowker Annual of Library and Book Trade Information, latest edition, for the class of material in question.

      iii. For lost, stolen, damaged, or destroyed equipment, the current list price of comparable new equipment will be charged.

      iv. Nothing in the foregoing shall be construed in such a way as to limit the right of the library to establish a fair replacement cost for any lost, stolen, damaged, or destroyed property, and to recover the full value thereof from the borrower responsible for it.

   C. If a borrower's card is lost or stolen, it will be replaced one time free of charge. Thereafter, a charge will be levied for the replacement of a lost or stolen card. (See Appendix A, Schedule of Fines, Fees, and Charges.)

10. Suspension of Privileges

The library may suspend the borrowing privileges of any person who owes the library an accumulated total of fines, charges, or unreturned material in excess of limits established by the Board

of Library Trustees and revised from time to time. (See Appendix B, Suspension of Privileges)

11. Confidentiality of Records

The library specifically recognizes that its circulation records and other records identifying the names of library users with specific materials are confidential in nature. Such records may be disclosed only to the person positively identified as the patron to whom the materials have been loaned. No such records shall be made available to any governmental agency or any individual not specifically authorized by the director. (See Library Policy, Library Records, adopted January 22, 1987.

APPENDIX A

SCHEDULE OF FINES, FEES, AND CHARGES

	COST
BORROWER'S CARD	
Replacement: Lost/Stolen	1.00
Subscription	55.00 per year
OVERDUE FINES	
Video Cassettes, film and equipment	2.00 per item, per day
All Other Materials	.10 per item, per day
LOST OR DAMAGED MATERIALS	List price at time of purchase if known, otherwise according to Bowker Annual of Library and Book Trade Information, latest edition, for the class of material in question.

APPENDIX B
SUSPENSION OF PRIVILEGES

Borrowing privileges are suspended when a borrower has unpaid fines, charges or unreturned, lost, or claims returned materials in excess of any of the following maximulm limits.

	MAXIMUM OVERDUE ITEMS	MAXIMUM TOTAL FINES OWED	MAXIMUM FINE PER ITEM
OVERDUE/FINES			
Video Cassettes, films and equipment	1	15.00	6.00
All Other Materials	?	15.00	3.00

	MAXIMUM # ALLOWED	MAXIMUM $ ALLOWED
LOST MATERIALS	?	?
CLAIMS RETURNED MATERIALS	?	?

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims April 12, 1990

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $408,026.14 on April 12, 1990. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks:	#2897-2898		$ 11,875.37
Payroll			
03/30/90	gross $156,052.78	net	$111,918.29
03/30/90	Payroll taxes (electronic transfer)		46,900.60
04/13/90	gross $157,063.07	net	$111,601.31
04/13/90	Payroll taxes (electronic transfer)		47,032.34
Accounts Payable Check Batches:	(see "Vendor Check History" for detail of total)		
Dated 03/30/90			$ 4,130.76
Dated 04/12/90			74,588.39
Less VOIDS dated 4/03/90 (#32619 & 34304) (20.92)			
Accounts Payable Check Batches Subtotal:			$ 78,698.23
Grand Total		$	408,026.14

Mr. Carmean, Mrs. Gates, Mrs. Riley and Mrs. Koehlinger approved and signed the register of claims as presented by the director.

Secretary

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
April 26, 1990
3:00 p.m. - Room 4, Main Library

R E V I S E D

1. Roll call.

2. Adoption of the agenda.

3. Minutes - regular meeting of March 22, 1990, meeting for approval of claims of April 12, 1990.

4. Financial report - March 1990.

5. Approval of claims.

6. Report of director.

7. Committee reports.

8. Personnel.

9. Approval of change orders.

   a. OMIT.

   b. Change Order G1, R. E. Crosby & Son, Inc., Dupont Branch.

   c. Change Order No. 1, Continental Office Furniture, Furniture & Equipment.

10. Proposal for joint promotional activity.

11. Report on photocopier proposals.

12. Other business.

    a. Resolution No. 1990-9, "Resolution Approving Temporary Tax Anticipation borrowing."

    b. Resolution No. 1990-10, "Resolution Electing to Enlarge Participation in Public Employees' Retirement Fund."

13. Adjournment.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of April 26, 1990, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, April 26, 1990, at 3:00 p.m. in Room 4 of the main library. Those present were Mr. Carmean presiding, Mrs. Gates, Mrs. Riley, Mr. Coleman, Mr. Andorfer, Mr. McMahan and Mrs. Koehlinger.

On motion of Mr. McMahan the agenda was adopted as presented.

APPROVAL OF MINUTES

On motion of Mrs. Koehlinger, the minutes of the regular meeting of March 22, 1990, were approved. On motion of Mr. McMahan, the minutes of the approval of claims of April 12, 1990, were approved.

FINANCIAL REPORT

On motion of Mr. McMahan, the financial report for March, 1990 as presented by Mr. Reitenour, was approved. A copy of this report is appended to and made a part of these minutes.

APPROVAL OF CLAIMS

The director certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mr. McMahan, the claims were approved for payment.

Manual checks: #2899			$1,229,000.00
Payroll			
4/27/90	gross 155,694.24	net	110,852.90
4/27/90	Payroll taxes (electronic transfer)		46,675.46
Accounts Payable Check Batches (See "Vendor Check History" for detail of total)			
Dated 4/27/90			604,200.01
Accounts Payable Check Batches Subtotal:			$ 604,200.01
Grand Total			$ 762,957.37

REPORT OF DIRECTOR

The automation project continues to make good progress with patron registration now standing at 22,149. The database now contains 643,010 titles and 1,019,417 items. 886,393 of these items have been input by the labeling and linking teams. Labeling and linking has moved to the branches where teams have virtually completed Georgetown and have moved on to Harlan, Hessen Cassel, Shawnee, Waynedale, Monroeville, and Woodburn. At main library, teams continue to work on linking the genealogy collection and the paperbacks.

The first shipment of books for the new Aboite and Dupont branches is expected the week of May 6.

Additional terminals are being installed and will be used by staff at main library to assist patrons and in locating materials. The CLSI system has now become the most comprehensive and accurate record of the library's holdings. However, the full online public access catalog software and indexing will not be completed for sometime. In the meantime, additional staff and terminals will provide assistance to patrons in searching for and locating items in the library's collections.

The Art, Music and Audio-Visual department will close on May 7, to allow workmen to install new light fixtures and carpeting throughout the department.

Tecumseh and New Haven branches are scheduled to reopen early in May, with Little Turtle to follow soon after. Work continues on the HVAC system at Little Turtle.

Mr. Clegg presented a progress report on the capital improvement project. It is summarized as follows: The roof is being assembled at Aboite branch and the exterior work is starting again with the re-grading of the parking lot. At Dupont branch the interior is taking shape and color. We should be able to begin placing furniture sometime in June. Tecumseh had almost completed the move back into the branch when the building inspector closed us down because the water meter had not been installed and other necessary final inspections had not been made before we started to move in. We are preparing to open sometime in May.

The new stack has not yet arrived at New Haven branch so it will not be arranged the way it will look later. The tentative opening date is set for early May. Little Turtle branch has been approved by the building inspector and will also open as soon as possible in May. At main library much of the work has been finished with a few exceptions that include the staff lounge, which will be at least two more weeks, and AMAV which will be closed the 7th through the 17th or 18th of May for carpeting and overhead work. Work in the Administrative area has been completed and staff have moved into their new offices.

PERSONNEL

On motion of Mr. McMahan the following personnel actions were approved:

Appointments -

Judy Dunahue	Personnel Assistant, Personnel Services	#251	$16,400.02
Denise Buhr	Branch Children's Spec., Dupont Branch	#082	$22,500.14

Reclassification of New Position -

Children's Services clerk reclassified to	#1328	Grade 4	$ 6,635.20
Children's Services assistant		Grade 5	$ 7,664.44

APPROVAL OF CHANGE ORDER - CAPITAL IMPROVEMENT PROJECT

On motion of Mr. Coleman, the following Change Order was approved:

Contractor: R.E. Crosby & Son, Inc. - Dupont Branch

Change Order No. G2

Item #PR2.1: Catch Basin at Parking Lot

Add ..... $ 880.00

Item #PR2.2: Use Trench Footing in lieu of Spread

Deduct ..... $ 3,422.00

Item #PR2.3: Sewer Modification per City

Add ..... $ 2,040.00

Item #PR3.1: Reduce Irrigation System

Deduct ..... $ 900.00

Item #PR4.1: Add 2" Water Meter & use 2" Line

Deduct ..... $ 1,550.00

Item #PR4.2: Modify Electrical at Window Walls

Add ..... $ 232.00

Item #PR5.1: Use Cold Dip Galvanize in lieu of Hot

Delete ..... $ 900.00

Item #PR5.2: Security System Modifications

..... N/C

Item #PR6.1: Computer Outlets at Circulation Desk

Add ..... $ 1,547.00

Item #PR6.2: Utility Assessment for Water & Sewer

Add ..... $ 3,259.00

Item #PR6.3: Hand Dryers

Deduct ..... $ 447.00

Item #PR7.1: Kitchenette Unit Light Switch & Power Modification

Add ..... $ 545.00

Item #PR7.2: Coping Modification

Deduct ..... $ 755.00

Item #7.3: Window Trim at East Elevation

Add ..... $ 128.00

Item #7.4: Plaque Layout

..... N/C

Item #8.1: Lintel Modification

Add ..... $ 9,027.00

Item #PR8.2: Light Alternate Modification

Add ..... $ 234.00

Item #PR9.1: Switch Relocate Room

Add ..... $ 293.00

Item #PR9.2: Exterior Light Control

Add ..... $ 784.00

Item #PR10.1: Raise Book Depository/per Tony Raabe

Add ..... $ 156.00

Item #10.2: Additional Fill/Request by Rogers

Add ..... $ 556.00

Item #10.3: Brass Tone Alum @ Cir. Desk Only

Add ..... $ 174.00

Total Add $11,881.00

On motion of Mr. McMahan, the following Change Order was approved.

Change Order No. 1:

Contractor: Continental Office Furniture - Furniture and Equipment

Changes to contract whereby certain items are to be ordered by Owner direct from various suppliers.

Deduct $41,311.00

JOINT PROMOTIONAL ACTIVITIES

The Summer Reading Program Committee has been approached by Reader's World, to provide flyers for distribution in all library agencies in conjunction with summer reading club. The flyer would say that if a child reads 10 books, he or she could come to Reader's World with proof of having read the books and register for a prize. The child would also get a small discount on purchases.

After discussion, the board concurred that more information would be required for approval of this joint promotional activity. If the committee wishes to pursue the program, the board will consider it if further information is provided.

Mrs. Koehlinger moved, "that Abbey Brown Chocolates and Scott's Bakery be approved as joint promotional participants offering treats and gift certificates for the Tecumseh branch adult reading program." The motion carried.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 3:50 p.m.

President

Patricia E. Riley

Secretary Pro Tempore

ALLEN COUNTY PUBLIC LIBRARY
COMBINED BALANCE SHEET--ALL FUND TYPES AND ACCOUNT GROUPS
AT MARCH 31, 1990

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS: (MEMORANDUM ONLY)	
		SPECIAL REVENUE FUNDS			CAPITAL PROJECTS FUNDS							
	GENERAL	GIFT	LSCA GRANTS	DEBT SERVICE	LIRF	AUTOMATION	'89'	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	MARCH 31 1990	MARCH 31 1989
ASSETS												
CASH ON DEPOSIT	297,111	7,689	(2,608)	61,682	190	168,822	97,353	3,625			633,863	601,495
CASH ON HAND	3,747										3,747	3,684
CASH WITH FISCAL AGENT				568							568	453
INVESTMENTS AT COST	0					800,000	1,050,000				1,850,000	1,000,000
TAXES DUE FROM COUNTY GOVERNMENT											0	0
ACCRUED INTEREST	0					1,640	4,648				6,288	2,478
DUE FROM OTHER GOVERNMENTS	0			0							0	0
DUE FROM OTHER FUNDS				51,000	35,000		0				86,000	36,540
ACCOUNTS RECEIVABLE	12,000										12,000	9,000
FIXED ASSETS:											0	0
LAND									1,427,900		1,427,900	1,427,900
BUILDINGS									7,912,331		7,912,331	7,782,545
FURNITURE AND EQUIPMENT									5,400,196		5,400,196	4,521,118
AVAILABLE IN DEBT SERVICE FUND										112,682	112,682	0
AMT TO BE PROVIDED--RET OF DEBT.										11,149,818	11,149,818	3,740,584
AMT TO BE PROVIDED--VAC PAY LIAB										230,000	230,000	410,747
TOTAL ASSETS	312,858	7,689	(2,608)	113,250	35,190	970,462	1,152,000	3,625	14,740,427	11,492,500	28,825,393	19,536,544
LIABILITIES & FUND EQUITY												
LIABILITIES:												
ACCOUNTS PAYABLE	681		0			0	0				681	93,843
TEMPORARY LOANS/FINANCING	400,000										400,000	548,000
ACCRUED WAGES & BENEFITS	123,214									230,000	353,214	512,332
UNREMITTED WITHHOLDINGS	33,176										33,176	40,399
RECORD DEPOSITS PAYABLE	(40)										(40)	0
DUE TO OTHER FUNDS	86,000										86,000	36,540
LEASES PAYABLE	0									0	0	30,584
MATURED BONDS PAYABLE	0										0	0
MATURED INTEREST PAYABLE	0			568							568	453
G O BONDS & CAP LEASES PAYABLE	0									11,262,500	11,262,500	3,710,000
TOTAL LIABILITIES	643,030	0	0	568	0	0	0	0	0	11,492,500	12,136,098	4,972,151
FUND EQUITY:												
INVESTMENT IN FIXED ASSETS									14,740,427		14,740,427	13,731,563
FUND BALANCES:											0	
RESERVED FOR ENCUMBRANCES	668,613	158	0		0	340,188	26,967				1,035,925	1,814,081
RESERVED FOR PREPAID ITEMS.											0	0
RESTRICTED-SPECIAL REVENUE.		7,531	(2,608)								4,923	10,341
DESIGNATED FOR DEBT SERVICE				112,682							112,682	(6,144)
UNDESIGNATED	(998,785)		0		35,190	630,274	1,125,033	3,625			795,337	(985,449)
TOTAL FUND EQUITY	(330,172)	7,689	(2,608)	112,682	35,190	970,462	1,152,000	3,625	14,740,427	0	16,689,295	14,564,393
TOTAL LIABILITIES & FUND EQUITY	312,858	7,689	(2,608)	113,250	35,190	970,462	1,152,000	3,625	14,740,427	11,492,500	28,825,393	19,536,544

MODIFIED ACCRUAL
UNAUDITED
MARCH 90
COMR9003

ALLEN COUNTY PUBLIC LIBRARY
--COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES--
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR-TO-DATE ENDED MARCH 31, 1990

17-Apr-90

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
		SPECIAL REVENUE			CAPITAL PROJECTS FUNDS					
	GENERAL	GIFT	LSCA	DEBT SERVICE	LIRF	AUTOMATION	"89"	EXPENDABLE TRUST	YEAR-TO-DATE MARCH 31, 1990	YEAR-TO-DATE MARCH 31, 1989
REVENUES:										
AUTO EXCISE TAX	0.00			0.00					0.00	0
REAL PROPERTY TAX LEVY	0.00			0.00					0.00	0
INTANGIBLES TAX & COIT	61,567.63			61,567.62					123,135.25	0
USER FEES	65,157.28								65,157.28	67,125
INTERGOVERNMENTAL REVENUE	0.00		5,215.00						5,215.00	50,564
PARKING FEES	42,274.88								42,274.88	38,716
GIFTS & DONATIONS	83.02	2,094.95							2,177.97	5,379
INTEREST	24,011.98					21,333.90	32,203.76	0.00	77,549.64	45,622
OTHER REVENUES & PROCEEDS	14,163.23			0.00			0.00		14,163.23	12,706
TOTAL REVENUES	207,258.02	2,094.95	5,215.00	61,567.62	0.00	21,333.90	32,203.76	0.00	329,673.25	220,113
EXPENDITURES--CURRENT:										
COMPENSATION & BENEFITS	1,166,051.38	0.00	9,127.57						1,175,178.95	1,044,290
SUPPLIES	64,818.19	47.50	0.00			0.00			64,865.69	70,860
PROFESSIONAL SERVICES	27,491.02	0.00	0.00			136,415.23	10,353.05		174,259.30	10,384
COMMUNICATION & TRANSPORTATION	39,013.32		0.00			0.00			39,013.32	43,553
INSURANCE	415.00								415.00	98,775
UTILITY SERVICES	94,031.11								94,031.11	116,836
REPAIRS & MAINTENANCE	93,572.74					0.00			93,572.74	73,194
LEASING & MISCELLANEOUS SERVICES	46,518.19	0.00	0.00			0.00			46,518.19	91,373
EXPENDITURES--CAPITAL OUTLAY:										
GENERAL FIXED ASSETS	117,800.78	0.00	0.00			0.00	868,691.70		986,492.48	31,508
LIBRARY MATERIALS	342,862.90	29.52	0.00			0.00			342,892.42	283,083
EXPENDITURES--DEBT SERVICE:										
PRINCIPAL RETIREMENT				227,500.00					227,500.00	215,000
INTEREST CHARGES				118,640.00					118,640.00	129,178
TOTAL EXPENDITURES	1,992,574.63	77.02	9,127.57	346,140.00	0.00	136,415.23	879,044.75	0.00	3,363,379.20	2,208,034
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(1,785,316.61)	2,017.93	(3,912.57)	(284,572.38)	0.00	(115,081.33)	(846,840.99)	0.00	(3,033,705.95)	(1,987,921)
OTHER FINANCING SOURCES (USES):										
PROCEEDS OF G. O. BONDS									0.00	0
OPERATING TRANSFERS IN	0.00			0.00	0.00	0.00	0.00		0.00	7,494
OPERATING TRANSFERS OUT	0.00			0.00	0.00	0.00	0.00		0.00	(7,494)
TOTAL OTHER FINANCING SOURCES (USES):	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	(1,785,316.61)	2,017.93	(3,912.57)	(284,572.38)	0.00	(115,081.33)	(846,840.99)	0.00	(3,033,705.95)	(1,987,921)
FUND BALANCES-JANUARY 1,	1,455,144.46	5,670.80	1,304.73	397,254.71	35,189.99	1,085,543.45	1,998,841.15	3,624.52	4,982,573.81	2,846,395
FUND BALANCE ADJUSTMENTS FROM JAN 1	0.00	0.00	0.00			0.00	0.00		0.00	0
FUND BALANCES-MAR 31 '90	(330,172.15)	7,688.73	(2,607.84)	112,682.33	35,189.99	970,462.12	1,152,000.16	3,624.52	1,948,867.86	858,474

MARCH 1990 unaudited
ER-03REV190

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED March 31, 1990

17-Apr-90
08:33 AM

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 3/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:														
5101	AUTO EXCISE TAX	1,038,056	1,038,056		1038056	136,658.11		136,658.11		0.00					
5102	REAL PROPERTY TAX LEVY	6,423,561	6,423,561		6423561	700,463.35		700,463.35		0.00					
5103	INTANGIBLES TAX	71,155	71,155		71155	46,288.24		46,288.24		0.00					
5104	COUNTY INCOME TAX	246,270	246,270		246270	61,567.63				61,567.63					
	TOTAL LOCAL TAX REVENUES	7,779,042	7,779,042	0.00	7779042	944,977.33		883,409.70	0.00	61,567.63					
5201	PHOTOCOPYING FEES	112,000	112,000		112000	30,001.29				30,001.29					
5202	EXTENDED USE FEES	114,000	114,000		114000	34,977.99		0.00	0.00	34,977.99					
5203	FAX FEES				0	178.00				178.00					
	TOTAL USER FEES	226,000	226,000	0.00	226000	65,157.28	0.00	0.00	0.00	65,157.28					
5301	FEDERAL OPERATING GRANTS	0	0		0	0.00				0.00					
5302	STATE OPERATING GRANTS	49,108	49,108		49108	0.00				0.00					
5303	CITY OPERATING GRANTS	0	0		0	0.00		0.00		0.00					
	TOTAL GRANTS	49,108	49,108	0.00	49108	0.00		0.00	0.00	0.00					
5401	PARKING REVENUES-239 W WAYNE	0	0		0	19,200.00				19,200.00					
5402	PARKING REVENUES-900 S HARRISON	0	0		0	19,200.00				19,200.00					
5403	PARKING REVENUES-236 W WASHINGTON	0	0		0	3,674.88				3,674.88					
5404	OTHER PARKING REVENUES	150,000	150,000		150000	200.00		12,000.00	12,000.00	200.00					
	TOTAL PARKING REVENUES	150,000	150,000	0.00	150000	42,274.88		12,000.00	12,000.00	42,274.88					
5501	SERVICE CENTER RENT	0	0		0	0.00				0.00					
5502	OTHER RENTAL INCOME	0	0		0	0.00				0.00					
5601	UNRESTRICTED GIFTS & DONATIONS	0	0		0	83.02				83.02					
5650	INTEREST	30,000	30,000		30000	24,011.98			0.00	24,011.98					
5701	ACPL PUBLICATIONS	0	0		0	130.15			0.00	130.15					
5702	RESEARCH SERVICES	7,000	7,000		7000	5,568.38				5,568.38					
5703	LOST/DAMAGED LIBRARY MATERIALS	9,000	9,000		9000	3,675.11				3,675.11					
5704	REFUNDS/DISCOUNTS EARNED	500	500		500	791.96				791.96					
5705	INSURANCE CLAIM PAYMENTS	0	0		0	966.67				966.67					
5706	OTHER REVENUES	2,500	2,500		2500	3,030.96				3,030.96					
	TOTAL MISCELLANEOUS REVENUES	19,000	19,000	0.00	19000	14,163.23		0.00	0.00	14,163.23					
					0										
	TOTAL REVENUES	8,253,150	8,253,150	0.00	8253150	1,090,667.72		895,409.70	12,000.00	207,258.02					

MARCH 1990 unaudited
ER-03REVI90

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED March 31, 1990

17-Apr-90
08:33 AM

GLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 3/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:														
	** PERSONAL SERVICES **														
1101	SALARIED TIME WORKED	3,250,000	3,277,500		3277500	773,578.54	76.40%	134,697.00	63,524.00	702,405.54	78.57%		702,405.54	2,575,094.46	78.57%
1102	SALARIED OVERTIME	0	0		0	1,795.25	ERR			1,795.25	ERR		1,795.25	(1,795.25)	ERR
1103	SALARIED VACATION	0	0		0	25,053.42	ERR			25,053.42	ERR		25,053.42	(25,053.42)	ERR
1104	SALARIED SICK PAY	0	0		0	24,914.05	ERR			24,914.05	ERR		24,914.05	(24,914.05)	ERR
1105	SALARIED DISABILITY PAY	0	0		0	441.21	ERR			441.21	ERR		441.21	(441.21)	ERR
1106	SALARIED HOLIDAY	0	0		0	25,134.22	ERR			25,134.22	ERR		25,134.22	(25,134.22)	ERR
1107	SALARIED JURY DUTY	0	0		0	0.00	ERR			0.00	ERR		0.00	0.00	ERR
1108	SALARIED DEATH-IN-FAMILY	0	0		0	2,683.22	ERR			2,683.22	ERR		2,683.22	(2,683.22)	ERR
1109	SALARIED TRAVEL/MEETINGS	0	0		0	9,563.62	ERR			9,563.62	ERR		9,563.62	(9,563.62)	ERR
1110	SALARIED PREMIUM TIME	0	0		0	6,630.17	ERR			6,630.17	ERR		6,630.17	(6,630.17)	ERR
1111	SALARIED TAXABLE FRINGE BENEFITS	0	0		0	0.00				0.00			0.00	0.00	
1112	SALARIED RELOCATION	0	0		0	0.00				0.00			0.00	0.00	ERR
	TOTAL SALARIES	3,250,000	3,277,500	0.00	3277500	869,793.70	73.46%	134,697.00	63,524.00	798,620.70	75.63%	0.00	798,620.70	2,478,879.30	75.63%
1201	HOURLY TIME WORKED	916,000	916,000		916000	198,334.24	78.35%	30,171.00	15,007.00	183,170.24	80.00%		183,170.24	732,829.76	80.00%
1202	HOURLY OVERTIME	0	0		0	534.53	ERR			534.53	ERR		534.53	(534.53)	ERR
1203	HOURLY VACATION	0	0		0	3,904.19	ERR			3,904.19	ERR		3,904.19	(3,904.19)	ERR
1204	HOURLY SICK PAY	0	0		0	470.78	ERR			470.78	ERR		470.78	(470.78)	ERR
1205	HOURLY DISABILITY PAY	0	0		0	0.00				0.00			0.00	0.00	ERR
1206	HOURLY HOLIDAY	0	0		0	6,185.28	ERR			6,185.28	ERR		6,185.28	(6,185.28)	ERR
1207	HOURLY JURY DUTY	0	0		0	0.00	ERR			0.00	ERR		0.00	0.00	ERR
1208	HOURLY DEATH-IN-FAMILY	0	0		0	354.68	ERR			354.68	ERR		354.68	(354.68)	ERR
1209	HOURLY TRAVEL/MEETINGS	0	0		0	145.24	ERR			145.24	ERR		145.24	(145.24)	ERR
	TOTAL HOURLY WAGES	916,000	916,000	0.00	916000	209,928.94	77.08%	30,171.00	15,007.00	194,764.94	78.74%	0.00	194,764.94	721,235.06	78.74%
1301	SUMMER EMPLOYEES- TIME WORKED	158,000	158,000		158000	0.00	100.00%			0.00	100.00%		0.00	158,000.00	100.00%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		0	0.00				0.00			0.00	0.00	
1401	SHORT-TERM STAFF TIME WORKED	29,000	29,000		29000	1,425.08	95.09%			1,425.08	95.09%		1,425.08	27,574.92	95.09%
1402	SHORT-TERM STAFF OVERTIME	0	0		0	0.00				0.00			0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAFF	187,000	187,000	0.00	187000	1,425.08	99.24%	0.00	0.00	1,425.08	99.24%	0.00	1,425.08	185,574.92	99.24%
	TOTAL COMPENSATION	4,353,000	4,380,500	0.00	4380500	1,081,147.72	75.32%	164,868.00	78,531.00	994,810.72	77.29%	0.00	994,810.72	3,385,689.28	77.29%
1501	EMPLOYER FICA	326,000	326,000		326000	81,414.22	75.03%	12,612.00	6,008.00	74,810.22	77.05%		74,810.22	251,189.78	77.05%
1502	UNEMPLOYMENT REIMBURSEMENT	5,500	5,500		5500	368.00	93.31%			368.00	93.31%		368.00	5,132.00	93.31%
1503	EMPLOYER PERF	162,000	162,000		162000	33,610.50	79.25%	33,957.17	38,674.66	38,327.99	76.34%		38,327.99	123,672.01	76.34%
1504	GROUP INSURANCE	239,500	239,500		239500	57,734.45	75.89%	0.00		57,734.45	75.89%		57,734.45	181,765.55	75.89%
	TOTAL EMPLOYEE BENEFITS	733,000	733,000	0.00	733000	173,127.17	76.38%	46,569.17	44,682.66	171,240.66	76.64%	0.00	171,240.66	561,759.34	76.64%
	Page 2														
	TOTAL PERSONAL SERVICES	5,086,000	5,113,500	0.00	5113500	1,254,274.89	75.47%	211,437.17	123,213.66	1,166,051.38	77.20%	0.00	1,166,051.38	3,947,448.62	77.20%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED March 31, 1990

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 3/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** SUPPLIES **															
2101	OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	8,076.34	83.85%	1,029.66	0.00	7,046.68	85.91%	6,114.71	13,161.39	39,066.39	78.13%
	TOTAL OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	8,076.34	83.85%	1,029.66	0.00	7,046.68	85.91%	6,114.71	13,161.39	39,066.39	78.13%
2201	CLEANING SUPPLIES	20,000	20,000	88.17	20088.17	5,025.11	74.87%	0.00	0.00	5,025.11	74.87%	4,350.43	9,375.54	10,712.63	53.56%
2202	VEHICLE FUEL	15,000	15,000	0.00	15000	3,359.45	77.60%	972.49	0.00	2,386.96	84.09%	0.00	2,386.96	12,613.04	84.09%
2203	HEATING OIL	10,000	10,000	2,661.35	12661.35	2,661.35	73.39%	0.00	0.00	2,661.35	73.39%	0.00	2,661.35	10,000.00	100.00%
2204	COPIER SUPPLIES	43,000	43,000	15,694.40	58694.4	20,367.98	52.63%	0.00	0.00	20,367.98	52.63%	1,338.66	21,706.64	36,987.76	86.02%
2205	LIBRARY MATERIALS SUPPLIES	43,000	43,000	727.07	43727.07	3,997.48	90.70%	519.10	0.00	3,478.38	91.91%	5,800.57	9,278.95	34,448.12	80.11%
2206	MATERIALS ACCESS SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
2207	CRAFT SUPPLIES	5,000	5,000	0.00	5000	237.05	95.26%	0.00	0.00	237.05	95.26%	129.50	366.55	4,633.45	92.67%
2208	OTHER OPERATING SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
2209	PROGRAMMING SUPPLIES	13,000	13,000	680.00	13680	859.11	93.39%	0.00	0.00	859.11	93.39%	9,100.09	9,959.20	3,720.80	28.62%
2210	PRINTING SUPPLIES	37,000	37,000	541.23	37541.23	8,475.31	77.09%	167.70	0.00	8,307.61	77.55%	9,214.65	17,522.26	20,018.97	54.11%
2211	OTHER OPERATING SUPP N.E.C.	45,000	45,000	2,903.97	47903.97	10,915.18	75.74%	994.22	0.00	9,920.96	77.95%	15,578.80	25,499.76	22,404.21	49.79%
	TOTAL OPERATING SUPPLIES	231,000	231,000	23,296.19	254296.1	55,898.02	75.80%	2,653.51	0.00	53,244.51	76.95%	45,512.70	98,757.21	155,538.98	67.33%
2301	MAINTENANCE SUPPLIES	18,000	18,000	316.80	18316.8	3,513.02	80.48%	302.58	0.00	3,210.44	82.16%	3,298.28	6,508.72	11,808.08	65.60%
2302	REPAIR PARTS	10,000	10,000	694.50	10694.5	1,365.32	86.35%	48.76	0.00	1,316.56	86.83%	811.03	2,127.59	8,566.91	85.67%
	TOTAL MAINTENANCE SUPPLIES	28,000	28,000	1,011.30	29011.3	4,878.34	82.58%	351.34	0.00	4,527.00	83.83%	4,109.31	8,636.31	20,374.99	72.77%
	TOTAL SUPPLIES	309,000	309,000	26,535.27	335535.2	68,852.70	77.72%	4,034.51	0.00	64,818.19	79.02%	55,736.72	120,554.91	214,980.36	69.57%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED March 31, 1990

GLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 3/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** OTHER SERVICES AND CHARGES **															
3101	CONSULTING	4,000	4,000		4000	1,200.00	70.00%	0.00	0.00	1,200.00	70.00%	6,000.00	7,200.00	(3,200.00)	-80.00%
3102	ENGINEERING & ARCHITECTURAL	5,000	5,000		5000	0.00	100.00%	0.00	0.00	0.00	100.00%	0.00	0.00	5,000.00	100.00%
3103	LEGAL SERVICES	4,000	4,000		4000	87.00	97.83%	87.00	0.00	0.00	100.00%	0.00	0.00	4,000.00	100.00%
3104	PROGRAM PRESENTERS	4,000	4,000		4000	95.00	97.63%	0.00	0.00	95.00	97.63%	250.00	345.00	3,655.00	91.38%
3105	TEMPORARY HELP SERVICES	50,000	50,000		50000	28,997.11	42.01%	5,263.10	0.00	23,734.01	52.53%	0.00	23,734.01	26,265.99	52.53%
3106	OTHER PROFESSIONAL SERVICES	10,000	21755.38	0.00	21755.38	2,979.51	86.30%	517.50	0.00	2,462.01	88.68%	2,237.15	4,699.16	17,056.22	78.40%
	TOTAL PROFESSIONAL SERVICES	77,000	88,755	0.00	88755.38	33,358.62	62.42%	5,867.60	0.00	27,491.02	69.03%	8,487.15	35,978.17	52,777.21	59.46%
3201	TELEPHONE SERVICE	92,000	92,000		92000	20,306.67	77.93%	0.00	0.00	20,306.67	77.93%	0.00	20,306.67	71,693.33	77.93%
3202	POSTAGE & SHIPPING	67,000	67,000	0.00	67000	7,964.73	88.11%	113.80	0.00	7,850.93	88.28%	24,000.00	31,850.93	35,149.07	52.46%
3203	TRAVEL & MEETINGS	0	0		0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
3204	RECRUITING	5,000	5,000		5000	2,507.09	49.86%	313.60	0.00	2,193.49	56.13%	0.00	2,193.49	2,806.51	56.13%
3205	TRAINING & DEVELOPMENT	0	0		0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
3206	TRAVEL AND TRAINING	42,000	42,624	394.00	43018	8,348.63	80.41%	0.00	0.00	8,348.63	80.41%	1,412.00	9,760.63	33,257.37	78.02%
	COMMUNICATION & TRANSPORTATION	206,000	206,624	394.00	207018	39,127.12	81.06%	427.40	0.00	38,699.72	81.27%	25,412.00	64,112	142,906	69.16%
3301	PUBLICATION OF LEGAL NOTICES	1,000	1,000		1000	106.60	89.34%		0.00	106.60	89.34%	0.00	106.60	893.40	89.34%
3302	OUTSIDE VENDOR PRINTING	9,000	9,000	238.00	9238	207.00	97.70%	0.00	0.00	207.00	97.70%	732.00	939.00	8,299.00	92.21%
	TOTAL PUBLICATION & PRINTING	10,000	10,000	238.00	10238	313.60	96.86%	0.00	0.00	313.60	96.86%	732.00	1,045.60	9,192.40	91.92%
3401	INSURANCE	125,000	125,000		125000	415.00	99.67%	0.00	0.00	415.00	99.67%	0.00	415.00	124,585.00	99.67%
	TOTAL INSURANCE	125,000	125,000	0.00	125000	415.00	99.67%	0.00	0.00	415.00	99.67%	0.00	415.00	124,585.00	99.67%
3501	NATURAL GAS	110,000	110,000		110000	40,065.97	63.58%	78.46	0.00	39,987.51	63.65%	0.00	39,987.51	70,012.49	63.65%
3502	ELECTRICITY	325,000	325,000		325000	53,987.48	83.41%	3,139.36	0.00	50,768.12	84.38%	0.00	50,768.12	274,231.88	84.38%
3503	WATER & SEWER	10,000	10,000		10000	2,135.68	78.64%	642.20	0.00	1,493.48	85.07%	0.00	1,493.48	8,506.52	85.07%
3504	TRASH DISPOSAL	7,000	7,000		7000	1,782.00	74.54%	0.00	0.00	1,782.00	74.54%	5,519.00	7,301.00	(301.00)	-4.30%
	TOTAL UTILITY SERVICES	452,000	452,000	0.00	452000	97,891.13	78.34%	3,860.02	0.00	94,031.11	79.20%	5,519.00	99,550.11	352,449.89	77.98%
3601	BUILDING REPAIR & MAINTENANCE	80,000	80,000	1,214.00	81214	268.20	99.66%	0.00	0.00	268.20	99.66%	3,749.47	4,017.67	77,196.33	96.50%
3602	HVAC SERVICE	25,000	25,000	450.00	25450	3,671.78	85.31%	572.58	0.00	3,099.20	87.60%	0.00	3,099.20	22,350.80	89.40%
3603	LANDSCAPING SERVIES	19,000	19,000	0.00	19000	1,603.87	91.56%	269.25	0.00	1,334.62	92.98%	784.00	2,118.62	16,881.38	88.85%
3604	COMPUTER MAINTENANCE	145,000	145,000	140.00	145140	58,040.34	59.97%	50.00	0.00	57,990.34	60.01%	58,320.34	116,310.68	28,829.32	19.88%
3605	COPIER SERVICE	28,000	28,000	1.00	28001	7,545.96	73.05%	0.00	0.00	7,545.96	73.05%	19,083.78	26,629.74	1,371.26	4.90%
3606	VEHICLE SERVICE	25,000	25,000	1,331.88	26331.88	2,913.17	88.35%	100.21	0.00	2,812.96	88.75%	1,973.08	4,786.04	21,545.84	86.18%
3607	OTHER EQUIPMENT SERVICE	70,000	70,000	2,475.50	72475.5	20,763.80	70.34%	242.34	0.00	20,521.46	70.68%	32,481.30	53,002.76	19,472.74	27.82%
	TOTAL REPAIRS & MAINTENANCE	392,000	392,000	5,612.38	397612.3	94,807.12	75.81%	1,234.38	0.00	93,572.74	76.13%	116,391.97	209,964.71	187,647.67	47.87%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED March 31, 1990

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 3/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3701	REAL ESTATE RENTAL/LEASING	3,500	3,500	230.00	3730	5,030.58	-43.73%		0.00	5,030.58	-43.73%	230.00	5,260.58	(1,530.58)	-43.73%
3702	EQUIPMENT RENTAL/LEASING	40,000	40,000	598.00	40598	9,251.54	76.87%	885.75	0.00	8,365.79	79.09%	14,654.82	23,020.61	17,577.39	43.94%
	LEASING & RENTALS	43,500	43,500	828.00	44328	14,282.12	67.17%	885.75	0.00	13,396.37	69.20%	14,884.82	28,281.19	16,046.81	36.89%
3901	DUES & MEMBERSHIPS	8,000	8,000		8000	7,749.44	3.13%		0.00	7,749.44	3.13%	0.00	7,749.44	250.56	3.13%
3902	INTEREST ON TEMPORARY LOANS	0	0		0	0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	ERR
3903	TAXES & ASSESSMENTS	4,000	4,000		4000	0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	4,000.00	100.00%
3904	TRANSFER TO LIRF FUND	0	0		0	0.00			0.00	0.00		0.00	0.00	0.00	
3905	MATERIALS CONSERVATION SERVICES	40,000	40,000		40000	10,980.62	72.55%	145.73	0.00	10,834.89	72.91%	1,421.99	12,256.88	27,743.12	69.36%
3906	COMPUTER SERVICES	135,000	135,000	2,246.80	137246.8	18,605.43	86.22%	4,067.94	0.00	14,537.49	89.23%	9,994.55	24,532.04	112,714.76	83.49%
	TOTAL MISCELLANEOUS SERVICES	187,000	187,000	2,246.80	189246.8	37,335.49	80.03%	4,213.67	0.00	33,121.82	82.29%	11,416.54	44,538.36	144,708.44	77.38%
					0										
	TOTAL OTHER SERVICES & CHARGES	1,492,500	1,504,879	9,319.18	1514198.	317,530.20	78.90%	16,488.82	0.00	301,041.38	80.00%	182,843.48	483,884.86	1,030,313.70	68.46%
	*** CAPITAL OUTLAYS ***														
4401	FURNITURE & EQUIPMENT	100,000	100,000	70,873.20	170873.2	101,007.91	-1.01%	34,148.68	0.00	66,859.23	33.14%	12,100.96	78,960.19	91,913.01	91.91%
4403	COMPUTER EQUIPMENT	20,000	20,000	38,742.20	58742.2	37,563.40	-87.82%	1,080.87	0.00	36,482.53	-82.41%	3,119.20	39,601.73	19,140.47	95.70%
4405	TELEVISION EQUIPMENT	20,000	57,787	17,337.90	75124.9	14,139.07	75.53%		0.00	14,139.07	75.53%	28,884.46	43,023.53	32,101.37	55.55%
4407	VEHICLES	20,000	20,000	319.95	20319.95	319.95	98.40%		0.00	319.95	98.40%	0.00	319.95	20,000.00	100.00%
4409	BUILDINGS	0	0	0.00	0	0.00			0.00	0.00		0.00	0.00	0.00	
4411	LAND	0	0	0.00	0	0.00			0.00	0.00		0.00	0.00	0.00	
	GENERAL FIXED ASSETS	160,000	197,787	127,273.25	325060.2	153,030.33	22.63%	35,229.55	0.00	117,800.78	40.44%	44,104.62	161,905.40	163,154.85	82.49%
4510	BOOKS	1,600,000	1,600,000	95,612.24	1695612.	264,920.20	83.44%	33,788.08	680.67	231,812.79	85.51%	317,013.50	548,826.29	1,146,785.95	71.67%
4520	PERIODICALS	250,000	250,000	39,048.10	289048.1	96,049.32	61.58%	1,951.39	0.00	94,097.93	62.36%	7,292.10	101,390.03	187,658.07	75.06%
4530	NON-PRINT MATERIALS	175,000	175,000	14,432.96	189432.9	19,428.61	88.90%	2,616.57	0.00	16,812.04	90.39%	28,061.64	44,873.68	144,559.28	82.61%
4540	ONLINE MATERIALS	0	0	0	0	140.14	ERR	0	0	140.14	ERR	33560.68	33,700.82	(33,700.82)	ERR
	TOTAL LIBRARY MATERIALS	2,025,000	2,025,000	149,093.30	2174093	380,538.27	81.21%	38,356.04	680.67	342,862.90	83.07%	385,927.92	728,790.82	1,445,302.48	71.37%
	TOTAL CAPITAL OUTLAYS	2,185,000	2,222,787	276,366.55	2499153.	533,568.60	76.00%	73,585.59	680.67	460,663.68	79.28%	430,032.54	890,696.22	1,608,457.33	72.36%
	TOTAL EXPENDITURES	9,072,500	9,150,166	312,221.00	9462387.	2,174,226.39	76.24%	305,546.09	123,894.33	1,992,574.63	78.22%	668,612.74	2,661,187.37	6,801,200.01	74.33%
	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(819,350)	(897,016)	(312,221.00)	*********	(1,083,558.67)		589,863.61	(111,894.33)	(1,785,316.61)		(668,612.74)	(2,661,187.37)	(6,801,200.01)	

ALLEN COUNTY PUBLIC LIBRARY

RESOLUTION NO. 90- 9

A RESOLUTION approving temporary tax anticipation borrowing, authorizing the Allen County Public Library ("Issuer") to make temporary loans for the use of the Funds listed in Section 1 of this Resolution (collectively "Funds") during the period January 1, 1990 through December 31, 1990 in anticipation of current taxes levied in the year 1989 and collectible in the year 1990 ("Taxes"), authorizing the issuance of tax anticipation time warrants ("Warrants") to evidence such loans; pledging the Taxes and other available revenues to be received in these Funds to the payment of the Warrants, including the interest thereon; authorizing the execution of a Warrant Purchase Agreement with the Indiana Bond Bank; ratifying, approving, and confirming the proceedings had and action taken by the Library Board of Trustees ("Board") of the Issuer in authorizing the making of the temporary loans and the issuance of Warrants to evidence such loans for the Funds and fixing a time when this resolution shall take effect.

WHEREAS, the Treasurer has represented that there will be insufficient funds in each of the Funds to meet the current operating expenses of the Issuer payable from the Funds prior to the 1990 distributions of Taxes levied for the Funds; and

WHEREAS, a necessity exists to obtain temporary loans for the Funds in anticipation of Taxes for the Funds actually levied and in the course of collection for the year 1990; and

WHEREAS, Section 75 of P.L. 35-1990 authorizes the Issuer to issue warrants payable from revenues to be collected by adoption of a resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE LIBRARY BOARD OF TRUSTEES OF THE ~~Allen County~~ PUBLIC LIBRARY:

Section 1. (a) The Issuer is authorized to borrow from the Indiana Bond Bank ("Bond Bank") on temporary loans for the use and benefit of the Funds described below in the maximum principal amounts set forth below for each Fund:

Fund	Maximum Amount of Warrant
Operating (General)	
Debt Service (Bond & Interest Redemption Fund)	

(b) The loans shall be evidenced by Warrants bearing interest at a rate or rates per annum not to exceed 8% per annum, the exact rate or rates of interest to be determined as provided in Section 4 and the Warrants to be substantially in the form set forth in Section 3. The Warrants shall be dated as of the date or dates of delivery of the Warrants. Separate Warrants shall be issued for each Fund, and the Warrants for each Fund may be issued in an amount not to exceed the amount shown in Section 1(a).

Interest shall be calculated on the basis of a 365-day year over the actual number of days elapsed and shall be paid on the amounts advanced on each Warrant for the time such advance is outstanding.

(c) The Warrants shall mature and be payable on on before December 31, 1990, and shall be subject to mandatory redemption as provided in the Warrant Purchase Agreement between the Issuer and the Bond Bank ("Warrant Purchase Agreement"). The Warrants issued for each Fund, including interest, shall be payable from that Fund, and there is hereby pledged for the payment of the Warrants issued for each Fund and interest thereon the Taxes and other revenues to be received in that Fund.

Section 2. (a) The Warrants shall be executed in the name of Issuer by the President, and attested by the Secretary of the Board. The Warrants shall be payable at the office of the Treasurer. The Warrants may be in any denominations determined by the Treasurer not to exceed the maximum amounts set forth in Section 1 and the Warrant Purchase Agreement. The Warrants are not subject to redemption except as set forth in Section 1(c).

(b) The Warrant proceeds shall be used for purposes of the Fund for which the Warrant was issued and, if necessary, to pay all costs incurred in connection with the issuance of the Warrants.

Section 3. The Warrants shall be issued in substantially the form set forth in Exhibit A attached hereto (all blanks, including the appropriate amounts, date, statutory citations, and other data, to be properly completed prior to the execution and delivery thereof).

Section 4. (a) The Treasurer is hereby authorized and directed to have the Warrants prepared, and the President and the Secretary of the Board are hereby authorized and directed to execute the Warrants in the manner substantially set out in the form provided above. The Treasurer shall sell any or all of the Warrants to the Bond Bank pursuant to IC 5-1.5 and Section 75 of P.L. 35-1990 on such terms as are consistent with the terms of this Resolution and are mutually agreed to between the President and the Treasurer and the Bond Bank.

(b) The proper officers of the Issuer are authorized to deliver the Warrants to the Bond Bank in one or more series or advances for the agreed purchase price in immediately available funds. The Warrants may be delivered in one or more series at one time or in parcels from time to time, pursuant to any agreements or understandings with respect to delivery by and between the President and the Treasurer and the Bond Bank as are consistent with this Resolution. The President and the Treasurer are authorized to complete and submit an application to the Bond Bank, and the President and Secretary are authorized to execute the Warrant Purchase Agreement with the Bond Bank in a form acceptable to the President and the Treasurer and to do such other actions and execute such documents as are consistent with this Resolution and as may be required by the Bond Bank as a condition to the purchase of the Warrants. The form of the Warrant Purchase Agreement is incorporated in this Resolution by reference and attached hereto.

Section 5. In order to preserve the exclusion of interest on the Warrants from gross income for federal tax purposes under Section 103 of the Internal Revenue Code of 1986 as amended and in existence on the date of issuance of the Warrants ("Code"), and as an inducement to purchasers of the Warrants, the Issuer represents, covenants and agrees that:

(a) No person or entity other than the Issuer or another state or local governmental unit will use proceeds of the Warrants or property financed by the Warrant proceeds other than as a member of the general public. The Warrant proceeds will be used for purposes of the respective Funds.

(b) No portion of the payment of the principal of and interest or the Warrants will (under the terms of the Warrants, this Resolution or any underlying arrangement), directly or indirectly, be (i) secured by an interest in property used or to be used for a private business use or payments in respect of such property or (ii) derived from payments in respect of such property or borrowed money used or to be used for a private business use.

(c) No Warrant proceeds will be loaned to any person or entity other than another state or local governmental unit. No Warrant proceeds will be transferred, directly or indirectly, or deemed transferred to a nongovernmental person in any manner that would in substance constitute a loan of the Warrant proceeds.

(d) The Issuer will not take any action nor fail to take any action with respect to the Warrants that would result in the loss of the exclusion from gross income for federal tax purposes on the Warrants pursuant to Section 103 of the Code, nor will the Issuer act in any other manner which would adversely affect such exclusion.

(e) The Issuer represents that it intends to qualify for the exception to the rebate requirement of Section 148(f) of the Code set forth in Section 148(f)(4)(B) or (C) of the Code. However, if the Issuer does not qualify for such exception with regard to any of the Warrants the Issuer will comply with the rebate requirement of Section 148(f) of the Code to the extent necessary to preserve the exclusion from gross income for federal tax purposes of interest on the Warrants.

(f) [insert if applicable] The Issuer represents that:

(i) The Issuer is a governmental unit with general taxing powers;

(ii) The Warrants are not private activity bonds as defined in Section 141 of the Code;

(iii) At least 95% of the net proceeds of the Warrants will be used for local governmental activities of the Issuer or of a governmental unit the jurisdiction of which is entirely within the jurisdiction of the Issuer; and

(iv) The aggregate face amount of all tax-exempt obligations (other than private activity bonds) issued by the Issuer and all units subordinate to the Library ~~the City~~ is not reasonably expected to exceed $5,000,000 in calendar year 1990.

Therefore, the Issuer expects to meet the requirements of Section 148(f)(4)(C) of the Code and does not expect to have to rebate any arbitrage profits to the United States.

(g) It shall be not an event of default under this Resolution, including without limitation subsections (a) through (f) of this Section, if the interest on any Warrants is not excludable from gross income for federal tax purposes or otherwise pursuant to any provision of the Code which is not currently in effect and in existence on the date of issuance of the Warrants.

Section 6. This Resolution shall be in full force and effect from and after its adoption and compliance with all laws pertaining thereto. The foregoing was passed and adopted by the Board of the Issuer on the 26th day of April, 1990.

BOARD OF TRUSTEES OF THE
~~Allen County~~ PUBLIC LIBRARY

President Jack Carmean

ATTEST:

Secretary Rae Gates

-A-

Allen County Public Library
Resolution No. 1990-10

RESOLUTION ELECTING TO ENLARGE PARTICIPATION IN
THE PUBLIC EMPLOYEES' RETIREMENT FUND

WHEREAS, the Board of Library Trustees is the governing body of the Allen County Public Library in Allen County in the State of Indiana, and

WHEREAS, the actuary for the Public Employees' Retirement Fund has furnished such governing body with certain cost estimates to become a participant in such Fund as established by the Acts of 1945, Chapter 340, and all Acts amendatory and supplemental thereto and

WHEREAS, such governing body is fully cognizant that the percentage of cost of gross annual payroll of covered employees has been set at 4.25 % and $ -0- by the actuary of the Fund, and that at five year intervals, or more often if directed by the Board of Trustees of the Public Employees' Retirement Fund, the actuary will review the status of the employees covered and shall adjust the cost percentage accordingly so that the FUND will remain on an actuarially sound basis, and

WHEREAS, such governing body acknowledges its liability and that, pursuant to law, it and its successors in office, must appropriate sufficient funds each year to retire the employees' prior service liability in an orderly manner and also fund the current cost accruing annually.

NOW THEREFORE, BE IT ORDAINED by the governing body of the Allen County Public Library in Allen County, in the State of Indiana:

SECTION ONE: The Board of Library Trustees elects to enlarge its participation in the Public Employees' Retirement Fund by including additional classes of employees as stated below in the coverage under Chapter 340 of the Acts of 1945, all Acts amendatory and supplemental thereto. This agreement supplements the original dated 27 June 1985.

SECTION TWO: The Board of Library Trustees agrees to make the required contributions under the Public Employees' Retirement Fund Act, which is the Act of 1945, Chapter 340, and all Acts amendatory thereof and supplemental thereto, including specifically the Acts of 1955, Chapter 329, commonly designated as "The Indiana Public Employees' Social Security Integration and Supplemental Retirement Benefit Act."

SECTION THREE: The positions listed on Appendix A are declared to be covered by the Fund.

SECTION FOUR: It is hereby declared that none of the classifications or positions specified in Section Three are compensated on a fee basis or of an emergency nature, or in a part-time category.

SECTION FIVE: The active participating membership of the person referred to in Section 3 shall begin on 1 July 1990

SECTION SIX: This Resolution shall be in full force and effect from date of passage and upon approval of the Board of Trustees of the Public Employees' Retirement Fund of Indiana, except that active participating membership shall begin on the date set forth in Section Five.

SIGNATURES OF GOVERNING BODY

Dated this 26th day of April, 19 90

By: _____
Chairman

Dean McMahan
Oliver Gaeger
Mary Koehlinger
Patricia E. Riley

Resolution No. 1990-10

APPENDIX A

The following positions are covered by the attached resolution dated 26 April, 1990.

Business specialist

ADDRESS 900 Webster Street, Fort Wayne, IN 46801

TELEPHONE NO. (219) 424-7241

NEW UNIT

ENLARGEMENT XXXX ACCOUNT 410

PRIOR SERVICE CREDIT DATE

Employee Name	Social Security Number	Position Name/ Number	Sex	Date of Birth	Present Annual Salary	*Number Years and Months With Current Employer Thru 4-26-90	Total Service With Current Employer In This Full-time Position thru	Enter Past 5 Years Salary on Back
1. John Nichols Dickmeyer	315-46-8976	Business Specialist	M	9-25-45	$30,800.12	13 years 10 mos.	4 months	
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
11.								
12.								
13.								
14.								
15.								

* This column should reflect only the years and months of service to be granted.
(If a prior service credit date is chosen, years and months of service should be those after that date.)

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims May 10, 1990

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $1,020,556.47 on May 10, 1990. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks:	#2900-2901		$751,245.00
Payroll			
05/11/90	gross $157,919.23	net	$112,619.30
05/11/90	Payroll taxes (electronic transfer)		47,369.36
Accounts Payable Check Batches:			
	(see "Vendor Check History" for detail of total)		
Dated 05/10/90			$109,322.81
Dated 04/12/90			0.00
Less VOIDS			
Accounts Payable Check Batches Subtotal:			$109,322.81
Grand Total			$ 1,020,556.47

Mr. Coleman, Mr. Andorfer, Mrs. Riley, and Mrs. Koehlinger approved and signed the register of claims as presented by the director.

Patricia E Riley
Secretary

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
May 24, 1990
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of minutes - regular meeting of April 26, 1990, meeting for approval of claims of May 10, 1990.

4. Financial report for April, 1990.

5. Approval of claims.

6. Report of director.

7. Report of Committees.

8. Personnel.

9. Approval of change orders.

10. Resolution No. 1990-11, "Resolution Authorizing Right of Entry to Indiana Department of Transportation to Certain Portions of Harlan Branch Property."

11. Resolution No. 1990-12, "Resolution Amending the Authority of the Allen County Public Library to Make Temporary Loans, as Previously Approved by Resolution No. 1989-46, Adopted December 28, 1989."

12. Conflict of interest disclosure statements.

13. Resolution No. 1990-13, "Resolution Approving Appendix A, Schedule of Fines, Fees, and Charges."

14. Report on new photocopier bids.

15. Other business.

16. Adjournment.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of May 24, 1990, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, May 24, 1990, at 3:00 p.m. in Room 4 of the main library. Those present were Mr. Carmean presiding, Mrs. Riley, Mr. Coleman, Mr. Andorfer, and Mr. McMahan.

Absent: Mrs. Koehlinger, Mrs. Gates.

On motion of Mr. McMahan the agenda was adopted as presented.

APPROVAL OF MINUTES

On motion of Mr. McMahan, the minutes of the regular meeting of April 26, 1990, and, the minutes of the approval of claims of May 10, 1990, were approved.

FINANCIAL REPORT

On motion of Mr. McMahan, the financial report for April, 1990 as presented by Mr. Reitenour, was approved. A copy of this report is appended to and made a part of these minutes.

APPROVAL OF CLAIMS

The director certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mr. McMahan, the claims were approved for payment.

Manual checks: May 11 to 25 1990			$1,451,038.00
Payroll			
5/25/90	gross 160,090.46	net	114,424.18
5/25/90	Payroll taxes (electronic transfer)		47,981.36
Accounts Payable Check Batches			
	(See "Vendor Check History" for detail of total)		

Dated 5/25/90		453,789.05
Less VOIDS: dated 5/17/90	#34720	(20.00)
Accounts Payable Check Batches Subtotal:		$ 453,769.05
Grand Total		$2,067,212.59

REPORT OF DIRECTOR

The library is actively involved in a program to recycle paper. Paper is sorted into bins for computer paper, white paper, and mixed paper, and picked up periodically by Indiana Fiber Recycling.

The theme of the 1990 Children's and Young Adults' Summer Reading Programs will be "Explore New Worlds."

Mr. Fortriede gave a report on library use and service for the month of April and the year to date. He also gave a demonstration of the problem libraries face in dealing with brittle paper in books.

Mr. Clegg presented a progress report on the capital improvement project. It is summarized as follows: At Aboite branch the roof is nearly complete and work is progressing inside at a fast pace. Exterior work has progressed with the pouring of some of the curbs for the parking lot. Dupont branch has nothing new to report other than things are going very well. On May 7th the beautiful new Tecumseh branch building opened to the public, and on May 9th New Haven branch reopened in their newly renovated and expanded building. Little Turtle branch is hoping to reopen by the 21st of May, depending on the contractors.

There is a flurry of activity at Main Library. Business & Technology had their lights and painting done at the end of April, and Art, Music & Audio-Visual was closed from May 7-17 for the same repairs. Community Relations has moved into their new space and the rare book area is taking shape. The staff lounge appears to be finished, and stack was erected in the far end of the new Genealogy space. The front of our building has a new look with the installation of new front doors.

PERSONNEL

On motion of Mr. Coleman the following personnel actions were approved:

Appointments -

Margaret Braden	Branch Assistant Manager, Aboite Branch	#061	$22,500.14

Sheila Vanderhorst	Branch Children's Spec., Aboite Branch	#062	$22,500.14

Reclassification of Position -

Properties Management	Supply Clerk, part-time	Grade 3	$6.01/hr.

Reclassified to:

Properties Clerk	Grade 4	$13,260.00

Mr. McMahan moved "that a supplementary children's librarian position be established, to be filled at the discretion of the director, as a means of obtaining qualified staff in this specialized field". The motion carried.

APPROVAL OF CHANGE ORDER -

On motion of Mr. McMahan, the following change orders were approved:

Contractor: Claxton Electric, Inc., Uninterruptible Power Supply Installation

Change Order No. 1

Item #1: Furnish labor and material to electrically install 2 circuits from existing PDU to 4000 Wiremold and install 5 red duplex outlets.

Add ..... $ 333.00

Total Sum of Changes ..... $ 333.00

Contractor: Kinder Construction Inc., Aboite Branch Project

Change Order No. CO-3

Item #CO-3.1: Add the four wall hung sinks per Proposal Request PR-6

Add ..... $ 558.00

Item #CO-3.2: Add two Astro-Dial 24 hour timers with 40 amp contacts and reserve power per Proposal Request PR-7

Add ..... $ 811.00

Item #CO-3.3 Add two recessed downlights per Proposal Request PR-9

Add ..... $ 805.00

Item #CO-3.4 Add Alternate for conduit and junction boxes per Proposal Request PR-9

Add ..... $ 180.00

Total Sum of Changes $2,354.00

INDIANA DEPARTMENT OF TRANSPORTATION ENTRY ONTO HARLAN BRANCH PROPERTY

Mr. McMahan moved the adoption of Resolution No. 1990-11, "Resolution Authorizing Right of Entry to Indiana Department of Transportation to Certain Portions of Harlan Branch Property." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

AMENDMENT TO TEMPORARY LOAN AUTHORITY

Mr. Andorfer moved the adoption of Resolution No. 1990-12, "A Resolution Amending the Resolution Previously Adopted by the Allen County Public Library, Allen County, Indiana (the "Issuer"), on December 28, 1989, Authorizing the Issuer to Make Temporary Loans to Meet Current Running Expenses for the Use of the Operating Fund of the Issuer and Authorizing the Issuance of Temporary Loan Tax Anticipation Warrants to Evidence Such Loans and the Sale of Such Warrants to the Indiana Bond Bank." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

CONFLICT OF INTEREST DISCLOSURE STATEMENTS

Two conflict of interest disclosure statements were presented to the board as required by state law.

1. Purchase of a used keyboard synthesizer from Beth A. Machall, a library employee.

2. Consulting and training for MacIntosh computer local area network to be provided for a fee by Chris Willis, husband of Christine Lussier, a library employee.

On motion of Mr. Andorfer the president of the board was authorized to sign the Uniform Conflict of Interest Disclosure Statement required for each of these transactions.

PHOTOCOPIER BIDS

On motion of Mr. McMahan, consideration of photocopier bids, deferred at the last meeting, was now taken up. Bids were received on May 24, 1990, for a system-wide photocopier rental program, based on a system-wide per copy charge, as follows:

Bidder	Base Bid per copy	Alt. Bid Book Copier
Perry Corp.	no bid	no bid
Prestige	no bid	no bid
Hoosier Photo Supplies	$0.0350	no bid
Allen Business Machines	$0.0750	no bid
Rem Rand	$0.0585	no bid
Needham's Business Machines	$0.0470	$0.0600
Total Business Solutions	$0.0350	no bid

After careful study and evaluation, the administration concluded that the wholesale replacement of photocopiers, as conceived in the original specifications, would restrict the flexibility of the library to test specialized copiers designed to reduce damage to books. Also some library locations have very low copy volume, where existing equipment may be adequate. Therefore, the administration recommended that the photocopiers be rebid in smaller packages, starting with two high volume machines for the Genealogy workroom and administrative area, respectively.

Mr. McMahan then moved, "that all bids for the system-wide photocopier rental program, received on April 19, 1990, be rejected." The motion carried.

There followed a report on bids received on April 24, 1990, for two high volume photocopiers for the Genealogy Department and administrative area. The bids were:

Vendor	TYPE C				TYPE D		
		Monthly Rental	Per Copy			Monthly Rental	Per Copy
Perry Corp.	Konica 4291	279.00	0.0160*	-	Konica 6090	425.00	0.0140 *
Needham	Mita 4585	325.00	0.0125	-	Mita 7085	585.00	0.0125
"	Mita 5585	415.00	0.0125	-	Mita 7085	585.00	0.0125
TBS	Canon 6650	350.00	0.0190	-	Canon 8580	530.00	0.0190

Allen Business Machines	Sharp SF975 /SF452	420.93	0.0100	-	Sharp SF9800 /SF551	475.00	0.0110
HPS	Savin 7500	387.99	0.0130	-	Savin 7640	523.90	0.0130
Wright Image	Sharp 9750	350.93	0.0200	-	Sharp 9800	399.32	0.0200
	Sharp 8800	299.43	0.0200	-	Sharp 9800	399.32	0.0200
RemRand	Toshiba 9110	362.00	0.0122	-	Toshiba 9240	414.00	0.0122
"	Toshiba 8510	255.00	0.0122*	-	Toshiba 9240	414.00	0.0122 *

* Did not meet specifications

The director stated that a thorough evaluation of these bids revealed that the bid of Allen Business Machines offers the most advantageous terms for the library.

Mrs. Riley therefore moved, "that the bid of Allen Business Machines be accepted." The motion carried.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 3:54 p.m.

President

Secretary

APRIL 1990 - UNAUDITED
COMB0490

ALLEN COUNTY PUBLIC LIBRARY
COMBINED BALANCE SHEET--ALL FUND TYPES AND ACCOUNT GROUPS
AT APRIL 30, 1990

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS: (MEMORANDUM ONLY)	
		SPECIAL REVENUE FUNDS		DEBT	CAPITAL PROJECTS FUNDS							
	GENERAL	GIFT	LSCA GRANTS	SERVICE	LIRF	AUTOMATION	'89'	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	APRIL 30 1990	APRIL 30 1989
ASSETS												
CASH ON DEPOSIT	712,335	7,818	6,666	131,022	190	101,138	82,686	3,625			1,045,479	521,642
CASH ON HAND	3,379										3,379	3,217
CASH WITH FISCAL AGENT				568							568	453
INVESTMENTS AT COST	0					800,000	750,000				1,550,000	1,000,000
TAXES DUE FROM COUNTY GOVERNMENT											0	0
ACCRUED INTEREST	0					7,107	505				7,612	10,738
DUE FROM OTHER GOVERNMENTS	0			0							0	0
DUE FROM OTHER FUNDS				51,000	35,000		0				86,000	36,840
ACCOUNTS RECEIVABLE	12,000										12,000	9,000
FIXED ASSETS:											0	0
LAND									1,427,900		1,427,900	1,427,900
BUILDINGS									7,912,331		7,912,331	7,782,545
FURNITURE AND EQUIPMENT									5,400,196		5,400,196	4,521,118
AVAILABLE IN DEBT SERVICE FUND										182,022	182,022	0
AMT TO BE PROVIDED--RET OF DEBT.										11,080,478	11,080,478	3,740,584
AMT TO BE PROVIDED--VAC PAY LIAB										278,881	278,881	443,033
TOTAL ASSETS	727,714	7,818	6,666	182,589	35,190	908,244	833,191	3,625	14,740,427	11,541,381	28,986,846	19,497,071
LIABILITIES & FUND EQUITY												
LIABILITIES:												
ACCOUNTS PAYABLE	8		0			0	0				8	46,195
TEMPORARY LOANS/FINANCING	1,000,000										1,000,000	1,100,000
ACCRUED WAGES & BENEFITS	118,762									278,881	397,643	546,290
UNREMITTED WITHHOLDINGS	13,558										13,558	20,661
RECORD DEPOSITS PAYABLE	(60)										(60)	0
DUE TO OTHER FUNDS	86,000										86,000	36,840
LEASES PAYABLE	0									0	0	30,584
MATURED BONDS PAYABLE	0										0	0
MATURED INTEREST PAYABLE	0			568							568	453
G O BONDS & CAP LEASES PAYABLE	0									11,262,500	11,262,500	3,710,000
TOTAL LIABILITIES	1,218,268	0	0	568	0	0	0	0	0	11,541,381	12,760,216	5,498,933
FUND EQUITY:												
INVESTMENT IN FIXED ASSETS									14,740,427		14,740,427	13,731,563
FUND BALANCES:											0	
RESERVED FOR ENCUMBRANCES	629,184	158	0		0	340,188	25,357				994,886	1,814,081
RESERVED FOR PREPAID ITEMS.											0	0
RESTRICTED-SPECIAL REVENUE.		7,660	6,666								14,326	10,341
DESIGNATED FOR DEBT SERVICE				182,022							182,022	(6,144)
UNDESIGNATED	(1,119,737)		0		35,190	568,057	807,834	3,625			294,968	(1,551,784)
TOTAL FUND EQUITY	(490,554)	7,818	6,666	182,022	35,190	908,244	833,191	3,625	14,740,427	0	16,226,630	13,998,138
TOTAL LIABILITIES & FUND EQUITY	727,714	7,818	6,666	182,589	35,190	908,244	833,191	3,625	14,740,427	11,541,381	28,986,846	19,497,071

MODIFIED ACCRUAL
UNAUDITED
APRIL 90
COMR9004

ALLEN COUNTY PUBLIC LIBRARY
--COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES--
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR-TO-DATE ENDED APRIL 30, 1990

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
		SPECIAL REVENUE		DEBT	CAPITAL PROJECTS FUNDS					
	GENERAL	GIFT	LSCA	SERVICE	LIRF	AUTOMATION	"89"	EXPENDABLE TRUST	YEAR-TO-DATE APRIL 30, 1990	YEAR-TO-DATE APRIL 30, 1989
REVENUES:										
AUTO EXCISE TAX	355,420.38			0.00					355,420.38	0
REAL PROPERTY TAX LEVY	0.00			0.00					0.00	0
INTANGIBLES TAX & COIT	82,090.17			130,906.93					212,997.10	0
USER FEES	87,808.78								87,808.78	89,497
INTERGOVERNMENTAL REVENUE	0.00		17,097.00						17,097.00	53,836
PARKING FEES	56,712.45								56,712.45	51,742
GIFTS & DONATIONS	86.42	2,223.95							2,310.37	5,480
INTEREST	26,659.98					27,833.21	39,695.80	0.00	94,188.99	58,464
OTHER REVENUES & PROCEEDS	17,589.32			0.00			0.00		17,589.32	16,519
TOTAL REVENUES	626,367.50	2,223.95	17,097.00	130,906.93	0.00	27,833.21	39,695.80	0.00	844,124.39	275,539
EXPENDITURES--CURRENT:										
COMPENSATION & BENEFITS	1,556,657.20	0.00	11,735.45						1.568,392.65	1,403,552
SUPPLIES	108,635.41	47.50	0.00			0.00			108,682.91	88,515
PROFESSIONAL SERVICES	36,303.53	0.00	0.00			199,268.15	12,938.80		248,510.48	13,103
COMMUNICATION & TRANSPORTATION	57,170.64		0.00			0.00			57,170.64	57,711
INSURANCE	415.00								415.00	99,118
UTILITY SERVICES	125,567.54								125,567.54	152,152
REPAIRS & MAINTENANCE	104,568.01					0.00			104,568.01	104,470
LEASING & MISCELLANEOUS SERVICES	64,413.73	0.00	0.00			0.00			64,413.73	102,061
EXPENDITURES--CAPITAL OUTLAY:										
GENERAL FIXED ASSETS	124,503.02	0.00	0.00			4,237.20	1,192,406.92		1,321,147.14	112,427
LIBRARY MATERIALS	394,035.06	29.52	0.00			1,626.83			395,691.41	351,964
EXPENDITURES--DEBT SERVICE:										
PRINCIPAL RETIREMENT				227,500.00					227,500.00	215,000
INTEREST CHARGES				118,640.00					118,640.00	129,178
TOTAL EXPENDITURES	2,572,269.14	77.02	11,735.45	346,140.00	0.00	205,132.18	1,205,345.72	0.00	4,340,699.51	2,829,251
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(1,945,901.64)	2,146.93	5,361.55	(215,233.07)	0.00	(177,298.97)	(1,165,649.92)	0.00	(3,496,575.12)	(2,553,712)
OTHER FINANCING SOURCES (USES):										
PROCEEDS OF G. O. BONDS									0.00	0
OPERATING TRANSFERS IN	0.00			0.00	0.00	0.00	0.00		0.00	36,840
OPERATING TRANSFERS OUT	0.00			0.00	0.00	0.00	0.00		0.00	(36,840)
TOTAL OTHER FINANCING SOURCES (USES):	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	(1,945,901.64)	2,146.93	5,361.55	(215,233.07)	0.00	(177,298.97)	(1,165,649.92)	0.00	(3,496,575.12)	(2,553,712)
FUND BALANCES-JANUARY 1,	1,455,144.46	5,670.80	1,304.73	397,254.71	35,189.99	1,085,543.45	1,998,841.15	3,624.52	4,982,573.81	4,489,387
FUND BALANCE ADJUSTMENTS FROM JAN 1	0.00	0.00	0.00			0.00	0.00		0.00	0
FUND BALANCES-APR 30 '90	(490,757.18)	7,817.73	6,666.28	182,021.64	35,189.99	908,244.48	833,191.23	3,624.52	1,485,998.69	1,935,675

APRIL 1990 unaudited
ER-04REVI90

INTERNAL SECRETARY STATEMENT
FOR THE YEAR TO DATE ENDED April 30, 1990

GLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 4/30/90 -	ACCRUAL BA YEAR-TO-DATE ACTUAL	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:													
5101	AUTO EXCISE TAX	1,038,056	1,038,056		1038056	492,078.49		136,658.11		355,420.38				
5102	REAL PROPERTY TAX LEVY	6,423,561	6,423,561		6423561	700,463.35		700,463.35		0.00				
5103	INTANGIBLES TAX	71,155	71,155		71155	46,288.24		46,288.24		0.00				
5104	COUNTY INCOME TAX	246,270	246,270		246270	82,090.17				82,090.17				
	TOTAL LOCAL TAX REVENUES	7,779,042	7,779,042	0.00	7779042	1,320,920.25		883,409.70	0.00	437,510.55				
5201	PHOTOCOPYING FEES	112,000	112,000		112000	41,175.31				41,175.31				
5202	EXTENDED USE FEES	114,000	114,000		114000	46,402.47		0.00	0.00	46,402.47				
5203	FAX FEES				0	231.00				231.00				
	TOTAL USER FEES	226,000	226,000	0.00	226000	87,808.78	0.00	0.00	0.00	87,808.78				
5301	FEDERAL OPERATING GRANTS	0	0		0	0.00				0.00				
5302	STATE OPERATING GRANTS	49,108	49,108		49108	0.00				0.00				
5303	CITY OPERATING GRANTS	0	0		0	0.00		0.00		0.00				
	TOTAL GRANTS	49,108	49,108	0.00	49108	0.00		0.00	0.00	0.00				
5401	PARKING REVENUES-239 W WAYNE	0	0		0	25,600.00				25,600.00				
5402	PARKING REVENUES-900 S HARRISON	0	0		0	25,600.00				25,600.00				
5403	PARKING REVENUES-236 W WASHINGTON	0	0		0	5,112.45				5,112.45				
5404	OTHER PARKING REVENUES	150,000	150,000		150000	400.00		12,000.00	12,000.00	400.00				
	TOTAL PARKING REVENUES	150,000	150,000	0.00	150000	56,712.45		12,000.00	12,000.00	56,712.45				
5501	SERVICE CENTER RENT	0	0		0	0.00				0.00				
5502	OTHER RENTAL INCOME	0	0		0	0.00				0.00				
5601	UNRESTRICTED GIFTS & DONATIONS	0	0		0	86.42				86.42				
5650	INTEREST	30,000	30,000		30000	26,659.98			0.00	26,659.98				
5701	ACPL PUBLICATIONS	0	0		0	131.15			0.00	131.15				
5702	RESEARCH SERVICES	7,000	7,000		7000	7,455.55				7,455.55				
5703	LOST/DAMAGED LIBRARY MATERIALS	9,000	9,000		9000	4,640.16				4,640.16				
5704	REFUNDS/DISCOUNTS EARNED	500	500		500	984.99				984.99				
5705	INSURANCE CLAIM PAYMENTS	0	0		0	966.67				966.67				
5706	OTHER REVENUES	2,500	2,500		2500	3,410.80				3,410.80				
	TOTAL MISCELLANEOUS REVENUES	19,000	19,000	0.00	19000	17,589.32		0.00	0.00	17,589.32				
					0									
	TOTAL REVENUES	8,253,150	8,253,150	0.00	8253150	1,509,777.20		895,409.70	12,000.00	626,367.50				

APRIL 1990 unaudited
ER-04REVI90

INTERNAL BUDGET STATEMENT GENERAL FUND SUM
FOR THE YEAR TO DATE ENDED April 30, 1990

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL @ 4/30/90 -	ACCRUAL BA YEAR-TO-DATE ACTUAL	OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	UNENCUMBERED BALANCE	PERCENT REMAINING
	EXPENDITURES:													
**	PERSONAL SERVICES **													
1101	SALARIED TIME WORKED	3,250,000	3,277,500		3277500	995,764.14	69.62%	134,697.00	80,962.00	942,029.14		942,029.14	2,335,470.86	71.26%
1102	SALARIED OVERTIME	0	0		0	2,438.04	ERR			2,438.04		2,438.04	(2,438.04)	ERR
1103	SALARIED VACATION	0	0		0	41,689.36	ERR			41,689.36		41,689.36	(41,689.36)	ERR
1104	SALARIED SICK PAY	0	0		0	29,682.76	ERR			29,682.76		29,682.76	(29,682.76)	ERR
1105	SALARIED DISABILITY PAY	0	0		0	441.21	ERR			441.21		441.21	(441.21)	ERR
1106	SALARIED HOLIDAY	0	0		0	25,134.22	ERR			25,134.22		25,134.22	(25,134.22)	ERR
1107	SALARIED JURY DUTY	0	0		0	0.00	ERR			0.00		0.00	0.00	ERR
1108	SALARIED DEATH-IN-FAMILY	0	0		0	2,818.51	ERR			2,818.51		2,818.51	(2,818.51)	ERR
1109	SALARIED TRAVEL/MEETINGS	0	0		0	10,949.92	ERR			10,949.92		10,949.92	(10,949.92)	ERR
1110	SALARIED PREMIUM TIME	0	0		0	8,118.12	ERR			8,118.12		8,118.12	(8,118.12)	ERR
1111	SALARIED TAXABLE FRINGE BENEFITS	0	0		0	0.00				0.00		0.00	0.00	
1112	SALARIED RELOCATION	0	0		0	0.00				0.00		0.00	0.00	ERR
	TOTAL SALARIES	3,250,000	3,277,500	0.00	3277500	1,117,036.28	65.92%	134,697.00	80,962.00	1,063,301.28	0.00	1,063,301.28	2,214,198.72	67.56%
1201	HOURLY TIME WORKED	916,000	916,000		916000	257,450.13	71.89%	30,171.00	19,127.00	246,406.13		246,406.13	669,593.87	73.10%
1202	HOURLY OVERTIME	0	0		0	1,175.06	ERR			1,175.06		1,175.06	(1,175.06)	ERR
1203	HOURLY VACATION	0	0		0	6,361.92	ERR			6,361.92		6,361.92	(6,361.92)	ERR
1204	HOURLY SICK PAY	0	0		0	628.30	ERR			628.30		628.30	(628.30)	ERR
1205	HOURLY DISABILITY PAY	0	0		0	0.00				0.00		0.00	0.00	ERR
1206	HOURLY HOLIDAY	0	0		0	6,449.76	ERR			6,449.76		6,449.76	(6,449.76)	ERR
1207	HOURLY JURY DUTY	0	0		0	0.00	ERR			0.00		0.00	0.00	ERR
1208	HOURLY DEATH-IN-FAMILY	0	0		0	381.68	ERR			381.68		381.68	(381.68)	ERR
1209	HOURLY TRAVEL/MEETINGS	0	0		0	145.24	ERR			145.24		145.24	(145.24)	ERR
	TOTAL HOURLY WAGES	916,000	916,000	0.00	916000	272,592.09	70.24%	30,171.00	19,127.00	261,548.09	0.00	261,548.09	654,451.91	71.45%
1301	SUMMER EMPLOYEES- TIME WORKED	158,000	158,000		158000	0.00	100.00%			0.00		0.00	158,000.00	100.00%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		0	0.00				0.00		0.00	0.00	
1401	SHORT-TERM STAFF TIME WORKED	29,000	29,000		29000	1,946.12	93.29%			1,946.12		1,946.12	27,053.88	93.29%
1402	SHORT-TERM STAFF OVERTIME	0	0		0	0.00				0.00		0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAFF	187,000	187,000	0.00	187000	1,946.12	98.96%	0.00	0.00	1,946.12	0.00	1,946.12	185,053.88	98.96%
	TOTAL COMPENSATION	4,353,000	4,380,500	0.00	4380500	1,391,574.49	68.23%	164,868.00	100,089.00	1,326,795.49	0.00	1,326,795.49	3,053,704.51	69.71%
1501	EMPLOYER FICA	326,000	326,000		326000	104,767.25	67.86%	12,612.00	7,657.00	99,812.25		99,812.25	226,187.75	69.38%
1502	UNEMPLOYMENT REIMBURSEMENT	5,500	5,500		5500	969.00	82.38%			969.00		969.00	4,531.00	82.38%
1503	EMPLOYER PERF	162,000	162,000		162000	72,186.37	55.44%	33,957.17	11,016.20	49,245.40		49,245.40	112,754.60	69.60%
1504	GROUP INSURANCE	239,500	239,500		239500	79,835.06	66.67%	0.00		79,835.06		79,835.06	159,664.94	66.67%
	TOTAL EMPLOYEE BENEFITS	733,000	733,000	0.00	733000	257,757.68	64.84%	46,569.17	18,673.20	229,861.71	0.00	229,861.71	503,138.29	68.64%
	TOTAL PERSONAL SERVICES	5,086,000	5,113,500	0.00	5113500	1,649,332.17	67.75%	211,437.17	118,762.20	1,556,657.20	0.00	1,556,657.20	3,556,842.80	69.56%

FOR THE YEAR TO DATE ENDED APRIL 30, 1990

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 4/30/90 -	ACCRUAL BA YEAR-TO-DATE ACTUAL	ACCRUAL BA OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** SUPPLIES **														
2101	OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	11,201.84	77.60%	1,029.66	0.00	10,172.18	7,994.57	18,166.75	34,061.03	68.12%
	TOTAL OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	11,201.84	77.60%	1,029.66	0.00	10,172.18	7,994.57	18,166.75	34,061.03	68.12%
2201	CLEANING SUPPLIES	20,000	20,000	88.17	20088.17	6,701.96	66.49%	0.00	0.00	6,701.96	2,689.03	9,390.99	10,697.18	53.49%
2202	VEHICLE FUEL	15,000	15,000	0.00	15000	4,404.93	70.63%	972.49	0.00	3,432.44	0.00	3,432.44	11,567.56	77.12%
2203	HEATING OIL	10,000	10,000	2,661.35	12661.35	2,661.35	73.39%	0.00	0.00	2,661.35	0.00	2,661.35	12,000.00	100.00%
2204	COPIER SUPPLIES	43,000	43,000	15,694.40	58694.4	21,706.64	49.52%	0.00	0.00	21,706.64	2,725.00	24,431.64	34,262.76	79.62%
2205	LIBRARY MATERIALS SUPPLIES	43,000	43,000	727.07	43727.07	13,768.01	67.98%	519.10	0.00	13,248.91	5,647.30	18,896.21	24,830.86	57.75%
2206	MATERIALS ACCESS SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	0.00	0.00	0.00	
2207	CRAFT SUPPLIES	5,000	5,000	0.00	5000	534.55	89.31%	0.00	0.00	534.55	1,158.81	1,693.36	3,306.64	66.13%
2208	OTHER OPERATING SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	0.00	0.00	0.00	
2209	PROGRAMMING SUPPLIES	13,000	13,000	680.00	13680	3,031.58	76.68%	0.00	0.00	3,031.58	7,676.07	10,707.65	2,972.35	22.86%
2210	PRINTING SUPPLIES	37,000	37,000	541.23	37541.23	17,398.46	52.95%	167.70	0.00	17,230.76	1,743.00	18,973.76	18,567.47	50.19%
2211	OTHER OPERATING SUPP N.E.C.	45,000	45,000	2,903.97	47903.97	23,923.75	46.84%	994.22	0.00	22,929.53	4,890.28	27,819.81	20,084.16	44.92%
	TOTAL OPERATING SUPPLIES	231,000	231,000	23,296.19	254296.1	94,131.23	59.25%	2,653.51	0.00	91,477.72	26,529.49	118,007.21	136,288.93	59.30%
2301	MAINTENANCE SUPPLIES	18,000	18,000	316.80	18316.8	5,293.53	70.59%	302.58	0.00	4,991.00	3,570.65	8,561.95	7,754.85	54.17%
2302	REPAIR PARTS	10,000	10,000	694.50	10694.5	2,042.97	79.57%	48.76	0.00	1,994.21	905.76	2,899.97	7,794.53	77.95%
	TOTAL MAINTENANCE SUPPLIES	28,000	28,000	1,011.30	29011.3	7,336.85	73.80%	351.34	0.00	6,985.51	4,476.41	11,461.92	17,549.38	62.68%
	TOTAL SUPPLIES	309,000	309,000	26,535.27	335535.2	112,669.92	63.54%	4,034.51	0.00	108,635.41	39,000.47	147,635.88	187,899.39	60.81%

INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED April 30, 1990

GL## CATEGORY	1989 APPROPRIATION SBTC APPROV	CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	*------CASH BASIS------* YEAR-TO-DATE ACTUAL	PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT* ACCRUAL @ 12/31/89 +	ACCRUAL @ 4/30/90 -	*-----ACCRUAL BA-----* YEAR-TO-DATE ACTUAL	OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	UNENCUMBERED BALANCE	PERCENT REMAINING
** OTHER SERVICES AND CHARGES **													
3101 CONSULTING	4,000	4,000		4000	1,800.00	55.00%	0.00	0.00	1,800.00	5,400.00	7,200.00	(3,200.00)	-80.00%
3102 ENGINEERING & ARCHITECTURAL	5,000	5,000		5000	0.00	100.00%	0.00	0.00	0.00	0.00	0.00	5,000.00	100.00%
3103 LEGAL SERVICES	4,000	4,000		4000	87.00	97.83%	87.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
3104 PROGRAM PRESENTERS	4,000	4,000		4000	345.00	91.38%	0.00	0.00	345.00	988.00	1,333.00	2,667.00	66.68%
3115 TEMPORARY HELP SERVICES	50,000	50,000		50000	35,838.77	28.32%	5,263.10	0.00	30,520.67	0.00	30,520.67	19,279.33	38.56%
3136 OTHER PROFESSIONAL SERVICES	10,000	21755.38	0.00	21755.38	4,055.86	81.36%	517.50	0.00	3,537.86	2,233.35	5,771.21	15,984.17	73.4-%
TOTAL PROFESSIONAL SERVICES	77,000	88,755	0.00	88755.38	42,171.13	52.47%	5,867.60	0.00	36,303.53	8,621.25	44,924.38	43,830.50	49.39%
3231 TELEPHONE SERVICE	92,000	92,000		92000	27,214.27	70.42%	0.00	0.00	27,214.27	0.00	27,214.27	64,785.73	70.42%
3232 POSTAGE & SHIPPING	67,000	67,000	0.00	67000	16,139.41	75.88%	113.80	0.00	16,045.61	18,300.38	34,045.61	32,954.39	49.19%
3233 TRAVEL & MEETINGS	0	0		0	0.00	ERR	0.00	0.00	0.00	0.00	0.00	0.00	
3234 RECRUITING	5,000	5,000		5000	3,138.77	36.82%	313.60	0.00	2,845.17	0.00	2,845.17	2,154.81	43.10%
3235 TRAINING & DEVELOPMENT	0	0		0	0.00	ERR	0.00	0.00	0.00	0.00	0.00	0.00	
3236 TRAVEL AND TRAINING	42,000	42,624	394.00	43018	10,036.23	76.45%	0.00	0.00	10,036.23	394.33	10,430.23	32,587.77	75.4-%
COMMUNICATION & TRANSPORTATION	206,000	206,624	394.00	207018	56,568.78	72.62%	427.40	0.00	56,141.38	18,394.33	74,535	132,483	64.12%
3331 PUBLICATION OF LEGAL NOTICES	1,000	1,000		1000	134.32	86.57%		0.00	134.32	0.00	134.32	865.68	86.57%
3332 OUTSIDE VENDOR PRINTING	9,000	9,000	238.00	9238	895.92	90.36%	0.00	0.00	895.92	317.00	1,212.92	8,025.08	89.12%
TOTAL PUBLICATION & PRINTING	10,000	10,000	238.00	10238	1,027.24	89.71%	0.00	0.00	1,027.24	317.00	1,346.24	8,891.76	88.92%
3411 INSURANCE	125,000	125,000		125000	415.00	99.67%	0.00	0.00	415.00	0.00	-15.00	124,585.00	99.67%
TOTAL INSURANCE	125,000	125,000	0.00	125000	415.00	99.67%	0.00	0.00	415.00	0.00	-15.00	124,585.00	99.67%
3511 NATURAL GAS	110,000	110,000		110000	48,070.05	56.25%	78.46	0.00	48,211.57	0.00	48,211.57	61,998.41	56.35%
3512 ELECTRICITY	325,000	325,000		325000	76,244.73	76.62%	3,139.26	0.00	72,985.47	0.00	72,985.47	252,014.53	77.5-%
3513 WATER & SEWER	10,000	10,000		10000	2,837.73	71.72%	642.23	0.00	2,195.50	0.00	2,195.50	7,804.50	78.0-%
3514 TRASH DISPOSAL	7,000	7,000		7000	2,462.00	64.77%	0.00	0.00	2,462.00	4,906.00	7,371.00	(371.00)	-5.30%
TOTAL UTILITY SERVICES	452,000	452,000	0.00	452000	129,-27.51	71.07%	3,860.02	0.00	125,5[illegible]	4,906.00	130,-[illegible]	321,[illegible]	71.1[illegible]
3611 BUILDING REPAIR & MAINTENANCE	97,000	98,000	1,214.00	99214	549.14	99.44%	0.00	0.00	549.14	10,573.00	11,119.14	78,094.86	87.8[illegible]
3612 HVAC SERVICE	25,000	25,000	450.00	25450	3,671.73	85.21%	572.55	0.00	3,099.18	3,345.93	6,445.12	19,004.87	74.8[illegible]
3613 LANDSCAPING SERVICE	19,000	19,000	0.00	19000	1,690.87	91.1[illegible]	269.25	0.00	1,421.62	11,812.50	13,233.12	5,766.88	30.35%
3614 COMPUTER MAINTENANCE	145,000	145,000	140.00	145140	58,225.34	59.94%	50.00	0.00	58,175.34	58,342.34	116,517.68	28,622.32	19.7[illegible]
3615 COPIER SERVICE	23,000	23,000	1.00	23001	9,679.37	85.4[illegible]	0.00	0.00	9,679.37	18,083.73	27,763.10	237.90	1.03%
3616 VEHICLE SERVICE	27,000	27,000	1,331.00	28331.00	4,787.53	83.1[illegible]	100.31	0.00	4,687.22	2,331.73	7,019.00	17,332.00	61.2[illegible]
3617 OTHER EQUIPMENT SERVICE	70,000	70,000	2,475.50	72475.5	27,217.81	61.1[illegible]	248.34	0.00	26,969.47	29,893.13	56,862.60	15,612.90	21.5[illegible]
TOTAL REPAIRS & MAINTENANCE	393,000	393,000	5,612.00	397612.5	105,602.19	73.3[illegible]	1,234.22	0.00	104,368.[illegible]	133,388.[illegible]	237,756.[illegible]	159,8[illegible]	-6.7[illegible]

INTERNAL BUDGETARY [illegible]MENT--GENERAL FUND ONLY
FOR THE [illegible] TO DATE ENDED April 30, 1990

BLK CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMENT ACCRUAL 12/31/89 +	ACCRUAL TO CASH ADJUSTMENT ACCRUAL 4/30/90 -	ACCRUAL BA YEAR-TO-DATE ACTUAL	ACCRUAL BA OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3701 REAL ESTATE RENTAL/LEASING	3,000	3,000	230.00	3230	3,000.00	-43.72%		0.00	3,000.00	225.00	3,260.00	(1,503.00)	-46.12%
3702 EQUIPMENT RENTAL/LEASING	40,000	40,000	598.00	40598	11,342.23	72.14%	885.75	0.00	11,884.48	12,897.53	24,574.01	16,023.99	39.48%
LEASING & RENTALS	43,000	43,000	828.00	43828	16,372.31	62.73%	885.75	0.00	16,257.15	12,897.53	29,414.84	15,413.16	35.20%
3901 DUES & MEMBERSHIPS	2,000	3,000		3000	7,774.44	2.22%		0.00	7,774.44	0.00	7,774.44	225.56	2.92%
3902 INTEREST ON TEMPORARY LOANS	0	0		0	0.00	ERR		0.00	0.00	0.00	0.00	0.00	ERR
3903 TAXES & ASSESSMENTS	4,000	4,000		4000	0.00	100.00%		0.00	0.00	0.00	0.00	4,000.00	100.00%
3904 TRANSFER TO LIEF FUND	0	0		0	0.00			0.00	0.00	0.00	0.00	0.00	
3905 MATERIALS CONSERVATION SERVICES	40,000	40,000		40000	14,621.60	63.45%	145.72	0.00	14,476.87	855.12	15,330.99	24,669.01	61.67%
3906 COMPUTER SERVICES	135,000	135,000	2,246.80	137246.8	30,144.72	77.27%	4,067.94	0.00	26,076.78	9,327.43	35,404.21	101,842.59	74.24%
TOTAL MISCELLANEOUS SERVICES	187,000	187,000	2,246.80	189246.8	52,540.34	71.91%	4,213.67	0.00	48,326.67	9,982.55	58,309.22	131,937.61	69.87%
TOTAL OTHER SERVICES & CHARGES	1,422,500	1,534,000	9,319.18	1514419.	404,927.27	73.03%	16,480.82	0.00	388,452.45	188,449.24	576,897.69	937,519.77	62.02%
*** CAPITAL OUTLAYS ***													
4401 FURNITURE & EQUIPMENT	100,000	100,000	70,873.20	170873.2	106,736.24	-6.71%	34,148.63	0.00	72,587.76	10,945.27	83,533.03	87,339.97	51.07%
4402 COMPUTER EQUIPMENT	20,000	20,000	38,742.20	58742.2	38,562.51	-92.81%	1,880.87	0.00	37,436.64	0.00	37,436.64	21,305.36	36.26%
4405 TELEMETRIC EQUIPMENT	20,000	57,787	17,337.50	75124.7	14,137.87	75.53%		0.00	14,137.87	28,947.46	43,085.33	32,039.37	42.64%
4407 VEHICLES	20,000	20,000	319.95	20319.95	319.72	98.40%		0.00	317.55	0.00	317.55	20,002.23	98.44%
4409 BUILDINGS	0	0	0.00	0	0.00			0.00	0.00	0.00	0.00	0.00	
4411 LAND	0	0	0.00	0	0.00			0.00	0.00	0.00	0.00	0.00	
GENERAL FIXED ASSETS	160,000	197,787	127,272.85	325060.1	159,703.87	47.14%	35,029.50	0.00	124,673.61	39,892.73	164,566.34	160,493.66	49.38%
4501 [illegible]	1,600,000	1,600,000	95,612.34	1695612.	299,036.22	81.24%	22,789.82	660.00	276,886.40	305,440.00	582,326.40	1,113,285.60	65.68%
4502 [illegible]	250,000	250,000	39,349.10	289349.1	93,028.12	63.47%	1,951.29	0.00	91,076.83	102,719.00	193,795.83	95,553.17	33.02%
4503 [illegible] MATERIALS	175,000	175,000	14,432.96	189432.9	25,857.41	85.02%	3,618.57	0.00	22,238.84	25,314.00	48,552.84	140,880.16	74.36%
[illegible] & [illegible] MATERIALS	0	0	0	0	3,470.21	577	0	0	3,470.21	25,312.00	28,782.21	(28,782.21)	577
TOTAL [illegible] MATERIALS	2,025,000	2,025,000	149,092.20	2174092	431,712.42	78.12%	28,356.68-	660.00	394,672.34	361,845.00	755,517.34	1,418,574.66	65.26%
TOTAL CAPITAL OUTLAYS	2,185,000	2,222,787	276,365.55	2498152.	591,416.29	76.32%	7,535.57	660.00	519,346.72	401,737.73	921,084.45	1,577,067.55	63.15%
TOTAL BUDGETED	9,272,000	9,160,000	312,221.00	9472227.	2,753,372.06	69.02%	365,246.23	119,440.00	2,573,126.14	627,128.72	3,200,254.86	6,271,972.14	66.20%
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(817,000)	(897,000)	(312,221.00)	********	(1,243,372.06)		565,863.81	(107,440.00)	(1,945,126.14)	(627,128.72)	(3,201,254.86)	(6,271,972.14)	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

May 24, 1990	)	
	)	
RESOLUTION AUTHORIZING RIGHT OF ENTRY TO	)	1990-11
INDIANA DEPARTMENT OF TRANSPORTATION	)	
TO CERTAIN PORTIONS OF THE HARLAN BRANCH	)	
PROPERTY	)	

WHEREAS, The Indiana Department of Transportation has requested that the Allen County Public Library grant to the Department a right of entry to certain portions of the library's Harlan branch property for the purpose of necessary construction work on State Road 37, known as project St-5102(D),

RESOLVED, That the requested right of entry is hereby approved, as witnessed by the signatures of the members of this Board on the attached document, Right of Entry, and dated this 24th day of May, 1990.

Adopted this 24th day of May, 1990.

President

Secretary

Project: ST-5102(D)
Parcel: 6
Code: 2562

RIGHT OF ENTRY

WHEREAS, the State of Indiana through its Department of Transportation hereinafter referred to as "Department" is contemplating construction work on State Road 37, which will require acquisition of right-of-way across certain lands of the undersigned in Allen County, Indiana.

AND WHEREAS, it is desirable that such construction be commenced as rapidly as possible, but that the Department is not in a position at this time to make an offer to purchase the required right-of-way, but that upon the completion of an appraisal of the required right-of-way, the Department will present the undersigned with a written offer for said right-of-way and because it is desirable that the construction of the highway project known as ST-5102(D) be not delayed.

NOW THEREFORE, be it agreed by and between the undersigned and the State of Indiana that for and in consideration of the benefits that may be derived by both parties by an extended period of time in which to resolve questions and complete necessary work, that the undersigned does hereby grant a right of entry on and across its lands affected by the above project which are more particularly described on Exhibit "A" attached hereto and by reference made a part hereof.

That this right of entry shall permit the State of Indiana through its employees, agents, and contractors to enter upon the above described lands of the undersigned and to proceed with the construction of the highway and to do such acts thereon as would be permitted, if the right-of-way had actually been obtained. That the undersigned waives no right to make claim for any damages or any acts which are outside the right-of-way limits and which would normally be the basis for an action for damages.

Neither party hereto waives any of the rights in the event negotiation fails, and it is necessary that the property be condemned.

IN WITNESS THEREOF, the undersigned has hereunto set its hand and seal this 24th day of May 1990

Board of Library Trustees, Allen County Public Library

(Signature of Owner)
Jack M. Carmean

(Signature of Owner)

Patricia E. Riley
(Signature of Owner)

(Signature of Owner)

****

State of Indiana)
) SS
County of Allen)

Before me, a Notary Public in and for said County and State personally appeared Jack M. Carmean,
who acknowledged the execution of the above and foregoing instrument to be a voluntary act and deed and for the purposes stated therein.

Rosemary Gaines
Notary Public (Signature)

Rosemary Gaines
Notary Public (Printed Name)

My Commission expires 2 January, 1993

My County of residence is Allen

This instrument was prepared by K. McClure

RESOLUTION NO.
1990-12

A RESOLUTION amending the Resolution previously adopted by the Allen County Public Library, Allen County, Indiana (the "Issuer"), on December 28, 1989, authorizing the Issuer to make temporary loans to meet current running expenses for the use of the Operating Fund of the Issuer and authorizing the issuance of temporary loan tax anticipation warrants to evidence such loans and the sale of such warrants to the Indiana Bond Bank.

WHEREAS, the Board of Library Trustees of the Issuer (the "Board") on December 28, 1989, adopted a Resolution (the "Warrant Resolution") authorizing the Issuer to make temporary loans to meet current running expenses pursuant to the provisions of Indiana Code 20-14-3 for the use and benefit of the Operating Fund (the "Fund") of the Issuer in anticipation of current tax revenues actually levied and in the course of collection for the Fund for the year 1990, such loans to be evidenced by temporary loan tax anticipation warrants of the Issuer (the "Warrants"), and the sale of the Warrant to the Indiana Bond Bank; and

WHEREAS, based on the final certifications of the anticipated tax levy collections for the Fund by the Allen County Auditor, the Board has determined to adjust the maximum permitted amount of the Warrants.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF LIBRARY TRUSTEES OF THE ALLEN COUNTY PUBLIC LIBRARY, ALLEN COUNTY, INDIANA:

Section 1. Section 1 of the Warrant Resolution is hereby amended to permit the Warrants to be issued in amounts not to exceed the following:

Fund	Maturing June 29, 1990: Amount Not to Exceed	Maturing December 31, 1990: Amount Not to Exceed
Operating	$2,500,000	$2,500,000

Section 2. All other provisions of the Warrant Resolution shall remain in full force and effect.

Section 3. This Resolution shall be in full force and effect from and after the time it has been adopted by the Board.

Adopted and approved by the Board of Library Trustees of the Allen County Public Library, Allen County, Indiana, this 24th day of May, 1990.

ALLEN COUNTY PUBLIC LIBRARY

President, Board of Library Trustees

ATTEST:

Secretary, Board of Library Trustees

UNITED STATES OF AMERICA

STATE OF INDIANA COUNTY OF ALLEN

Due Date: June 29, 1990 Principal (not to exceed): $2,500,000

ALLEN COUNTY PUBLIC LIBRARY,
ALLEN COUNTY, INDIANA
TEMPORARY LOAN TAX ANTICIPATION WARRANT
(Operating Fund)

FOR VALUE RECEIVED, on or before June 29, 1990, the Allen County Public Library, Allen County, Indiana (the "Borrower"), shall pay to the Indiana Bond Bank (the "Bond Bank") the amount, not in excess of $2,500,000 outstanding at any one time, equal to the total of all temporary loans made to the Borrower by the Bond Bank (the "Advances") in accordance with the Period Allocation and the Monthly Allocations as set forth in Schedule A to this Warrant and pursuant to a certain Advance Funding Agreement between the Bond Bank and the Borrower, dated as of January 1, 1990 (the "Agreement"); provided, that part or all of the Advances may be prepaid at the option of the Borrower and, in the event that prior to maturity of this Warrant the Borrower receives payment of part or all of the taxes in anticipation of which this Warrant has been issued, the Borrower shall prepay all or a portion of such Advances to the extent required by and in accordance with the terms of the Agreement. The actual Advances made to the Borrower and any prepayment on such Advances shall be recorded on Schedule B to this Warrant.

In addition, the Borrower on the Due Date hereof shall pay to the Bond Bank interest at the rate of 3.85% per annum on the average daily balance of Advances outstanding from time to time hereunder, with such interest to be computed from the date of each Advance to the date of payment and calculated on the basis of a 365-day year and the actual number of borrowing days elapsed. Under the Note Indenture dated as of April 1, 1989, INB National Bank, Indianapolis, Indiana, is serving as the Bond Bank's Trustee (the "Trustee"). In the event that the principal of and interest on this Warrant are not paid in full to the Bond Bank at the principal corporate trust office of the Trustee in immediately available funds on or before 12:00 noon (Indianapolis time) on the Due Date, this Warrant shall thereafter bear interest (i) if the next succeeding day following the Due Date is a day on which banking institutions in New York and Indiana are not authorized by law to close or remain closed (a "Business Day"), at the rate of 9.76% per annum until paid and (ii) if the next succeeding day following the Due Date is not a Business Day, at the rate of 6.51% per annum from the Due Date until the next succeeding Business Day, and at the rate of 9.76% per annum thereafter until paid.

This Warrant evidences a temporary loan to provide funds to meet current expenses of the Operating Fund in an aggregate amount not in excess of Two Million Five Hundred Thousand Dollars ($2,500,000) and has been authorized by resolutions passed and adopted by the Board of Library Trustees of the Allen County Public Library, Allen County, Indiana, on December 28, 1990, and May 24, 1990, in accordance with Indiana Code, Title 20, Article 14, Chapter 3, and all other acts amendatory thereof or supplemental thereto.

All payments or prepayments of principal and interest to be made by the Borrower to the Bond Bank shall be made by paying the amount due in funds that are available for immediate transfer or investment on or before 12:00 noon (Indianapolis time) on the payment date to the Trustee in Indianapolis, Indiana.

This Warrant is issued in anticipation of the tax levy which has been made for the Operating Fund in the year 1989, collectable in the year 1990, which tax levy is now in the course of collection. There has been irrevocably appropriated and pledged to the payment in full of the principal of and interest on this Warrant a sufficient amount of the revenues to be derived from the Operating Fund tax levy.

It is further hereby certified, recited and declared that all acts, conditions and things required by law precedent to the issuance and execution of this Warrant have been properly done, have happened and have been performed in the manner required by the constitution and statutes of the State of Indiana relating thereto; that the Operating Fund tax levy from which (together with other amounts in the Operating Fund) this Warrant is payable, is a valid and legal levy; and that the Borrower will reserve a sufficient amount of the proceeds of the Operating Fund tax levy currently in the course of collection for the timely payment of the principal of and interest on this Warrant in accordance with its terms.

IN WITNESS WHEREOF, the Allen County Public Library, Allen County, Indiana, has caused this Warrant to be executed in its corporate name by the President of its Board of Library Trustees, and its corporate seal to be hereunto affixed and attested by the Secretary of its Board of Library Trustees, all as of the 24th day of May, 1990.

ALLEN COUNTY PUBLIC LIBRARY
ALLEN COUNTY, INDIANA

By: _____
President, Board of Library Trustees, Allen County Public Library, Allen County, Indiana

ATTEST:

Patricia E. Riley
Secretary, Board of Library Trustees
Allen County Public Library
Allen County, Indiana

SCHEDULE A

Month	Monthly Allocations
January	
February	
March	
April	
May	
June	

Period Allocation: $2,500,000

SCHEDULE B

Date of Advance or Prepayment	Amount of Advance	Amount of Prepayment	Month End Balance

CERTIFICATE REGARDING SUBSTITUTE WARRANT

This Certificate is delivered by the undersigned President, Secretary, and Treasurer of the Board of Library Trustees (the "Board") of the Allen County Public Library, Allen County, Indiana (the "Library"), in connection with the issuance by the Library on this date of a temporary loan tax anticipation warrant of the Library with respect to the Operating Fund (the "Substitute Warrant"), in substitution for the warrant previously issued by the Library on March 21, 1990 (the "Original Warrant"), with respect to such fund:

1. The transcript to which this Certificate is attached contains a full, true and complete copy of a resolution adopted by the Board on May 24, 1990 (the "Amending Resolution"), amending the resolution authorizing the issuance of the Original Warrant adopted by the Board on December 28, 1990. The Amending Resolution has not been amended, rescinded, revoked or repealed and remains in full force and effect as of the date hereof.

2. All certifications, warranties and representations contained in the following certificates executed on March 21, 1990, in connection with the issuance of the Original Warrant remain true and correct in all material respects as of the date hereof and are true and correct with respect to the New Warrant and the Amending Resolution:

a. Secretary's Certificate Regarding Proceedings and Transcript;

b. General Certificate;

c. Treasurer's Certificate Regarding Certain Federal Tax Matters and Arbitrage, with the exception of a revised Exhibit B which is attached hereto.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the official seal as of this _____ day of _____, 1990.

President, Board of Library
Trustees of Allen County Public
Library, Allen County, Indiana

(SEAL)

Secretary, Board of Library
Trustees of Allen County Public
Library, Allen County, Indiana

Treasurer, Board of Library
Trustees of Allen County Public
Library, Allen County, Indiana

ADVANCE REQUEST

Qualified Entity: Allen County Public Library

Fund For Which Advance Requested: Operating Fund

Amount Of Funds Requested:

Date On Which Funds Will Be Needed:

Date On Which Amended Warrant Originally Issued:

As an Authorized Official and on behalf of the Qualified Entity listed above (the "Qualified Entity"), and in accordance with the information set forth above and the requirements of the Advance Funding Agreement between the Qualified Entity and the Indiana Bond Bank (the "Advance Funding Agreement"), I hereby request the Advance set forth above for the fund of the Qualified Entity described above.

I hereby certify that (a) there has been no material adverse change in the matters set forth in the certificate previously delivered to the Trustee under Section 4.1 of the Advance Funding Agreement; (b) the amount outstanding on the Warrant referenced above does not exceed the Period Allocation or the Monthly Allocation for the Qualified Entity, as such terms are described in the Advance Funding Agreement, unless otherwise consented to in writing by the Indiana Bond Bank; (c) funds for the repayment of the Advance requested hereunder have previously been duly appropriated and pledged; and (d) all of the proceedings shown on the original transcript are in full force and effect and have not been rescinded, repealed or modified and that all documents and certificates previously executed are still true, complete and correct in all material respects.

I hereby acknowledge that such Advance will be subject in all respects to the terms and conditions of the Advance Funding Agreement, including without limitation the requirement that such Advance, together with any other Advances for the month in which the Advance is sought, not exceed the aggregate Monthly Allocations through and including such month. I further hereby acknowledge that the amount of the Advance will be payable on the Wednesday (or the next business day thereafter) that is at least seven (7) days after the date of receipt by the Trustee of this Advance Request, unless an earlier payment date is expressly agreed to by the Indiana Bond Bank and the Trustee.

Date: _____, 1990

ALLEN COUNTY PUBLIC LIBRARY
(the "Qualified Entity")

By: _____

Printed: Earl Reitenour

Title: Treasurer

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

May 24, 1990)
)
RESOLUTION APPROVING APPENDIX A,) No. 1990-13
SCHEDULE OF FINES, FEES, AND)
CHARGES)

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the following Appendix A, Schedule of Fines, Fees, and Charges, be and is hereby approved, and is to be appended to the library's circulation policy;

RESOLVED FURTHER, That this policy shall be in effect from and after the date of its adoption, except for the portions dealing with "Overdue Fines - All Other Materials," and "Lost or Damaged Materials," which shall become effective upon the full implementation of the automated circulation system.

APPENDIX A

SCHEDULE OF FINES, FEES, AND CHARGES

	COST
BORROWER'S CARD	
Replacement: Lost/Stolen	1.00
Subscription	55.00 per year
OVERDUE FINES	
Video Cassettes, film and equipment	2.00 per item, per day
All Other Materials	.10 per item, per day
LOST OR DAMAGED MATERIALS	List price of material at time of purchase if known, otherwise according to Bowker Annual of Library and Book Trade Information, latest edition, for the class of material in question.*

Resolution No. 1990-13

* If the lost and paid for material is recovered from the patron within one year of payment and accompanied by the receipt, a refund will be issued.

Adopted this 24th day of May, 1990.

President

Patricia E. Riley
Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims June 8, 1990

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $264,010.46 on June 8, 1990. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks:	May 26 to June 8		$ 1,103.00
Payroll			
06/08/90	gross $169,514.81	net	$121,340.13
06/08/90	Payroll taxes (electronic transfer)		50,882.78
Accounts Payable Check Batches:	(see "Vendor Check History" for detail of total)		
Dated 06/08/90			$ 90,684.55
Less VOIDS			0.00
Accounts Payable Check Batches Subtotal:			$ 90,684.55
Grand Total			$ 264,010.46

Mr. Coleman, Mr. Carmean, Mr. McMahan, and Mrs. Koehlinger approved and signed the register of claims as presented by the director.

Secretary

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
June 28, 1990
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of minutes - regular meeting of May 26, 1990, meeting for approval of claims of June 8, 1990.

4. Financial report for May, 1990.

5. Approval of claims.

6. Report of director.

7. Report of Committees.

8. Personnel.

9. Resolution No. 1990-14, "Resolution to Transfer Appropriations Within the Operating Fund."

10. Resolution No. 1990-15, "Resolution to Publish Notice to Taxpayers on Proposed Additional Appropriations."

11. Joint promotional activities.

12. Approval of change orders - capital improvement project.

13. Other Business.

14. Adjournment.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of June 28, 1990, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, June 28, 1990, at 3:00 p.m. in Room 4 of the main library. Those present were Mr. Carmean presiding, Mrs. Riley, Mrs. Gates, Mrs. Koehlinger, Mr. Andorfer, and Mr. McMahan.

Absent: Mr. Coleman.

On motion of Mr. Andorfer the agenda was adopted as presented.

APPROVAL OF MINUTES

On motion of Mr. McMahan, the minutes of the regular meeting of May 26, 1990, and the minutes of the approval of claims of June 8, 1990, were approved.

FINANCIAL REPORT

On motion of Mr. Andorfer, the financial report for May, 1990 as presented by Mr. Reitenour, was approved. A copy of this report is appended to and made a part of these minutes.

APPROVAL OF CLAIMS

The associate director, Steven Fortriede, certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mr. McMahan, the claims were approved for payment.

Manual checks: June 9 to July 2, 1990	$946,517.38
Wire transfer anticipated 6/29/90 (repay warrants)	1,008,332.88
Payroll	
6/22/90 gross 177,415.88 net	187,589.66
6/22/90 Payroll taxes (electronic transfer)	52,964.60
Accounts Payable Check Batches (See "Vendor Check History" for detail of total)	
Dated 6/22/90	6,538.17
Dated 6/29/90	476,377.66

Less VOIDS:	0.00
Accounts Payable Check Batches Subtotal:	$ 482,915.83
Grand Total	$2,618,260.35

REPORT OF DIRECTOR

Mr. Fortriede gave a report on library use and service for the month of May and the year to date.

He also reported that construction of the Dupont branch is nearing completion, but that Aboite is somewhat behind schedule. The goal is to bring the automated circulation system online, perhaps at main library and a large branch, before the new branches open in the fall.

Board members were invited to a reception for Cindy Woodruff following the board meeting. Ms. Woodruff is leaving her position as head of Children's Services to assume a new position in Virginia.

PERSONNEL

On motion of Mr. McMahan the following personnel actions were approved:

Christine Lussier	Branch Assistant Manager, Little Turtle Branch	#159	$22,500.14
Cheryl Mathews	Librarian II, Business & Technology	#312	$22,500.14
Cyndie Balser	Records Supervisor Circulation	#441	$14,200.16
Phyllis Sherwin	Branch Assistant Manager	#081	$24,137.36
Gary Chronister	Microtext Clerk Genealogy	#350	$13,260.00
John Krill	Ed. Access Coordinator Television Services	#385	$17,139.20
Stephanie Kerns	Page Genealogy	#348	$12,240.00
Cindy Williams	Acquisitions Assistant Acquisitions	#557	$13,948.48
Stephanie Gall	Supplemental Librarian	#583	$22,500.14

TRANSFER OF APPROPRIATIONS

Mr. Andorfer moved the adoption of Resolution No. 1990-14, "Resolution to Transfer Appropriations Within the Operating Fund." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Mr. McMahan moved the adoption of Resolution No. 1990-15, "Resolution to Publish Notice to Taxpayers of Proposed Additional Appropriations." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

APPROVAL OF JOINT PROMOTIONAL ACTIVITIES

On motion of Mrs. Koehlinger the following joint promotional activities were approved:

Summer reading program at Monroeville branch - Sponsors: Monroeville Chamber of Commerce, Whippy Dip, and the Pour House.

Bookin' with Ronald McDonald show at Tecumseh branch on August 13, 1990, - Sponsored by McDonald's Corp.

APPROVAL OF CHANGE ORDERS-

On motion of Mr. Andorfer, the following change orders were approved:

Contractor: Kinder Construction, Inc., New Haven Branch Project

Change Order No. 02

Item #1: Furnishing and installation of two astronomical dial time clocks.

Add ..... $ 750.00

Furnishing and installation of concrete step and retaining wall due to change in grade.

Add ..... $ 527.00

Furnishing and installation of sound batt around toilets.

Add ..... $ 155.00

Changing Alternate M-1 to Alternate M-2.

Add ..... $ 292.00

Replacement of two eave brackets.

Add ..... $ 174.00

Cutting out brick ledge & install. of re-cut existing brick.

Add ..... $ 171.00

Replacing existing sanitary sewer pipe.

Add ..... $ 874.00

Extending the waterproofing at the existing west wall to exterior lower floor stairs.

Add ..... $ 2,375.00

Replacement of north side gable windows.

Add ..... $ 248.00

Change desk light fixture.

Add ..... $ 376.00

Add ACPL logo to panel sign.

Add ..... $ 75.00

Provide bronze plaque.

Add ..... $ 1,540.00

Paint aluminum windows.

Add ..... $ 1,325.00

Refinish wood window seats and window aprons.

Add ..... $ 390.00

Total Sum of Additions ..... $ 9,272.00

Deduct Allowance #4 .....($10,000.00)

Credit for the elimination of the "Scotch-Cal" interior signage .....($ 60.00)

Total Sum of Deduction .....($ 788.00)

Contractor: Kinder Construction Inc., New Haven Branch Project

Change Order No. 03

Add pipe handrails to new and existing stairs.

Add $1,654.00

Total Sum of Addition $1,654.00

Contractor: Hamilton Hunter Builders, Tecumseh Branch Project

Change Order No. 04

Furnishing and installation of two astronomical dial time clocks

Add ..... $ 686.00

Furnishing and installation of 1/2" CDX plywood backing for the exterior finish system at walls and clerestory soffit.

Add ..... $ 320.00

Change desk light fixture.

Add ..... $ 376.00

Add dedication plaque $1,261.80

Furnishing and installation of 4" diameter drain tile from pit area to storm line - 50 linear feet.

Add 40.00

Change door #13 to hollow core.

Add ..... $ 480.00

Credit for the elimination of the "Scotch-Cal" interior signage.

Deduct .....($ 80.00)

Deduct Allowances #2 and #3.

Deduct .....($18,000.00)

Total Deduct .....($14,916.20)

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 3:40 p.m.

President

Secretary

ALLEN COUNTY PUBLIC LIBRARY
COMBINED BALANCE SHEET--ALL FUND TYPES AND ACCOUNT GROUPS
AT MAY 31, 1990

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS: (MEMORANDUM ONLY)	
		SPECIAL REVENUE FUNDS			CAPITAL PROJECTS FUNDS							
	GENERAL	GIFT	LSCA GRANTS	DEBT SERVICE	LIRF	AUTOMATION	"89"	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	MAY 31 1990	MAY 31 1989
ASSETS												
CASH ON DEPOSIT	4,007	8,126	1,304	202,544	190	132,838	42,472	3,625			395,106	1,259,963
CASH ON HAND	2,635										2,635	2,777
CASH WITH FISCAL AGENT				568							568	568
INVESTMENTS AT COST	0					750,000	700,000				1,450,000	1,500,000
TAXES DUE FROM COUNTY GOVERNMENT											0	0
ACCRUED INTEREST	0					1,196	1,098				2,294	20,051
DUE FROM OTHER GOVERNMENTS	0			0							0	0
DUE FROM OTHER FUNDS				0	35,000		0				35,000	36,840
ACCOUNTS RECEIVABLE	12,000										12,000	12,000
FIXED ASSETS:											0	0
LAND									1,427,900		1,427,900	1,427,900
BUILDINGS									7,912,331		7,912,331	7,782,545
FURNITURE AND EQUIPMENT									5,400,196		5,400,196	5,251,360
AVAILABLE IN DEBT SERVICE FUND										202,544	202,544	260,000
AMT TO BE PROVIDED--RET OF DEBT										11,059,956	11,059,956	3,459,429
AMT TO BE PROVIDED--VAC PAY LIAB										283,587	283,587	205,864
TOTAL ASSETS	18,642	8,126	1,304	203,112	35,190	884,034	743,570	3,625	14,740,427	11,546,087	28,184,117	21,219,304
LIABILITIES & FUND EQUITY												
LIABILITIES:												
ACCOUNTS PAYABLE	683		0			0	0				683	17,030
TEMPORARY LOANS/FINANCING	1,000,000										1,000,000	0
ACCRUED WAGES & BENEFITS	169,775									283,587	453,362	349,145
UNREMITTED WITHHOLDINGS	21,111										21,111	28,173
RECORD DEPOSITS PAYABLE	(70)										(70)	(10)
DUE TO OTHER FUNDS	35,000										35,000	36,840
LEASES PAYABLE	0									0	0	9,436
MATURED BONDS PAYABLE	0										0	0
MATURED INTEREST PAYABLE	0			568							568	568
G O BONDS & CAP LEASES PAYABLE	0									11,262,500	11,262,500	3,710,000
TOTAL LIABILITIES	1,226,499	0	0	568	0	0	0	0	0	11,546,087	12,773,153	4,151,181
FUND EQUITY:												
INVESTMENT IN FIXED ASSETS									14,740,427		14,740,427	14,461,805
FUND BALANCES:											0	
RESERVED FOR ENCUMBRANCES	608,217	1,155	0		0	356,089	40,906				1,006,367	1,662,385
RESERVED FOR PREPAID ITEMS											0	0
RESTRICTED-SPECIAL REVENUE		6,972	1,304								8,276	22,878
DESIGNATED FOR DEBT SERVICE				202,544							202,544	253,864
UNDESIGNATED	(1,816,074)		0		35,190	527,944	702,664	3,625			(546,651)	667,190
TOTAL FUND EQUITY	(1,207,857)	8,126	1,304	202,544	35,190	884,034	743,570	3,625	14,740,427	0	15,410,964	17,068,123
TOTAL LIABILITIES & FUND EQUITY	18,642	8,126	1,304	203,112	35,190	884,034	743,570	3,625	14,740,427	11,546,087	28,184,117	21,219,304

MODIFIED ACCRUAL
UNAUDITED
MAY 90
COMR9005

ALLEN COUNTY PUBLIC LIBRARY
--COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES--
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR-TO-DATE ENDED MAY 31, 1990

10-Jun-90

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
		SPECIAL REVENUE		DEBT	CAPITAL PROJECTS FUNDS					
	GENERAL	GIFT	LSCA	SERVICE	LIRF	AUTOMATION	'89'	EXPENDABLE TRUST	YEAR-TO-DATE MAY 31, 1990	YEAR-TO-DATE MAY 31, 1989
REVENUES:										
AUTO EXCISE TAX	355,420.38			48,816.77					404,237.15	383,000
REAL PROPERTY TAX LEVY	0.00			0.00					0.00	2,499,000
INTANGIBLES TAX & COIT	102,612.71			102,612.70					205,225.41	0
USER FEES	111,063.93								111,063.93	112,596
INTERGOVERNMENTAL REVENUE	23,680.96		19,920.00						43,600.96	34,589
PARKING FEES	70,967.24								70,967.24	64,998
GIFTS & DONATIONS	114.51	2,818.02							2,932.53	5,906
INTEREST	32,118.01					34,111.39	45,383.85	0.00	111,613.25	73,921
OTHER REVENUES & PROCEEDS	21,346.85			0.00			0.00		21,346.85	20,130
TOTAL REVENUES	717,324.59	2,818.02	19,920.00	151,429.47	0.00	34,111.39	45,383.85	0.00	970,987.32	3,194,140
EXPENDITURES--CURRENT:										
COMPENSATION & BENEFITS	1,968,573.88	0.00	14,343.33						1,982,917.21	1,767,799
SUPPLIES	141,809.90	137.81	0.00			0.00			141,947.71	116,953
PROFESSIONAL SERVICES	61,714.45	0.00	0.00			229,726.23	16,866.81		308,307.49	28,796
COMMUNICATION & TRANSPORTATION	78,522.37		215.00			0.00			78,737.37	75,096
INSURANCE	98,994.00								98,994.00	99,101
UTILITY SERVICES	154,409.47								154,409.47	183,521
REPAIRS & MAINTENANCE	123,174.86					0.00			123,174.86	113,030
LEASING & MISCELLANEOUS SERVICES	75,187.54	0.00	0.00			0.00			75,187.54	125,095
EXPENDITURES--CAPITAL OUTLAY:										
GENERAL FIXED ASSETS	131,248.41	0.00	0.00			4,268.20	1,283,787.92		1,419,304.53	142,026
LIBRARY MATERIALS	546,592.16	224.62	5,362.00			1,626.83			553,805.61	438,697
EXPENDITURES--DEBT SERVICE:										
PRINCIPAL RETIREMENT				227,500.00					227,500.00	215,000
INTEREST CHARGES				118,640.00					118,640.00	129,178
TOTAL EXPENDITURES	3,380,227.04	362.43	19,920.33	346,140.00	0.00	235,621.26	1,300,654.73	0.00	5,282,925.79	3,434,290
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(2,662,902.45)	2,455.59	(0.33)	(194,710.53)	0.00	(201,509.87)	(1,255,270.88)	0.00	(4,311,938.47)	(240,150)
OTHER FINANCING SOURCES (USES):										
PROCEEDS OF G. O. BONDS									0.00	0
OPERATING TRANSFERS IN	0.00			0.00	0.00	0.00	0.00		0.00	36,840
OPERATING TRANSFERS OUT	0.00			0.00	0.00	0.00	0.00		0.00	(36,840)
TOTAL OTHER FINANCING SOURCES (USES):	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	(2,662,902.45)	2,455.59	(0.33)	(194,710.53)	0.00	(201,509.87)	(1,255,270.88)	0.00	(4,311,938.47)	(240,150)
FUND BALANCES-JANUARY 1.	1,455,045.46	5,670.80	1,304.73	397,254.71	35,189.99	1,085,543.45	1,998,841.15	3,624.52	4,982,474.81	4,489,387
FUND BALANCE ADJUSTMENTS FROM JAN 1	0.00	0.00	0.00			0.00	0.00		0.00	0
FUND BALANCES-MAY 31 '90	(1,207,856.99)	8,126.39	1,304.40	202,544.18	35,189.99	884,033.58	743,570.27	3,624.52	670,536.34	4,249,237

MAY 1990 unaudited
ER-05REVI90

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED May 31, 1990

11-Jun-90
05:15 AM

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 5/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:														
5101	AUTO EXCISE TAX	1,038,056	1,038,056		1038056	492,078.49		136,658.11		355,420.38					
5102	REAL PROPERTY TAX LEVY	6,423,561	6,423,561		6423561	700,463.35		700,463.35		0.00					
5103	INTANGIBLES TAX	71,155	71,155		71155	46,288.24		46,288.24		0.00					
5104	COUNTY INCOME TAX	246,270	246,270		246270	102,612.71				102,612.71					
	TOTAL LOCAL TAX REVENUES	7,779,042	7,779,042	0.00	7779042	1,341,442.79		883,409.70	0.00	458,033.09					
5201	PHOTOCOPYING FEES	112,000	112,000		112000	51,570.45				51,570.45					
5202	EXTENDED USE FEES	114,000	114,000		114000	59,220.48		0.00	0.00	59,220.48					
5203	FAX FEES				0	273.00				273.00					
	TOTAL USER FEES	226,000	226,000	0.00	226000	111,063.93	0.00	0.00	0.00	111,063.93					
5301	FEDERAL OPERATING GRANTS	0	0		0	0.00				0.00					
5302	STATE OPERATING GRANTS	49,108	49,108		49108	0.00				0.00					
5303	CITY OPERATING GRANTS	0	0		0	23,680.96		0.00		23,680.96					
	TOTAL GRANTS	49,108	49,108	0.00	49108	23,680.96		0.00	0.00	23,680.96					
5401	PARKING REVENUES-239 W WAYNE	0	0		0	32,000.00				32,000.00					
5402	PARKING REVENUES-900 S HARRISON	0	0		0	32,000.00				32,000.00					
5403	PARKING REVENUES-236 W WASHINGTON	0	0		0	6,567.24				6,567.24					
5404	OTHER PARKING REVENUES	150,000	150,000		150000	400.00		12,000.00	12,000.00	400.00					
	TOTAL PARKING REVENUES	150,000	150,000	0.00	150000	70,967.24		12,000.00	12,000.00	70,967.24					
5501	SERVICE CENTER RENT	0	0		0	0.00				0.00					
5502	OTHER RENTAL INCOME	0	0		0	0.00				0.00					
5601	UNRESTRICTED GIFTS & DONATIONS	0	0		0	114.51				114.51					
5650	INTEREST	30,000	30,000		30000	32,118.01			0.00	32,118.01					
5701	ACPL PUBLICATIONS	0	0		0	174.15			0.00	174.15					
5702	RESEARCH SERVICES	7,000	7,000		7000	9,286.43				9,286.43					
5703	LOST/DAMAGED LIBRARY MATERIALS	9,000	9,000		9000	5,898.93				5,898.93					
5704	REFUNDS/DISCOUNTS EARNED	500	500		500	1,280.96				1,280.96					
5705	INSURANCE CLAIM PAYMENTS	0	0		0	966.67				966.67					
5706	OTHER REVENUES	2,500	2,500		2500	3,739.71				3,739.71					
	TOTAL MISCELLANEOUS REVENUES	19,000	19,000	0.00	19000	21,346.85		0.00	0.00	21,346.85					
					0										
	TOTAL REVENUES	8,253,150	8,253,150	0.00	8253150	1,600,734.29		895,409.70	12,000.00	717,324.59					

MAY 1990 unaudited
ER-05REV190

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED May 31, 1990

11-Jun-90
05:15 AM

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 5/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:														
	** PERSONAL SERVICES **														
1101	SALARIED TIME WORKED	3,250,000	3,277,500		3277500	1,211,644.31	63.03%	134,697.00	110,997.00	1,187,944.31	63.75%		1,187,944.31	2,089,555.69	63.75%
1102	SALARIED OVERTIME	0	0		0	3,366.52	ERR			3,366.52	ERR		3,366.52	(3,366.52)	ERR
1103	SALARIED VACATION	0	0		0	54,738.18	ERR			54,738.18	ERR		54,738.18	(54,738.18)	ERR
1104	SALARIED SICK PAY	0	0		0	37,400.75	ERR			37,400.75	ERR		37,400.75	(37,400.75)	ERR
1105	SALARIED DISABILITY PAY	0	0		0	441.21	ERR			441.21	ERR		441.21	(441.21)	ERR
1106	SALARIED HOLIDAY	0	0		0	25,134.22	ERR			25,134.22	ERR		25,134.22	(25,134.22)	ERR
1107	SALARIED JURY DUTY	0	0		0	225.22	ERR			225.22	ERR		225.22	(225.22)	ERR
1108	SALARIED DEATH-IN-FAMILY	0	0		0	2,929.63	ERR			2,929.63	ERR		2,929.63	(2,929.63)	ERR
1109	SALARIED TRAVEL/MEETINGS	0	0		0	18,427.61	ERR			18,427.61	ERR		18,427.61	(18,427.61)	ERR
1110	SALARIED PREMIUM TIME	0	0		0	9,991.99	ERR			9,991.99	ERR		9,991.99	(9,991.99)	ERR
1111	SALARIED TAXABLE FRINGE BENEFITS	0	0		0	0.00				0.00			0.00	0.00	
1112	SALARIED RELOCATION	0	0		0	0.00				0.00			0.00	0.00	ERR
	TOTAL SALARIES	3,250,000	3,277,500	0.00	3277500	1,364,299.64	58.37%	134,697.00	110,997.00	1,340,599.64	59.10%	0.00	1,340,599.64	1,936,900.36	59.10%
1201	HOURLY TIME WORKED	916,000	916,000		916000	318,984.57	65.18%	30,171.00	26,223.00	315,036.57	65.61%		315,036.57	600,963.43	65.61%
1202	HOURLY OVERTIME	0	0		0	1,678.66	ERR			1,678.66	ERR		1,678.66	(1,678.66)	ERR
1203	HOURLY VACATION	0	0		0	9,460.11	ERR			9,460.11	ERR		9,460.11	(9,460.11)	ERR
1204	HOURLY SICK PAY	0	0		0	960.06	ERR			960.06	ERR		960.06	(960.06)	ERR
1205	HOURLY DISABILITY PAY	0	0		0	0.00				0.00			0.00	0.00	ERR
1206	HOURLY HOLIDAY	0	0		0	6,584.24	ERR			6,584.24	ERR		6,584.24	(6,584.24)	ERR
1207	HOURLY JURY DUTY	0	0		0	0.00	ERR			0.00	ERR		0.00	0.00	ERR
1208	HOURLY DEATH-IN-FAMILY	0	0		0	388.06	ERR			388.06	ERR		388.06	(388.06)	ERR
1209	HOURLY TRAVEL/MEETINGS	0	0		0	300.28	ERR			300.28	ERR		300.28	(300.28)	ERR
	TOTAL HOURLY WAGES	916,000	916,000	0.00	916000	338,355.98	63.06%	30,171.00	26,223.00	334,407.98	63.49%	0.00	334,407.98	581,592.02	63.49%
1301	SUMMER EMPLOYEES- TIME WORKED	158,000	158,000		158000	2,527.70	98.40%			2,527.70	98.40%		2,527.70	155,472.30	98.40%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		0	0.00				0.00			0.00	0.00	
1401	SHORT-TERM STAFF TIME WORKED	29,000	29,000		29000	2,070.32	92.86%			2,070.32	92.86%		2,070.32	26,929.68	92.86%
1402	SHORT-TERM STAFF OVERTIME	0	0		0	0.00				0.00			0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAFF	187,000	187,000	0.00	187000	4,598.02	97.54%	0.00	0.00	4,598.02	97.54%	0.00	4,598.02	182,401.98	97.54%
	TOTAL COMPENSATION	4,353,000	4,380,500	0.00	4380500	1,707,253.64	61.03%	164,868.00	137,220.00	1,679,605.64	61.66%	0.00	1,679,605.64	2,700,894.36	61.66%
1501	EMPLOYER FICA	326,000	326,000		326000	128,534.40	60.57%	12,612.00	10,497.00	126,419.40	61.22%		126,419.40	199,580.60	61.22%
1502	UNEMPLOYMENT REIMBURSEMENT	5,500	5,500		5500	1,477.00	73.15%			1,477.00	73.15%		1,477.00	4,023.00	73.15%
1503	EMPLOYER PERF	162,000	162,000		162000	72,087.32	55.50%	33,957.17	22,058.02	60,188.17	62.85%		60,188.17	101,811.83	62.85%
1504	GROUP INSURANCE	239,500	239,500		239500	100,883.67	57.88%	0.00		100,883.67	57.88%		100,883.67	138,616.33	57.88%
	TOTAL EMPLOYEE BENEFITS	733,000	733,000	0.00	733000	302,982.39	58.67%	46,569.17	32,555.02	288,968.24	60.58%	0.00	288,968.24	444,031.76	60.58%
	Page 2														
	TOTAL PERSONAL SERVICES	5,086,000	5,113,500	0.00	5113500	2,010,236.03	60.69%	211,437.17	169,775.02	1,968,573.88	61.50%	0.00	1,968,573.88	3,144,926.12	61.50%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED May 31, 1990

GLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 5/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** SUPPLIES **															
2101	OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	18,041.88	63.92%	1,029.66	0.00	17,012.22	65.98%	5,207.48	22,219.70	30,008.08	60.02%
	TOTAL OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	18,041.88	63.92%	1,029.66	0.00	17,012.22	65.98%	5,207.48	22,219.70	30,008.08	60.02%
2201	CLEANING SUPPLIES	20,000	20,000	88.17	20088.17	10,134.22	49.33%	0.00	0.00	10,134.22	49.33%	4,500.38	14,634.60	5,453.57	27.27%
2202	VEHICLE FUEL	15,000	15,000	0.00	15000	5,485.42	63.43%	972.49	0.00	4,512.93	69.91%	0.00	4,512.93	10,487.07	69.91%
2203	HEATING OIL	10,000	10,000	2,661.35	12661.35	2,661.35	73.39%	0.00	0.00	2,661.35	73.39%	0.00	2,661.35	10,000.00	100.00%
2204	COPIER SUPPLIES	43,000	43,000	15,694.40	58694.4	24,498.73	43.03%	0.00	0.00	24,498.73	43.03%	4,951.60	29,450.33	29,244.07	68.01%
2205	LIBRARY MATERIALS SUPPLIES	43,000	43,000	727.07	43727.07	14,888.60	65.38%	519.10	0.00	14,369.50	66.58%	5,869.14	20,238.64	23,488.43	54.62%
2206	MATERIALS ACCESS SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
2207	CRAFT SUPPLIES	5,000	5,000	0.00	5000	639.24	87.22%	0.00	0.00	639.24	87.22%	1,195.71	1,834.95	3,165.05	63.30%
2208	OTHER OPERATING SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
2209	PROGRAMMING SUPPLIES	13,000	13,000	680.00	13680	12,820.07	1.38%	0.00	0.00	12,820.07	1.38%	3,867.38	16,687.45	(3,007.45)	-23.13%
2210	PRINTING SUPPLIES	37,000	37,000	541.23	37541.23	18,893.11	48.94%	167.70	0.00	18,725.41	49.39%	4,531.72	23,257.13	14,284.10	38.61%
2211	OTHER OPERATING SUPP N.E.C.	45,000	45,000	2,903.97	47903.97	27,919.20	37.96%	994.22	7.90	26,932.88	40.15%	2,722.59	29,655.47	18,248.50	40.55%
	TOTAL OPERATING SUPPLIES	231,000	231,000	23,296.19	254296.1	117,939.94	48.94%	2,653.51	7.90	115,294.33	50.09%	27,638.52	142,932.85	111,363.34	48.21%
2301	MAINTENANCE SUPPLIES	18,000	18,000	316.80	18316.8	7,237.97	59.79%	302.58	0.00	6,935.39	61.47%	2,865.22	9,800.61	8,516.19	47.31%
2302	REPAIR PARTS	10,000	10,000	694.50	10694.5	2,616.72	73.83%	48.76	0.00	2,567.96	74.32%	835.99	3,403.95	7,290.55	72.91%
	TOTAL MAINTENANCE SUPPLIES	28,000	28,000	1,011.30	29011.3	9,854.69	64.80%	351.34	0.00	9,503.35	66.06%	3,701.21	13,204.56	15,806.74	56.45%
	TOTAL SUPPLIES	309,000	309,000	26,535.27	335535.2	145,836.51	52.80%	4,034.51	7.90	141,809.90	54.11%	36,547.21	178,357.11	157,178.16	50.87%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED May 31, 1990

GLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 5/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
**	OTHER SERVICES AND CHARGES **														
3101	CONSULTING	4,000	4,000		4000	3,000.00	25.00%	0.00	0.00	3,000.00	25.00%	4,200.00	7,200.00	(3,200.00)	-80.00%
3102	ENGINEERING & ARCHITECTURAL	5,000	5,000		5000	0.00	100.00%	0.00	0.00	0.00	100.00%	0.00	0.00	5,000.00	100.00%
3103	LEGAL SERVICES	4,000	4,000		4000	87.00	97.83%	87.00	0.00	0.00	100.00%	0.00	0.00	4,000.00	100.00%
3104	PROGRAM PRESENTERS	4,000	4,000		4000	779.00	80.53%	0.00	0.00	779.00	80.53%	629.00	1,408.00	2,592.00	64.80%
3105	TEMPORARY HELP SERVICES	50,000	50,000		50000	47,376.55	5.25%	5,263.10	0.00	42,113.45	15.77%	0.00	42,113.45	7,886.55	15.77%
3106	OTHER PROFESSIONAL SERVICES	10,000	21755.38	0.00	21755.38	16,336.50	24.91%	517.50	3.00	15,822.00	27.27%	2,195.98	18,017.98	3,737.40	17.18%
	TOTAL PROFESSIONAL SERVICES	77,000	88,755	0.00	88755.38	67,579.05	23.86%	5,867.60	3.00	61,714.45	30.47%	7,024.98	68,739.43	20,015.95	22.55%
3201	TELEPHONE SERVICE	92,000	92,000		92000	36,374.48	60.46%	0.00	0.00	36,374.48	60.46%	0.00	36,374.48	55,625.52	60.46%
3202	POSTAGE & SHIPPING	67,000	67,000	0.00	67000	20,905.14	68.80%	113.80	0.00	20,791.34	68.97%	14,000.00	34,791.34	32,208.66	48.07%
3203	TRAVEL & MEETINGS	0	0		0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
3204	RECRUITING	5,000	5,000		5000	3,532.95	29.34%	313.60	0.00	3,219.35	35.61%	0.00	3,219.35	1,780.65	35.61%
3205	TRAINING & DEVELOPMENT	0	0		0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
3206	TRAVEL AND TRAINING	42,000	42,624	394.00	43018	17,028.86	60.05%	0.00	0.00	17,028.86	60.05%	394.00	17,422.86	25,595.14	60.05%
	COMMUNICATION & TRANSPORTATION	206,000	206,624	394.00	207018	77,841.43	62.33%	427.40	0.00	77,414.03	62.53%	14,394.00	91,808	115,210	55.76%
3301	PUBLICATION OF LEGAL NOTICES	1,000	1,000		1000	134.32	86.57%		0.00	134.32	86.57%	0.00	134.32	865.68	86.57%
3302	OUTSIDE VENDOR PRINTING	9,000	9,000	238.00	9238	974.02	89.18%	0.00	0.00	974.02	89.18%	238.00	1,212.02	8,025.98	89.18%
	TOTAL PUBLICATION & PRINTING	10,000	10,000	238.00	10238	1,108.34	88.92%	0.00	0.00	1,108.34	88.92%	238.00	1,346.34	8,891.66	88.92%
3401	INSURANCE	125,000	125,000		125000	98,994.00	20.80%	0.00	0.00	98,994.00	20.80%	0.00	98,994.00	26,006.00	20.80%
	TOTAL INSURANCE	125,000	125,000	0.00	125000	98,994.00	20.80%	0.00	0.00	98,994.00	20.80%	0.00	98,994.00	26,006.00	20.80%
3501	NATURAL GAS	110,000	110,000		110000	55,270.00	49.75%	78.46	0.00	55,191.54	49.83%	0.00	55,191.54	54,808.46	49.83%
3502	ELECTRICITY	325,000	325,000		325000	96,516.45	70.30%	3,139.36	0.00	93,377.09	71.27%	0.00	93,377.09	231,622.91	71.27%
3503	WATER & SEWER	10,000	10,000		10000	3,455.04	65.45%	642.20	0.00	2,812.84	71.87%	0.00	2,812.84	7,187.16	71.87%
3504	TRASH DISPOSAL	7,000	7,000		7000	3,028.00	56.74%	0.00	0.00	3,028.00	56.74%	4,293.00	7,321.00	(321.00)	-4.59%
	TOTAL UTILITY SERVICES	452,000	452,000	0.00	452000	158,269.49	64.98%	3,860.02	0.00	154,409.47	65.84%	4,293.00	158,702.47	293,297.53	64.89%
3601	BUILDING REPAIR & MAINTENANCE	80,000	80,000	1,214.00	81214	8,710.14	89.11%	0.00	0.00	8,710.14	89.11%	2,316.50	11,026.64	70,187.36	87.73%
3602	HVAC SERVICE	25,000	25,000	450.00	25450	3,867.71	84.53%	572.58	0.00	3,295.13	86.82%	3,400.00	6,695.13	18,754.87	75.02%
3603	LANDSCAPING SERVIES	19,000	19,000	0.00	19000	3,224.87	83.03%	269.25	0.00	2,955.62	84.44%	10,278.00	13,233.62	5,766.38	30.35%
3604	COMPUTER MAINTENANCE	145,000	145,000	140.00	145140	58,362.59	59.75%	50.00	0.00	58,312.59	59.78%	58,260.34	116,572.93	28,567.07	19.70%
3605	COPIER SERVICE	28,000	28,000	1.00	28001	11,813.05	57.81%	0.00	0.00	11,813.05	57.81%	17,023.78	28,836.83	(835.83)	-2.99%
3606	VEHICLE SERVICE	25,000	25,000	1,331.88	26331.88	5,375.32	78.50%	100.21	0.00	5,275.11	78.90%	1,972.31	7,247.42	19,084.46	76.34%
3607	OTHER EQUIPMENT SERVICE	70,000	70,000	2,475.50	72475.5	33,055.56	52.78%	242.34	0.00	32,813.22	53.12%	24,981.18	57,794.40	14,681.10	20.97%
	TOTAL REPAIRS & MAINTENANCE	392,000	392,000	5,612.38	397612.3	124,409.24	68.26%	1,234.38	0.00	123,174.86	68.58%	118,232.11	241,406.97	156,205.41	39.85%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED May 31, 1990

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 5/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3701	REAL ESTATE RENTAL/LEASING	3,500	3,500	230.00	3730	5,030.58	-43.73%		0.00	5,030.58	-43.73%	230.00	5,260.58	(1,530.58)	-43.73%
3702	EQUIPMENT RENTAL/LEASING	40,000	40,000	598.00	40598	14,474.75	63.81%	885.75	0.00	13,589.00	66.03%	11,218.84	24,807.84	15,790.16	39.48%
	LEASING & RENTALS	43,500	43,500	828.00	44328	19,505.33	55.16%	885.75	0.00	18,619.58	57.20%	11,448.84	30,068.42	14,259.58	32.78%
3901	DUES & MEMBERSHIPS	8,000	8,000		8000	7,774.44	2.82%		0.00	7,774.44	2.82%	0.00	7,774.44	225.56	2.82%
3902	INTEREST ON TEMPORARY LOANS	0	0		0	0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	ERR
3903	TAXES & ASSESSMENTS	4,000	4,000		4000	0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	4,000.00	100.00%
3904	TRANSFER TO LIRF FUND	0	0		0	0.00			0.00	0.00		0.00	0.00	0.00	
3905	MATERIALS CONSERVATION SERVICES	40,000	40,000		40000	16,471.45	58.82%	145.73	0.00	16,325.72	59.19%	4,954.32	21,280.04	18,719.96	46.80%
3906	COMPUTER SERVICES	135,000	135,000	2,246.80	137246.8	36,535.74	72.94%	4,067.94	0.00	32,467.80	75.95%	8,703.89	41,171.69	96,075.11	71.17%
	TOTAL MISCELLANEOUS SERVICES	187,000	187,000	2,246.80	189246.8	60,781.63	67.50%	4,213.67	0.00	56,567.96	69.75%	13,658.21	70,226.17	119,020.63	63.65%
					0										
	TOTAL OTHER SERVICES & CHARGES	1,492,500	1,504,879	9,319.18	1514198.	608,488.51	59.57%	16,488.82	3.00	592,002.69	60.66%	169,289.14	761,291.83	752,906.73	50.03%
	*** CAPITAL OUTLAYS ***														
4401	FURNITURE & EQUIPMENT	100,000	100,000	70,873.20	170873.2	110,422.03	-10.42%	34,148.68	0.00	76,273.35	23.73%	11,802.56	88,075.91	82,797.29	82.80%
4403	COMPUTER EQUIPMENT	20,000	20,000	38,742.20	58742.2	40,996.91	-104.98%	1,080.87	0.00	39,916.04	-99.58%	675.00	40,591.04	18,151.16	90.76%
4405	TELEVISION EQUIPMENT	20,000	57,787	17,337.90	75124.9	14,679.07	74.60%		60.00	14,739.07	74.49%	40,109.78	54,848.85	20,276.05	35.09%
4407	VEHICLES	20,000	20,000	319.95	20319.95	319.95	98.40%		0.00	319.95	98.40%	0.00	319.95	20,000.00	100.00%
4409	BUILDINGS	0	0	0.00	0	0.00			0.00	0.00		0.00	0.00	0.00	
4411	LAND	0	0	0.00	0	0.00			0.00	0.00		0.00	0.00	0.00	
	GENERAL FIXED ASSETS	160,000	197,787	127,273.25	325060.2	166,417.96	15.86%	35,229.55	60.00	131,248.41	33.64%	52,587.34	183,835.75	141,224.50	71.40%
4510	BOOKS	1,600,000	1,600,000	95,612.24	1695612.	433,883.12	72.88%	33,788.08	0.00	400,095.04	74.99%	289,284.41	689,379.45	1,006,232.79	62.89%
4520	PERIODICALS	250,000	250,000	39,048.10	289048.1	101,340.65	59.46%	1,951.39	612.06	100,001.32	60.00%	6,975.90	106,977.22	182,070.88	72.83%
4530	NON-PRINT MATERIALS	175,000	175,000	14,432.96	189432.9	37,749.37	78.43%	2,616.57	0.00	35,132.80	79.92%	31,194.90	66,327.70	123,105.26	70.35%
4540	ONLINE MATERIALS	0	0	0	0	11,363.00	ERR	0	0	11,363.00	ERR	22,337.82	33,700.82	(33,700.82)	ERR
	TOTAL LIBRARY MATERIALS	2,025,000	2,025,000	149,093.30	2174093	584,336.14	71.14%	38,356.04	612.06	546,592.16	73.01%	349,793.03	896,385.19	1,277,708.11	63.10%
	TOTAL CAPITAL OUTLAYS	2,185,000	2,222,787	276,366.55	2499153.	750,754.10	66.22%	73,585.59	672.06	677,840.57	69.50%	402,380.37	1,080,220.94	1,418,932.61	63.84%
	TOTAL EXPENDITURES	9,072,500	9,150,166	312,221.00	9462387.	3,515,315.15	61.58%	305,546.09	170,457.98	3,380,227.04	63.06%	608,216.72	3,988,443.76	5,473,943.62	59.82%
	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(819,350)	(897,016)	(312,221.00)	*********	(1,914,580.86)		589,863.61	(158,457.98)	(2,662,902.45)		(608,216.72)	(3,988,443.76)	(5,473,943.62)	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

June 26, 1990)
)
A RESOLUTION TO TRANSFER APPROPRIATIONS) No. 1990-14
WITHIN THE OPERATING FUND)

WHEREAS, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the various functions of the Allen County Public Library, and

WHEREAS, It has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is therefore

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana:

Section 1. That for the expenses of the public library the following sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

LIBRARY OPERATING FUND	AMOUNT APPROPRIATED
2209 Programming Supplies	7,000.00
3101 Consulting	8,000.00
3105 Temporary Help Services	30,000.00
3504 Trash Disposal	2,000.00
3701 Real Estate Rental/Leasing	2,000.00
4540 Online Materials	45,000.00
Total	$94,000.00

Resolution No. 1990-14

Section 2. That the following existing appropriations be reduced in the following amounts:

LIBRARY OPERATING FUND	AMOUNT REDUCED
2203 Heating Oil	$ 7,000.00
3401 Insurance	8,000.00
1201 Hourly Time Worked	30,000.00
3601 Building Repair & Maintenance ..	4,000.00
4510 Books	45,000.00
Total	$94,000.00

Presented to the Allen County Public Library Board, read in full and adopted this 26th day of June, 1990, by the following aye and nay vote.

Aye	Nay
Charles Carmean	
Patricia E. Riley	
E. Shirley Anderson	
Mary Fullenkamp	
Paul Yates	
Dean McMahan	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

June 28, 1990	)	
	)	
RESOLUTION TO PUBLISH NOTICE	)	No. 1990-15
TO TAXPAYERS OF PROPOSED	)	
ADDITIONAL APPROPRIATIONS	)	

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the following Notice to Taxpayers of Proposed Additional Appropriations is hereby ordered to be published according to law.

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the taxpayers of Allen County Public Library, Allen County, Indiana, that the proper legal officers of said municipal corporation at their regular meeting place at 3:00 o'clock p.m. on the day of July 26, 1990, will consider the following additional appropriations in excess of the budget for the current year.

LIBRARY OPERATING FUND	AMOUNT APPROPRIATED
3106 Other Prof. Services (Copyright).....	10,340.16
4405 Television Equipment	43,800.00
Total.....	$ 54,140.16

These appropriations are made from additional receipts.

Taxpayers appearing at such meeting shall have the right to be heard thereon. The additional appropriations as finally made will be referred to the State Board of Tax Commissioners, which Board, upon receipt, will hold a further hearing within fifteen days at the county auditor's office of Allen County, Indiana, or at such other place as may be designated. At such hearing, taxpayers objecting to any of such additional appropriations may be heard. Interested taxpayers may inquire of the county auditor when and where such hearing will be held.

By Order of the Library Board

President

Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims July 10, 1990

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $1,869,522.53 on July 10, 1990. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks:	July 6, 1990 (#2912 & 2913)		$1,400,000.00
Payroll			
07/06/90	gross $178,530.25	net	128,351.60
07/06/90	Payroll taxes (electronic transfer)		53,353.59
Accounts Payable Check Batches:	(see "Vendor Check History" for detail of total)		
Dated 07/06/90			287,817.34
Less VOIDS			0.00
Accounts Payable Check Batches Subtotal:			$287,817.34
Grand Total			$ 1,869,522.53

Mr. Andorfer, Mr. Carmean, Mr. McMahan, and Mrs. Riley approved and signed the register of claims as presented by the director.

Secretary

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
July 26, 1990
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of minutes - regular meeting of June 28, 1990, meeting for approval of claims of July 10, 1990.

4. Financial report for June, 1990.

5. Approval of claims.

6. Report of director.

7. Report of Committees.

8. Personnel.

9. Budget presentation and discussion.

10. Resolution No. 1990-16, "Resolution to Approve the Library Budget Estimate for the Operating Fund for the Calendar Year Ending December 31, 1991."

11. Resolution No. 1990-17, "Resolution to Approve the Library Budget Estimate for the Bond and Interest Redemption Fund for the Calendar Year Ending December 31, 1991.

12. Resolution No. 1990-18, "Resolution to Publish Notice to Taxpayers of Budget Estimates and Tax Rates."

13. Public hearing on proposed additional appropriations for television equipment and programming.

14. Resolution No. 1990-19, "Resolution of Appropriations" for television equipment and programming.

15. Other business.

16. Adjourn.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of July 26, 1990, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, July 26, 1990, at 3:00 p.m. in Room 4 of the main library. Those present were Mr. Carmean presiding, Mrs. Riley, Mrs. Gates, Mrs. Koehlinger, Mr. Andorfer, and Mr. McMahan.

Absent: Mr. Coleman.

On motion of Mrs. Riley the agenda was adopted as presented.

APPROVAL OF MINUTES

On motion of Mrs. Riley, the minutes of the regular meeting of June 28, 1990, and the minutes of the approval of claims of July 10, 1990, were approved.

FINANCIAL REPORT

On motion of Mrs. Koehlinger, the financial report for June, 1990 as presented by Mr. Reitenour, was approved. A copy of this report is appended to and made a part of these minutes.

APPROVAL OF CLAIMS

Mr. Krull certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mrs. Koehlinger, the claims were approved for payment.

Manual checks: July 13 to July 26, 1990 #2914-#2917 $1,152,034.00

Payroll

7/20/90	gross 176,563.51	net	126,410.86
7/20/90	Payroll taxes (electronic transfer)		52,925.70

Accounts Payable Check Batches
(See "Vendor Check History" for detail of total)

Dated 7/20/90	88,921.88
Dated 7/27/90	337,618.73
Less VOIDS:	0.00
Accounts Payable Check Batches Subtotal:	$ 426,540.61
Grand Total	$1,757,911.17

REPORT OF DIRECTOR

Mr. Krull gave a report on library use and service for the month of June and the year to date.

Construction work at the Dupont branch is substantially complete. Work at Aboite is at least a month or two behind. Opening of the new branches will depend upon deliveries of furniture, equipment, and books. Some delays have been experienced but every effort is being made to resolve problem back orders and delivery schedules. The goal is to open both new branches by the end of the year, with Dupont probably opening before Aboite.

The Allen County Public Library Foundation has received two gifts to date for its new Business, Science, and Technology Endowment Fund. Gifts have been received from Ron Plassman ($2,000) and Hagerman Construction ($2,500 payment on a total pledge of approximately $7,500 over three years).

The Knogo electronic monitoring system has been activated at both public entrances to the main library. Public acceptance has been excellent, with several patrons commenting that they are happy to see improved security measures to protect the library's collections.

A technical problem with the permit issued for transportation of contaminated soil from the new parking lot site has caused a further delay in that project.

Landscaping of the main library will probably incorporate trees to be obtained at a substantial savings through a city grant program. Plans are being coordinated by the library's architects and representatives of the city.

REPORT OF FACILITIES AND BRANCH DEVELOPMENT COMMITTEE

Mrs. Gates reported on the committee's deliberations concerning guidelines for soliciting sponsorship of joint promotional activities. After discussion the draft guidelines were referred to the director,

who will confer with staff most directly involved with planning joint promotional activities. The staff's reactions and views will be reported to the board at a later meeting.

PERSONNEL

On motion of Mr. McMahan the following personnel actions were approved:

Peggy Pocock	Security Officer, Main Library	#523	$12,240.02
Richard Hemsoth	Maintenance Technician, Main Library	#504	$15,290.00

1991 BUDGET

Mr. Andorfer, chairman of the Finance, Gifts, and Insurance Committee, reported the committee's 1991 budget recommendations for the Operating Fund and the Bond and Interest Redemption Fund.

After discussion, Mr. Andorfer moved the adoption of Resolution No. 1990-16, "Resolution to Approve the Library Budget Estimate for the Operating Fund for the Calendar Year Ending December 31, 1991." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

Mr. Andorfer then moved the adoption of Resolution No. 1990-17, "Resolution to Approve the Library Budget Estimate for the Bond and Interest Redemption Fund for the Calendar Year Ending December 31, 1991." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

Mr. McMahan moved the adoption of Resolution No. 1990-18, "Resolution to Publish Notice to Taxpayers of Budget Estimates and Tax Rates." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

ADDITIONAL APPROPRIATIONS FOR TELEVISION EQUIPMENT AND PROGRAMMING

Mr. Carmean opened the meeting for a public hearing on proposed additional appropriations for television equipment and programming. No member of the public appeared to speak on the proposed additional appropriation and the public hearing was declared closed.

Mr. McMahan moved the adoption of Resolution No. 1990-19, "Resolution of Appropriations." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

AUTOMATION REPORT AND APPROVAL OF EQUIPMENT PURCHASE

Ms. Stanley gave a status report on the automation project. Patron registration has now been assigned top priority, with a goal of being ready to begin circulation on the CLSI system in September. The addition of the Dupont and Aboite branches will require the purchase of some additional equipment from the automation fund. Also, certain equipment upgrades are requested, such as higher speed communications hardware, to allow the system to perform at maximum efficiency. After discussion, on motion of Mr. McMahan the board authorized the expenditure of $195,607 for computer system equipment, to be paid from unobligated balances in the automation fund.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 4:15 p.m.

President

Secretary

ALLEN COUNTY PUBLIC LIBRARY
COMBINED BALANCE SHEET--ALL FUND TYPES AND ACCOUNT GROUPS
AT June 30, 1990

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS: (MEMORANDUM ONLY)	
		SPECIAL REVENUE FUNDS			CAPITAL PROJECTS FUNDS							
	GENERAL	GIFT	LSCA GRANTS	DEBT SERVICE	LIRF	AUTOMATION	"89"	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	JUNE 30 1990	JUNE 30 1989
ASSETS												
CASH ON DEPOSIT	1,693,986	8,008	1,304	678,125	35,190	6,487	72,842	3,625			2,499,567	2,350,546
CASH ON HAND	2,840										2,840	3,232
CASH WITH FISCAL AGENT				568							568	568
INVESTMENTS AT COST	0					750,000	600,000				1,350,000	1,100,000
TAXES DUE FROM COUNTY GOVERNMENT											0	0
ACCRUED INTEREST	0					6,321	271				6,592	2,290
DUE FROM OTHER GOVERNMENTS	0			0							0	0
DUE FROM OTHER FUNDS				0	0		0				0	2,550
ACCOUNTS RECEIVABLE	12,000										12,000	12,000
FIXED ASSETS:											0	0
LAND									1,427,900		1,427,900	1,427,900
BUILDINGS									7,912,331		7,912,331	7,782,545
FURNITURE AND EQUIPMENT									5,400,196		5,400,196	5,251,360
AVAILABLE IN DEBT SERVICE FUND										678,125	678,125	381,538
AMT TO BE PROVIDED--RET OF DEBT.										10,584,375	10,584,375	3,337,898
AMT TO BE PROVIDED--VAC PAY LIAB										275,987	275,987	230,000
TOTAL ASSETS	1,708,826	8,008	1,304	678,693	35,190	762,808	673,113	3,625	14,740,427	11,538,487	30,150,481	21,882,428
LIABILITIES & FUND EQUITY												
LIABILITIES:												
ACCOUNTS PAYABLE	0		0			0	0				0	87,755
TEMPORARY LOANS/FINANCING	0										0	0
ACCRUED WAGES & BENEFITS	224,271									275,987	500,258	412,806
UNREMITTED WITHHOLDINGS	29,687										29,687	35,375
RECORD DEPOSITS PAYABLE	(70)										(70)	(10)
DUE TO OTHER FUNDS	0										0	2,550
LEASES PAYABLE	0									0	0	9,436
MATURED BONDS PAYABLE	0										0	0
MATURED INTEREST PAYABLE	0			568							568	568
G O BONDS & CAP LEASES PAYABLE	0									11,262,500	11,262,500	3,710,000
TOTAL LIABILITIES	253,888	0	0	568	0	0	0	0	0	11,538,487	11,792,943	4,258,480
FUND EQUITY:												
INVESTMENT IN FIXED ASSETS									14,740,427		14,740,427	14,461,805
FUND BALANCES:											0	
RESERVED FOR ENCUMBRANCES	525,598	1,051	0		0	318,131	100,144				944,924	1,662,385
RESERVED FOR PREPAID ITEMS.											0	0
RESTRICTED-SPECIAL REVENUE.		6,958	1,304								8,261	22,878
DESIGNATED FOR DEBT SERVICE				678,125							678,125	253,864
UNDESIGNATED	929,340		0		35,190	444,677	572,969	3,625			1,985,801	1,223,015
TOTAL FUND EQUITY	1,454,938	8,008	1,304	678,125	35,190	762,808	673,113	3,625	14,740,427	0	18,357,538	17,623,948
TOTAL LIABILITIES & FUND EQUITY	1,708,826	8,008	1,304	678,693	35,190	762,808	673,113	3,625	14,740,427	11,538,487	30,150,481	21,882,428

MODIFIED ACCRUAL
UNAUDITED
MAY 90
COMR9006

15-Jul-90

ALLEN COUNTY PUBLIC LIBRARY
--COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES--
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR-TO-DATE ENDED JUNE 30, 1990

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
		SPECIAL REVENUE		DEBT	CAPITAL PROJECTS FUNDS					
	GENERAL	GIFT	LSCA	SERVICE	LIRF	AUTOMATION	"89"	EXPENDABLE TRUST	YEAR-TO-DATE JUNE 30, 1990	YEAR-TO-DATE JUNE 30, 1989
REVENUES:										
AUTO EXCISE TAX	491,192.96			67,465.06					558,658.02	727,840
REAL PROPERTY TAX LEVY	3,230,475.82			443,703.91					3,674,179.73	3,481,794
INTANGIBLES TAX & COIT	130,702.71			124,174.63					254,877.34	64,208
USER FEES	131,330.17								131,330.17	133,847
INTERGOVERNMENTAL REVENUE	23,680.96		22,527.00						46,207.96	37,861
PARKING FEES	85,222.03								85,222.03	78,251
GIFTS & DONATIONS	121.61	4,013.02							4,134.63	8,695
INTEREST	36,067.07					40,024.51	50,405.27	0.00	126,496.85	94,083
OTHER REVENUES & PROCEEDS	31,612.52			0.00			0.00		31,612.52	27,434
TOTAL REVENUES	4,160,405.85	4,013.02	22,527.00	635,343.60	0.00	40,024.51	50,405.27	0.00	4,912,719.25	4,654,014
EXPENDITURES--CURRENT:										
COMPENSATION & BENEFITS	2,415,307.56	0.00	16,951.21						2,432,258.77	2,136,232
SUPPLIES	177,285.38	1,438.76	0.00			17,924.75			196,648.89	147,217
PROFESSIONAL SERVICES	78,279.94	0.00	0.00			278,395.11	18,707.58		375,382.63	34,118
COMMUNICATION & TRANSPORTATION	100,540.19		215.00			0.00			100,755.19	89,223
INSURANCE	98,994.00								98,994.00	99,101
UTILITY SERVICES	207,101.61								207,101.61	217,067
REPAIRS & MAINTENANCE	139,430.89					0.00			139,430.89	137,003
LEASING & MISCELLANEOUS SERVICES	88,616.23	0.00	0.00			0.00			88,616.23	165,092
EXPENDITURES--CAPITAL OUTLAY:										
GENERAL FIXED ASSETS	149,987.83	0.00	0.00			64,813.10	1,357,425.72		1,572,226.65	365,777
LIBRARY MATERIALS	704,969.61	236.62	5,362.00			1,626.83			712,195.06	603,349
EXPENDITURES--DEBT SERVICE:										
PRINCIPAL RETIREMENT				227,500.00					227,500.00	215,000
INTEREST CHARGES				126,972.88					126,972.88	129,178
TOTAL EXPENDITURES	4,160,513.24	1,675.38	22,528.21	354,472.88	0.00	362,759.79	1,376,133.30	0.00	6,278,082.80	4,338,358
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(107.39)	2,337.64	(1.21)	280,870.72	0.00	(322,735.28)	(1,325,728.03)	0.00	(1,365,363.55)	315,656
OTHER FINANCING SOURCES (USES):										
PROCEEDS OF G. O. BONDS									0.00	0
OPERATING TRANSFERS IN	0.00			0.00	0.00	0.00	0.00		0.00	72,930
OPERATING TRANSFERS OUT	0.00			0.00	0.00	0.00	0.00		0.00	(72,930)
TOTAL OTHER FINANCING SOURCES (USES):	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	(107.39)	2,337.64	(1.21)	280,870.72	0.00	(322,735.28)	(1,325,728.03)	0.00	(1,365,363.55)	315,656
FUND BALANCES-JANUARY 1,	1,455,045.46	5,670.80	1,304.73	397,254.71	35,189.99	1,085,543.45	1,998,841.15	3,624.52	4,982,474.81	2,846,395
FUND BALANCE ADJUSTMENTS FROM JAN 1	0.00	0.00	0.00			0.00	0.00		0.00	0
FUND BALANCES-~~MAY 31~~ June 30 '90	1,454,938.07	8,008.44	1,303.52	678,125.43	35,189.99	762,808.17	673,113.12	3,624.52	3,617,111.26	3,162,051

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED June 30, 1990

GLA#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 6/30/90 -	ACCRUAL BA YEAR-TO-DATE ACTUAL	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:													
5101	AUTO EXCISE TAX	1,038,056	1,038,056		1038056	627,851.07		136,658.11		491,192.96				
5102	REAL PROPERTY TAX LEVY	6,423,561	6,430,847		6430847	3,930,939.17		700,463.35		3,230,475.82				
5103	INTANGIBLES TAX	71,155	71,155		71155	53,855.70		46,288.24		7,567.46				
5104	COUNTY INCOME TAX	246,270	246,270		246270	123,135.25				123,135.25				
	TOTAL LOCAL TAX REVENUES	7,779,042	7,786,328	0.00	7786328	4,735,781.19		883,409.70	0.00	3,852,371.49				
5201	PHOTOCOPYING FEES	112,000	112,000		112000	60,259.42				60,259.42				
5202	EXTENDED USE FEES	114,000	114,000		114000	70,769.75		0.00	0.00	70,769.75				
5203	FAX FEES				0	301.00				301.00				
	TOTAL USER FEES	226,000	226,000	0.00	226000	131,330.17	0.00	0.00	0.00	131,330.17				
5301	FEDERAL OPERATING GRANTS	0	0		0	0.00				0.00				
5302	STATE OPERATING GRANTS	49,108	49,108		49108	0.00				0.00				
5303	CITY OPERATING GRANTS	0	0		0	23,680.96		0.00		23,680.96				
	TOTAL GRANTS	49,108	49,108	0.00	49108	23,680.96		0.00	0.00	23,680.96				
5401	PARKING REVENUES-239 W WAYNE	0	0		0	38,400.00				38,400.00				
5402	PARKING REVENUES-900 S HARRISON	0	0		0	38,400.00				38,400.00				
5403	PARKING REVENUES-236 W WASHINGTON	0	0		0	8,022.03				8,022.03				
5404	OTHER PARKING REVENUES	150,000	150,000		150000	400.00		12,000.00	12,000.00	400.00				
	TOTAL PARKING REVENUES	150,000	150,000	0.00	150000	85,222.03		12,000.00	12,000.00	85,222.03				
5501	SERVICE CENTER RENT	0	0		0	0.00				0.00				
5502	OTHER RENTAL INCOME	0	0		0	0.00				0.00				
5601	UNRESTRICTED GIFTS & DONATIONS	0	0		0	121.61				121.61				
5602	LINCOLN LIFE B.A.S.E.					4,000.00				4,000.00				
5650	INTEREST	30,000	30,000		30000	36,067.07			0.00	36,067.07				
5701	ACPL PUBLICATIONS	0	0		0	178.65			0.00	178.65				
5702	RESEARCH SERVICES	7,000	7,000		7000	10,453.66				10,453.66				
5703	LOST/DAMAGED LIBRARY MATERIALS	9,000	9,000		9000	8,037.47				8,037.47				
5704	REFUNDS/DISCOUNTS EARNED	500	500		500	2,113.03				2,113.03				
5705	INSURANCE CLAIM PAYMENTS	0	0		0	2,665.99				2,665.99				
5706	OTHER REVENUES	2,500	2,500		2500	4,163.72				4,163.72				
	TOTAL MISCELLANEOUS REVENUES	19,000	19,000	0.00	19000	27,612.52		0.00	0.00	27,612.52				
	TOTAL REVENUES	8,253,150	8,260,436	0.00	8260436	5,043,815.55	0.00	895,409.70	12,000.00	4,160,405.85				

June 1990 unaudited
ER-06REVI90

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED June 30, 1990

16-Jul-90
03:14 AM

GL#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 6/30/90 -	ACCRUAL BA YEAR-TO-DATE ACTUAL	OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:													
**	PERSONAL SERVICES **													
1101	SALARIED TIME WORKED	3,250,000	3,277,500		3277500	1,413,249.19	56.88%	134,697.00	143,511.00	1,422,063.19		1,422,063.19	1,855,436.81	56.61%
1102	SALARIED OVERTIME	0	0		0	3,752.08	ERR			3,752.08		3,752.08	(3,752.08)	ERR
1103	SALARIED VACATION	0	0		0	78,062.70	ERR			78,062.70		78,062.70	(78,062.70)	ERR
1104	SALARIED SICK PAY	0	0		0	43,887.22	ERR			43,887.22		43,887.22	(43,887.22)	ERR
1105	SALARIED DISABILITY PAY	0	0		0	715.32	ERR			715.32		715.32	(715.32)	ERR
1106	SALARIED HOLIDAY	0	0		0	37,658.74	ERR			37,658.74		37,658.74	(37,658.74)	ERR
1107	SALARIED JURY DUTY	0	0		0	253.37	ERR			253.37		253.37	(253.37)	ERR
1108	SALARIED DEATH-IN-FAMILY	0	0		0	2,993.18	ERR			2,993.18		2,993.18	(2,993.18)	ERR
1109	SALARIED TRAVEL/MEETINGS	0	0		0	23,632.26	ERR			23,632.26		23,632.26	(23,632.26)	ERR
1110	SALARIED PREMIUM TIME	0	0		0	10,611.95	ERR			10,611.95		10,611.95	(10,611.95)	ERR
1111	SALARIED TAXABLE FRINGE BENEFITS	0	0		0	0.00				0.00		0.00	0.00	
1112	SALARIED RELOCATION	0	0		0	1,387.74				1,387.74		1,387.74	(1,387.74)	ERR
	TOTAL SALARIES	3,250,000	3,277,500	0.00	3277500	1,616,203.75	50.69%	134,697.00	143,511.00	1,625,017.75	0.00	1,625,017.75	1,652,482.25	50.42%
1201	HOURLY TIME WORKED	916,000	886,000		886000	377,801.50	57.36%	30,171.00	33,904.00	381,534.50		381,534.50	504,465.50	56.94%
1202	HOURLY OVERTIME	0	0		0	2,098.33	ERR			2,098.33		2,098.33	(2,098.33)	ERR
1203	HOURLY VACATION	0	0		0	13,121.58	ERR			13,121.58		13,121.58	(13,121.58)	ERR
1204	HOURLY SICK PAY	0	0		0	1,218.37	ERR			1,218.37		1,218.37	(1,218.37)	ERR
1205	HOURLY DISABILITY PAY	0	0		0	0.00				0.00		0.00	0.00	ERR
1206	HOURLY HOLIDAY	0	0		0	9,241.36	ERR			9,241.36		9,241.36	(9,241.36)	ERR
1207	HOURLY JURY DUTY	0	0		0	0.00	ERR			0.00		0.00	0.00	ERR
1208	HOURLY DEATH-IN-FAMILY	0	0		0	437.14	ERR			437.14		437.14	(437.14)	ERR
1209	HOURLY TRAVEL/MEETINGS	0	0		0	300.28	ERR			300.28		300.28	(300.28)	ERR
	TOTAL HOURLY WAGES	916,000	886,000	0.00	886000	404,218.56	54.38%	30,171.00	33,904.00	407,951.56	0.00	407,951.56	478,048.44	53.96%
1301	SUMMER EMPLOYEES- TIME WORKED	158,000	158,000		158000	30,736.09	80.55%			30,736.09		30,736.09	127,263.91	80.55%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		0	12.15				12.15		12.15	(12.15)	
1401	SHORT-TERM STAFF TIME WORKED	29,000	29,000		29000	2,070.32	92.86%			2,070.32		2,070.32	26,929.68	92.86%
1402	SHORT-TERM STAFF OVERTIME	0	0		0	0.00				0.00		0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAFF	187,000	187,000	0.00	187000	32,818.56	82.45%	0.00	0.00	32,818.56	0.00	32,818.56	154,181.44	82.45%
	TOTAL COMPENSATION	4,353,000	4,350,500	0.00	4350500	2,053,240.87	52.80%	164,868.00	177,415.00	2,065,787.87	0.00	2,065,787.87	2,284,712.13	52.52%
1501	EMPLOYER FICA	326,000	326,000		326000	154,471.02	52.62%	12,612.00	13,572.00	155,431.02		155,431.02	170,568.98	52.32%
1502	UNEMPLOYMENT REIMBURSEMENT	5,500	5,500		5500	1,477.00	73.15%			1,477.00		1,477.00	4,023.00	73.15%
1503	EMPLOYER PERF	162,000	162,000		162000	71,988.27	55.56%	33,957.17	33,284.19	71,315.29		71,315.29	90,684.71	55.98%
1504	GROUP INSURANCE	239,500	239,500		239500	121,296.38	49.35%	0.00		121,296.38		121,296.38	118,203.62	49.35%
	TOTAL EMPLOYEE BENEFITS	733,000	733,000	0.00	733000	349,232.67	52.36%	46,569.17	46,856.19	349,519.69	0.00	349,519.69	383,480.31	52.32%
P. 2	TOTAL PERSONAL SERVICES	5,086,000	5,083,500	0.00	5083500	2,402,473.54	52.74%	211,437.17	224,271.19	2,415,307.56	0.00	2,415,307.56	2,668,192.44	52.49%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED June 30, 1990

GLA#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 6/30/90 -	ACCRUAL BA YEAR-TO-DATE ACTUAL	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** SUPPLIES **														
2101	OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	23,524.17	52.95%	1,029.66	0.00	22,494.51	2,704.43	25,198.94	27,028.84	54.06%
	TOTAL OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	23,524.17	52.95%	1,029.66	0.00	22,494.51	2,704.43	25,198.94	27,028.84	54.06%
2201	CLEANING SUPPLIES	20,000	20,000	88.17	20088.17	15,401.18	22.99%	0.00	0.00	15,401.18	797.59	16,198.77	3,889.40	19.45%
2202	VEHICLE FUEL	15,000	15,000	0.00	15000	6,520.68	56.53%	972.49	0.00	5,548.19	0.00	5,548.19	9,451.81	63.01%
2203	HEATING OIL	10,000	3,000	2,661.35	5661.35	2,661.35	11.29%	0.00	0.00	2,661.35	0.00	2,661.35	3,000.00	100.00%
2204	COPIER SUPPLIES	43,000	43,000	15,694.40	58694.4	29,470.33	31.46%	0.00	0.00	29,470.33	624.48	30,094.81	28,599.59	66.51%
2205	LIBRARY MATERIALS SUPPLIES	43,000	43,000	727.07	43727.07	17,817.96	58.56%	519.10	0.00	17,298.86	4,614.69	21,913.55	21,813.52	50.73%
2206	MATERIALS ACCESS SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	0.00	0.00	0.00	
2207	CRAFT SUPPLIES	5,000	5,000	0.00	5000	2,497.74	50.05%	0.00	0.00	2,497.74	19.95	2,517.69	2,482.31	49.65%
2208	OTHER OPERATING SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	0.00	0.00	0.00	
2209	PROGRAMMING SUPPLIES	13,000	20,000	680.00	20680	15,614.34	21.93%	0.00	0.00	15,614.34	3,127.67	18,742.01	1,937.99	9.69%
2210	PRINTING SUPPLIES	37,000	37,000	541.23	37541.23	23,271.35	37.10%	167.70	0.00	23,103.65	7,950.36	31,054.01	6,487.22	17.53%
2211	OTHER OPERATING SUPP N.E.C.	45,000	45,000	2,903.97	47903.97	31,735.75	29.48%	994.22	0.00	30,741.53	3,061.13	33,802.66	14,101.31	31.34%
	TOTAL OPERATING SUPPLIES	231,000	231,000	23,296.19	254296.1	144,990.68	37.23%	2,653.51	0.00	142,337.17	20,195.87	162,533.04	91,763.15	39.72%
2301	MAINTENANCE SUPPLIES	18,000	18,000	316.80	18316.8	9,426.20	47.63%	302.58	0.00	9,123.62	1,358.49	10,482.11	7,834.69	43.53%
2302	REPAIR PARTS	10,000	10,000	694.50	10694.5	3,378.84	66.21%	48.76	0.00	3,330.08	1,335.30	4,665.38	6,029.12	60.29%
	TOTAL MAINTENANCE SUPPLIES	28,000	28,000	1,011.30	29011.3	12,805.04	54.27%	351.34	0.00	12,453.70	2,693.79	15,147.49	13,863.81	49.51%
	TOTAL SUPPLIES	309,000	309,000	26,535.27	335535.2	181,319.89	41.32%	4,034.51	0.00	177,285.38	25,594.09	202,879.47	132,655.80	42.93%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED June 30, 1990

GL#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 6/30/90 -	ACCRUAL BA YEAR-TO-DATE ACTUAL	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** OTHER SERVICES AND CHARGES **														
3101	CONSULTING	4,000	12,000		12000	3,600.00	70.00%	0.00	0.00	3,600.00	3,600.00	7,200.00	4,800.00	40.00%
3102	ENGINEERING & ARCHITECTURAL	5,000	5,000		5000	0.00	100.00%	0.00	0.00	0.00	0.00	0.00	5,000.00	100.00%
3103	LEGAL SERVICES	4,000	4,000		4000	287.00	92.83%	87.00	0.00	200.00	0.00	200.00	3,800.00	95.00%
3104	PROGRAM PRESENTERS	4,000	4,000		4000	1,049.00	73.78%	0.00	0.00	1,049.00	404.00	1,453.00	2,547.00	63.68%
3105	TEMPORARY HELP SERVICES	50,000	80,000		80000	61,940.21	22.57%	5,263.10	0.00	56,677.11	0.00	56,677.11	23,322.89	29.15%
3106	OTHER PROFESSIONAL SERVICES	10,000	21755.38	0.00	21755.38	17,271.33	20.61%	517.50	0.00	16,753.83	1,583.65	18,337.48	3,417.90	15.71%
	TOTAL PROFESSIONAL SERVICES	77,000	126,755	0.00	126755.3	84,147.54	33.61%	5,867.60	0.00	78,279.94	5,587.65	83,867.59	42,887.79	33.84%
3201	TELEPHONE SERVICE	92,000	92,000		92000	43,312.99	52.92%	0.00	0.00	43,312.99	0.00	43,312.99	48,687.01	52.92%
3202	POSTAGE & SHIPPING	67,000	67,000	0.00	67000	26,124.59	61.01%	113.80	0.00	26,010.79	10,000.00	36,010.79	30,989.21	46.25%
3203	TRAVEL & MEETINGS	0	0		0	0.00	ERR	0.00	0.00	0.00	0.00	0.00	0.00	
3204	RECRUITING	5,000	5,000		5000	3,691.43	26.17%	313.60	0.00	3,377.83	0.00	3,377.83	1,622.17	32.44%
3205	TRAINING & DEVELOPMENT	0	0		0	0.00	ERR	0.00	0.00	0.00	0.00	0.00	0.00	
3206	TRAVEL AND TRAINING	42,000	42,624	394.00	43018	26,558.50	37.69%	0.00	0.00	26,558.50	944.00	27,502.50	15,515.50	36.40%
	COMMUNICATION & TRANSPORTATION	206,000	206,624	394.00	207018	99,687.51	51.75%	427.40	0.00	99,260.11	10,944.00	110,204	96,814	46.86%
3301	PUBLICATION OF LEGAL NOTICES	1,000	1,000		1000	160.06	83.99%		0.00	160.06	0.00	160.06	839.94	83.99%
3302	OUTSIDE VENDOR PRINTING	9,000	9,000	238.00	9238	1,120.02	87.56%	0.00	0.00	1,120.02	1,186.00	2,306.02	6,931.98	77.02%
	TOTAL PUBLICATION & PRINTING	10,000	10,000	238.00	10238	1,280.08	87.20%	0.00	0.00	1,280.08	1,186.00	2,466.08	7,771.92	77.72%
3401	INSURANCE	125,000	117,000		117000	98,994.00	15.39%	0.00	0.00	98,994.00	0.00	98,994.00	18,006.00	15.39%
	TOTAL INSURANCE	125,000	117,000	0.00	117000	98,994.00	15.39%	0.00	0.00	98,994.00	0.00	98,994.00	18,006.00	15.39%
3501	NATURAL GAS	110,000	110,000		110000	59,759.40	45.67%	78.46	0.00	59,680.94	0.00	59,680.94	50,319.06	45.74%
3502	ELECTRICITY	325,000	325,000		325000	142,931.37	56.02%	3,139.36	0.00	139,792.01	0.00	139,792.01	185,207.99	56.99%
3503	WATER & SEWER	10,000	10,000		10000	4,479.46	55.21%	642.20	0.00	3,837.26	0.00	3,837.26	6,162.74	61.63%
3504	TRASH DISPOSAL	7,000	9,000		9000	3,791.40	57.87%	0.00	0.00	3,791.40	4,146.40	7,937.80	1,062.20	11.80%
	TOTAL UTILITY SERVICES	452,000	454,000	0.00	454000	210,961.63	53.53%	3,860.02	0.00	207,101.61	4,146.40	211,248.01	242,751.99	53.47%
3601	BUILDING REPAIR & MAINTENANCE	80,000	76,000	1,214.00	77214	10,255.51	86.51%	0.00	0.00	10,255.51	2,724.99	12,980.50	64,233.50	84.52%
3602	HVAC SERVICE	25,000	25,000	450.00	25450	6,948.11	72.21%	572.58	0.00	6,375.53	1,335.21	7,710.74	17,739.26	70.96%
3603	LANDSCAPING SERVIES	19,000	19,000	0.00	19000	4,485.87	76.39%	269.25	0.00	4,216.62	9,213.61	13,430.23	5,569.77	29.31%
3604	COMPUTER MAINTENANCE	145,000	145,000	140.00	145140	58,600.09	59.59%	50.00	0.00	58,550.09	58,146.59	116,696.68	28,443.32	19.62%
3605	COPIER SERVICE	28,000	28,000	1.00	28001	12,843.05	54.13%	0.00	0.00	12,843.05	15,993.78	28,836.83	(835.83)	-2.99%
3606	VEHICLE SERVICE	25,000	25,000	1,331.88	26331.88	6,955.51	72.18%	100.21	0.00	6,855.30	933.70	7,789.00	18,542.88	74.17%
3607	OTHER EQUIPMENT SERVICE	70,000	70,000	2,475.50	72475.5	40,577.13	42.03%	242.34	0.00	40,334.79	21,945.97	62,280.76	10,194.74	14.56%
	TOTAL REPAIRS & MAINTENANCE	392,000	388,000	5,612.38	393612.3	140,665.27	63.75%	1,234.38	0.00	139,430.89	110,293.85	249,724.74	143,887.64	37.08%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED June 30, 1990

GL#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 6/30/90 -	ACCRUAL BA YEAR-TO-DATE ACTUAL	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3701	REAL ESTATE RENTAL/LEASING	3,500	5,500	230.00	5730	5,402.58	1.77%		0.00	5,402.58	230.00	5,632.58	97.42	1.77%
3702	EQUIPMENT RENTAL/LEASING	40,000	40,000	598.00	40598	15,661.41	60.85%	885.75	0.00	14,775.66	16,620.01	31,395.67	9,202.33	23.01%
	LEASING & RENTALS	43,500	45,500	828.00	46328	21,063.99	53.71%	885.75	0.00	20,178.24	16,850.01	37,028.25	9,299.75	20.44%
3901	DUES & MEMBERSHIPS	8,000	8,000		8000	7,789.44	2.63%		0.00	7,789.44	0.00	7,789.44	210.56	2.63%
3902	INTEREST ON TEMPORARY LOANS	0	0		0	0.00	ERR		0.00	0.00	0.00	0.00	0.00	ERR
3903	TAXES & ASSESSMENTS	4,000	4,000		4000	1,690.02	57.75%		0.00	1,690.02	0.00	1,690.02	2,309.98	57.75%
3904	TRANSFER TO LIRF FUND	0	0		0	0.00			0.00	0.00	0.00	0.00	0.00	
3905	MATERIALS CONSERVATION SERVICES	40,000	40,000		40000	20,535.25	48.66%	145.73	0.00	20,389.52	3,456.62	23,846.14	16,153.86	40.38%
3906	COMPUTER SERVICES	135,000	135,000	2,246.80	137246.8	42,636.95	68.42%	4,067.94	0.00	38,569.01	7,767.00	46,336.01	90,910.79	67.34%
	TOTAL MISCELLANEOUS SERVICES	187,000	187,000	2,246.80	189246.8	72,651.66	61.15%	4,213.67	0.00	68,437.99	11,223.62	79,661.61	109,585.19	58.60%
	TOTAL OTHER SERVICES & CHARGES	1,492,500	1,534,879	9,319.18	1544198.	729,451.68	52.47%	16,488.82	0.00	712,962.86	169,231.53	873,194.39	671,004.17	43.72%
	*** CAPITAL OUTLAYS ***													
4401	FURNITURE & EQUIPMENT	100,000	100,000	70,873.20	170873.2	116,912.59	-16.91%	34,148.68	0.00	82,763.91	17,435.10	100,199.01	70,674.19	70.67%
4403	COMPUTER EQUIPMENT	20,000	20,000	38,742.20	58742.2	41,681.56	-108.41%	1,080.87	0.00	40,600.69	107.00	40,707.69	18,034.51	90.17%
4405	TELEVISION EQUIPMENT	20,000	57,787	17,337.90	75124.9	26,303.28	54.48%		0.00	26,303.28	28,775.57	55,078.85	20,046.05	34.69%
4407	VEHICLES	20,000	20,000	319.95	20319.95	319.95	98.40%		0.00	319.95	0.00	319.95	20,000.00	100.00%
4409	BUILDINGS	0	0	0.00	0	0.00			0.00	0.00	0.00	0.00	0.00	
4411	LAND	0	0	0.00	0	0.00			0.00	0.00	0.00	0.00	0.00	
	GENERAL FIXED ASSETS	160,000	197,787	127,273.25	325060.2	185,217.38	6.36%	35,229.55	0.00	149,987.83	46,317.67	196,305.50	128,754.75	65.10%
4510	BOOKS	1,600,000	1,555,000	95,612.24	1650612.	571,245.80	63.26%	33,788.08	0.00	537,457.72	233,060.65	770,518.37	880,093.87	56.60%
4520	PERIODICALS	250,000	250,000	39,048.10	289048.1	105,858.43	57.66%	1,951.39	0.00	103,907.04	6,261.10	110,168.14	178,879.96	71.55%
4530	NON-PRINT MATERIALS	175,000	175,000	14,432.96	189432.9	44,293.76	74.69%	2,616.57	0.00	41,677.19	42,359.58	84,036.77	105,396.19	60.23%
4540	ONLINE MATERIALS	0	45,000	0	45000	21,927.66	51.27%	0	0	21,927.66	11,773.16	33,700.82	11,299.18	25.11%
	TOTAL LIBRARY MATERIALS	2,025,000	2,025,000	149,093.30	2174093	743,325.65	63.29%	38,356.04	0.00	704,969.61	293,454.49	998,424.10	1,175,669.20	58.06%
	TOTAL CAPITAL OUTLAYS	2,185,000	2,222,787	276,366.55	2499153.	928,543.03	58.23%	73,585.59	0.00	854,957.44	339,772.16	1,194,729.60	1,304,423.95	58.68%
	TOTAL EXPENDITURES	9,072,500	9,150,166	312,221.00	9462387.	4,241,788.14	53.64%	305,546.09	224,271.19	4,160,513.24	525,597.78	4,686,111.02	4,776,276.36	52.20%
	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(819,350)	(889,730)	(312,221.00)	*********	802,027.41		589,863.61	(212,271.19)	(107.39)	(525,597.78)	(4,686,111.02)	(4,776,276.36)	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

July 26, 1989	)	
	)	
A RESOLUTION TO APPROVE THE LIBRARY	)	
BUDGET ESTIMATE FOR THE OPERATING	)	No. 1990-16
FUND FOR THE CALENDAR YEAR ENDING	)	
DECEMBER 31, 1991	)	

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the Library Budget Estimate for the Operating Fund for the Calendar Year Ending December 31, 1991 as contained in the following Library Budget Form No. 1 and appended schedules consisting of four pages, and aggregating $9,960,000 is hereby approved, as witnessed by the signatures of the Board of Library Trustees affixed thereto this 26th day of July, 1990.

Adopted this 26th day of July, 1990

President

Secretary

Prescribed by State Board of Accounts

Library Budged Form No. 1 (Rev. 1982)

Resolution No. 1990-16

LIBRARY BUDGET ESTIMATE

For The Calendar Year Ending December 31, 19 91

Allen County Public Library

Allen County

Prepare a separate estimate for each fund. Operating FUND	Items	Total Estimate	Approved
1 Personal Services			
Salaries and Wages			
Salary of Librarian			
Salary of Assistants			
Salary of Treasurer			
Wages of Janitors			
Employee Benefits			
Employer's Share - F.I.C.A.			
Unemployment Compensation			
Employer's Contribution - P.E.R.F.			
Employer's Contribution - Group Insurance			
Sick Pay			
Other Employee Benefits			
Other Personal Services			
Total Personal Services		5,750,000	5,750,000
2. Supplies			
Office Supplies			
Official Records			
Stationery and Printing			
Other Office Supplies			
Operating Supplies			
Cleaning and Sanitation Supplies			
Fuel, Oil and Lubricants			
Other Operating Supplies			
Repair and Maintenance Supplies			
Building Materials and Supplies			
Paint and Painting Supplies			
Repair Parts			
Other Repair and Maintenance Supplies			
Other Supplies			
Total Supplies		331,000	331,000
3. Other Services and Charges			
Professional Services			
Consulting Services			
Engineering and Architectural Services			
Legal Services			
Other Professional Services			
Communication and Transportation			
Telephone and Telegraph			
Postage			
Traveling Expense			
Professional Meetings			
Freight and Express			
Printing and Advertising			
Advertising and Publication of Notices			
Printing, Other Than Office Supplies			
Insurance			
Official Bonds			
Other Insurance			

3. Other Services and Charges (continued)	Items	Total Estimate	Approved
Utility Services			
Gas			
Electricity			
Water			
Waste Disposal Services			
Repairs and Maintenance			
Buildings and Structures			
Equipment			
Rentals			
Real Estate			
Equipment			
Debt Service			
Payment of Bonds			
Interest - Bonds			
Other			
Dues			
Interest on Temporary Loans			
Taxes and Assessments			
Transfer to Library Improvement Reserve Fund			
_____			
_____			
_____			
Total Other Services and Charges		1,469,000	1,469,000
4. Capital Outlays			
Land			
Buildings			
Improvements Other Than Buildings			
Furniture and Equipment			
Other Capital Outlays			
Books			
Periodicals and Newspapers			
Nonprinted Materials (Microforms & Audio-visuals)			
Total Capital Outlays		2,410,000	2,410,000
Fund Total		9,960,000	9,960,000

We hereby certify that the foregoing is true and fair estimate of the necessary expense of the Allen County Public Library

Library for the calendar year 1991 for the purposes therein specified.

Date this 26th day of July 1991

C. Philip Andrews

Tom Hale

Patricia E. Riley

Alan McNekar

Mary B. Fortenberry

Members of Library Board

Members of Library Board

A.E. BOYCE CO., MUNCIE, IND. 0763

Resolution No. 1990-16

ALLEN COUNTY PUBLIC LIBRARY

LIBRARY BUDGET ESTIMATE FOR 1991
OPERATING FUND

1000	PERSONAL SERVICES	
1100	SALARIES	
1101	TIME WORKED	3,760,000
1102	OVERTIME	0
1103	VACATION	0
1104	SICK PAY	0
1105	DISABILITY PAY	0
1106	HOLIDAY PAY	0
1107	JURY DUTY	0
1108	DEATH IN FAMILY	0
1109	TRAVEL/MEETINGS	0
1110	SUNDAY PREMIUM	0
1111	TAXABLE FRINGE BENEFITS	0
1112	RELOCATION (FORMERLY 3204)	0
	TOTAL 1100	3,760,000
1200	HOURLY WAGES	
1201	TIME WORKED	1,000,000
1202	OVERTIME	0
1203	VACATION	0
1204	SICK PAY	0
1205	DISABILITY PAY	0
1206	HOLIDAY PAY	0
1207	JURY DUTY	0
1208	DEATH IN FAMILY	0
1209	TRAVEL/MEETINGS	0
1210	MISCELLANEOUS	0
	TOTAL 1200	1,000,000
1300	SUMMER WAGES	
1301	TIME WORKED	160,000
1302	OVERTIME	0
	TOTAL 1300	160,000
1400	SHORT-TERM ACPL STAFF	
1401	TIME WORKED	30,000
1402	OVERTIME	0
	TOTAL 1400	30,000
	TOTAL 1100-1400	4,950,000
1500	EMPLOYER PAID BENEFITS	
1501	EMPLOYER FICA	365,000
1502	UNEMPLOYMENT REIMBURSEMENT	5,000
1503	EMPLOYER PERF	155,000
1504	GROUP INSURANCE	275,000

Resolution No. 1990-16

ALLEN COUNTY PUBLIC LIBRARY

LIBRARY BUDGET ESTIMATE FOR 1991
OPERATING FUND

TOTAL 1500	800,000
TOTAL 1000 PERSONAL SERVICES	5,750,000
2000 SUPPLIES	
2100 OFFICE SUPPLIES	
2101 OFFICE SUPPLIES	50,000
TOTAL 2100	50,000
2200 OPERATING SUPPLIES	
2201 CLEANING SUPPLIES	25,000
2202 VEHICLE FUEL	13,000
2203 HEATING OIL	5,000
2204 COPIER SUPPLIES	50,000
2205 LIBRARY MATERIALS SUPPLIES	40,000
2206 MATER. ACCESS SUPP.(SEE 2205)	0
2207 CRAFT SUPPLIES	5,000
2208 OTHER OP. SUPP.(SEE2209-2211)	0
2209 PROGRAMMING SUPPLIES	15,000
2210 PRINTING SUPPLIES	40,000
2211 OPERATING SUPPLIES N.E.C.	60,000
TOTAL 2200	253,000
2300 REPAIR & MAINTENANCE SUPPLIES	
2301 MAINTENANCE SUPPLIES	18,000
2302 REPAIR PARTS	10,000
TOTAL 2300	28,000
TOTAL 2000 SUPPLIES	331,000
3000 OTHER SERVICES & CHARGES	
3100 PROFESSIONAL SERVICES	
3101 CONSULTING	8,000
3102 ENGINEERING & ARCH. SERVICES	2,000
3103 LEGAL SERVICES	4,000
3104 PROGRAM PRESENTERS	4,000
3105 TEMPORARY HELP SERVICES	40,000
3106 OTHER PROFESSIONAL SERVICES	15,000
TOTAL 3100	73,000
3200 COMMUNICATION & TRANSP. SERV.	
3201 TELEPHONE SERVICE	95,000

Resolution No. 1990-16

ALLEN COUNTY PUBLIC LIBRARY

LIBRARY BUDGET ESTIMATE FOR 1991
OPERATING FUND

3202	POSTAGE & SHIPPING	70,000
3203	TRAVEL & MEETINGS (SEE 3206)	0
3204	RELOCATION (SEE 1112)	0
3204	RECRUITING	5,000
3205	TRAINING & DEVEL. (SEE 3206)	0
3206	TRAVEL & TRAINING	45,000
	TOTAL 3200	215,000
3300	PRINTING & ADVERTISING	
3301	PUBLICATION OF LEGAL NOTICES	1,000
3302	PRINTING OTHER THAN OFC. SUPP.	5,000
	TOTAL 3300	6,000
3400	INSURANCE	
3401	INSURANCE	115,000
	TOTAL 3400	115,000
3500	UTILITY SERVICES	
3501	NATURAL GAS	130,000
3502	ELECTRICITY	340,000
3503	WATER & SEWER	12,000
3504	TRASH DISPOSAL	9,000
	TOTAL 3500	491,000
3600	REPAIRS & MAINTENANCE	
3601	BUILDING & STRUCTURES REPAIR	60,000
3602	HVAC SERVICES	25,000
3603	LANDSCAPING SERVICES	22,000
3604	COMPUTER MAINTENANCE	130,000
3605	COPIER SERVICES	40,000
3606	VEHICLE SERVICES	25,000
3607	OTHER EQUIPMENT SERVICES	74,000
	TOTAL 3600	376,000
3700	RENTALS	
3701	REAL ESTATE RENTAL	0
3702	EQUIPMENT RENTAL/LEASING	50,000
	TOTAL 3700	50,000
3800	DEBT SERVICE	
3801	LONG-TERM DEBT PRINCIPAL	0
3802	INTEREST ON LONG-TERM DEBT	0
	TOTAL 3800	0
3900	MISC. SERVICES & CHARGES	
3901	DUES & MEMBERSHIPS	9,000

Resolution No. 1990-16

ALLEN COUNTY PUBLIC LIBRARY

LIBRARY BUDGET ESTIMATE FOR 1991
OPERATING FUND

3902 INTEREST ON TEMPORARY LOANS	0
3903 TAXES & ASSESSMENTS	4,000
3904 TRANSFER TO LIRF	0
3905 MATERIALS CONSERVATION SERV.	40,000
3906 COMPUTER SERVICES	90,000
3907 OTHER	0
TOTAL 3900	143,000
TOTAL 3000 OTHER SERVICES & CHARGES	1,469,000
4000 CAPITAL OUTLAYS	
4400 EXP. FOR GEN. FIXED ASSETS	
4401 FURNITURE & EQUIPMENT	200,000
4403 COMPUTER EQUIPMENT	50,000
4405 TELEVISION EQUIPMENT	10,000
4407 VEHICLES	20,000
4409 BUILDINGS	0
4411 LAND	0
TOTAL 4400	280,000
4500 EXP. FOR LIBRARY COLLECTION	
4510 BOOKS	1,600,000
4520 PERIODICALS	300,000
4530 NON-PRINT MATERIALS	180,000
4540 ONLINE INFORMATION	50,000
TOTAL 4500	2,130,000
TOTAL 4000 CAPITAL OUTLAYS	2,410,000
TOTAL BUDGET	9,960,000

Prescribed by State Board of Accounts

Library Budget Form No. 2 (Rev. 1985)

506			5	
ID	YEAR	CO	TYPE	KEY

Allen County Public LIBRARY Allen County

Resolution No. 1990-16

ESTIMATE OF MISCELLANEOUS REVENUES FROM SOURCES OTHER THAN GENERAL PROPERTY TAXES FOR USE IN PREPARATION OF ESTIMATE OF FUNDS TO BE RAISED 19 91

PREPARE SEPARATE ESTIMATE FOR EACH FUND

Operating FUND SOURCE OF RECEIPTS	ESTIMATED AMOUNTS TO BE RECEIVED -A- July 1, 19 90 to Dec. 31. 19 90	-X- State Board of Tax Commissioners	-B- Jan. 1, 19 91 to Dec. 31, 1991	-X- State Board of Tax Commissioners
SPECIAL TAXES:				
0201 Intangibles Tax - Banks & Building and Loan	70,734		104,672	
0202 License Excise Tax	428,075		982,386	
0203 CAGIT Certified Shares	0		0	
0204 CAGIT Property Tax Replacement Credit	0		XXXXXXXXXX	
0212 County Option Income Tax (COIT)	125,000		500,000	
OTHER REVENUE:				
1515 State Distribution	50,000		49,108	
4100 Fines and Fees	65,000		130,000	
2717 Photocopy Fees	65,000		110,000	
6101 Income From Trusts	0		0	
6100 Interest on Investments	20,000		40,000	
2716 County Contractual Library	0		0	
1418 Library Service Authority	0		0	
2705 Township Contracts (List)	0		0	
Parking	75,000		150,000	
Lost/Damaged Material	5,000		13,000	
Research Services	4,000		10,000	
Refunds and Discounts	1,000		2,000	
ACPL Publications	300		300	
Fax Fees			500	
6400 Gifts and Bequests	0			
1419 Operating Grants (Specify Source)				
City-Cable TV	50,000		0	
B.A.S.E.	1,000		6,000	
State Student Assistance	2,500		4,000	
20 Capital Grants (Specify Source)				
6207 Transfer From Operating Fund (For LIRF Only)				
00 Rental of Property	0		0	
01 Sale of Property	0		0	
99 Total Columns A and B	962,609		2,101,966	

TE: Col. A is for the period from July 1 to December 31 of the present year.
Col. B is for the period from January 1 to December 31 of the incoming year.
Cols. X are reserved for the State Board of Tax Commissioners adjustments.

503

ID YEAR CO TYPE KEY FUND

UNIT ON APPEAL

Resolution No. 1990-16

BUDGET ESTIMATE - FINANCIAL STATEMENT - PROPOSED TAX RATE

TAXING UNIT ALLEN COUNTY PUBLIC LIBRARY COUNTY ALLEN

FUND OPERATING NET ASSESSED VALUATION 2,213,716,771 | 0 | 5 |

(This form is to be prepared for each fund that requires either a tax rate or an appropriation.)

(NOT TO BE PUBLISHED)

FUNDS REQUIRED FOR EXPENSES TO DECEMBER 31st OF INCOMING YEAR:	AMOUNTS USED TO COMPUTE PUBLISHED BUDGET	APPROPRIATING BODY	TAX ADJUSTMENT BOARD	CONTROL BOARD AND STATE TAX BOARD FINAL ACTION
1. Total budget estimate for incoming year	9,960,000	9,960,000		
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	4,911,994	4,911,994		
3. Additional appropriation necessary to be made July 1 to December 31 of present year. 1989 Encumbr.	312,221	312,221		
4. Outstanding temporary loans to be paid not included in lines 2 or 3				
5. Total funds required (add lines 1, 2, 3 and 4)	15,184,215	15,184,215		
FUNDS ON HAND AND TO BE RECEIVED FROM SOURCES OTHER THAN PROPOSED TAX LEVY:				
6. Actual balance, June 30 of present year	1,693,999	1,693,999		
7. Taxes to be collected, present year (December Settlement)	3,244,615	3,244,615		
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File):				
a. Total Column A Budget Form 2	962,609	962,609		
b. Total Column B Budget Form 2	2,102,166	2,102,166		
9. Total Funds (add lines 6, 7, 8a and 8b)	8,003,389	8,003,389		
10. Net amount to be raised for expenses to December 31st of incoming year (deduct line 9 from line 5)	7,180,826	7,180,826		
11. Operating balance (not in excess of expense January 1st to June 30, less miscellaneous revenue for same period)	200,000	200,000		
12. Amount to be raised by tax levy (add lines 10 and 11)	7,380,826	7,380,826		
13. Property Tax Replacement Credit from Local Option Tax				
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13 from line 12)				
15. Levy Excess Fund Applied to Current Budget	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	
16. Net Amount to be Raised				
17. Net Tax Rate on Each One Hundred Dollars of Taxable Property	.3334	.3334		

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

July 26, 1990	)	
	)	
A RESOLUTION TO APPROVE THE LIBRARY	)	
BUDGET ESTIMATE FOR THE BOND AND	)	No. 1990-17
INTEREST REDEMPTION FUND FOR THE	)	
CALENDAR YEAR ENDING DECEMBER 31, 1991	)	

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the Library Budget Estimate for the Bond and Interest Redemption Fund for the Calendar Year Ending December 31, 1991 as contained in the following Library Budget Form. No. 1 and aggregating is hereby approved, as witnessed by the signatures of the Board of Library Trustees affixed thereto this 26th day of July, 1990.

Adopted this 26th day of July, 1990.

President

Secretary

RESOLUTION NO. 1990-17

LIBRARY BUDGET ESTIMATE

For The Calendar Year Ending December 31, 19 91

Allen County Public Library

Allen County

Prepare a separate estimate for each fund.

ND AND INTEREST REDEMPTION FUND	Items	Total Estimate	Approved
1 Personal Services			
Salaries and Wages			
Salary of Librarian			
Salary of Assistants			
_____			
_____			
_____			
_____			
Salary of Treasurer			
Wages of Janitors			
Employee Benefits			
Employer's Share - F.I.C.A.			
Unemployment Compensation			
Employer's Contribution - P.E.R.F.			
Employer's Contribution - Group Insurance			
Sick Pay			
Other Employee Benefits			
Other Personal Services			
_____			
_____			
Total Personal Services			
2. Supplies			
Office Supplies			
Official Records			
Stationery and Printing			
Other Office Supplies			
Operating Supplies			
Cleaning and Sanitation Supplies			
Fuel, Oil and Lubricants			
Other Operating Supplies			
Repair and Maintenance Supplies			
Building Materials and Supplies			
Paint and Painting Supplies			
Repair Parts			
Other Repair and Maintenance Supplies			
Other Supplies			
_____			
_____			
Total Supplies			
3. Other Services and Charges			
Professional Services			
Consulting Services			
Engineering and Architectural Services			
Legal Services			
Other Professional Services			
Communication and Transportation			
Telephone and Telegraph			
Postage			
Traveling Expense			
Professional Meetings			
Freight and Express			
_____			
_____			
_____			
Printing and Advertising			
Advertising and Publication of Notices			
Printing, Other Than Office Supplies			
Insurance			
Official Bonds			
Other Insurance			

3. Other Services and Charges (continued)	Items	Total Estimate	Approved
Utility Services			
Gas			
Electricity			
Water			
Waste Disposal Services			
Repairs and Maintenance			
Buildings and Structures			
Equipment			
Rentals			
Real Estate . Capital Lease w/ holding corp.	554,818		
Equipment		554,818	
Debt Service			
Payment of Bonds	490,000		
Interest - Bonds	208,172	698,172	
Other			
Dues			
Interest on Temporary Loans	30,000		
Taxes and Assessments		30,000	
Transfer to Library Improvement Reserve Fund			
Total Other Services and Charges		1,282,990	
4. Capital Outlays			
Land			
Buildings			
Improvements Other Than Buildings			
Furniture and Equipment			
Other Capital Outlays			
Books			
Periodicals and Newspapers			
Nonprinted Materials (Microforms & Audio-visuals)			
Total Capital Outlays			
Fund Total		1,282,990	

We hereby certify that the foregoing is true and fair estimate of the necessary expense of the Allen County Public Library for the calendar year 19 91 for the purposes therein specified.

Date this 26th day of July 19 90

Members of Library Board

Members of Library Board

A.E. BOYCE CO., MUNCIE, IND. 0763

06			5	
ID	YEAR	CO	TYPE	KEY

ALLEN COUNTY PUBLIC LIBRARY ALLEN County

RESOLUTION NO. 1990-17

ESTIMATE OF MISCELLANEOUS REVENUES FROM SOURCES OTHER THAN GENERAL PROPERTY TAXES FOR USE IN PREPARATION OF ESTIMATE OF FUNDS TO BE RAISED 19 91

PREPARE SEPARATE ESTIMATE FOR EACH FUND

FUND	ESTIMATED AMOUNTS TO BE RECEIVED			
SOURCE OF RECEIPTS	-A- July 1, 19 90 to Dec. 31. 19 90	-X- State Board of Tax Commissioners	-B- Jan. 1, 19 91 to Dec. 31, 19 91	-X- State Board of Tax Commissioners
PECIAL TAXES:				
201 Intangibles Tax - Banks & Building and Loan	9,645		10,000	
202 License Excise Tax	58,796		100,000	
203 CAGIT Certified Shares				
204 CAGIT Property Tax Replacement Credit			XXXXXXXXXX	
212 County Option Income Tax (COIT)	123,135		0	
THER REVENUE:				
515 State Distribution				
100 Fines and Fees				
717 Photocopy Fees				
101 Income From Trusts				
100 Interest on Investments				
716 County Contractual Library				
418 Library Service Authority				
705 Township Contracts (List)				
400 Gifts and Bequests				
419 Operating Grants (Specify Source)				
20 Capital Grants (Specify Source)				
207 Transfer From Operating Fund (For LIRF Only)				
200 Rental of Property				
101 Sale of Property				
999 Total Columns A and B	191,576		110,000	

OTE: Col. A is for the period from July 1 to December 31 of the present year.
Col. B is for the period from January 1 to December 31 of the incoming year.
Cols. X are reserved for the State Board of Tax Commissioners adjustments.

Prescribed by State Board of Accounts

Budget Form 4-B (Rev. 1985)

503 ____ ____ ____ ____ ____
ID YEAR CO TYPE KEY FUND

RESOLUTION NO. 1990-17

BUDGET ESTIMATE - FINANCIAL STATEMENT - PROPOSED TAX RATE

UNIT ON APPEAL ☐ TAXING UNIT ALLEN COUNTY PUBLIC LIBRARY COUNTY ALLEN

FUND BOND AND INTEREST REDEMPTION FUND NET ASSESSED VALUATION 2,213,716,771

0 5

(This form is to be prepared for each fund that requires either a tax rate or an appropriation.)

(NOT TO BE PUBLISHED)

FUNDS REQUIRED FOR EXPENSES TO DECEMBER 31st OF INCOMING YEAR:	AMOUNTS USED TO COMPUTE PUBLISHED BUDGET	APPROPRIATING BODY	TAX ADJUSTMENT BOARD	CONTROL BOARD AND STATE TAX BOARD FINAL ACTION
1. Total budget estimate for incoming year	1,282,990	1,282,990		
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	609,709	609,709		
3. Additional appropriation necessary to be made July 1 to December 31 of present year				
4. Outstanding temporary loans to be paid not included in lines 2 or 3				
5. Total funds required (add lines 1, 2, 3 and 4)	1,892,699	1,892,699		
FUNDS ON HAND AND TO BE RECEIVED FROM SOURCES OTHER THAN PROPOSED TAX LEVY:				
6. Actual balance, June 30 of present year	678,125	678,125		
7. Taxes to be collected, present year (December Settlement)	445,646	445,646		
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File):				
a. Total Column A Budget Form 2	191,576	191,576		
b. Total Column B Budget Form 2	110,000	110,000		
9. Total Funds (add lines 6, 7, 8a and 8b)	1,425,347	1,425,347		
10. Net amount to be raised for expenses to December 31st of incoming year (deduct line 9 from line 5)	467,352	467,352		
11. Operating balance (not in excess of expense January 1st to June 30, less miscellaneous revenue for same period)	519,553	519,553		
12. Amount to be raised by tax levy (add lines 10 and 11)	986,905	986,905		
13. Property Tax Replacement Credit from Local Option Tax				
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13 from line 12)				
15. Levy Excess Fund Applied to Current Budget	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	
16. Net Amount to be Raised				

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

July 26, 1990	)	
	)	
A RESOLUTION TO PUBLISH A NOTICE	)	1990-18
TO TAXPAYERS OF BUDGET ESTIMATES	)	
AND TAX RATES	)	

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the following Notice to Taxpayers of Budget Estimates and Tax Rates, consisting of one page, is hereby ordered to be published, according to law.

Adopted this 26th day of July, 1990.

President

Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

July 26, 1990	)	
	)	
A RESOLUTION TO PUBLISH A NOTICE	)	1990-18
TO TAXPAYERS OF BUDGET ESTIMATES	)	
AND TAX RATES	)	

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the following Notice to Taxpayers of Budget Estimates and Tax Rates, consisting of one page, is hereby ordered to be published, according to law.

Adopted this 26th day of July, 1990.

President

Secretary

RESOLUTION NO. 1990-18

NOTICE TO TAXPAYERS OF BUDGET ESTIMATES AND TAX RATES

n the matter of determining the tax rates for certain purposes by the ry Board of Allen Co.Pub Library Allen County, Indiana. } Before the Library Board

ce is hereby given to taxpayers of Allen County Public Library len County, Indiana, that the proper officers of said Library will conduct a public hearing at Allen County P.L. ebster, Ft.Wayne, Indiana on the 19 91 Budget at 3:00 p.m. on August 16, 1990. Follow- his meeting, the aforementioned officers of said Library, will meet at Allen Co. Pub. Lib., Ft.Wayne, na at 3:00 p.m. on August 23, 19 90 to adopt the following Budget:

BUDGET ESTIMATES AND TAX RATES

DS	BUDGET ESTIMATE	ESTIMATE OF FUNDS TO BE RAISED	PROPERTY TAX REPLACEMENT CREDIT	NET TAX RATE
y Operating Fund	$ 9,960,000	$ 7,380,826	$	$ .3334
y Improvement Reserve Fund		xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx
and Interest Redemption Fund	1,282,990	986,905		.0446
Fund				
Fund				
Fund				
Fund				
Fund				
	$ 11,242,990	$ 8,367,731	$	$ .3780

:payers appearing shall have a right to be heard thereon. After the tax levies have been determined, and ed to the County Auditor not later than two days prior to the second Monday in September, and the levy y the County Tax Adjustment Board, or on their failure so to do, by the County Auditor, ten or more tax- s feeling themselves aggrieved by such levies, may appeal to the State Board of Tax Commissioners for fur- nd final hearing thereon by filing of petition with the County Auditor on or before the tenth day after publica- the County Auditor of tax rates charged, and the State Board of Tax Commissioners will fix a date for hear- this county.

President of Library Board

Secretary of Library Board

Treasurer of Library Board

July 26, 19 90

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

July 26, 1990)
)
RESOLUTION OF APPROPRIATIONS) No. 1990-19

WHEREAS, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the various functions of the Allen County Public Library; now, therefore,

BE IT RESOLVED, by the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that for the expenses of the public library the following sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

LIBRARY OPERATING FUND	AMOUNT APPROPRIATED
3106 Other Prof. Serv. (Copyright)..	10,340.16
4405 Television Equipment	43,800.00
Total	$54,140.16

These appropriations are made from additional receipts.

Presented to the Allen County Public Library Board, read in full and adopted this 26th day of July 1990, by the following aye and nay vote.

Aye	Nay

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Public Hearing on 1991 Budget, August 16, 1990

A public hearing on the 1991 budget of the Allen County Public Library was held on Thursday, August 16, 1990, at 3:00 p.m. in Room 4 of the main library. Representing the library were Mr. Carmean, presiding, Mrs. Riley, Mr. Krull, and Mr. Reitenour.

No member of the public appeared to comment on the budget, and the hearing was adjourned at 3:15 p.m.

President

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims August 10, 1990

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $667,323.03 on August 10, 1990. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks:	July 27 - August 10, 1990 (#2918)		$400,000.00
Payroll			
08/03/90	gross $177,889.88	net	127,402.64
08/03/90	Payroll taxes (electronic transfer)		53,323.36
Accounts Payable Check Batches:	(see "Vendor Check History" for detail of total)		
Dated 08/03/90			3,873.35
Dated 08/10/90			82,723.68
Less VOIDS			0.00
Accounts Payable Check Batches Subtotal:			$ 86,597.03
Grand Total			$ 667,323.03

Mr. Andorfer, Mr. Carmean, Mr. McMahan, and Mrs. Riley approved and signed the register of claims as presented by the director.

Secretary

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
August 23, 1990
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of minutes - regular meeting of July 26, 1990, meeting for approval of claims of Aug. 10, 1990.

4. Financial report for July, 1990.

5. Approval of claims.

6. Report of director.

7. Report of Committees.

8. Personnel.

9. Resolution No. 1990-20, "Resolution to Adopt the Library Budgets and Tax Rates for the Operating Fund and the Bond and Interest Fund for the Calendar Year Ending December 31, 1991."

10. Resolution No. 1990-21, "Resolution of Appropriations - Operating Fund."

11. Resolution No. 1990-22, "Resolution of Appropriations - Bond and Interest Redemption Fund."

12. Resolution No. 1990-23, "Certificate and Resolution of Taxes."

13. Other business.

14. Adjourn.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of August 23, 1990, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, August 23, 1990, at 3:00 p.m. in Room 4 of the main library. Those present were Mr. Carmean presiding, Mrs. Riley, Mrs. Gates, Mrs. Koehlinger, Mr. Andorfer, and Mr. McMahan.

Absent: Mr. Coleman.

On motion of Mrs. Koehlinger the agenda was adopted as presented.

APPROVAL OF MINUTES

On motion of Mrs. Koehlinger, the minutes of the regular meeting of July 26, 1990, and the minutes of the approval of claims of August 10, 1990, were approved.

FINANCIAL REPORT

On motion of Mrs. Koehlinger, the financial report for July, 1990 as presented by Mr. Reitenour, was approved. A copy of this report is appended to and made a part of these minutes.

APPROVAL OF CLAIMS

Mr. Krull certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mrs. Gates, the claims were approved for payment.

Manual checks: August 11 to August 23, 1990 (#2919)			$250,000.00
Payroll			
8/17/90	gross 173,625.02	net	124,292.31
8/17/90	Payroll taxes (electronic transfer)		52,033.33
Accounts Payable Check Batches			
	(See "Vendor Check History" for detail of total)		

Dated 8/17/90	6,446.41
Dated 8/24/90	497,505.76
Less VOIDS:	(48.00)
Accounts Payable Check Batches Subtotal:	$ 503,904.17
Grand Total	$ 930,229.81

REPORT OF DIRECTOR

Mr. Krull called on Mr. Fortriede for a report on library service statistics for the month of July and for the year to date. Mr. Fortriede also showed examples of several old books that the library had sent with a conservator from Heckman Bindery to a book restoration seminar at the Library of Congress. The books were beautifully restored at no cost to the library.

Mr. Krull noted that such restoration is normally very expensive and thus not appropriate for large numbers of volumes. Unfortunately, millions of volumes in libraries throughout the world are crumbling into brittle flakes. The deterioration results from the breakdown of paper fibers caused by the acid used in paper production since the middle of the Nineteenth Century. Some work is being done by academic libraries to microfilm brittle books before their intellectual content is lost forever, but public libraries have not addressed the problem of deteriorating books in their collections. The material at risk is different in nature from that which makes up most academic library collections, but its loss would be no less tragic. The Allen County Public Library may be in a position to take a leadership role in raising the awareness of public libraries in our region to the preservation problem we face.

October 1 has been set as the target date for bringing the CLSI automated circulation system online for the circulation of books and other materials online at the main library. Videotapes have been circulated on the CLSI system for quite some time. A major hardware upgrade will be completed by early September.

REPORT OF FINANCE, GIFTS, AND INSURANCE COMMITTEE

Mr. Andorfer reported that work is underway by the library administration and the library's insurance consultants to draft specifications for obtaining quotations on the library's general

insurance package. Specifications will be issued in September and bids will be due in late November or early December.

PERSONNEL

On motion of Mr. McMahan the following personnel actions were approved:

Appointments

Kathleen Fisher	Branch Assistant, Aboite Branch	#063	$13,260.00
Jennifer Ford	Branch Assistant, Aboite Branch	#064	$13,260.00
Linda Vakerics	Branch Assistant Dupont Branch	#083	$13,260.00
Mindy Garrett	Branch Assistant Dupont Branch	#084	$13,260.00
Sue Mungovan	Assistant Manager Business & Technology	#305	$26,133.90
Stacy Pearson	Librarian I Business & Technology	#311	$16,400.00
Kimothy Essex	Housekeeper Third Shift	#478	$11,220.04
Phyllis Porter	Mail Clerk Security Services	#444	$12,240.02
Sharilyn Osburn	Acquisitions Assistant Acquisition Services	#554	$13,260.00
Linda Alberding	Data Entry Clerk Processing Services	#564	$12,240.02
Maria Lewis	Data Entry Clerk Processing Services	#573	$12,240.02

Changes to Authorized Staffing Table

Reclassification:

Financial Services Clerk - #242 (Ruth Holtzman)	Grade 3	1.0 FTE	$12,240.00
to: Financial Services Clerk - #242	Grade 4	1.0 FTE	$13,260.00

Part-time to Full-time:

Librarian II - #283 (Linda Chapman)	Grade 7	20 hrs. to 30 hrs.	$17,862.00
Desk Attendant - #288 (Jerry Seabolt)	Grade 4	25 hrs. to 40 hrs.	$13,260.00

RESOLUTION TO ADOPT LIBRARY BUDGETS

Mr. McMahan moved the adoption of Resolution No. 1990-20, "Resolution to Adopt the Library Budgets and Tax Rates for the Operating Fund and the Bond and Interest Redemption Fund for the Calendar Year Ending December 31, 1991." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

RESOLUTION OF APPROPRIATIONS

Mr. McMahan moved the adoption of Resolution No. 1990-21, "Resolution of Appropriations - Operating Fund." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

Mr. McMahan moved the adoption of Resolution No. 1990-22, "Resolution of Appropriations - Bond and Interest Redemption Fund." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

CERTIFICATE AND RESOLUTION OF TAXES

Mr. McMahan moved the adoption of Resolution No. 1990-23, "Certificate and Resolution of Taxes." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

MICROCOMPUTER BIDS

Bids were received from six vendors on the basic package of microcomputer systems and from two vendors for the Alternate A package.

The base bid is for computer systems for branches and main library. Each branch and department will have at least one system that can be used for online database searching. Each branch will have at least one system that is configured for use as a word processor. In the smaller branches, one machine will be used for both tasks.

The bids were as follows:

American Computer Service *	$64,693.00
Computer Solutions	67,915.00
Computerland *	74,501.00
Microage #1	79,156.80
Microage #3	82,182.00
Microage #4	89,904.00
Van Ausdall & Farrar *	91,146.00
Microage #5	95,106.00
INCOLSA	95,370.00
Microage #2	104,104.00

*Appears not to meet specifications or to be incomplete -

Alternate A

Computerland	21,773.00
Microage	24,542.00

The recommendation of the staff was that the bid of Computer Solutions in amount of $67,915.00 be accepted for the basic package. This was the lowest complete bid for a computer that would meet the published specifications. As to Alternate A, the staff recommendation was to accept the low bid of Computerland in the amount of $21,773.50. Mrs. Gates moved "that the bids be accepted as recommended by the staff." The motion carried.

TELEVISION EQUIPMENT BIDS

Cathy Wise reported that three bids were received to supply television equipment in accordance with specifications previously issued and advertised. The bids were as follows:

B & J Video	$31,372.00
Midwest	$31,934.92
Cruse	$33,155.00

The staff recommendation was that the bid of B & J Video be accepted as the lowest and best bid. The B & J bid was lowest for both the base bid above, and for an alternate bid for additional optional equipment

totaling $12,318.00. Therefore the total purchase contract award is for $43,690.00.

Mr. McMahan moved "that the base and alternate bids of B & J Video be accepted in accordance with the staff recommendation." The motion carried.

AUTHORIZATION TO TRANSFER FUNDS

Mr. Andorfer moved the adoption of Resolution No. 1990-24, "Resolution to Transfer Funds Temporarily Between Eligible Established Funds of the Library." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 3:45 p.m.

President

Secretary

ALLEN COUNTY PUBLIC LIBRARY
COMBINED BALANCE SHEET--ALL FUND TYPES AND ACCOUNT GROUPS
AT July 31, 1990

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS: (MEMORANDUM ONLY)	
		SPECIAL REVENUE FUNDS			CAPITAL PROJECTS FUNDS							
	GENERAL	GIFT	LSCA GRANTS	DEBT SERVICE	LIRF	AUTOMATION	"89"	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	JULY 31 1990	JULY 31 1989
ASSETS												
CASH ON DEPOSIT	395,236	12,870	15,326	98,940	35,190	78,969	38,444	3,625			678,600	972,438
CASH ON HAND	2,357										2,357	2,995
CASH WITH FISCAL AGENT				568							568	568
INVESTMENTS AT COST	800,000					650,000	500,000				1,950,000	1,600,000
TAXES DUE FROM COUNTY GOVERNMENT											0	0
ACCRUED INTEREST	2,340					722	556				3,618	11,166
DUE FROM OTHER GOVERNMENTS	0			0							0	0
DUE FROM OTHER FUNDS				0	0		0				0	2,550
ACCOUNTS RECEIVABLE	12,000										12,000	12,000
FIXED ASSETS:											0	0
LAND									1,427,900		1,427,900	1,427,900
BUILDINGS									7,912,331		7,912,331	7,782,545
FURNITURE AND EQUIPMENT									5,400,196		5,400,196	5,251,360
AVAILABLE IN DEBT SERVICE FUND										98,940	98,940	37,573
AMT TO BE PROVIDED--RET OF DEBT.										10,931,060	10,931,060	3,461,863
AMT TO BE PROVIDED--VAC PAY LIAB										256,027	256,027	230,000
TOTAL ASSETS	1,211,933	12,870	15,326	99,508	35,190	729,691	539,000	3,625	14,740,427	11,286,027	28,673,597	20,793,008
LIABILITIES & FUND EQUITY												
LIABILITIES:												
ACCOUNTS PAYABLE	(90)		0			0	0				(90)	15,696
TEMPORARY LOANS/FINANCING	0										0	0
ACCRUED WAGES & BENEFITS	243,764									256,027	499,791	424,053
UNREMITTED WITHHOLDINGS	14,464										14,464	11,924
RECORD DEPOSITS PAYABLE	(70)										(70)	(10)
DUE TO OTHER FUNDS	0										0	2,550
LEASES PAYABLE	0									0	0	9,436
MATURED BONDS PAYABLE	0										0	0
MATURED INTEREST PAYABLE	0			568							568	568
G O BONDS & CAP LEASES PAYABLE	0									11,030,000	11,030,000	3,490,000
TOTAL LIABILITIES	258,068	0	0	568	0	0	0	0	0	11,286,027	11,544,663	3,954,216
FUND EQUITY:												
INVESTMENT IN FIXED ASSETS									14,740,427		14,740,427	14,461,805
FUND BALANCES:											0	
RESERVED FOR ENCUMBRANCES	487,483	1,051	0		0	319,946	196,998				1,005,477	1,682,905
RESERVED FOR PREPAID ITEMS.											0	0
RESTRICTED-SPECIAL REVENUE.		11,819	15,326								27,145	9,637
DESIGNATED FOR DEBT SERVICE				98,940							98,940	37,573
UNDESIGNATED	466,382		0		35,190	409,745	342,002	3,625			1,256,944	646,872
TOTAL FUND EQUITY	953,865	12,870	15,326	98,940	35,190	729,691	539,000	3,625	14,740,427	0	17,128,934	16,838,792
TOTAL LIABILITIES & FUND EQUITY	1,211,933	12,870	15,326	99,508	35,190	729,691	539,000	3,625	14,740,427	11,286,027	28,673,597	20,793,008

MODIFIED ACCRUAL
UNAUDITED
July 90
COMR9007

15-Aug-90

ALLEN COUNTY PUBLIC LIBRARY
--COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES--
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR-TO-DATE ENDED JULY 31, 1990

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
		SPECIAL REVENUE			CAPITAL PROJECTS FUNDS					
	GENERAL	GIFT	LSCA	DEBT SERVICE	LIRF	AUTOMATION	"89"	EXPENDABLE TRUST	YEAR-TO-DATE JULY 31, 1990	YEAR-TO-DATE JULY 31, 1989
REVENUES:										
AUTO EXCISE TAX	491,192.96			67,465.06					558,658.02	727,340
REAL PROPERTY TAX LEVY	3,230,475.82			443,703.91					3,674,179.73	3,481,794
INTANGIBLES TAX & COIT	151,225.25			144,697.17					295,922.42	64,208
USER FEES	151,223.92								151,223.92	154,434
INTERGOVERNMENTAL REVENUE	94,279.32		39,157.00						133,436.32	88,004
PARKING FEES	99,679.76								99,679.76	91,339
GIFTS & DONATIONS	125.11	9,348.02							9,473.13	9,206
INTEREST	48,966.67					45,290.56	54,926.83	0.00	149,184.06	114,609
OTHER REVENUES & PROCEEDS	35,522.73			0.00			0.00		35,522.73	32,002
TOTAL REVENUES	4,302,691.54	9,348.02	39,157.00	655,866.14	0.00	45,290.56	54,926.83	0.00	5,107,280.09	4,763,435
EXPENDITURES--CURRENT:										
COMPENSATION & BENEFITS	2,869,127.91	0.00	19,559.09						2,888,687.00	2,518,773
SUPPLIES	200,581.78	1,762.15	0.00			18,113.21			220,457.14	163,465
PROFESSIONAL SERVICES	93,385.15	149.82	0.00			316,589.90	20,551.64		430,676.51	36,793
COMMUNICATION & TRANSPORTATION	119,509.83		215.00			0.00			119,724.83	105,951
INSURANCE	98,904.00								98,904.00	93,010
UTILITY SERVICES	219,015.52								219,015.52	250,163
REPAIRS & MAINTENANCE	149,418.51					0.00			149,418.51	175,189
LEASING & MISCELLANEOUS SERVICES	100,664.37	0.00	0.00			0.00			100,664.37	179,741
EXPENDITURES--CAPITAL OUTLAY:										
GENERAL FIXED ASSETS	166,889.66	0.00	0.00			64,813.10	1,414,715.72		1,646,418.48	372,182
LIBRARY MATERIALS	786,375.42	236.62	5,362.00			1,626.83	79,501.00		873,101.87	649,434
EXPENDITURES--DEBT SERVICE:										
CAPITAL LEASE PAYMENTS				254,233.17					254,233.17	0
PRINCIPAL RETIREMENT				460,000.00					460,000.00	435,000
INTEREST CHARGES				239,947.26					239,947.26	253,143
TOTAL EXPENDITURES	4,803,872.15	2,148.59	25,136.09	954,180.43	0.00	401,143.04	1,514,768.36	0.00	7,701,248.66	5,232,843
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(501,180.61)	7,199.43	14,020.91	(298,314.29)	0.00	(355,852.48)	(1,459,841.53)	0.00	(2,593,968.57)	(469,408)
OTHER FINANCING SOURCES (USES):										
PROCEEDS OF G. O. BONDS									0.00	0
OPERATING TRANSFERS IN	0.00			0.00	0.00	0.00	0.00		0.00	72,930
OPERATING TRANSFERS OUT	0.00			0.00	0.00	0.00	0.00		0.00	(72,930)
TOTAL OTHER FINANCING SOURCES (USES):	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	(501,180.61)	7,199.43	14,020.91	(298,314.29)	0.00	(355,852.48)	(1,459,841.53)	0.00	(2,593,968.57)	(469,408)
FUND BALANCES-JANUARY 1,	1,455,045.46	5,670.80	1,304.73	397,254.71	35,189.99	1,085,543.45	1,998,841.15	3,624.52	4,982,474.81	2,846,395
FUND BALANCE ADJUSTMENTS FROM JAN 1	0.00	0.00	0.00			0.00	0.00		0.00	0
FUND BALANCES-July 31 '90	953,864.85	12,870.23	15,325.64	98,940.42	35,189.99	729,690.97	538,999.62	3,624.52	2,388,506.24	2,376,987

INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED July 31, 1990

GL#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 7/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:														
5101	AUTO EXCISE TAX	1,038,056	1,038,056		1038056	627,851.07		136,658.11		491,192.96					
5102	REAL PROPERTY TAX LEVY	6,423,561	6,430,847		6430847	3,930,939.17		700,463.35		3,230,475.82					
5103	INTANGIBLES TAX	71,155	71,155		71155	53,855.70		46,288.24		7,567.46					
5104	COUNTY INCOME TAX	246,270	246,270		246270	143,657.79				143,657.79					
	TOTAL LOCAL TAX REVENUES	7,779,042	7,786,328	0.00	7786328	4,756,303.73		883,409.70	0.00	3,872,894.03					
5201	PHOTOCOPYING FEES	112,000	112,000		112000	69,255.67				69,255.67					
5202	EXTENDED USE FEES	114,000	114,000		114000	81,567.25		0.00	0.00	81,567.25					
5203	FAX FEES				0	401.00				401.00					
	TOTAL USER FEES	226,000	226,000	0.00	226000	151,223.92	0.00	0.00	0.00	151,223.92					
5301	FEDERAL OPERATING GRANTS	0	0		0	0.00				0.00					
5302	STATE OPERATING GRANTS	49,108	49,108		49108	54,765.76				54,765.76					
5303	CITY OPERATING GRANTS	0	0		0	39,513.56		0.00		39,513.56					
	TOTAL GRANTS	49,108	49,108	0.00	49108	94,279.32		0.00	0.00	94,279.32					
5401	PARKING REVENUES-239 W WAYNE	0	0		0	44,800.00				44,800.00					
5402	PARKING REVENUES-900 S HARRISON	0	0		0	44,800.00				44,800.00					
5403	PARKING REVENUES-236 W WASHINGTON	0	0		0	9,479.76				9,479.76					
5404	OTHER PARKING REVENUES	150,000	150,000		150000	600.00		12,000.00	12,000.00	600.00					
	TOTAL PARKING REVENUES	150,000	150,000	0.00	150000	99,679.76		12,000.00	12,000.00	99,679.76					
5501	SERVICE CENTER RENT	0	0		0	0.00				0.00					
5502	OTHER RENTAL INCOME	0	0		0	0.00				0.00					
5601	UNRESTRICTED GIFTS & DONATIONS	0	0		0	125.11				125.11					
5602	LINCOLN LIFE B.A.S.E.					4,000.00				4,000.00					
5650	INTEREST	30,000	30,000		30000	48,966.67			0.00	48,966.67					
5701	ACPL PUBLICATIONS	0	0		0	206.40			0.00	206.40					
5702	RESEARCH SERVICES	7,000	7,000		7000	11,438.76				11,438.76					
5703	LOST/DAMAGED LIBRARY MATERIALS	9,000	9,000		9000	9,091.17				9,091.17					
5704	REFUNDS/DISCOUNTS EARNED	500	500		500	2,322.07				2,322.07					
5705	INSURANCE CLAIM PAYMENTS	0	0		0	3,866.74				3,866.74					
5706	OTHER REVENUES	2,500	2,500		2500	4,597.59				4,597.59					
	TOTAL MISCELLANEOUS REVENUES	19,000	19,000	0.00	19000	31,522.73		0.00	0.00	31,522.73					
	TOTAL REVENUES	8,253,150	8,260,436	0.00	8260436	5,186,101.24	0.00	895,409.70	12,000.00	4,302,691.54					

ALLEN COUNTY [illegible] LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED July 31, 1990

GL#	CATEGORY	1990 APPROPRIATION SBTC APPROV	CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL @ 7/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:														
	** PERSONAL SERVICES **														
1101	SALARIED TIME WORKED	3,250,000	3,277,500		3277500	1,604,035.39	51.06%	134,697.00	174,730.00	1,644,068.39	49.84%		1,644,068.39	1,633,431.61	49.84%
1102	SALARIED OVERTIME	0	0		0	3,947.97	ERR			3,947.97	ERR		3,947.97	(3,947.97)	ERR
1103	SALARIED VACATION	0	0		0	113,483.76	ERR			113,483.76	ERR		113,483.76	(113,483.76)	ERR
1104	SALARIED SICK PAY	0	0		0	49,089.75	ERR			49,089.75	ERR		49,089.75	(49,089.75)	ERR
1105	SALARIED DISABILITY PAY	0	0		0	1,562.88	ERR			1,562.88	ERR		1,562.88	(1,562.88)	ERR
1106	SALARIED HOLIDAY	0	0		0	50,440.47	ERR			50,440.47	ERR		50,440.47	(50,440.47)	ERR
1107	SALARIED JURY DUTY	0	0		0	253.37	ERR			253.37	ERR		253.37	(253.37)	ERR
1108	SALARIED DEATH-IN-FAMILY	0	0		0	3,079.48	ERR			3,079.48	ERR		3,079.48	(3,079.48)	ERR
1109	SALARIED TRAVEL/MEETINGS	0	0		0	29,872.99	ERR			29,872.99	ERR		29,872.99	(29,872.99)	ERR
1110	SALARIED PREMIUM TIME	0	0		0	11,026.92	ERR			11,026.92	ERR		11,026.92	(11,026.92)	ERR
1111	SALARIED TAXABLE FRINGE BENEFITS	0	0		0	0.00				0.00			0.00	0.00	
1112	SALARIED RELOCATION	0	0		0	2,600.78				2,600.78			2,600.78	(2,600.78)	ERR
	TOTAL SALARIES	3,250,000	3,277,500	0.00	3277500	1,869,393.76	42.96%	134,697.00	174,730.00	1,909,426.76	41.74%	0.00	1,909,426.76	1,368,073.24	41.74%
1201	HOURLY TIME WORKED	916,000	886,000		886000	434,132.03	51.00%	30,171.00	41,279.00	445,240.03	49.75%		445,240.03	440,759.97	49.75%
1202	HOURLY OVERTIME	0	0		0	2,617.40	ERR			2,617.40	ERR		2,617.40	(2,617.40)	ERR
1203	HOURLY VACATION	0	0		0	17,862.63	ERR			17,862.63	ERR		17,862.63	(17,862.63)	ERR
1204	HOURLY SICK PAY	0	0		0	1,881.95	ERR			1,881.95	ERR		1,881.95	(1,881.95)	ERR
1205	HOURLY DISABILITY PAY	0	0		0	0.00				0.00			0.00	0.00	ERR
1206	HOURLY HOLIDAY	0	0		0	11,960.72	ERR			11,960.72	ERR		11,960.72	(11,960.72)	ERR
1207	HOURLY JURY DUTY	0	0		0	22.33	ERR			22.33	ERR		22.33	(22.33)	ERR
1208	HOURLY DEATH-IN-FAMILY	0	0		0	437.14	ERR			437.14	ERR		437.14	(437.14)	ERR
1209	HOURLY TRAVEL/MEETINGS	0	0		0	793.71	ERR			793.71	ERR		793.71	(793.71)	ERR
	TOTAL HOURLY WAGES	916,000	886,000	0.00	886000	469,707.91	46.99%	30,171.00	41,279.00	480,815.91	45.73%	0.00	480,815.91	405,184.09	45.73%
1301	SUMMER EMPLOYEES- TIME WORKED	158,000	158,000		158000	65,899.34	58.29%			65,899.34	58.29%		65,899.34	92,100.66	58.29%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		0	145.80				145.80			145.80	(145.80)	
1401	SHORT-TERM STAFF TIME WORKED	29,000	29,000		29000	2,070.32	92.86%			2,070.32	92.86%		2,070.32	26,929.68	92.86%
1402	SHORT-TERM STAFF OVERTIME	0	0		0	0.00				0.00			0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAFF	187,000	187,000	0.00	187000	68,115.46	63.57%	0.00	0.00	68,115.46	63.57%	0.00	68,115.46	118,884.54	63.57%
	TOTAL COMPENSATION	4,353,000	4,350,500	0.00	4350500	2,407,217.13	44.67%	164,868.00	216,009.00	2,458,358.13	43.49%	0.00	2,458,358.13	1,892,141.87	43.49%
1501	EMPLOYER FICA	326,000	326,000		326000	180,991.76	44.48%	12,612.00	16,525.00	184,904.76	43.28%		184,904.76	141,095.24	43.28%
1502	UNEMPLOYMENT REIMBURSEMENT	5,500	5,500		5500	1,477.00	73.15%			1,477.00	73.15%		1,477.00	4,023.00	73.15%
1503	EMPLOYER PERF	162,000	162,000		162000	105,173.48	35.08%	33,957.17	11,229.95	82,446.26	49.11%		82,446.26	79,553.74	49.11%
1504	GROUP INSURANCE	239,500	239,500		239500	141,941.76	40.73%	0.00		141,941.76	40.73%		141,941.76	97,558.24	40.73%
	TOTAL EMPLOYEE BENEFITS	733,000	733,000	0.00	733000	429,584.00	41.39%	46,569.17	27,754.95	410,769.78	43.96%	0.00	410,769.78	322,230.22	43.96%
P. 2	TOTAL PERSONAL SERVICES	5,086,000	5,083,500	0.00	5083500	2,836,801.13	44.20%	211,437.17	243,763.95	2,869,127.91	43.56%	0.00	2,869,127.91	2,214,372.09	43.56%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED July 31, 1990

GLA#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 7/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** SUPPLIES **															
2101	OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	26,306.33	47.39%	1,029.66	0.00	25,276.67	49.45%	3,445.01	28,721.68	23,506.10	47.01%
	TOTAL OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	26,306.33	47.39%	1,029.66	0.00	25,276.67	49.45%	3,445.01	28,721.68	23,506.10	47.01%
2201	CLEANING SUPPLIES	20,000	20,000	88.17	20088.17	16,585.45	17.07%	0.00	0.00	16,585.45	17.07%	2,317.41	18,902.86	1,185.31	5.93%
2202	VEHICLE FUEL	15,000	15,000	0.00	15000	7,471.22	50.19%	972.49	0.00	6,498.73	56.68%	0.00	6,498.73	8,501.27	56.68%
2203	HEATING OIL	10,000	3,000	2,661.35	5661.35	2,661.35	11.29%	0.00	0.00	2,661.35	11.29%	0.00	2,661.35	3,000.00	100.00%
2204	COPIER SUPPLIES	43,000	43,000	15,694.40	58694.4	30,099.35	30.00%	0.00	0.00	30,099.35	30.00%	2,049.66	32,149.01	26,545.39	61.73%
2205	LIBRARY MATERIALS SUPPLIES	43,000	43,000	727.07	43727.07	23,090.19	46.30%	519.10	0.00	22,571.09	47.51%	5,170.98	27,742.07	15,985.00	37.17%
2206	MATERIALS ACCESS SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
2207	CRAFT SUPPLIES	5,000	5,000	0.00	5000	2,572.66	48.55%	0.00	0.00	2,572.66	48.55%	26.88	2,599.54	2,400.46	48.01%
2208	OTHER OPERATING SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
2209	PROGRAMMING SUPPLIES	13,000	20,000	680.00	20680	18,626.26	6.87%	0.00	0.00	18,626.26	6.87%	1,023.85	19,650.11	1,029.89	5.15%
2210	PRINTING SUPPLIES	37,000	37,000	541.23	37541.23	27,284.11	26.26%	167.70	0.00	27,116.41	26.71%	3,188.88	30,305.29	7,235.94	19.56%
2211	OTHER OPERATING SUPP N.E.C.	45,000	45,000	2,903.97	47903.97	34,234.49	23.92%	994.22	0.00	33,240.27	26.13%	14,485.99	47,726.26	177.71	0.39%
	TOTAL OPERATING SUPPLIES	231,000	231,000	23,296.19	254296.1	162,625.08	29.60%	2,653.51	0.00	159,971.57	30.75%	28,263.65	188,235.22	66,060.97	28.60%
2301	MAINTENANCE SUPPLIES	18,000	18,000	316.80	18316.8	10,887.62	39.51%	302.58	0.00	10,585.04	41.19%	1,519.14	12,104.18	6,212.62	34.51%
2302	REPAIR PARTS	10,000	10,000	694.50	10694.5	4,797.26	52.03%	48.76	0.00	4,748.50	52.52%	662.75	5,411.25	5,283.25	52.83%
	TOTAL MAINTENANCE SUPPLIES	28,000	28,000	1,011.30	29011.3	15,684.88	43.98%	351.34	0.00	15,333.54	45.24%	2,181.89	17,515.43	11,495.87	41.06%
	TOTAL SUPPLIES	309,000	309,000	26,535.27	335535.2	204,616.29	33.78%	4,034.51	0.00	200,581.78	35.09%	33,890.55	234,472.33	101,062.94	32.71%

ALLEN COUNTY PU[illegible] LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED July 31, 1990

GLA#	CATEGORY	1990 APPROPRIATION SBTC APPROV	CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL @ 7/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	SPEND. AUTHORI ENCUMBERED	UNENCUMBERED BALANCE	PERCENT REMAINING
** OTHER SERVICES AND CHARGES **															
3101	CONSULTING	4,000	12,000		12000	4,200.00	65.00%	0.00	0.00	4,200.00	65.00%	3,000.00	7,200.00	4,800.00	40.00%
3102	ENGINEERING & ARCHITECTURAL	5,000	5,000		5000	704.45	85.91%	0.00	0.00	704.45	85.91%	0.00	704.45	4,295.55	85.91%
3103	LEGAL SERVICES	4,000	4,000		4000	287.00	92.83%	87.00	0.00	200.00	95.00%	0.00	200.00	3,800.00	95.00%
3104	PROGRAM PRESENTERS	4,000	4,000		4000	1,971.00	50.73%	0.00	0.00	1,971.00	50.73%	369.00	2,340.00	1,660.00	41.50%
3105	TEMPORARY HELP SERVICES	50,000	80,000		80000	74,492.12	6.88%	5,263.10	0.00	69,229.02	13.46%	0.00	69,229.02	10,770.98	13.46%
3106	OTHER PROFESSIONAL SERVICES	10,000	21755.38	0.00	21755.38	17,598.18	19.11%	517.50	0.00	17,080.68	21.49%	1,304.30	18,384.98	3,370.40	15.49%
	TOTAL PROFESSIONAL SERVICES	77,000	126,755	0.00	126755.3	99,252.75	21.70%	5,867.60	0.00	93,385.15	26.33%	4,673.30	98,058.45	28,696.93	22.64%
3201	TELEPHONE SERVICE	92,000	92,000		92000	50,443.62	45.17%	0.00	0.00	50,443.62	45.17%	0.00	50,443.62	41,556.38	45.17%
3202	POSTAGE & SHIPPING	67,000	67,000	0.00	67000	32,416.10	51.62%	113.80	0.00	32,302.30	51.79%	6,000.00	38,302.30	28,697.70	42.83%
3203	TRAVEL & MEETINGS	0	0		0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
3204	RECRUITING	5,000	5,000		5000	4,102.97	17.94%	313.60	0.00	3,789.37	24.21%	0.00	3,789.37	1,210.63	24.21%
3205	TRAINING & DEVELOPMENT	0	0		0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
3206	TRAVEL AND TRAINING	42,000	42,624	394.00	43018	31,114.90	27.00%	0.00	0.00	31,114.90	27.00%	394.00	31,508.90	11,509.10	27.00%
	COMMUNICATION & TRANSPORTATION	206,000	206,624	394.00	207018	118,077.59	42.85%	427.40	0.00	117,650.19	43.06%	6,394.00	124,044	82,974	40.16%
3301	PUBLICATION OF LEGAL NOTICES	1,000	1,000		1000	178.54	82.15%		0.00	178.54	82.15%	0.00	178.54	821.46	82.15%
3302	OUTSIDE VENDOR PRINTING	9,000	9,000	238.00	9238	1,681.10	81.32%	0.00	0.00	1,681.10	81.32%	653.00	2,334.10	6,903.90	76.71%
	TOTAL PUBLICATION & PRINTING	10,000	10,000	238.00	10238	1,859.64	81.40%	0.00	0.00	1,859.64	81.40%	653.00	2,512.64	7,725.36	77.25%
3401	INSURANCE	125,000	117,000		117000	98,994.00	15.39%	0.00	(90.00)	98,904.00	15.47%	0.00	98,904.00	18,096.00	15.47%
	TOTAL INSURANCE	125,000	117,000	0.00	117000	98,994.00	15.39%	0.00	(90.00)	98,904.00	15.47%	0.00	98,904.00	18,096.00	15.47%
3501	NATURAL GAS	110,000	110,000		110000	62,269.62	43.39%	78.46	0.00	62,191.16	43.46%	0.00	62,191.16	47,808.84	43.46%
3502	ELECTRICITY	325,000	325,000		325000	150,437.25	53.71%	3,139.36	0.00	147,297.89	54.68%	0.00	147,297.89	177,702.11	54.68%
3503	WATER & SEWER	10,000	10,000		10000	5,657.27	43.43%	642.20	0.00	5,015.07	49.85%	0.00	5,015.07	4,984.93	49.85%
3504	TRASH DISPOSAL	7,000	9,000		9000	4,511.40	49.87%	0.00	0.00	4,511.40	49.87%	3,426.40	7,937.80	1,062.20	11.80%
	TOTAL UTILITY SERVICES	452,000	454,000	0.00	454000	222,875.54	50.91%	3,860.02	0.00	219,015.52	51.76%	3,426.40	222,441.92	231,558.08	51.00%
3601	BUILDING REPAIR & MAINTENANCE	80,000	76,000	1,214.00	77214	11,357.00	85.06%	0.00	0.00	11,357.00	85.06%	1,679.00	13,036.00	64,178.00	84.44%
3602	HVAC SERVICE	25,000	25,000	450.00	25450	7,028.27	71.89%	572.58	0.00	6,455.69	74.18%	1,210.21	7,665.90	17,784.10	71.14%
3603	LANDSCAPING SERVIES	19,000	19,000	0.00	19000	6,529.48	65.63%	269.25	0.00	6,260.23	67.05%	7,320.00	13,580.23	5,419.77	28.53%
3604	COMPUTER MAINTENANCE	145,000	145,000	140.00	145140	58,751.34	59.48%	50.00	0.00	58,701.34	59.52%	59,309.64	118,010.98	27,129.02	18.71%
3605	COPIER SERVICE	28,000	28,000	1.00	28001	13,873.05	50.45%	0.00	0.00	13,873.05	50.45%	21,963.78	35,836.83	(7,835.83)	-27.99%
3606	VEHICLE SERVICE	25,000	25,000	1,331.88	26331.88	8,112.26	67.55%	100.21	0.00	8,012.05	67.95%	2,725.82	10,737.87	15,594.01	62.38%
3607	OTHER EQUIPMENT SERVICE	70,000	70,000	2,475.50	72475.5	45,001.49	35.71%	242.34	0.00	44,759.15	36.06%	20,970.82	65,729.97	6,745.53	9.64%
	TOTAL REPAIRS & MAINTENANCE	392,000	388,000	5,612.38	393612.3	150,652.89	61.17%	1,234.38	0.00	149,418.51	61.49%	115,179.27	264,597.78	129,014.50	33.25%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED July 31, 1990

GL#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 (+)	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 7/31/90 (-)	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3701	REAL ESTATE RENTAL/LEASING	3,500	5,500	230.00	5730	5,438.58	1.12%		0.00	5,438.58	1.12%	230.00	5,668.58	61.42	1.12%
3702	EQUIPMENT RENTAL/LEASING	40,000	40,000	598.00	40598	18,171.19	54.57%	885.75	0.00	17,285.44	56.79%	14,140.23	31,425.67	9,172.33	22.93%
	LEASING & RENTALS	43,500	45,500	828.00	46328	23,609.77	48.11%	885.75	0.00	22,724.02	50.06%	14,370.23	37,094.25	9,233.75	20.29%
3901	DUES & MEMBERSHIPS	8,000	8,000		8000	7,954.44	0.57%		0.00	7,954.44	0.57%	0.00	7,954.44	45.56	0.57%
3902	INTEREST ON TEMPORARY LOANS	0	0		0	0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	ERR
3903	TAXES & ASSESSMENTS	4,000	4,000		4000	1,690.02	57.75%		0.00	1,690.02	57.75%	0.00	1,690.02	2,309.98	57.75%
3904	TRANSFER TO LIRF FUND	0	0		0	0.00			0.00	0.00		0.00	0.00	0.00	
3905	MATERIALS CONSERVATION SERVICES	40,000	40,000		40000	23,624.10	40.94%	145.73	0.00	23,478.37	41.30%	4,179.62	27,657.99	12,342.01	30.86%
3906	COMPUTER SERVICES	135,000	135,000	2,246.80	137246.8	48,885.46	63.79%	4,067.94	0.00	44,817.52	66.80%	7,377.24	52,194.76	85,052.04	63.00%
	TOTAL MISCELLANEOUS SERVICES	187,000	187,000	2,246.80	189246.8	82,154.02	56.07%	4,213.67	0.00	77,940.35	58.32%	11,556.86	89,497.21	99,749.59	53.34%
					0										
	TOTAL OTHER SERVICES & CHARGES	1,492,500	1,534,879	9,319.18	1544198.	797,476.20	48.04%	16,488.82	(90.00)	780,897.38	49.12%	156,253.06	937,150.44	607,048.12	39.55%
	*** CAPITAL OUTLAYS ***														
4401	FURNITURE & EQUIPMENT	100,000	100,000	70,873.20	170873.2	129,001.30	-29.00%	34,148.68	0.00	94,852.62	5.15%	11,768.10	106,620.72	64,252.48	64.25%
4403	COMPUTER EQUIPMENT	20,000	20,000	38,742.20	58742.2	41,788.56	-108.94%	1,080.87	0.00	40,707.69	-103.54%	4,084.00	44,791.69	13,950.51	69.75%
4405	TELEVISION EQUIPMENT	20,000	57,787	17,337.90	75124.9	31,009.40	46.34%		0.00	31,009.40	46.34%	25,759.95	56,769.35	18,355.55	31.76%
4407	VEHICLES	20,000	20,000	319.95	20319.95	319.95	98.40%		0.00	319.95	98.40%	0.00	319.95	20,000.00	100.00%
4409	BUILDINGS	0	0	0.00	0	0.00			0.00	0.00		0.00	0.00	0.00	
4411	LAND	0	0	0.00	0	0.00			0.00	0.00		0.00	0.00	0.00	
	GENERAL FIXED ASSETS	160,000	197,787	127,273.25	325060.2	202,119.21	-2.19%	35,229.55	0.00	166,889.66	15.62%	41,612.05	208,501.71	116,558.54	58.93%
4510	BOOKS	1,600,000	1,555,000	95,612.24	1650612.	628,149.83	59.60%	33,788.08	0.00	594,361.75	61.78%	209,295.80	803,657.55	846,954.69	54.47%
4520	PERIODICALS	250,000	250,000	39,048.10	289048.1	108,361.42	56.66%	1,951.39	0.00	106,410.03	57.44%	6,215.60	112,625.63	176,422.47	70.57%
4530	NON-PRINT MATERIALS	175,000	175,000	14,432.96	189432.9	61,604.39	64.80%	2,616.57	0.00	58,987.82	66.29%	33,105.94	92,093.76	97,339.20	55.62%
4540	ONLINE MATERIALS	0	45,000	0	45000	26,615.82	40.85%	0	0	26,615.82	40.85%	7,109.55	33,725.37	11,274.63	25.05%
	TOTAL LIBRARY MATERIALS	2,025,000	2,025,000	149,093.30	2174093	824,731.46	59.27%	38,356.04	0.00	786,375.42	61.17%	255,726.89	1,042,102.31	1,131,990.99	55.90%
	TOTAL CAPITAL OUTLAYS	2,185,000	2,222,787	276,366.55	2499153.	1,026,850.67	53.80%	73,585.59	0.00	953,265.08	57.11%	297,338.94	1,250,604.02	1,248,549.53	56.17%
	TOTAL EXPENDITURES	9,072,500	9,150,166	312,221.00	9462387.	4,865,744.29	46.82%	305,546.09	243,673.95	4,803,872.15	47.50%	487,482.55	5,291,354.70	4,171,032.68	45.58%
	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(819,350)	(889,730)	(312,221.00)	*********	320,356.95		589,863.61	(231,673.95)	(501,180.61)		(487,482.55)	(5,291,354.70)	(4,171,032.68)	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

August 23, 1990)
)
A RESOLUTION TO ADOPT THE LIBRARY BUDGETS)
AND TAX RATES FOR THE OPERATING FUND AND) No. 1990-20
FOR THE BOND AND INTEREST REDEMPTION FUND)
FOR THE CALENDAR YEAR ENDING DECEMBER 31,)
1991)

WHEREAS, This board has carefully considered the needs of the Allen County Public Library and published budget estimates and tax rates for 1991 setting forth the amounts necessary to be expended for the proper operation of the library, and

WHEREAS, A public hearing has been conducted on the 1991 budget, according to law, it is, therefore

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the budget estimates and tax rates for the Operating Fund and the Bond and Interest Redemption Fund, approved by this board at its regular meeting on July 26, 1990, and subsequently published according to law, are hereby officially adopted without change or modification.

Adopted this 23rd day of August, 1990.

President

Secretary

Prescribed by State Board of Accounts

Library Budget Form No. 4 (Rev. 1985)

504			.5	
ID	YEAR	CO	TYPE	KEY

Library Operating Fund

RESOLUTION OF APPROPRIATIONS

Resolution No. 1990-21

A resolution appropriating monies for the purpose of defraying the expenses for the fiscal year beginning January 1, 19 91 , and ending December 31, 19 91 , including all outstanding claims and obligations, and fixing a time when the same shall take effect.

Section 1. Be it resolved by the Library Board of Operating Library, Allen County, Indiana, that for the expenses of the library for the calendar year ending December 31, 19 91 , the following sums of money are hereby appropriated, and ordered set apart out of the fund herein named and for the purposes herein, specified, subject to the laws governing the same. Such sum herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided by law.

Section 2. That for said calendar year there is hereby appropriated out of the Operating Fund of said Library, the following:

100 Personal Services	
Salaries and Wages	
Salary of Librarian	
Salary of Assistants	
Salary of Treasurer	
Wages of Janitors	
Employee Benefits	
Other Personal Services	
Total Personal Services	5,750,000
200 Supplies	
Office Supplies	50,000
Operating Supplies	253,000
Repair and Maintenance Supplies	28,000
Other Supplies	
Total Supplies	331,000

300 Other Services and Charges	
Professional Services	73,000
Communication and Transportation	215,000
Printing and Advertising	6,000
Insurance	115,000
Utility Services	491,000
Repairs and Maintenance	376,000
Rentals	50,000
Debt Service	
Dues, Interest and Taxes	13,000
Other	130,000
Transfer to LIRF	
Total Other Services and Charges	1,469,000
400 Capital Outlays	
Land, Buildings and Improvements	
Furniture and Equipment	280,000
Books	1,600,000
Periodicals and Newspapers	300,000
Nonprinted Materials	230,000
Total Capital Outlays	2,410,000
9999 **Total** Fund	9,960,000

(The appropriation resolution should contain the foregoing classification insofar as applicable for each fund. A separate sheet should be prepared for each fund identified as Sections 3, 4, etc.)

This Resolution shall be in full force and effect from and after its passage.

Passed by the Library Board this 23rd day of August , 19 90 .

Dean McMahan

Rae Gates

Patricia E. Riley

C. Philip Ingersoll

Mary Kiesinger

Members of Library Board

Members of Library Board

CE CO., MUNCIE, IND. 0973

Prescribed by State Board of Accounts

Library Budget Form No. 4 (Rev. 1985)

504			5	
ID	YEAR	CO	TYPE	KEY

Bond and Interest Redemption Fund

RESOLUTION OF APPROPRIATIONS

Resolution No. 1990-22

A resolution appropriating monies for the purpose of defraying the expenses for the fiscal year beginning January 1, 19 91 , and ending December 31, 19 91 , including all outstanding claims and obligations, and fixing a time when the same shall take effect.

Section 1. Be it resolved by the Library Board of The Allen County Public Library, Allen County, Indiana, that for the expenses of the library for the calendar year ending December 31, 19 91 , the following sums of money are hereby appropriated, and ordered set apart out of the fund herein named and for the purposes herein, specified, subject to the laws governing the same. Such sum herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided by law.

Section 2. That for said calendar year there is hereby appropriated out of the Bond & Interest Redempti Fund of said Library, the following:

100 Personal Services	
Salaries and Wages	
Salary of Librarian	
Salary of Assistants	
Salary of Treasurer	
Wages of Janitors	
Employee Benefits	
Other Personal Services	
Total Personal Services	
200 Supplies	
Office Supplies	
Operating Supplies	
Repair and Maintenance Supplies	
Other Supplies	
Total Supplies	
300 Other Services and Charges	
Professional Services	
Communication and Transportation	
Printing and Advertising	
Insurance	
Utility Services	
Repairs and Maintenance	
Rentals	554,818
Debt Service	698,172
Dues, Interest and Taxes	30,000
Transfer to LIRF	
Total Other Services and Charges	1,282,990
400 Capital Outlays	
Land, Buildings and Improvements	
Furniture and Equipment	
Books	
Periodicals and Newspapers	
Nonprinted Materials	
Total Capital Outlays	1,282,990
9999 **Total** Fund	

(The appropriation resolution should contain the foregoing classification insofar as applicable for each fund. A separate sheet should be prepared for each fund identified as Sections 3, 4, etc.)

This Resolution shall be in full force and effect from and after its passage.

Passed by the Library Board this 23rd day of August , 19 90 .

Dean McMahan

Rae Gates

Patricia E. Riley

A. Shirley Ayres

Mary Koenigsfeld

Gordon Carmen

Members ~~of Library Board~~

Members of Library Board

BUDGET SUBMISSION LETTER AND CERTIFICATE

TO THE AUDITOR OF Allen COUNTY, INDIANA:

The undersigned herewith submits two copies of the budget adopted by the Library Board of Allen County Public Library, Fort Wayne, Allen County, Indiana, for the year ending December 31, 19 91, for filing and presentation to the County Tax Adjustment Board.

Also submitted are copies of the Proof of Publication of published notice to taxpayers (Two copies from each newspaper.)

President of Library Board

Rae Gates
Secretary of Library Board

Treasurer of Library Board

Resolution No. 1990-23

CERTIFICATE AND RESOLUTION OF TAX RATES

The undersigned hereby certifies that the following resolution Levying Taxes and fixing the Rate of Taxation for the purpose of raising revenue to meet the necessary expense for the calendar year ending December 31, 19 91, has been adopted.

Be it resolved by the Library Board of The Allen County Public Library Allen County, Indiana, That:

There shall be levied upon each one Hundred Dollars of the Assessed Valuation of Taxable Property in said library taxing district for the fiscal year 19 90, to be collected in the year 19 91, the following:

For LIBRARY OPERATING FUND ..... 33.34 cents

For LIBRARY BOND AND INTEREST REDEMPTION FUND ..... 4.46 cents

For _____ FUND ..... _____ cents

For _____ FUND ..... _____ cents

For _____ FUND ..... _____ cents

For _____ FUND ..... _____ cents

Adopted, certified and respectfully submitted this 23rd day of August, 19 90.

Member of Library Board

Members of Library Board

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

August 23, 1990)
)
A RESOLUTION TO TRANSFER FUNDS) No. 1990-24
TEMPORARILY BETWEEN ELIGIBLE)
ESTABLISHED FUNDS OF THE LIBRARY)

WHEREAS, Cash balances of certain funds of the Allen County Public Library are from time to time insufficient to meet current obligations of those funds, and

WHEREAS, There will come into the several funds of the library district on or about June 30 and December 31, 1990, tax revenues for the current year sufficient to meet all budgeted expenses of the said funds,

RESOLVED, by the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that:

Section 1. In anticipation of the receipt of tax revenues noted above, the Treasurer of the library be, and he is hereby authorized to transfer such sums of money between the several eligible funds of the library as he deems necessary, from time to time, to meet the obligations of the said funds;

Section 2. All sums authorized to be transferred in Section 1 shall be returned to the fund of origin when needed to meet the obligations of that fund, but not later than December 31, 1990.

Adopted this 23rd day of August, 1990.

President

Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims September 7, 1990

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $249,352.51 on September 7, 1990. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks:	August 24 - September 7, 1990 (NONE)		$ 0.00
Payroll			
08/31/90	gross $165,866.83	net	118,059.55
08/31/90	Payroll taxes (electronic transfer)		49,693.82
Accounts Payable Check Batches:	(see "Vendor Check History" for detail of total)		
Dated 08/31/90			4,307.98
Dated 09/07/90			77,346.16
Less VOIDS: dated, 9/6/90 (#34675,39319,36326)			55.00
Accounts Payable Check Batches Subtotal:			$ 81,599.14
Grand Total			$ 249,352.51

Mr. Andorfer, Mr. Carmean, Mr. McMahan, and Mrs. Riley approved and signed the register of claims as presented by the director.

Carl Pater

Secretary

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
September 27, 1990
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of minutes - regular meeting of August 23, 1990, budget hearing August 16, 1990, and meeting for approval of claims of September 7, 1990.

4. Financial report for August, 1990.

5. Approval of claims.

6. Report of director.

7. Report of Committees.

8. Personnel.

9. Approval of application for reciprocal borrowing grant.

10. Approval of Tri-ALSA contract for 1991.

11. Resolution No. 1990-25, "Resolution to Publish Notice to Taxpayers of Proposed Additional Appropriations - Automation Fund."

12. Approval of joint promotional activity - Waynedale Branch.

13. Other business.

14. Adjourn.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of September 27, 1990, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, September 27, 1990, at 3:00 p.m. in Room 4 of the main library. Those present were Mr. Carmean presiding, Mrs. Riley, Mrs. Gates, Mrs. Koehlinger, Mr. Andorfer, Mr. McMahan and Mr. Coleman.

On motion of Mr. Coleman the agenda was adopted as presented.

APPROVAL OF MINUTES

On motion of Mr. Andorfer, the minutes of the regular meeting of August 23, 1990, and the minutes of the approval of claims of September 7, 1990, were approved.

FINANCIAL REPORT

On motion of Mrs. Koehlinger, the financial report for August, 1990 as presented by Mr. Reitenour, was approved. A copy of this report is appended to and made a part of these minutes.

APPROVAL OF CLAIMS

Mr. Krull certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mr. Andorfer, the claims were approved for payment.

Manual checks: September 8 - September 27, 1990 (#2920) $ 1,078.00

Payroll

9/14/90	gross 161,340.80	net	114,480.13
9/14/90	Payroll taxes (electronic transfer)		48,326.49
9/28/90	gross 164,163.48		116,816.20
9/28/90	Payroll taxes (electronic transfer)		48,903.43

Accounts Payable Check Batches
(See "Vendor Check History" for detail of total)

Dated 9/14/90	3,976.35
Dated 9/28/90	429,642.66

Less VOIDS:	0.00
Accounts Payable Check Batches Subtotal:	$ 433,619.01
Grand Total	$ 763,223.26

REPORT OF DIRECTOR

Mr. Krull called on Mr. Fortriede for a report on library service statistics for the month of August and for the year to date.

The Friends of the Library will hold a book sale October 5-7 with a pre-sale for Friends members on Thursday, October 4.

The Allen County Public Library Foundation board has allocated $70,832.00 of investment income from the fiscal year ended June 30, 1990, for the purchase of humanities materials. Foundation board policy provides that 80% of annual investment income is allocated for humanities acquisitions and 20% is reserved for endowment growth.

The foundation's Development Committee and library staff have been working to obtain private funding for the purchase of a specially outfitted vehicle for use by the library's outreach services coordinator.

PERSONNEL

On motion of Mr. McMahan the following personnel actions were approved:

Appointments:

Richard Guevara	Shift Leader Circ. Svc.	#446	$14,200.16
Dolly Bell Lelong	Shift Leader Circ. Svc.	#457	$14,200.16
Jean Cohen	Assistant Manager AMAV	#281	$22,500.14
Wilma Conrad	Clerk B&T	#306	$12,240.02
Tim Taylor	1st Shift Housekeeper Housekeeping Svc.	#480	$12,240.02

Changes to Authorized Staffing Table

Reclassification:

Shelver:	Hessen Cassel	#145	.5fte	$5.40 per hr.	$5,616.00
	Aboite	#069	.5fte	$5.40 per hr.	$5,616.00
To:					
Branch clerk:	Hessen Cassel	#145	.5fte	$6.38 per hr.	$6,635.20
	Aboite	#069	.5fte	$6.38 per hr.	$6,635.20

TRI-ALSA CONTRACT

The contract with Tri-ALSA for 1991 was presented to the board for approval. The contract provisions are unchanged from the previous year. Essentially, Tri-ALSA operates the library's entire interlibrary loan operation, plus provides certain other services, in exchange for the space they occupy in the sub-basement. Mr. McMahan moved "that the 1991 contract with Tri-ALSA be approved." The motion carried.

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Mr. McMahan moved the adoption of Resolution No. 1990-25, "Resolution to Publish Notice to Taxpayers of Proposed Additional Appropriations - Automation Fund." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

JOINT PROMOTIONAL ACTIVITY

On motion of Mrs. Koehlinger, a "Bookin' with Ronald McDonald" program was approved to be held at the Waynedale branch on November 12, 1990.

APPROVAL OF CHANGE ORDER - COMPUTER SOLUTIONS

On motion of Mr. McMahan, the purchase award to Computer Solutions for microcomputers and peripheral equipment made August 23, 1990, was amended as follows:

Upgrade System 24 to 2MB RAM	Add	$100.00
Upgrade System 25 to 2MB RAM	Add	100.00
Upgrade System 26 to 4MB RAM	Add	300.00
Upgrade System 27 to 2MB RAM	Add	100.00
	TOTAL ADD	---------
		$600.00

APPROPRIATIONS TRANSFER

Mr. Andorfer moved the adoption of Resolution No. 1990-26, "Resolution to Transfer Appropriations Within the Operating Fund." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 3:45 p.m.

President

Secretary

AUGUST 1990 - UNAUDITED
COMB0090

ALLEN COUNTY PUBLIC LIBRARY
COMBINED BALANCE SHEET--ALL FUND TYPES AND ACCOUNT GROUPS
AT August 31, 1990

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS: (MEMORANDUM ONLY)	
		SPECIAL REVENUE FUNDS			CAPITAL PROJECTS FUNDS							
	GENERAL	GIFT	LSCA GRANTS	DEBT SERVICE	LIRF	AUTOMATION	"89"	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	AUGUST 31 1990	AUGUST 31 1989
ASSETS												
CASH ON DEPOSIT	1,343	11,169	0	98,940	35,190	29,547	87,940	3,625			267,754	1,016,073
CASH ON HAND	2,855										2,855	2,392
CASH WITH FISCAL AGENT				568							568	568
INVESTMENTS AT COST	400,000					650,000	250,000				1,300,000	1,000,000
TAXES DUE FROM COUNTY GOVERNMENT											0	0
ACCRUED INTEREST	2,756					5,200	436				8,392	4,919
DUE FROM OTHER GOVERNMENTS	0			0							0	0
DUE FROM OTHER FUNDS				0	0		0				0	75,311
ACCOUNTS RECEIVABLE	12,000										12,000	12,000
FIXED ASSETS:											0	0
LAND									1,427,900		1,427,900	1,427,900
BUILDINGS									7,912,331		7,912,331	7,782,545
FURNITURE AND EQUIPMENT									5,400,196		5,400,196	5,251,360
AVAILABLE IN DEBT SERVICE FUND										98,940	98,940	37,573
AMT TO BE PROVIDED--RET OF DEBT										10,931,060	10,931,060	3,461,863
AMT TO BE PROVIDED--VAC PAY LIAB										236,439	236,439	230,000
TOTAL ASSETS	418,954	11,169	0	99,508	35,190	684,747	338,376	3,625	14,740,427	11,266,439	27,598,435	20,302,505
LIABILITIES & FUND EQUITY												
LIABILITIES:												
ACCOUNTS PAYABLE	39		0			0	0				39	23,127
TEMPORARY LOANS/FINANCING	0									236,439	0	0
ACCRUED WAGES & BENEFITS	104,534										340,973	464,061
UNREMITTED WITHHOLDINGS	30,175										30,175	19,283
RECORD DEPOSITS PAYABLE	(100)										(100)	(28)
DUE TO OTHER FUNDS	0										0	75,311
LEASES PAYABLE	0									0	0	9,436
MATURED BONDS PAYABLE	0										0	0
MATURED INTEREST PAYABLE	0			568							568	568
G O BONDS & CAP LEASES PAYABLE	0									11,030,000	11,030,000	3,490,000
TOTAL LIABILITIES	134,648	0	0	568	0	0	0	0	0	11,266,439	11,401,654	4,081,785
FUND EQUITY:												
INVESTMENT IN FIXED ASSETS									14,740,427		14,740,427	14,461,805
FUND BALANCES:											0	
RESERVED FOR ENCUMBRANCES	477,719	200	0	0	0	524,172	243,974	0	0	0	1,246,065	1,646,366
RESERVED FOR PREPAID ITEMS											0	0
RESTRICTED-SPECIAL REVENUE		10,969	0								10,969	6,901
DESIGNATED FOR DEBT SERVICE				98,940							98,940	37,573
UNDESIGNATED	(193,412)		0		35,190	160,575	94,402	3,625			100,379	68,095
TOTAL FUND EQUITY	284,306	11,169	0	98,940	35,190	684,747	338,376	3,625	14,740,427	0	16,196,781	16,220,740
TOTAL LIABILITIES & FUND EQUITY	418,954	11,169	0	99,508	35,190	684,747	338,376	3,625	14,740,427	11,266,439	27,598,435	20,302,505

MODIFIED ACCRUAL
UNAUDITED
August 90
COMR9008

13-Sep-90

ALLEN COUNTY PUBLIC LIBRARY
--COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES--
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR-TO-DATE ENDED AUGUST 31, 1990

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
		SPECIAL REVENUE			CAPITAL PROJECTS FUNDS					
	GENERAL	GIFT	LSCA	DEBT SERVICE	LIRF	AUTOMATION	"89"	EXPENDABLE TRUST	YEAR-TO-DATE AUGUST 31, 1990	YEAR-TO-DATE AUGUST 31, 1989
REVENUES:										
AUTO EXCISE TAX	491,192.96			67,465.96					558,658.92	727,840
REAL PROPERTY TAX LEVY	3,230,475.82			443,703.91					3,674,179.73	3,481,794
INTANGIBLES TAX & COIT	151,225.25			144,697.17					295,922.42	64,208
USER FEES	170,530.56								170,530.56	175,985
INTERGOVERNMENTAL REVENUE	98,263.32		39,157.00						137,420.32	92,282
PARKING FEES	114,035.15								114,035.15	104,550
GIFTS & DONATIONS	128.62	9,870.82							9,999.44	9,727
INTEREST	56,526.37					50,195.43	58,232.66	0.00	164,954.46	131,843
OTHER REVENUES & PROCEEDS	40,795.84			0.00			0.00		40,795.84	36,711
TOTAL REVENUES	4,353,173.89	9,870.82	39,157.00	655,866.14	0.00	50,195.43	58,232.66	0.00	5,166,495.94	4,824,939
EXPENDITURES--CURRENT:										
COMPENSATION & BENEFITS	3,307,016.46	0.00	19,864.73						3,326,881.19	2,896,240
SUPPLIES	230,863.80	2,348.81	0.00			18,113.21			251,325.82	190,372
PROFESSIONAL SERVICES	104,694.11	787.02	0.00			366,121.19	24,014.51		495,616.83	61,910
COMMUNICATION & TRANSPORTATION	145,911.63		215.00			0.00			146,126.63	121,973
INSURANCE	98,994.00								98,994.00	93,010
UTILITY SERVICES	254,524.58								254,524.58	281,358
REPAIRS & MAINTENANCE	176,870.24					0.00			176,870.24	193,958
LEASING & MISCELLANEOUS SERVICES	116,359.46	0.00	0.00			0.00			116,359.46	199,836
EXPENDITURES--CAPITAL OUTLAY:										
GENERAL FIXED ASSETS	173,886.03	0.00	0.00			65,130.44	1,441,978.85		1,680,995.32	385,295
LIBRARY MATERIALS	914,792.67	1,236.62	20,382.00			1,626.83	252,704.82		1,190,742.94	800,307
EXPENDITURES--DEBT SERVICE:										
CAPITAL LEASE PAYMENTS				254,233.17					254,233.17	0
PRINCIPAL RETIREMENT				460,000.00					460,000.00	435,000
INTEREST CHARGES				239,947.26					239,947.26	253,143
TOTAL EXPENDITURES	5,523,912.98	4,372.45	40,461.73	954,180.43	0.00	450,991.67	1,718,698.18	0.00	8,692,617.44	5,912,400
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(1,170,739.09)	5,498.37	(1,304.73)	(298,314.29)	0.00	(400,796.24)	(1,660,465.52)	0.00	(3,526,121.50)	(1,087,461)
OTHER FINANCING SOURCES (USES):										
PROCEEDS OF G. O. BONDS									0.00	0
OPERATING TRANSFERS IN	0.00			0.00	0.00	0.00	0.00		0.00	72,930
OPERATING TRANSFERS OUT	0.00			0.00	0.00	0.00	0.00		0.00	(72,930)
TOTAL OTHER FINANCING SOURCES (USES):	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	(1,170,739.09)	5,498.37	(1,304.73)	(298,314.29)	0.00	(400,796.24)	(1,660,465.52)	0.00	(3,526,121.50)	(1,087,461)
FUND BALANCES-JANUARY 1,	1,455,045.46	5,670.80	1,304.73	397,254.71	35,189.99	1,085,543.45	1,998,841.15	3,624.52	4,982,474.81	2,846,395
FUND BALANCE ADJUSTMENTS FROM JAN 1	0.00	0.00	0.00			0.00	0.00		0.00	0
FUND BALANCES-August 31 '90	284,306.37	11,169.17	(0.00)	98,940.42	35,189.99	684,747.21	338,375.63	3,624.52	1,456,353.31	1,758,934

August 1990 unaudited
ER-08REVI90

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED August 31, 1990

01:06 AM

GL#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 8/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:														
5101	AUTO EXCISE TAX	1,038,056	1,038,056		1038056	627,951.07		136,658.11		491,192.96					
5102	REAL PROPERTY TAX LEVY	6,423,561	6,430,847		6430847	3,930,939.17		700,463.35		3,230,475.82					
5103	INTANGIBLES TAX	71,155	71,155		71155	53,855.70		46,288.24		7,567.46					
5104	COUNTY INCOME TAX	246,270	246,270		246270	143,657.79				143,657.79					
	TOTAL LOCAL TAX REVENUES	7,779,042	7,786,328	0.00	7786328	4,756,303.73		883,409.70	0.00	3,872,894.03					
5201	PHOTOCOPYING FEES	112,000	112,000		112000	79,059.89				79,059.89					
5202	EXTENDED USE FEES	114,000	114,000		114000	90,993.67		0.00	0.00	90,993.67					
5203	FAX FEES				0	477.00				477.00					
	TOTAL USER FEES	226,000	226,000	0.00	226000	170,530.56	0.00	0.00	0.00	170,530.56					
5301	FEDERAL OPERATING GRANTS	0	0		0	0.00				0.00					
5302	STATE OPERATING GRANTS	49,108	49,108		49108	58,749.76				58,749.76					
5303	CITY OPERATING GRANTS	0	77,666		77666.38	39,513.56		0.00		39,513.56					
	TOTAL GRANTS	49,108	126,774	0.00	126774.3	98,263.32		0.00	0.00	98,263.32					
5401	PARKING REVENUES-239 W WAYNE	0	0		0	51,200.00				51,200.00					
5402	PARKING REVENUES-900 S HARRISON	0	0		0	51,200.00				51,200.00					
5403	PARKING REVENUES-236 W WASHINGTON	0	0		0	10,835.15				10,835.15					
5404	OTHER PARKING REVENUES	150,000	150,000		150000	800.00		12,000.00	12,000.00	800.00					
	TOTAL PARKING REVENUES	150,000	150,000	0.00	150000	114,035.15		12,000.00	12,000.00	114,035.15					
5501	SERVICE CENTER RENT	0	0		0	0.00				0.00					
5502	OTHER RENTAL INCOME	0	0		0	0.00				0.00					
5601	UNRESTRICTED GIFTS & DONATIONS	0	0		0	128.62				128.62					
5602	LINCOLN LIFE B.A.S.E.					4,000.00				4,000.00					
5650	INTEREST	30,000	30,000		30000	56,526.37			0.00	56,526.37					
5701	ACPL PUBLICATIONS	0	0		0	238.40			0.00	238.40					
5702	RESEARCH SERVICES	7,000	7,000		7000	13,215.50				13,215.50					
5703	LOST/DAMAGED LIBRARY MATERIALS	9,000	9,000		9000	9,823.82				9,823.82					
5704	REFUNDS/DISCOUNTS EARNED	500	500		500	2,640.42				2,640.42					
5705	INSURANCE CLAIM PAYMENTS	0	0		0	5,844.21				5,844.21					
5706	OTHER REVENUES	2,500	2,500		2500	5,033.49				5,033.49					
	TOTAL MISCELLANEOUS REVENUES	19,000	19,000	0.00	19000	36,795.84		0.00	0.00	36,795.84					
	TOTAL REVENUES	8,253,150	8,338,102	0.00	8338102	5,236,583.59	0.00	895,409.70	12,000.00	4,353,173.89					

KEEN SCHOOL DISTRICT
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED August 31, 1990

GL#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 8/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:														
**	PERSONAL SERVICES **														
1101	SALARIED TIME WORKED	3,250,000	3,277,500		3277500	1,915,624.26	41.55%	134,697.00	56,868.69	1,837,795.95	43.93%		1,837,795.95	1,439,704.05	43.93%
1102	SALARIED OVERTIME	0	0		0	5,126.54	ERR			5,126.54	ERR		5,126.54	(5,126.54)	ERR
1103	SALARIED VACATION	0	0		0	156,229.52	ERR			156,229.52	ERR		156,229.52	(156,229.52)	ERR
1104	SALARIED SICK PAY	0	0		0	66,322.76	ERR			66,322.76	ERR		66,322.76	(66,322.76)	ERR
1105	SALARIED DISABILITY PAY	0	0		0	2,597.29	ERR			2,597.29	ERR		2,597.29	(2,597.29)	ERR
1106	SALARIED HOLIDAY	0	0		0	50,440.47	ERR			50,440.47	ERR		50,440.47	(50,440.47)	ERR
1107	SALARIED JURY DUTY	0	0		0	253.37	ERR			253.37	ERR		253.37	(253.37)	ERR
1108	SALARIED DEATH-IN-FAMILY	0	0		0	3,718.68	ERR			3,718.68	ERR		3,718.68	(3,718.68)	ERR
1109	SALARIED TRAVEL/MEETINGS	0	0		0	34,730.85	ERR			34,730.85	ERR		34,730.85	(34,730.85)	ERR
1110	SALARIED PREMIUM TIME	0	0		0	11,371.74	ERR			11,371.74	ERR		11,371.74	(11,371.74)	ERR
1111	SALARIED TAXABLE FRINGE BENEFITS	0	0		0	0.00				0.00			0.00	0.00	
1112	SALARIED RELOCATION	0	0		0	2,600.78				2,600.78			2,600.78	(2,600.78)	ERR
	TOTAL SALARIES	3,250,000	3,277,500	0.00	3277500	2,249,016.26	31.38%	134,697.00	56,868.69	2,171,187.95	33.75%	0.00	2,171,187.95	1,106,312.05	33.75%
1201	HOURLY TIME WORKED	916,000	886,000		886000	521,367.80	41.15%	30,171.00	14,217.17	505,413.97	42.96%		505,413.97	380,586.03	42.96%
1202	HOURLY OVERTIME	0	0		0	3,679.80	ERR			3,679.80	ERR		3,679.80	(3,679.80)	ERR
1203	HOURLY VACATION	0	0		0	26,089.65	ERR			26,089.65	ERR		26,089.65	(26,089.65)	ERR
1204	HOURLY SICK PAY	0	0		0	2,104.41	ERR			2,104.41	ERR		2,104.41	(2,104.41)	ERR
1205	HOURLY DISABILITY PAY	0	0		0	0.00				0.00			0.00	0.00	ERR
1206	HOURLY HOLIDAY	0	0		0	12,313.30	ERR			12,313.30	ERR		12,313.30	(12,313.30)	ERR
1207	HOURLY JURY DUTY	0	0		0	60.61	ERR			60.61	ERR		60.61	(60.61)	ERR
1208	HOURLY DEATH-IN-FAMILY	0	0		0	437.14	ERR			437.14	ERR		437.14	(437.14)	ERR
1209	HOURLY TRAVEL/MEETINGS	0	0		0	902.99	ERR			902.99	ERR		902.99	(902.99)	ERR
	TOTAL HOURLY WAGES	916,000	886,000	0.00	886000	566,955.70	36.01%	30,171.00	14,217.17	551,001.87	37.81%	0.00	551,001.87	334,998.13	37.81%
1301	SUMMER EMPLOYEES- TIME WORKED	158,000	158,000		158000	105,603.67	33.16%			105,603.67	33.16%		105,603.67	52,396.33	33.16%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		0	238.95				238.95			238.95	(238.95)	
1401	SHORT-TERM STAFF TIME WORKED	29,000	29,000		29000	2,478.64	91.45%			2,478.64	91.45%		2,478.64	26,521.36	91.45%
1402	SHORT-TERM STAFF OVERTIME	0	0		0	0.00				0.00			0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAFF	187,000	187,000	0.00	187000	108,321.26	42.07%	0.00	0.00	108,321.26	42.07%	0.00	108,321.26	78,678.74	42.07%
	TOTAL COMPENSATION	4,353,000	4,350,500	0.00	4350500	2,924,293.22	32.78%	164,868.00	71,085.86	2,830,511.08	34.94%	0.00	2,830,511.08	1,519,988.92	34.94%
1501	EMPLOYER FICA	326,000	326,000		326000	219,871.91	32.55%	12,612.00	5,438.07	212,697.98	34.76%		212,697.98	113,302.02	34.76%
1502	UNEMPLOYMENT REIMBURSEMENT	5,500	5,500		5500	1,801.00	67.25%			1,801.00	67.25%		1,801.00	3,699.00	67.25%
1503	EMPLOYER PERF	162,000	162,000		162000	105,173.48	35.08%	33,957.17	28,009.92	99,226.23	38.75%		99,226.23	62,773.77	38.75%
1504	GROUP INSURANCE	239,500	239,500		239500	162,780.17	32.03%	0.00		162,780.17	32.03%		162,780.17	76,719.83	32.03%
	TOTAL EMPLOYEE BENEFITS	733,000	733,000	0.00	733000	489,626.56	33.20%	46,569.17	33,447.99	476,505.38	34.99%	0.00	476,505.38	256,494.62	34.99%
P. 2	TOTAL PERSONAL SERVICES	5,086,000	5,083,500	0.00	5083500	3,413,919.78	32.84%	211,437.17	104,533.85	3,307,016.46	34.95%	0.00	3,307,016.46	1,776,483.54	34.95%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED August 31, 1990

GLA#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 8/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** SUPPLIES **															
2101	OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	29,365.06	41.27%	1,029.66	0.00	28,335.40	43.33%	2,814.78	31,150.18	21,077.60	42.16%
	TOTAL OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	29,365.06	41.27%	1,029.66	0.00	28,335.40	43.33%	2,814.78	31,150.18	21,077.60	42.16%
2201	CLEANING SUPPLIES	20,000	20,000	88.17	20088.17	18,902.86	5.49%	0.00	6.00	18,908.86	5.46%	1,333.17	20,242.03	(153.86)	-0.77%
2202	VEHICLE FUEL	15,000	15,000	0.00	15000	8,487.17	43.42%	972.49	0.00	7,514.68	49.90%	0.00	7,514.68	7,485.32	49.90%
2203	HEATING OIL	10,000	3,000	2,661.35	5661.35	2,661.35	11.29%	0.00	0.00	2,661.35	11.29%	0.00	2,661.35	3,000.00	100.00%
2204	COPIER SUPPLIES	43,000	43,000	15,694.40	58694.4	32,672.40	24.02%	0.00	0.00	32,672.40	24.02%	2,182.95	34,855.35	23,839.05	55.44%
2205	LIBRARY MATERIALS SUPPLIES	43,000	43,000	727.07	43727.07	25,761.11	40.09%	519.10	0.00	25,242.01	41.30%	4,188.39	29,430.40	14,296.67	33.25%
2206	MATERIALS ACCESS SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
2207	CRAFT SUPPLIES	5,000	5,000	0.00	5000	2,622.49	47.55%	0.00	0.00	2,622.49	47.55%	125.35	2,747.84	2,252.16	45.04%
2208	OTHER OPERATING SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
2209	PROGRAMMING SUPPLIES	13,000	20,000	680.00	20680	19,940.17	0.30%	0.00	0.00	19,940.17	0.30%	252.25	20,192.42	487.58	2.44%
2210	PRINTING SUPPLIES	37,000	37,000	541.23	37541.23	30,101.33	18.65%	167.70	0.00	29,933.63	19.10%	2,717.12	32,650.75	4,890.48	13.22%
2211	OTHER OPERATING SUPP N.E.C.	45,000	45,000	2,903.97	47903.97	47,085.78	-4.64%	994.22	23.02	46,114.58	-2.48%	8,103.10	54,217.68	(6,313.71)	-14.03%
	TOTAL OPERATING SUPPLIES	231,000	231,000	23,296.19	254296.1	188,234.66	18.51%	2,653.51	29.02	185,610.17	19.65%	18,902.33	204,512.50	49,783.69	21.55%
2301	MAINTENANCE SUPPLIES	18,000	18,000	316.80	18316.8	12,172.36	32.38%	302.58	4.73	11,874.51	34.03%	4,119.09	15,993.60	2,323.20	12.91%
2302	REPAIR PARTS	10,000	10,000	694.50	10694.5	5,091.16	49.09%	48.76	1.32	5,043.72	49.56%	467.26	5,510.98	5,183.52	51.84%
	TOTAL MAINTENANCE SUPPLIES	28,000	28,000	1,011.30	29011.3	17,263.52	38.34%	351.34	6.05	16,918.23	39.58%	4,586.35	21,504.58	7,506.72	26.81%
	TOTAL SUPPLIES	309,000	309,000	26,535.27	335535.2	234,863.24	23.99%	4,034.51	35.07	230,863.80	25.29%	26,303.46	257,167.26	78,368.01	25.36%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED August 31, 1990

GL#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 8/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
**	OTHER SERVICES AND CHARGES **														
3101	CONSULTING	4,000	12,000		12000	4,800.00	60.00%	0.00	0.00	4,800.00	60.00%	2,400.00	7,200.00	4,800.00	40.00%
3102	ENGINEERING & ARCHITECTURAL	5,000	5,000		5000	704.45	85.91%	0.00	0.00	704.45	85.91%	0.00	704.45	4,295.55	85.91%
3103	LEGAL SERVICES	4,000	4,000		4000	287.00	92.83%	87.00	0.00	200.00	95.00%	0.00	200.00	3,800.00	95.00%
3104	PROGRAM PRESENTERS	4,000	4,000		4000	2,389.32	40.27%	0.00	0.00	2,389.32	40.27%	205.00	2,594.32	1,405.68	35.14%
3105	TEMPORARY HELP SERVICES	50,000	80,000		80000	84,444.61	-5.56%	5,263.10	0.00	79,181.51	1.02%	0.00	79,181.51	818.49	1.02%
3106	OTHER PROFESSIONAL SERVICES	10,000	21755.38	0.00	21755.38	17,936.33	17.55%	517.50	0.00	17,418.83	19.93%	1,013.65	18,432.48	3,322.90	15.27%
	TOTAL PROFESSIONAL SERVICES	77,000	126,755	0.00	126755.3	110,561.71	12.78%	5,867.60	0.00	104,694.11	17.40%	3,618.65	108,312.76	18,442.62	14.55%
3201	TELEPHONE SERVICE	92,000	92,000		92000	59,305.47	35.54%	0.00	0.00	59,305.47	35.54%	0.00	59,305.47	32,694.53	35.54%
3202	POSTAGE & SHIPPING	67,000	67,000	0.00	67000	39,644.15	40.83%	113.80	4.32	39,534.67	40.99%	12,000.00	51,534.67	15,465.33	23.08%
3203	TRAVEL & MEETINGS	0	0		0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
3204	RECRUITING	5,000	5,000		5000	5,602.19	-12.04%	313.60	0.00	5,288.59	-5.77%	0.00	5,288.59	(288.59)	-5.77%
3205	TRAINING & DEVELOPMENT	0	0		0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
3206	TRAVEL AND TRAINING	42,000	42,624	394.00	43018	38,937.22	8.65%	0.00	0.00	38,937.22	8.65%	0.00	38,937.22	4,080.78	9.57%
	COMMUNICATION & TRANSPORTATION	206,000	206,624	394.00	207018	143,489.03	30.56%	427.40	4.32	143,065.95	30.76%	12,000.00	155,066	51,952	25.14%
3301	PUBLICATION OF LEGAL NOTICES	1,000	1,000		1000	224.58	77.54%		0.00	224.58	77.54%	0.00	224.58	775.42	77.54%
3302	OUTSIDE VENDOR PRINTING	9,000	9,000	238.00	9238	2,621.10	70.88%	0.00	0.00	2,621.10	70.88%	238.00	2,859.10	6,378.90	70.88%
	TOTAL PUBLICATION & PRINTING	10,000	10,000	238.00	10238	2,845.68	71.54%	0.00	0.00	2,845.68	71.54%	238.00	3,083.68	7,154.32	71.54%
3401	INSURANCE	125,000	117,000		117000	98,994.00	15.39%	0.00	0.00	98,994.00	15.39%	0.00	98,994.00	18,006.00	15.39%
	TOTAL INSURANCE	125,000	117,000	0.00	117000	98,994.00	15.39%	0.00	0.00	98,994.00	15.39%	0.00	98,994.00	18,006.00	15.39%
3501	NATURAL GAS	110,000	110,000		110000	65,023.65	40.89%	78.46	0.00	64,945.19	40.96%	0.00	64,945.19	45,054.81	40.96%
3502	ELECTRICITY	325,000	325,000		325000	181,186.59	44.25%	3,139.36	0.00	178,047.23	45.22%	0.00	178,047.23	146,952.77	45.22%
3503	WATER & SEWER	10,000	10,000		10000	6,992.96	30.07%	642.20	0.00	6,350.76	36.49%	0.00	6,350.76	3,649.24	36.49%
3504	TRASH DISPOSAL	7,000	9,000		9000	5,181.40	42.43%	0.00	0.00	5,181.40	42.43%	2,984.40	8,165.80	834.20	9.27%
	TOTAL UTILITY SERVICES	452,000	454,000	0.00	454000	258,384.60	43.09%	3,860.02	0.00	254,524.58	43.94%	2,984.40	257,508.98	196,491.02	43.28%
3601	BUILDING REPAIR & MAINTENANCE	80,000	76,000	1,214.00	77214	11,594.24	84.74%	0.00	0.00	11,594.24	84.74%	2,959.00	14,553.24	62,660.76	82.45%
3602	HVAC SERVICE	25,000	25,000	450.00	25450	7,238.27	71.05%	572.58	0.00	6,665.69	73.34%	1,460.21	8,125.90	17,324.10	68.30%
3603	LANDSCAPING SERVICES	19,000	19,000	0.00	19000	8,171.48	56.99%	269.25	0.00	7,902.23	58.41%	5,678.00	13,580.23	5,419.77	28.53%
3604	COMPUTER MAINTENANCE	145,000	145,000	140.00	145140	74,266.97	48.78%	50.00	0.00	74,216.97	48.82%	45,007.01	119,223.98	25,916.02	17.87%
3605	COPIER SERVICE	28,000	28,000	1.00	28001	18,506.15	33.91%	0.00	0.00	18,506.15	33.91%	19,448.93	37,955.08	(9,954.08)	-35.55%
3606	VEHICLE SERVICE	25,000	25,000	1,331.88	26331.88	8,864.07	64.54%	100.21	0.00	8,763.86	64.94%	2,842.65	11,606.51	14,725.37	58.90%
3607	OTHER EQUIPMENT SERVICE	70,000	70,000	2,475.50	72475.5	49,463.44	29.34%	242.34	0.00	49,221.10	29.68%	17,156.71	66,377.81	6,097.69	8.71%
	TOTAL REPAIRS & MAINTENANCE	392,000	388,000	5,612.38	393612.3	178,104.62	54.10%	1,234.38	0.00	176,870.24	54.41%	94,552.51	271,422.75	122,189.63	31.49%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED August 31, 1990

GLA#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 8/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3701	REAL ESTATE RENTAL/LEASING	3,500	5,500	230.00	5730	5,440.58	1.08%		0.00	5,440.58	1.08%	230.00	5,670.58	59.42	1.08%
3702	EQUIPMENT RENTAL/LEASING	40,000	40,000	598.00	40598	22,229.70	44.43%	885.75	0.00	21,343.95	46.64%	11,696.59	33,040.54	7,557.46	18.89%
	LEASING & RENTALS	43,500	45,500	828.00	46328	27,670.28	39.19%	885.75	0.00	26,784.53	41.13%	11,926.59	38,711.12	7,616.88	16.74%
3901	DUES & MEMBERSHIPS	8,000	8,000		8000	8,009.44	-0.12%		0.00	8,009.44	-0.12%	0.00	8,009.44	(9.44)	-0.12%
3902	INTEREST ON TEMPORARY LOANS	0	0		0	0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	ERR
3903	TAXES & ASSESSMENTS	4,000	4,000		4000	1,690.02	57.75%		0.00	1,690.02	57.75%	0.00	1,690.02	2,309.98	57.75%
3904	TRANSFER TO LIRF FUND	0	0		0	0.00			0.00	0.00		0.00	0.00	0.00	
3905	MATERIALS CONSERVATION SERVICES	40,000	40,000		40000	30,144.43	24.64%	145.73	0.00	29,998.70	25.00%	261.12	30,259.82	9,740.18	24.35%
3906	COMPUTER SERVICES	135,000	135,000	2,246.80	137246.8	53,944.71	60.04%	4,067.94	0.00	49,876.77	63.05%	6,200.82	56,077.59	81,169.21	60.13%
	TOTAL MISCELLANEOUS SERVICES	187,000	187,000	2,246.80	189246.8	93,788.60	49.85%	4,213.67	0.00	89,574.93	52.10%	6,461.94	96,036.87	93,209.93	49.84%
	TOTAL OTHER SERVICES & CHARGES	1,492,500	1,534,879	9,319.18	0 1544198.	913,838.52	40.46%	16,488.82	4.32	897,354.02	41.54%	131,782.09	1,029,136.11	515,062.45	33.54%
	*** CAPITAL OUTLAYS ***														
4401	FURNITURE & EQUIPMENT	100,000	100,000	70,873.20	170873.2	133,242.40	-33.24%	34,148.68	0.00	99,093.72	0.91%	10,636.00	109,729.72	61,143.48	61.14%
4403	COMPUTER EQUIPMENT	20,000	20,000	38,742.20	58742.2	42,520.56	-112.60%	1,080.87	0.00	41,439.69	-107.20%	5,670.00	47,109.69	11,632.51	58.16%
4405	TELEVISION EQUIPMENT	20,000	57,787	17,337.90	75124.9	33,032.67	42.84%		0.00	33,032.67	42.84%	23,905.68	56,938.35	18,186.55	31.47%
4407	VEHICLES	20,000	20,000	319.95	20319.95	319.95	98.40%		0.00	319.95	98.40%	0.00	319.95	20,000.00	100.00%
4409	BUILDINGS	0	0	0.00	0	0.00			0.00	0.00		0.00	0.00	0.00	
4411	LAND	0	0	0.00	0	0.00			0.00	0.00		0.00	0.00	0.00	
	GENERAL FIXED ASSETS	160,000	197,787	127,273.25	325060.2	209,115.58	-5.73%	35,229.55	0.00	173,886.03	12.08%	40,211.68	214,097.71	110,962.54	56.10%
4510	BOOKS	1,600,000	1,555,000	95,612.24	1650612.	740,567.39	52.38%	33,788.08	0.00	706,779.31	54.55%	240,420.08	947,199.39	703,412.85	45.24%
4520	PERIODICALS	250,000	250,000	39,048.10	289048.1	110,245.67	55.90%	1,951.39	0.00	108,294.28	56.68%	6,652.60	114,946.88	174,101.22	69.64%
4530	NON-PRINT MATERIALS	175,000	175,000	14,432.96	189432.9	71,821.85	58.96%	2,616.57	0.00	69,205.28	60.45%	29,038.23	98,243.51	91,189.45	52.11%
4540	ONLINE MATERIALS	0	45,000	0	45000	30,513.80	32.19%	0	0	30,513.80	32.19%	3,310.57	33,824.37	11,175.63	24.83%
	TOTAL LIBRARY MATERIALS	2,025,000	2,025,000	149,093.30	2174093	953,148.71	52.93%	38,356.04	0.00	914,792.67	54.83%	279,421.48	1,194,214.15	979,879.15	48.39%
	TOTAL CAPITAL OUTLAYS	2,185,000	2,222,787	276,366.55	2499153.	1,162,264.29	47.71%	73,585.59	0.00	1,088,678.70	51.02%	319,633.16	1,408,311.86	1,090,841.69	49.08%
	TOTAL EXPENDITURES	9,072,500	9,150,166	312,221.00	9462387.	5,724,885.83	37.43%	305,546.09	104,573.24	5,523,912.98	39.63%	477,718.71	6,001,631.69	3,460,755.69	37.82%
	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(819,350)	(812,064)	(312,221.00)	*********	(488,302.24)		589,863.61	(92,573.24)	(1,170,739.09)		(477,718.71)	(6,001,631.69)	(3,460,755.69)	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

September 27, 1990	)	
	)	
RESOLUTION TO PUBLISH NOTICE	)	No. 1990-25
TO TAXPAYERS OF PROPOSED	)	
ADDITIONAL APPROPRIATIONS	)	

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the following Notice to Taxpayers of Proposed Additional Appropriations is hereby ordered to be published according to law.

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the taxpayers of Allen County Public Library, Allen County, Indiana, that the proper legal officers of said municipal corporation at their regular meeting place at 3:00 o'clock p.m. on the day of October 25, 1990, will consider an additional appropriation in excess of the currently approved budget of the automation fund in the amount of $600,000.00, for the purpose of funding the purchase of an integrated automated library system, including the computers and alteration of the library facilities to accommodate said equipment and to pay the incidental expenses necessary to be incurred in connection therewith.

Taxpayers appearing at such meeting shall have the right to be heard thereon. The additional appropriations as finally made will be referred to the State Board of Tax Commissioners, which Board, upon receipt, will hold a further hearing within fifteen days at the county auditor's office of Allen County, Indiana, or at such other place as may be designated. At such hearing, taxpayers objecting to any of such additional appropriations may be heard. Interested taxpayers may inquire of the county auditor when and where such hearing will be held.

Adopted this 27th day of September, 1990.

President

Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

September 27, 1990)
)
A RESOLUTION TO TRANSFER APPROPRIATIONS) No. 1990-26
WITHIN THE OPERATING FUND)

WHEREAS, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the various functions of the Allen County Public Library, and

WHEREAS, It has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is therefore

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana:

Section 1. That for the expenses of the public library the following sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

LIBRARY OPERATING FUND	AMOUNT APPROPRIATED
2201 Cleaning Supplies	9,000.00
2209 Programming Supplies	2,000.00
2210 Printing Supplies	9,000.00
2211 Other Operating Supplies	30,000.00
3101 Consulting	5,000.00
3105 Temporary Help Services	50,000.00
3106 Other Professional Services	2,000.00
3204 Recruiting	3,000.00
Total	$110,000.00

Resolution No. 1990-26

Section 2. That the following existing appropriations be reduced in the following amounts:

LIBRARY OPERATING FUND	AMOUNT REDUCED
1201 Hourly Time Worked	$ 60,000.00
3601 Building Repair & Maintenance ..	15,000.00
3906 Computer Services	15,000.00
4405 Television Equipment	15,000.00
4407 Vehicles	5,000.00
Total	$110,000.00

Presented to the Allen County Public Library Board, read in full and adopted this 27th day of September, 1990, by the following aye and nay vote.

Aye	Nay
Dean McMahan	
Charles E. Coleman	
Patricia E. Riley	
C. Shirley Gardenfield	
[illegible]	
Mary M. Koehlergi	
[illegible]	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims October 12, 1990

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $916,004.84 on October 12, 1990. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks:	Sept, 28-Oct. 10, 1990 (#2921-2922)		$601,283.00
Payroll			
10/12/90	gross $166,517.69	net	119,327.73
10/12/90	Payroll taxes (electronic transfer)		49,588.54
Accounts Payable Check Batches:	(see "Vendor Check History" for detail of total)		
Dated 10/12/90			145,805.57
Less VOIDS:			0.00
Accounts Payable Check Batches Subtotal:			$145,805.57
Grand Total		$	$916,004.84

Mr. Andorfer, Mrs. Gates, Mr. McMahan, and Mrs. Koehlinger approved and signed the register of claims as presented by the director.

Charles E. Coleman

Secretary Pro Tempore

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
October 25, 1990
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of minutes - regular meeting of September 27, 1990, and meeting for approval of claims of October , 1990.

4. Financial report for September, 1990.

5. Approval of claims.

6. Report of director.

7. Committee reports.

   a. Compensation and Personnel Committees.

      1. Report of Chairman.

      2. Res. No. 1990-27, "Resolution Approving a Pay Structure for 1991.

      3. 1991 holiday and closing dates.

   b. Other committee reports.

8. Personnel.

9. Public Hearing on proposed Additional Appropriations - Automation Fund.

10. Res. No. 1990-28, "Resolution of Appropriations."

11. Report on copier bids.

12. Approval of change order - capital improvement project.

13. Amendment to parking lot lease.

14. Grant applications to Cable Access, Inc.

15. Other business.

16. Adjournment.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of October 25, 1990, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, October 25, 1990, at 3:00 p.m. in Room 4 of the main library. Those present were Mr. Carmean presiding, Mrs. Riley, Mrs. Koehlinger, Mr. Andorfer, Mr. McMahan and Mr. Coleman. Mr. Coleman was appointed Secretary Pro Tempore. Absent: Mrs. Gates.

On motion of Mrs. Koehlinger the agenda was adopted as presented.

APPROVAL OF MINUTES

On motion of Mrs. Koehlinger, the minutes of the regular meeting of September 27, 1990, and the minutes of the approval of claims of October 12, 1990, were approved.

FINANCIAL REPORT

On motion of Mr. Andorfer, the financial report for September, 1990 as presented by Mr. Reitenour, was approved. A copy of this report is appended to and made a part of these minutes.

APPROVAL OF CLAIMS

Mr. Krull certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mrs. Koehlinger, the claims were approved for payment.

Manual checks: October 11 - October 25, 1990 (#2923)		$ 1,445.00
Payroll		
10/26/90	gross 168,487.28 net	120,948.76
10/26/90	Payroll taxes (electronic transfer)	50,098.76
Accounts Payable Check Batches (See "Vendor Check History" for detail of total)		
Dated 10/26/90		498,626.13
Less VOIDS:		0.00
Accounts Payable Check Batches Subtotal:		$ 671,118.88
Grand Total		$ 763,223.26

REPORT OF DIRECTOR

The dedication of the Dupont branch library will be held on Saturday, November 3, 1990, and the Aboite branch dedication will be held on Saturday, November 17, 1990.

Four library agencies are now online with the CLSI circulation system: main library, Georgetown, Little Turtle, and Dupont. Other agencies will be brought online each week, one or two at a time.

Two recent library projects have won local architectural awards: Main library children's room remodeling (Archonics, architects) and Tecumseh branch (Morrison Kattman & Associates, architects).

Mr. Krull called on Mr. Fortriede for a report on library service statistics for the month of September and for the year to date.

REPORT OF COMPENSATION & PERSONNEL COMMITTEES

The chairman, Mr. McMahan, reported that the committee had reviewed salary survey data and arrived at recommended salary ranges for the various grades in the library's pay structure for 1991.

He then moved the adoption of Resolution No. 1990-27, "Resolution Approving A Pay Structure For 1991." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

Next, on motion of Mr. McMahan, the following holiday and closing schedule was approved:

1991 Holiday and Closing Dates

P	January 1	Tuesday	New Year's Day
P	February 22	Friday	Washington's Birthday
	March 29	Friday	Good Friday (12:00-3:00)
	March 31	Sunday	Easter
P	May 27	Monday	Memorial Day
P	July 4	Thursday	Independence Day
P	September 2	Monday	Labor Day
P	November 28	Thursday	Thanksgiving Day
P	December 24	Tuesday	Christmas Eve Day
P	December 25	Wednesday	Christmas Day

PERSONNEL

On motion of Mr. McMahan the following personnel actions were approved:

Appointments:

Sally Morken	Troubleshooter Circ. Svc.	#469	$13,260.00
Susan Pfeiffer	Acq. Assistant Acquisition Svc.	#555	$13,260.00

HEARING ON PROPOSED ADDITIONAL APPROPRIATIONS

Mr. Carmean opened the meeting for a public hearing on proposed additional appropriations of $600,000.00 in the Automation Fund. When no questions or comments were presented, the hearing was declared closed.

RESOLUTION OF APPROPRIATIONS - AUTOMATION FUND

Mr. McMahan moved the adoption of Resolution No. 1990-28, "Resolution of Appropriations." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

REPORT ON COPIER BIDS

The director reported that bids were received on September 25, 1990, for rental of photocopiers for various library locations. The specifications stipulated that the number of photocopiers to be acquired initially would be at least ten, and that additional machines could be added in the first six months of the rental agreement for the price bid. All bids were to be in the form of a monthly rental charge per machine, plus a per copy maintenance charge to include all supplies, parts, and labor, excluding paper. The following bids were received:

Vendor	Model	Rental/Mo.	Per Copy Chg.
Needham's #1	Mita DC2254	$165.00	$0.008
Needham's #2	Mita DC2254	55.00	0.03
Needham's #3	Mita DC3255	205.00	0.008
Perry Corp. #1	Konica 2590	157.50	0.01
Perry Corp. #2	Konica 1790	137.50	0.01
RemRand	Toshiba BD7610	150.00	0.021
Wright Image	Sharp SF7900	170.00	0.012
Lanier	Lanier 6020	140.00	0.012

Adams Remco	Savin 7220	99.00	0.015
Xerox	Xerox 5042	262.00/5 mos. 338.00/31 mos.	0.0126
TBS #1	Canon NP 3325	120.00	0.015
TBS #2	Canon NP 2020	95.00	0.015
Allen Bus. Mach.	Sharp SF 8300	210.00	0.025
Mid City Ofc. Sup.	Canon 2020	115.00	0.01

The various pieces of equipment bid were evaluated by referring to two published product reference guides dealing specifically with photocopiers: Buyers Laboratory Copier Selection Guide and DataQuest's SpecCheck Competitive Copier Guide. All machines bid except two models fall into DataQuest's Industry Segment 2. Machines listed in each of the seven industry segments are judged to be similar in terms of speed, average monthly copy volume, average retail pricing, and general characteristics.

The two machines that do not fall into DataQuest's Segment 2 are the Canon 2020 and the Konica 1790. While these machines may be at the high end of Segment 1 machines, they are not judged to be equal to the demanding use that copiers will receive in most library locations.

Of the machines falling into Segment 2, the Savin 7220, bid by Adams Remco, offers the most economical choice at the copy volumes projected for library locations. Adams Remco, headquartered in South Bend, is an established dealer with a leading share of copier business in the South Bend, Mishawaka, and southern Michigan markets. They have recently purchased the Savin franchise in Fort Wayne from HPS (Hoosier Photo Supply) and have retained HPS's extensive local copier service staff.

The staff recommend the acceptance of the bid of Adams Remco for the rental of Savin 7220 copiers, at a monthly rental per machine of $99.00 and a maintenance charge including all parts, supplies, and labor of $.015 per copy.

Mr. Andorfer moved "that the bid of Adams Remco be accepted." The motion carried.

APPROVAL OF CHANGE ORDER - CAPITAL IMPROVEMENT PROJECT

On motion of Mr. McMahan, the following change orders were approved:

Contractor: Kinder Construction, Inc., Aboite Branch Project

Change Order No. CO-4.1:
Picture molding in Conference Room ..... $ 155.00

Change Order No. CO-4.2:
a) Tile supports at lavatory vanities ..... $ 800.00

b) Wire sentronic closure, new closure, wall patching $1,695.00
c) Drywall and furring of interior block wall in corridor 105 ..... $ 516.00
d) Modify light fixture in room 107 ..... $ 135.00

Change Order No. CO-4.3:
a) Splash blocks at all down spout locations ..... $ 375.00
b) Relocate hand dryer in room 109 ..... $ 200.00

Change Order No. CO-4.4:
a) Corner guards at the Copier area and Media room ..... $ 60.00
b) Patch and repaint relocated thermostat in Children's area ..... $ 100.00
c) Repaint west wall of Orientation room ..... $ 160.00

Change Order No. CO-4.5:
Curtain in Puppet room ..... $ 270.00

TOTAL ADD $4,466.00

AMENDMENT TO PARKING LOT LEASE

Mr. Andorfer moved the adoption of Resolution No. 1990-29, "Resolution to amend the Parking Lot Lease with Light & Breuning, Inc." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

APPROVAL OF GRANT APPLICATIONS TO CABLE ACCESS, INC.

Mr. McMahan moved that the following grant application to Cable Access, Inc. be approved: $14,062 for partial funding of the position of educational access coordinator.

The motion carried.

TREASURER'S BOND

On motion of Mrs. Koehlinger, the treasurer's bond was set at $100,000, premium payable by the library.

EARTHQUAKE PREPAREDNESS INFORMATION MEETING

On the recommendation of the director the board agreed to open all library facilities later than usual on October 31, 1990, to allow all staff to attend a general meeting on earthquake preparedness. The main library will open at 10:00 a.m. on that day and branch libraries will open at 10:30 a.m.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 4:00 p.m.

President

Secretary

ALLEN COUNTY PUBLIC LIBRARY
COMBINED BALANCE SHEET--ALL FUND TYPES AND ACCOUNT GROUPS
AT September 30, 1990

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS: (MEMORANDUM ONLY)	
	GENERAL	SPECIAL REVENUE FUNDS GIFT	LSCA GRANTS	DEBT SERVICE	CAPITAL PROJECTS FUNDS LIRF	AUTOMATION	"89"	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	SEPTEMBER 30 1990	SEPTEMBER 30 1989
ASSETS												
CASH ON DEPOSIT	134,058	12,417	0	139,986	35,190	44,680	201,653	0			567,983	1,104,174
CASH ON HAND	2,770										2,770	3,083
CASH WITH FISCAL AGENT				568							568	568
INVESTMENTS AT COST	0					600,000	0				600,000	3,000,000
TAXES DUE FROM COUNTY GOVERNMENT											0	0
ACCRUED INTEREST	0					264	0				264	7,684
DUE FROM OTHER GOVERNMENTS	0			0							0	0
DUE FROM OTHER FUNDS				0	0		0				0	72,761
ACCOUNTS RECEIVABLE	12,000										12,000	12,000
FIXED ASSETS:											0	0
LAND									1,427,900		1,427,900	1,427,900
BUILDINGS									7,912,331		7,912,331	7,782,545
FURNITURE AND EQUIPMENT									5,400,196		5,400,196	5,251,360
AVAILABLE IN DEBT SERVICE FUND										139,986	139,986	37,573
AMT TO BE PROVIDED--RET OF DEBT										10,890,015	10,890,015	3,461,863
AMT TO BE PROVIDED--VAC PAY LIAB										232,798	232,798	230,000
TOTAL ASSETS	148,828	12,417	0	140,553	35,190	644,944	201,653	0	14,740,427	11,262,798	27,186,811	22,391,511
LIABILITIES & FUND EQUITY												
LIABILITIES:												
ACCOUNTS PAYABLE	0		0			0	0				0	0
TEMPORARY LOANS/FINANCING	300,000										300,000	0
ACCRUED WAGES & BENEFITS	141,015									232,798	373,813	345,137
UNREMITTED WITHHOLDINGS	38,361										38,361	32,640
DEPOSITS PAYABLE(Record & Other)	3,295										3,295	(25)
DUE TO OTHER FUNDS	0										0	75,311
LEASES PAYABLE	0									0	0	9,436
MATURED BONDS PAYABLE	0										0	0
MATURED INTEREST PAYABLE	0			568							568	568
G O BONDS & CAP LEASES PAYABLE	0									11,030,000	11,030,000	3,490,000
TOTAL LIABILITIES	482,671	0	0	568	0	0	0	0	0	11,262,798	11,746,036	3,953,067
FUND EQUITY:												
INVESTMENT IN FIXED ASSETS									14,740,427		14,740,427	14,461,805
FUND BALANCES:											0	
RESERVED FOR ENCUMBRANCES	491,828	2,215	0	0	0	502,355	161,888	0	0	0	1,158,287	1,663,217
RESERVED FOR PREPAID ITEMS											0	0
RESTRICTED-SPECIAL REVENUE		10,202	0								10,202	5,248
DESIGNATED FOR DEBT SERVICE				139,986							139,986	37,573
UNDESIGNATED	(825,671)		0		35,190	142,589	39,765	0			(608,126)	2,270,602
TOTAL FUND EQUITY	(333,842)	12,417	0	139,986	35,190	644,944	201,653	0	14,740,427	0	15,440,775	18,438,445
TOTAL LIABILITIES & FUND EQUITY	148,829	12,417	0	140,553	35,190	644,944	201,653	0	14,740,427	11,262,798	27,186,811	22,391,511

MODIFIED ACCRUAL
UNAUDITED
September 90
COMR9009

16-Oct-90

ALLEN COUNTY PUBLIC LIBRARY
--COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES--
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR-TO-DATE ENDED September 30, 1990

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
		SPECIAL REVENUE		DEBT	CAPITAL PROJECTS FUNDS					
	GENERAL	GIFT	LSCA	SERVICE	LIRF	AUTOMATION	"89"	EXPENDABLE TRUST	YEAR-TO-DATE Sept 30, 1990	YEAR-TO-DATE Sept 30, 1989
REVENUES:										
AUTO EXCISE TAX	491,192.96			67,465.06					558,658.02	727,840
REAL PROPERTY TAX LEVY	3,230,475.82			443,703.91					3,674,179.73	3,481,794
INTANGIBLES TAX & CDIT	192,270.33			185,742.25					378,012.58	64,208
USER FEES	187,625.26								187,625.26	193,793
INTERGOVERNMENTAL REVENUE	98,263.32		39,157.00						137,420.32	103,598
PARKING FEES	128,030.84								128,030.84	117,881
GIFTS & DONATIONS	131.74	11,565.42							11,697.16	9,846
INTEREST	57,597.64					54,359.87	59,704.54	0.00	171,662.05	158,790
OTHER REVENUES & PROCEEDS	43,760.34			0.00			0.00		43,760.34	3,027,149
TOTAL REVENUES	4,429,348.25	11,565.42	39,157.00	696,911.22	0.00	54,359.87	59,704.54	0.00	5,291,046.30	7,884,899
EXPENDITURES--CURRENT:										
COMPENSATION & BENEFITS	3,715,824.31	0.00	19,864.73						3,735,689.04	3,257,395
SUPPLIES	259,034.84	2,476.08	0.00			18,672.63			280,183.55	204,703
PROFESSIONAL SERVICES	128,985.62	787.02	0.00			378,205.02	24,568.28		532,545.94	323,559
COMMUNICATION & TRANSPORTATION	163,495.19		215.00			0.00			163,710.19	136,324
INSURANCE	98,994.00								98,994.00	94,389
UTILITY SERVICES	315,853.89								315,853.89	332,704
REPAIRS & MAINTENANCE	191,923.57					0.00			191,923.57	205,949
LEASING & MISCELLANEOUS SERVICES	126,218.41	0.00	0.00			0.00			126,218.41	226,140
EXPENDITURES--CAPITAL OUTLAY:										
GENERAL FIXED ASSETS	205,325.90	0.00	0.00			96,454.80	1,491,764.87		1,793,545.57	421,386
LIBRARY MATERIALS	1,012,680.30	1,556.07	20,382.00			1,626.83	340,649.24	3,624.52	1,380,518.96	861,412
EXPENDITURES--DEBT SERVICE:										
CAPITAL LEASE PAYMENTS				254,233.17					254,233.17	0
PRINCIPAL RETIREMENT				460,000.00					460,000.00	435,000
INTEREST CHARGES				239,947.26					239,947.26	253,143
TOTAL EXPENDITURES	6,218,236.03	4,819.17	40,461.73	954,180.43	0.00	494,959.28	1,856,982.39	3,624.52	9,573,263.55	6,752,104
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(1,788,887.78)	6,746.25	(1,304.73)	(257,269.21)	0.00	(440,599.41)	(1,797,277.85)	(3,624.52)	(4,282,217.25)	1,132,794
OTHER FINANCING SOURCES (USES):										
PROCEEDS OF G. O. BONDS									0.00	0
OPERATING TRANSFERS IN	0.00			0.00	0.00	0.00	0.00		0.00	75,480
OPERATING TRANSFERS OUT	0.00			0.00	0.00	0.00	0.00		0.00	(75,480)
TOTAL OTHER FINANCING SOURCES (USES):	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	(1,788,887.78)	6,746.25	(1,304.73)	(257,269.21)	0.00	(440,599.41)	(1,797,277.85)	(3,624.52)	(4,282,217.25)	1,132,794
FUND BALANCES-JANUARY 1,	1,455,045.46	5,670.80	1,304.73	397,254.71	35,189.99	1,085,543.45	1,998,841.15	3,624.52	4,982,474.81	2,846,395
FUND BALANCE ADJUSTMENTS FROM JAN 1	0.00	0.00	0.00			0.00	0.00		0.00	0
FUND BALANCES-Sept 30 '90	(333,842.32)	12,417.05	(0.00)	139,985.50	35,189.99	644,944.04	201,563.30	0.00	700,257.56	3,979,189

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED September 30, 1990

GLA#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 9/30/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:														
5101	AUTO EXCISE TAX	1,038,056	1,038,056		1038056	627,851.07		136,658.11		491,192.96					
5102	REAL PROPERTY TAX LEVY	6,423,561	6,430,847		6430847	3,930,939.17		700,463.35		3,230,475.82					
5103	INTANGIBLES TAX	71,155	71,155		71155	53,855.70		46,288.24		7,567.46					
5104	COUNTY INCOME TAX	246,270	246,270		246270	184,702.87				184,702.87					
	TOTAL LOCAL TAX REVENUES	7,779,042	7,786,328	0.00	7786328	4,797,348.81		883,409.70	0.00	3,913,939.11					
5201	PHOTOCOPYING FEES	112,000	112,000		112000	87,976.34				87,976.34					
5202	EXTENDED USE FEES	114,000	114,000		114000	99,043.92		0.00	0.00	99,043.92					
5203	FAX FEES				0	605.00				605.00					
	TOTAL USER FEES	226,000	226,000	0.00	226000	187,625.26	0.00	0.00	0.00	187,625.26					
5301	FEDERAL OPERATING GRANTS	0	0		0	0.00				0.00					
5302	STATE OPERATING GRANTS	49,108	49,108		49108	58,749.76				58,749.76					
5303	CITY OPERATING GRANTS	0	131,807		131806.5	39,513.56		0.00		39,513.56					
	TOTAL GRANTS	49,108	180,915	0.00	180914.5	98,263.32		0.00	0.00	98,263.32					
5401	PARKING REVENUES-239 W WAYNE	0	0		0	57,350.00				57,350.00					
5402	PARKING REVENUES-900 S HARRISON	0	0		0	57,600.00				57,600.00					
5403	PARKING REVENUES-236 W WASHINGTON	0	0		0	12,280.84				12,280.84					
5404	OTHER PARKING REVENUES	150,000	150,000		150000	800.00		12,000.00	12,000.00	800.00					
	TOTAL PARKING REVENUES	150,000	150,000	0.00	150000	128,030.84		12,000.00	12,000.00	128,030.84					
5501	SERVICE CENTER RENT	0	0		0	0.00				0.00					
5502	OTHER RENTAL INCOME	0	0		0	0.00				0.00					
5601	UNRESTRICTED GIFTS & DONATIONS	0	0		0	131.74				131.74					
5602	LINCOLN LIFE B.A.S.E.					4,000.00				4,000.00					
5650	INTEREST	30,000	30,000		30000	57,597.64			0.00	57,597.64					
5701	ACPL PUBLICATIONS	0	0		0	258.15			0.00	258.15					
5702	RESEARCH SERVICES	7,000	7,000		7000	14,812.32				14,812.32					
5703	LOST/DAMAGED LIBRARY MATERIALS	9,000	9,000		9000	10,272.87				10,272.87					
5704	REFUNDS/DISCOUNTS EARNED	500	500		500	2,680.87				2,680.87					
5705	INSURANCE CLAIM PAYMENTS	0	0		0	5,844.21				5,844.21					
5706	OTHER REVENUES	2,500	2,500		2500	5,891.92				5,891.92					
	TOTAL MISCELLANEOUS REVENUES	19,000	19,000	0.00	19000	39,760.34		0.00	0.00	39,760.34					
	TOTAL REVENUES	8,253,150	8,392,243	0.00	8392243	5,312,757.95	0.00	895,409.70	12,000.00	4,429,348.25					

Sept 1990 unaudited
ER-09REVI90

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED September 30, 1990

06-Oct-90
04:29 PM

GL#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 9/30/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:														
	** PERSONAL SERVICES **														
1101	SALARIED TIME WORKED	3,250,000	3,277,500		3277500	2,133,790.01	34.90%	134,697.00	75,428.57	2,074,521.58	36.70%		2,074,521.58	1,202,978.42	36.70%
1102	SALARIED OVERTIME	0	0		0	5,798.27	ERR			5,798.27	ERR		5,798.27	(5,798.27)	ERR
1103	SALARIED VACATION	0	0		0	176,550.62	ERR			176,550.62	ERR		176,550.62	(176,550.62)	ERR
1104	SALARIED SICK PAY	0	0		0	71,556.02	ERR			71,556.02	ERR		71,556.02	(71,556.02)	ERR
1105	SALARIED DISABILITY PAY	0	0		0	2,612.51	ERR			2,612.51	ERR		2,612.51	(2,612.51)	ERR
1106	SALARIED HOLIDAY	0	0		0	63,418.41	ERR			63,418.41	ERR		63,418.41	(63,418.41)	ERR
1107	SALARIED JURY DUTY	0	0		0	253.37	ERR			253.37	ERR		253.37	(253.37)	ERR
1108	SALARIED DEATH-IN-FAMILY	0	0		0	4,064.69	ERR			4,064.69	ERR		4,064.69	(4,064.69)	ERR
1109	SALARIED TRAVEL/MEETINGS	0	0		0	35,242.55	ERR			35,242.55	ERR		35,242.55	(35,242.55)	ERR
1110	SALARIED PREMIUM TIME	0	0		0	12,450.74	ERR			12,450.74	ERR		12,450.74	(12,450.74)	ERR
1111	SALARIED TAXABLE FRINGE BENEFITS	0	0		0	0.00				0.00			0.00	0.00	
1112	SALARIED RELOCATION	0	0		0	2,600.78				2,600.78			2,600.78	(2,600.78)	ERR
	TOTAL SALARIES	3,250,000	3,277,500	0.00	3277500	2,508,337.97	23.47%	134,697.00	75,428.57	2,449,069.54	25.28%	0.00	2,449,069.54	828,430.46	25.28%
1201	HOURLY TIME WORKED	916,000	826,000		826000	578,624.42	29.95%	30,171.00	18,857.14	567,310.56	31.32%		567,310.56	258,689.44	31.32%
1202	HOURLY OVERTIME	0	0		0	4,129.47	ERR			4,129.47	ERR		4,129.47	(4,129.47)	ERR
1203	HOURLY VACATION	0	0		0	29,282.99	ERR			29,282.99	ERR		29,282.99	(29,282.99)	ERR
1204	HOURLY SICK PAY	0	0		0	2,440.96	ERR			2,440.96	ERR		2,440.96	(2,440.96)	ERR
1205	HOURLY DISABILITY PAY	0	0		0	0.00				0.00			0.00	0.00	ERR
1206	HOURLY HOLIDAY	0	0		0	14,773.88	ERR			14,773.88	ERR		14,773.88	(14,773.88)	ERR
1207	HOURLY JURY DUTY	0	0		0	60.61	ERR			60.61	ERR		60.61	(60.61)	ERR
1208	HOURLY DEATH-IN-FAMILY	0	0		0	458.78	ERR			458.78	ERR		458.78	(458.78)	ERR
1209	HOURLY TRAVEL/MEETINGS	0	0		0	902.99	ERR			902.99	ERR		902.99	(902.99)	ERR
	TOTAL HOURLY WAGES	916,000	826,000	0.00	826000	630,674.10	23.65%	30,171.00	18,857.14	619,360.24	25.02%	0.00	619,360.24	206,639.76	25.02%
1301	SUMMER EMPLOYEES- TIME WORKED	158,000	158,000		158000	107,582.96	31.91%			107,582.96	31.91%		107,582.96	50,417.04	31.91%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		0	238.95				238.95			238.95	(238.95)	
1401	SHORT-TERM STAFF TIME WORKED	29,000	29,000		29000	2,963.52	89.78%			2,963.52	89.78%		2,963.52	26,036.48	89.78%
1402	SHORT-TERM STAFF OVERTIME	0	0		0	0.00				0.00			0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAFF	187,000	187,000	0.00	187000	110,785.43	40.76%	0.00	0.00	110,785.43	40.76%	0.00	110,785.43	76,214.57	40.76%
	TOTAL COMPENSATION	4,353,000	4,290,500	0.00	4290500	3,249,797.50	24.26%	164,868.00	94,285.71	3,179,215.21	25.90%	0.00	3,179,215.21	1,111,284.79	25.90%
1501	EMPLOYER FICA	326,000	326,000		326000	244,217.55	25.09%	12,612.00	7,212.86	238,818.41	26.74%		238,818.41	87,181.59	26.74%
1502	UNEMPLOYMENT REIMBURSEMENT	5,500	5,500		5500	2,131.00	61.25%			2,131.00	61.25%		2,131.00	3,369.00	61.25%
1503	EMPLOYER PERF	162,000	162,000		162000	116,679.92	27.98%	33,957.17	28,209.92	110,732.67	31.65%		110,732.67	51,267.33	31.65%
1504	GROUP INSURANCE	239,500	239,500		239500	184,927.02	22.79%	0.00		184,927.02	22.79%		184,927.02	54,572.98	22.79%
	TOTAL EMPLOYEE BENEFITS	733,000	733,000	0.00	733000	547,955.49	25.24%	46,569.17	35,222.78	536,609.10	26.79%	0.00	536,609.10	196,390.90	26.79%
P. 2	TOTAL PERSONAL SERVICES	5,086,000	5,023,500	0.00	5023500	3,797,752.99	24.40%	211,437.17	129,508.49	3,715,824.31	26.03%	0.00	3,715,824.31	1,307,675.69	26.03%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED September 30, 1990

GLA#	CATEGORY	1990 APPROPRIATION SBTC APPROV	CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL @ 9/30/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	SPEND. AUTHORI ENCUMBERED	UNENCUMBERED BALANCE	PERCENT REMAINING
** SUPPLIES **															
2101	OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	32,877.80	34.24%	1,029.66	0.00	31,848.14	36.30%	3,038.05	34,886.19	17,341.59	34.68%
	TOTAL OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	32,877.80	34.24%	1,029.66	0.00	31,848.14	36.30%	3,038.05	34,886.19	17,341.59	34.68%
2201	CLEANING SUPPLIES	29,000	29,000	88.17	29088.17	20,968.10	27.70%	0.00	6.00	20,974.10	27.68%	510.12	21,484.22	7,603.95	26.22%
2202	VEHICLE FUEL	15,000	15,000	0.00	15000	9,609.83	35.93%	972.49	0.00	8,637.34	42.42%	0.00	8,637.34	6,362.66	42.42%
2203	HEATING OIL	10,000	3,000	2,661.35	5661.35	2,661.35	11.29%	0.00	0.00	2,661.35	11.29%	0.00	2,661.35	3,000.00	100.00%
2204	COPIER SUPPLIES	43,000	43,000	15,694.40	58694.4	34,815.96	19.03%	0.00	0.00	34,815.96	19.03%	1,620.40	36,436.36	22,258.04	51.76%
2205	LIBRARY MATERIALS SUPPLIES	43,000	43,000	727.07	43727.07	29,999.55	30.23%	519.10	0.00	29,480.45	31.44%	2,846.84	32,327.29	11,399.78	26.51%
2206	MATERIALS ACCESS SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
2207	CRAFT SUPPLIES	5,000	5,000	0.00	5000	2,753.44	44.93%	0.00	0.00	2,753.44	44.93%	869.08	3,622.52	1,377.48	27.55%
2208	OTHER OPERATING SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
2209	PROGRAMMING SUPPLIES	13,000	22,000	680.00	22680	20,385.59	7.34%	0.00	0.00	20,385.59	7.34%	38.02	20,423.61	2,256.39	10.26%
2210	PRINTING SUPPLIES	37,000	46,000	541.23	46541.23	33,004.41	28.25%	167.70	0.00	32,836.71	28.62%	4,977.98	37,814.69	8,726.54	18.97%
2211	OTHER OPERATING SUPP N.E.C.	45,000	75,000	2,903.97	77903.97	53,931.45	28.09%	994.22	23.02	52,960.25	29.39%	5,365.77	58,326.02	19,577.95	26.10%
	TOTAL OPERATING SUPPLIES	231,000	281,000	23,296.19	304296.1	208,129.68	25.93%	2,653.51	29.02	205,505.19	26.87%	16,228.21	221,733.40	82,562.79	29.38%
2301	MAINTENANCE SUPPLIES	18,000	18,000	316.80	18316.8	16,427.65	8.74%	302.58	4.73	16,129.80	10.39%	1,254.72	17,384.52	932.28	5.18%
2302	REPAIR PARTS	10,000	10,000	694.50	10694.5	5,599.15	44.01%	48.76	1.32	5,551.71	44.48%	1,442.79	6,994.50	3,700.00	37.00%
	TOTAL MAINTENANCE SUPPLIES	28,000	28,000	1,011.30	29011.3	22,026.80	21.33%	351.34	6.05	21,681.51	22.57%	2,697.51	24,379.02	4,632.28	16.54%
	TOTAL SUPPLIES	309,000	359,000	26,535.27	385535.2	263,034.28	26.73%	4,034.51	35.07	259,034.84	27.85%	21,963.77	280,998.61	104,536.66	29.12%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED September 30, 1990

GLA#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 9/30/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** OTHER SERVICES AND CHARGES **															
3101	CONSULTING	4,000	17,000		17000	10,200.00	40.00%	0.00	0.00	10,200.00	40.00%	1,800.00	12,000.00	5,000.00	29.41%
3102	ENGINEERING & ARCHITECTURAL	5,000	5,000		5000	704.45	85.91%	0.00	0.00	704.45	85.91%	0.00	704.45	4,295.55	85.91%
3103	LEGAL SERVICES	4,000	4,000		4000	303.00	92.30%	87.00	0.00	221.00	94.48%	0.00	221.00	3,779.00	94.48%
3104	PROGRAM PRESENTERS	4,000	4,000		4000	2,519.32	37.02%	0.00	0.00	2,519.32	37.02%	150.00	2,669.32	1,330.68	33.27%
3105	TEMPORARY HELP SERVICES	50,000	130,000		130000	102,868.57	20.87%	5,263.10	0.00	97,605.47	24.92%	0.00	97,605.47	32,394.53	24.92%
3106	OTHER PROFESSIONAL SERVICES	10,000	34095.54	0.00	34095.54	18,252.88	46.47%	517.50	0.00	17,735.38	47.98%	782.10	18,517.48	15,578.06	45.69%
	TOTAL PROFESSIONAL SERVICES	77,000	194,096	0.00	194095.5	134,853.22	30.52%	5,867.60	0.00	128,985.62	33.55%	2,732.10	131,717.72	62,377.82	32.14%
3201	TELEPHONE SERVICE	92,000	92,000		92000	67,154.53	27.01%	0.00	0.00	67,154.53	27.01%	0.00	67,154.53	24,845.47	27.01%
3202	POSTAGE & SHIPPING	67,000	67,000	0.00	67000	47,287.91	29.42%	113.80	4.32	47,178.43	29.58%	6,000.00	53,178.43	13,821.57	20.63%
3203	TRAVEL & MEETINGS	0	0		0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
3204	RECRUITING	5,000	8,000		8000	6,375.12	20.31%	313.60	0.00	6,061.52	24.23%	0.00	6,061.52	1,938.48	24.23%
3205	TRAINING & DEVELOPMENT	0	0		0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
3206	TRAVEL AND TRAINING	42,000	42,624	394.00	43018	40,128.29	5.86%	0.00	0.00	40,128.29	5.86%	101.75	40,230.04	2,787.96	6.54%
	COMMUNICATION & TRANSPORTATION	206,000	209,624	394.00	210018	160,945.85	23.22%	427.40	4.32	160,522.77	23.42%	6,101.75	166,625	43,393	20.70%
3301	PUBLICATION OF LEGAL NOTICES	1,000	1,000		1000	351.32	64.87%		0.00	351.32	64.87%	0.00	351.32	648.68	64.87%
3302	OUTSIDE VENDOR PRINTING	9,000	9,000	238.00	9238	2,621.10	70.88%	0.00	0.00	2,621.10	70.88%	238.00	2,859.10	6,378.90	70.88%
	TOTAL PUBLICATION & PRINTING	10,000	10,000	238.00	10238	2,972.42	70.28%	0.00	0.00	2,972.42	70.28%	238.00	3,210.42	7,027.58	70.28%
3401	INSURANCE	125,000	117,000		117000	98,994.00	15.39%	0.00	0.00	98,994.00	15.39%	0.00	98,994.00	18,006.00	15.39%
	TOTAL INSURANCE	125,000	117,000	0.00	117000	98,994.00	15.39%	0.00	0.00	98,994.00	15.39%	0.00	98,994.00	18,006.00	15.39%
3501	NATURAL GAS	110,000	110,000		110000	68,893.33	37.37%	78.46	0.00	68,814.87	37.44%	0.00	68,814.87	41,185.13	37.44%
3502	ELECTRICITY	325,000	325,000		325000	236,446.46	27.25%	3,139.36	0.00	233,307.10	28.21%	0.00	233,307.10	91,692.90	28.21%
3503	WATER & SEWER	10,000	10,000		10000	8,395.72	16.04%	642.20	0.00	7,753.52	22.46%	0.00	7,753.52	2,246.48	22.46%
3504	TRASH DISPOSAL	7,000	9,000		9000	5,978.40	33.57%	0.00	0.00	5,978.40	33.57%	2,495.40	8,473.80	526.20	5.85%
	TOTAL UTILITY SERVICES	452,000	454,000	0.00	454000	319,713.91	29.58%	3,860.02	0.00	315,853.89	30.43%	2,495.40	318,349.29	135,650.71	29.88%
3601	BUILDING REPAIR & MAINTENANCE	80,000	61,000	1,214.00	62214	14,498.47	76.23%	0.00	0.00	14,498.47	76.23%	2,036.78	16,535.25	45,678.75	74.08%
3602	HVAC SERVICE	25,000	25,000	450.00	25450	7,453.27	70.19%	572.58	0.00	6,880.69	72.48%	3,990.21	10,870.90	14,579.10	58.32%
3603	LANDSCAPING SERVICES	19,000	19,000	0.00	19000	10,148.48	46.59%	269.25	0.00	9,879.23	48.00%	3,701.00	13,580.23	5,419.77	28.53%
3604	COMPUTER MAINTENANCE	145,000	145,000	140.00	145140	74,687.87	48.49%	50.00	0.00	74,637.87	48.53%	44,896.21	119,534.08	25,605.92	17.66%
3605	COPIER SERVICE	28,000	28,000	1.00	28001	22,177.96	20.79%	0.00	0.00	22,177.96	20.79%	16,589.63	38,767.59	(10,766.59)	-38.45%
3606	VEHICLE SERVICE	25,000	25,000	1,331.88	26331.88	10,314.46	58.74%	100.21	0.00	10,214.25	59.14%	3,988.56	14,202.81	12,129.07	48.52%
3607	OTHER EQUIPMENT SERVICE	70,000	70,000	2,475.50	72475.5	53,777.44	23.18%	242.34	0.00	53,535.10	23.52%	14,252.82	67,787.92	4,687.58	6.70%
	TOTAL REPAIRS & MAINTENANCE	392,000	373,000	5,612.38	378612.3	193,057.95	48.24%	1,234.38	0.00	191,823.57	48.57%	89,455.21	281,278.78	97,333.60	26.09%

Sept 1990 unaudited
ER-09REVI90

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED September 30, 1990

06-Oct-90
04:29 PM

GLA#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 9/30/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3701	REAL ESTATE RENTAL/LEASING	3,500	5,500	230.00	5730	5,454.58	0.83%		0.00	5,454.58	0.83%	230.00	5,684.58	45.42	0.83%
3702	EQUIPMENT RENTAL/LEASING	40,000	40,000	598.00	40598	25,449.75	36.38%	885.75	0.00	24,564.00	38.59%	9,577.69	34,141.69	6,456.31	16.14%
	LEASING & RENTALS	43,500	45,500	828.00	46328	30,904.33	32.08%	885.75	0.00	30,018.58	34.03%	9,807.69	39,826.27	6,501.73	14.29%
3901	DUES & MEMBERSHIPS	8,000	8,000		8000	8,009.44	-0.12%		0.00	8,009.44	-0.12%	0.00	8,009.44	(9.44)	-0.12%
3902	INTEREST ON TEMPORARY LOANS	0	0		0	0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	ERR
3903	TAXES & ASSESSMENTS	4,000	4,000		4000	1,690.02	57.75%		0.00	1,690.02	57.75%	0.00	1,690.02	2,309.98	57.75%
3904	TRANSFER TO LIRF FUND	0	0		0	0.00			0.00	0.00		0.00	0.00	0.00	
3905	MATERIALS CONSERVATION SERVICES	40,000	40,000		40000	31,868.63	20.33%	145.73	0.00	31,722.90	20.69%	963.42	32,686.32	7,313.68	18.28%
3906	COMPUTER SERVICES	135,000	120,000	2,246.80	122246.8	58,845.41	50.96%	4,067.94	0.00	54,777.47	54.35%	5,119.61	59,897.08	62,349.72	51.96%
	TOTAL MISCELLANEOUS SERVICES	187,000	172,000	2,246.80	174246.8	100,413.50	41.62%	4,213.67	0.00	96,199.83	44.07%	6,083.03	102,282.86	71,963.94	41.84%
	TOTAL OTHER SERVICES & CHARGES	1,492,500	1,575,220	9,319.18	1584538.	1,041,855.18	33.86%	16,488.82	4.32	1,025,370.68	34.91%	116,913.18	1,142,283.86	442,254.86	28.08%
	*** CAPITAL OUTLAYS ***														
4401	FURNITURE & EQUIPMENT	100,000	100,000	70,873.20	170873.2	136,036.04	-36.04%	34,148.68	0.00	101,887.36	-1.89%	14,807.31	116,694.67	54,178.53	54.18%
4403	COMPUTER EQUIPMENT	20,000	20,000	38,742.20	58742.2	45,663.56	-128.32%	1,080.87	0.00	44,582.69	-122.91%	733.25	45,315.94	13,426.26	67.13%
4405	TELEVISION EQUIPMENT	20,000	86,587	17,337.90	103924.9	44,435.90	48.68%		0.00	44,435.90	48.68%	56,477.95	100,913.85	3,011.05	3.48%
4407	VEHICLES	20,000	15,000	319.95	15319.95	14,419.95	3.87%		0.00	14,419.95	3.87%	0.00	14,419.95	900.00	6.00%
4409	BUILDINGS	0	0	0.00	0	0.00			0.00	0.00		0.00	0.00	0.00	
4411	LAND	0	0	0.00	0	0.00			0.00	0.00		0.00	0.00	0.00	
	GENERAL FIXED ASSETS	160,000	221,587	127,273.25	348860.2	240,555.45	-8.56%	35,229.55	0.00	205,325.90	7.34%	72,018.51	277,344.41	71,515.84	32.27%
4510	BOOKS	1,600,000	1,555,000	95,612.24	1650612.	818,420.09	47.37%	33,788.08	0.00	784,632.01	49.54%	239,270.25	1,023,902.26	626,709.98	40.30%
4520	PERIODICALS	250,000	250,000	39,048.10	289048.1	122,868.54	51.17%	1,951.39	0.00	120,117.15	51.95%	6,561.10	126,678.25	162,369.85	64.95%
4530	NON-PRINT MATERIALS	175,000	175,000	14,432.96	189432.9	78,780.67	54.98%	2,616.57	0.00	76,164.10	56.48%	33,044.24	109,208.34	80,224.62	45.84%
4540	ONLINE MATERIALS	0	45,000	0	45000	31,767.04	29.41%	0	0	31,767.04	29.41%	2,057.33	33,824.37	11,175.63	24.83%
	TOTAL LIBRARY MATERIALS	2,025,000	2,025,000	149,093.30	2174093	1,051,036.34	48.10%	38,356.04	0.00	1,012,680.30	49.99%	280,932.92	1,293,613.22	880,490.88	43.48%
	TOTAL CAPITAL OUTLAYS	2,185,000	2,246,587	276,366.55	2522953.	1,291,591.79	42.51%	73,585.59	0.00	1,218,006.20	45.78%	352,951.43	1,570,957.63	951,995.92	42.38%
	TOTAL EXPENDITURES	9,072,500	9,204,307	312,221.00	9516527.	6,394,234.24	30.53%	305,546.09	129,547.88	6,218,236.03	32.44%	491,829.38	6,710,064.41	2,806,463.13	30.49%
	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(819,350)	(812,064)	(312,221.00)	*********	(1,081,476.29)		589,863.61	(117,547.88)	(1,788,887.78)		(491,829.38)	(6,710,064.41)	(2,806,463.13)	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

October 25, 1990)
)
RESOLUTION APPROVING A PAY) 1990-27
STRUCTURE FOR 1991)

RESOLVED, By the Board of Library Trustees, Allen County Public Library Allen County, Indiana, that the following pay structure for the Allen County Public Library be, and is hereby approved to become effective January 1, 1991:

==========

ALLEN COUNTY PUBLIC LIBRARY

1991 NON-MANAGEMENT PAY STRUCTURE

==========

GRADE 1	10,200	15,000
GRADE 2	11,220	16,000
	12,200 *	16,640 *
GRADE 3	12,730	18,720
GRADE 4	13,790	21,500
	17,510 *	25,500 *
GRADE 5	15,900	23,500
	24,000 *	33,000 *
GRADE 6	17,060	25,500
	24,000 *	33,000 *
GRADE 7	24,000	33,000
GRADE 8	32,000	43,000

* Special range based on labor market rates rather than job evaluation results for certain positions as specified in job classification.

Resolution No. 1990-27

1991 SUPERVISORY AND MANAGEMENT PAY STRUCTURE

	MINIMUM	MAXIMUM
GRADE M1	13,520	20,000
GRADE M2	14,770	22,000
GRADE M3	15,910	23,500
GRADE M4	20,260	31,500
GRADE M5	25,600	35,000
GRADE M6	30,000	42,000
GRADE M7	35,200	48,000
GRADE M8	40,000	58,000

Adopted this 25th day of October, 1990.

President

Charles C. Gleman

Secretary Pro Tempore

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

October 25, 1990)
)
RESOLUTION OF APPROPRIATIONS) No. 1990-28

BE IT RESOLVED, by the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the sum of $600,000.00 is hereby appropriated for the application of said funds to the purchase of an automated library system, including the computers and software therefor, as well as the construction and alteration of the library facilities to accommodate said equipment and to pay the incidental expenses necessary to be incurred in connection therewith.

Presented to the Allen County Public Library Board, read in full and adopted this 25th day of October 1990, by the following aye and nay vote.

Aye	Nay
Dean McMahan	
Charles E. Allen	
[illegible]	
[illegible]	
Mary Kettlinger	
Patricia E. Riley	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

October 25, 1990)
)
RESOLUTION TO AMEND THE PARKING LOT) No. 1990-29
LEASE WITH LIGHT & BREUNING, INC.)

WHEREAS, The introduction of free library parking may adversely affect revenues received by Light & Breuning, Inc., from parking lots leased by Light & Breuning, Inc., from the library, be it

RESOLVED, by the Board of Library Trustees, of the Allen County Public Library, Allen County, Indiana, that the library will grant Light & Breuning, Inc. a lease credit based on 80% of the actual decrease in revenue, if any, experienced during the last three months of 1990 as compared with the same three months in 1989, and be it further

RESOLVED, That the lots involved for the purpose of this comparison are 239 West Wayne and 236 West Washington, and be it further

RESOLVED, That comparative revenues be established by qualified public accountants or certified public accountants, and that the baseline revenue figures for 1989 as established by such accountants is agreed to be as follows:

	1989		
	October	November	December
239 W. Wayne	$9,525.38	$8,118.35	$6,935.75
236 W. Washington	$ 610.00	$ 606.00	$ 461.50

Adopted this 25th day of October, 1990.

President

Charles E. Coleman
Secretary Pro Tempore

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims November 9, 1990

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $277,875.02 on November 9, 1990. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks:	Oct. 26 - Nov. 9, 1990 (#2924)		$ 1,329.00
Payroll			
11/9/90	gross $167,986.02	net	120,348.69
11/9/90	Payroll taxes (electronic transfer)		49,832.79
Accounts Payable Check Batches:	(see "Vendor Check History" for detail of total)		
Dated 11/9/90			104,821.81
Dated 11/9/90			26,148.67
Less VOIDS: 11/1/90			(10.35)
Less VOIDS: 11/9/90			(24,595.59)
Accounts Payable Check Batches Subtotal:			$106,364.54
Grand Total		$	$277,875.02

Mr. Andorfer, Mr. Carmean, Mr. McMahan, and Mr. Coleman approved and signed the register of claims as presented by the director.

Secretary

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
November 29, 1990
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of minutes - regular meeting of October 26, 1990, and meeting for approval of claims of November 9, 1990.

4. Financial report for October, 1990.

5. Approval of claims.

6. Report of director.

7. Committee reports.

8. Personnel.

9. Approval of change orders - capital improvement project.

10. Resolution No. 1990-30, "Resolution to Approve the Authorized Staffing Table for 1991."

11. Resolution No. 1990-31, "Resolution to Publish Notice to Taxpayers on Proposed Additional Appropriations."

12. Resolution No. 1990-32, "Resolution to Transfer Appropriations Within the Operating Fund."

13. Other business.

    a. Bids for operation of parking lots.

    b. Resolution No. 1990-33, "Resolution to Advertise for Bids for Investment Cash Management Services."

14. Adjournment.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of November 29, 1990, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, November 29, 1990, at 3:00 p.m. in Room 4 of the main library. Those present were Mr. Carmean presiding, Mrs. Riley, Mr. Andorfer, Mr. McMahan and Mrs. Gates. Absent: Mrs. Koehlinger and Mr. Coleman.

On motion of Mr. McMahan the agenda was adopted as presented.

APPROVAL OF MINUTES

On motion of Mr. McMahan, the minutes of the regular meeting of October 25, 1990, and the minutes of the approval of claims of November 10, 1990, were approved.

FINANCIAL REPORT

On motion of Mr. McMahan, the financial report for October, 1990 as presented by Mr. Reitenour, was approved. A copy of this report is appended to and made a part of these minutes.

APPROVAL OF CLAIMS

Mr. Krull certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mr. McMahan, the claims were approved for payment.

Manual checks: November 10 - November 29, 1990 (#2925)			$ 1,605.00
Payroll			
11/23/90	gross 170,276.16	net	122,054.14
11/23/90	Payroll taxes (electronic transfer)		50,601.86
Accounts Payable Check Batches			
	(See "Vendor Check History" for detail of total)		
Dated 11/23/90			17,676.94
11/29/90			330,077.69
11/30/90			268,477.07
Less VOIDS: 11/14/90 (#37191)			(19.45)

Accounts Payable Check Batches Subtotal:	$ 616,212.25
Grand Total	$ 790,473.25

REPORT OF DIRECTOR

Mr. Krull called on Mr. Fortriede for a report on library service statistics for the month of October and for the year to date.

The ACPL Foundation has received a grant of $25,000.00 from the English, Bonter, Mitchell Foundation to purchase a new vehicle and equipment for the library's outreach services program, and a grant of $10,000.00 from the Zollner Foundation to fund a project to record and preserve the history of the Zollner Pistons.

When Tecumseh branch goes online Monday, December 3, all library agencies will be fully automated for circulation on the CLSI system.

APPOINTMENT OF NOMINATING COMMITTEE

Mr. Carmean appointed the following nominating committee to present a slate of board officers for 1991 at the December regular meeting: Mr. Andorfer, Mrs. Koehlinger, Mr. Coleman.

PERSONNEL

On motion of Mr. McMahan the following personnel actions were approved:

Appointments:

Renie Loser	Registration Specialist Circ. Svc.	#452	$13,260.00
Daryl Shrock	Branch Assistant Dupont	#084	$13,260.00
Elise Brooks	Cataloger Cataloging Services	#544	$22,500.14

APPROVAL OF CHANGE ORDER - CAPITAL IMPROVEMENT PROJECT

On motion of Mr. Andorfer, the following change orders were approved:

Contractor: Kinder Construction, Inc., New Haven Branch Project
Change Order No. 04

Accept alternate E-2 in lieu of E-1 for installation of electric heat pumps in lieu of Kool-Fire heating unit.

Add ..... $ 180.0

Contractor's mark-up on circulation desk light.
Add ..... $ 44.00

Total .....$ 224.00

Contractor: Kinder Construction, Inc., Main Library Project
Change Order No. 4

Item #1: Rebuild and Repair Fan.
Add $1,392.00

Item #2: Add seven smoke detectors, four break glass stations, and three horns to the fire protection system.
Add $3,412.00

Item #3: Repair existing security gate at the Genealogy reading area.
Add ..... $ 414.86

Item #4: Delete adding new brick pavers and reconfiguration of existing walkway at main library. Patch and repair brick areas and test and repair electrical ice melt pad
Deduct $1,115.00

Total $4,103.86

Contractor: R.E. Crosby & Son, Inc. - Dupont Branch
Change Order # G-3

Picture Rail in Conference Room and Media Area.
Add ..... $ 333.00

Painting of Mechanical Room 130.
Deduct ..... $ 152.00

H.C. Ramps per County Requirement.
Add ..... $ 611.00

Book Return Drip Cap.
Add ..... $ 32.00

Corner Guards at Five Locations.
Add ..... $ 54.00

Circular Desk Electrical Mod.
Add ..... $ 89.00

Copy Machine Electrical Mod. and Recl.
Add ..... $ 233.00

Additional Insulation at Skylight.
Add ..... $ 308.00

Additional Outlet Room 101.
Add ..... $ 87.00

Recirculation Pump Wiring.
Add ..... $ 368.00

Total $1,963.00

APPROVAL OF AUTHORIZED STAFFING TABLE FOR 1991

Mr. McMahan moved the adoption of Resolution No. 1990-30, "Resolution to Approve the Authorized Staffing Table for 1991." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS FOR TELEVISION EQUIPMENT

Mr. McMahan moved the adoption of Resolution No. 1990-31, "Resolution to Publish Notice to Taxpayers of Proposed Additional Appropriations." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

TRANSFER OF APPROPRIATIONS

Mr. McMahan moved the adoption of Resolution No. 1990-32, "Resolution to Transfer Appropriations within the Operating Fund." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

REPORT ON PARKING LOT BIDS

The director reported that bids were received from parking lot operators on November 13, 1990, for the operation of library-owned commercial parking lots. The bids were as follows:

Light & Breuning, Inc.

1991	The Greater of $136,000 or 80% of Gross Income In Excess of $198,000
1992	Same
1993	Same

K.P.C., Inc.

1991	The Greater of $157,500 or 68% of Gross Income
1992	The Greater of $165,000 or 68% of Gross Income
1993	The Greater of $174,000 or 68% of Gross Income

An analysis of the two bids, assuming probable future parking revenues, reveals that the bid of K.P.C., Inc. would yield greater income for the library in each of the three years of the contract.

On motion of Mr. Andorfer, the bid of K.P.C., Inc. was accepted by the board and the contract was awarded accordingly.

ADVERTISEMENT FOR BIDS FOR INVESTMENT CASH MANAGEMENT SERVICES

Mr. McMahan moved the adoption of Resolution No. 1990-33, "Resolution to Advertise for Bids for Investment Cash Management Services." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 3:45 p.m.

President

Secretary

ALLEN COUNTY PUBLIC LIBRARY
COMBINED BALANCE SHEET--ALL FUND TYPES AND ACCOUNT GROUPS
AT October 31, 1990

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS: (MEMORANDUM ONLY)	
		SPECIAL REVENUE FUNDS		DEBT	CAPITAL PROJECTS FUNDS							
	GENERAL	GIFT	LSCA GRANTS	SERVICE	LIRF	AUTOMATION	"89"	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	October 31 1990	October 31 1989
ASSETS												
CASH ON DEPOSIT	14,796	12,521	0	70,508	35,190	71,723	130,096	0			334,834	1,216,270
CASH ON HAND	2,203										2,203	2,643
CASH WITH FISCAL AGENT				220							220	568
INVESTMENTS AT COST	0					400,000	0				400,000	2,700,000
TAXES DUE FROM COUNTY GOVERNMENT											0	0
ACCRUED INTEREST	0					2,915	0				2,915	10,103
DUE FROM OTHER GOVERNMENTS	0			0							0	0
DUE FROM OTHER FUNDS	2,608			90,000	0		0				92,608	114,761
ACCOUNTS RECEIVABLE	12,000										12,000	12,000
FIXED ASSETS:											0	0
LAND									1,427,900		1,427,900	1,427,900
BUILDINGS									7,912,331		7,912,331	7,782,545
FURNITURE AND EQUIPMENT									5,400,196		5,400,196	5,251,360
AVAILABLE IN DEBT SERVICE FUND										160,508	160,508	79,573
AMT TO BE PROVIDED--RET OF DEBT.										10,869,492	10,869,492	11,419,863
AMT TO BE PROVIDED--VAC PAY LIAB										232,671	232,671	230,000
TOTAL ASSETS	31,607	12,521	0	160,728	35,190	474,638	130,096	0	14,740,427	11,262,671	26,847,879	30,247,586
LIABILITIES & FUND EQUITY												
LIABILITIES:												
ACCOUNTS PAYABLE	17		0			0	0				17	0
TEMPORARY LOANS/FINANCING	750,000										750,000	0
ACCRUED WAGES & BENEFITS	153,757									232,671	386,428	351,210
UNREMITTED WITHHOLDINGS	17,881										17,881	15,154
DEPOSITS PAYABLE(Record & Other)	3,290										3,290	(25)
DUE TO OTHER FUNDS	90,000		2,608								92,608	119,756
LEASES PAYABLE	0									0	0	9,436
MATURED BONDS PAYABLE	0										0	0
MATURED INTEREST PAYABLE	0			220							220	568
G O BONDS & CAP LEASES PAYABLE	0									11,030,000	11,030,000	11,490,000
TOTAL LIABILITIES	1,014,946	0	2,608	220	0	0	0	0	0	11,262,671	12,280,445	11,986,099
FUND EQUITY:												
INVESTMENT IN FIXED ASSETS									14,740,427		14,740,427	14,481,805
FUND BALANCES:											0	
RESERVED FOR ENCUMBRANCES	430,010	370	0	0	0	344,529	116,644	0	0	0	891,553	1,716,150
RESERVED FOR PREPAID ITEMS.											0	0
RESTRICTED-SPECIAL REVENUE.		12,151	(2,608)								9,543	3,144
DESIGNATED FOR DEBT SERVICE				160,508							160,508	79,573
UNDESIGNATED	(1,413,348)		0		35,190	130,110	13,451	0			(1,234,597)	2,000,816
TOTAL FUND EQUITY	(983,339)	12,521	(2,608)	160,508	35,190	474,638	130,096	0	14,740,427	0	14,567,434	18,261,486
TOTAL LIABILITIES & FUND EQUITY	31,607	12,521	0	160,728	35,190	474,638	130,096	0	14,740,427	11,262,671	26,847,879	30,247,586

MODIFIED ACCRUAL
UNAUDITED
October 90
COMP9010

ALLEN COUNTY PUBLIC LIBRARY
--COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES--
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR-TO-DATE ENDED October 31, 1990

20-Nov-90

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
		SPECIAL REVENUE		DEBT	CAPITAL PROJECTS FUNDS					
	GENERAL	GIFT	LSCA	SERVICE	LIRF	AUTOMATION	"89"	EXPENDABLE TRUST	YEAR-TO-DATE Oct 31, 1990	YEAR-TO-DATE Oct 31, 1989
REVENUES:										
AUTO EXCISE TAX	491,192.96			67,465.06					558,658.02	1,190,840
REAL PROPERTY TAX LEVY	3,230,475.82			443,703.91					3,674,179.73	3,481,794
INTANGIBLES TAX & COIT	212,792.87			206,264.79					419,057.66	64,208
USER FEES	211,860.68								211,860.68	215,327
INTERGOVERNMENTAL REVENUE	101,498.32		39,157.00						140,655.32	104,180
PARKING FEES	142,453.57								142,453.57	131,058
GIFTS & DONATIONS	134.26	13,565.42							13,699.68	10,253
INTEREST	62,627.11					58,678.44	61,437.16	0.00	182,742.71	189,052
OTHER REVENUES & PROCEEDS	48,425.97			0.00			0.00		48,425.97	3,031,485
TOTAL REVENUES	4,501,461.56	13,565.42	39,157.00	717,433.76	0.00	58,678.44	61,437.16	0.00	5,391,733.34	8,418,197
EXPENDITURES--CURRENT:										
COMPENSATION & BENEFITS	4,148,561.17	0.00	22,472.61						4,171,033.78	3,623,895
SUPPLIES	278,359.73	2,684.91	0.00			33,841.90			314,886.54	252,740
PROFESSIONAL SERVICES	142,824.09	787.02	0.00			363,276.13	19,614.52		526,501.76	365,049
COMMUNICATION & TRANSPORTATION	183,269.54		215.00			38.00			183,522.54	153,322
INSURANCE	99,236.00								99,236.00	94,389
UTILITY SERVICES	333,926.04								333,926.04	347,233
REPAIRS & MAINTENANCE	207,831.03					0.00			207,831.03	221,557
LEASING & MISCELLANEOUS SERVICES	153,248.90	0.00	0.00			0.00			153,248.90	249,806
EXPENDITURES--CAPITAL OUTLAY:										
GENERAL FIXED ASSETS	217,295.93	1,687.07	0.00			248,141.72	1,271,657.61		1,738,782.33	519,887
LIBRARY MATERIALS	1,175,293.41	1,556.07	20,382.00			1,626.83	364,507.33	3,624.52	1,566,990.16	946,340
EXPENDITURES--DEBT SERVICE:										
CAPITAL LEASE PAYMENTS				254,233.17					254,233.17	0
PRINCIPAL RETIREMENT				460,000.00					460,000.00	435,000
INTEREST CHARGES				239,947.26					239,947.26	253,143
TOTAL EXPENDITURES	6,939,845.84	6,715.07	43,069.61	954,180.43	0.00	646,924.58	1,655,779.46	3,624.52	10,250,139.51	7,462,359
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(2,438,384.28)	6,850.35	(3,912.61)	(236,746.67)	0.00	(588,246.14)	(1,594,342.30)	(3,624.52)	(4,858,406.17)	955,837
OTHER FINANCING SOURCES (USES):										
PROCEEDS OF G. O. BONDS									0.00	0
OPERATING TRANSFERS IN	0.00			0.00	0.00	0.00	0.00		0.00	75,480
OPERATING TRANSFERS OUT	0.00			0.00	0.00	0.00	0.00		0.00	(75,480)
TOTAL OTHER FINANCING SOURCES (USES):	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	(2,438,384.29)	6,850.35	(3,912.61)	(236,746.67)	0.00	(588,246.14)	(1,594,342.30)	(3,624.52)	(4,858,406.17)	955,337
FUND BALANCES-JANUARY 1,	1,455,045.46	5,670.80	1,304.73	397,254.71	35,189.99	1,062,884.45	1,724,438.15	3,624.52	4,685,412.31	2,846,375
FUND BALANCE ADJUSTMENTS FROM JAN 1	0.00	0.00	0.00			0.00	0.00		0.00	0
FUND BALANCES-Oct 31 '90	(983,338.82)	12,521.15	(2,607.88)	160,508.04	35,189.99	474,638.31	130,095.85	0.00	(172,993.36)	3,802,232

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED October 31, 1990

GL#	CATEGORY	1990 APPROPRIATION SBTC APPROV	CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL @ 10/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	PERCENT REMAINING	OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	UNENCUMBERED BALANCE	PERCENT REMAINING
	REVENUES:														
5101	AUTO EXCISE TAX	1,038,056	1,038,056		1038056	627,851.07		136,658.11		491,192.96					
5102	REAL PROPERTY TAX LEVY	6,423,561	6,430,847		6430847	3,930,939.17		700,463.35		3,230,475.82					
5103	INTANGIBLES TAX	71,155	71,155		71155	53,855.70		46,288.24		7,567.46					
5104	COUNTY INCOME TAX	246,270	246,270		246270	205,225.41				205,225.41					
	TOTAL LOCAL TAX REVENUES	7,779,042	7,786,328	0.00	7786328	4,817,871.35		883,409.70	0.00	3,934,461.65					
5201	PHOTOCOPYING FEES	112,000	112,000		112000	101,613.32				101,613.32					
5202	EXTENDED USE FEES	114,000	114,000		114000	109,586.36		0.00	0.00	109,586.36					
5203	FAX FEES				0	661.00				661.00					
	TOTAL USER FEES	226,000	226,000	0.00	226000	211,860.68	0.00	0.00	0.00	211,860.68					
5301	FEDERAL OPERATING GRANTS	0	0		0	0.00				0.00					
5302	STATE OPERATING GRANTS	49,108	49,108		49108	61,984.76				61,984.76					
5303	CITY OPERATING GRANTS	0	131,807		131806.5	39,513.56		0.00		39,513.56					
	TOTAL GRANTS	49,108	180,915	0.00	180914.5	101,498.32		0.00	0.00	101,498.32					
5401	PARKING REVENUES-239 W WAYNE	0	0		0	63,750.00				63,750.00					
5402	PARKING REVENUES-900 S HARRISON	0	0		0	64,000.00				64,000.00					
5403	PARKING REVENUES-236 W WASHINGTON	0	0		0	13,703.57				13,703.57					
5404	OTHER PARKING REVENUES	150,000	150,000		150000	1,000.00		12,000.00	12,000.00	1,000.00					
	TOTAL PARKING REVENUES	150,000	150,000	0.00	150000	142,453.57		12,000.00	12,000.00	142,453.57					
5501	SERVICE CENTER RENT	0	0		0	0.00				0.00					
5502	OTHER RENTAL INCOME	0	0		0	100.00				100.00					
5601	UNRESTRICTED GIFTS & DONATIONS	0	0		0	134.26				134.26					
5602	LINCOLN LIFE B.A.S.E.					5,683.01				5,683.01					
5650	INTEREST	30,000	30,000		30000	62,627.11			0.00	62,627.11					
5701	ACPL PUBLICATIONS	0	0		0	272.55			0.00	272.55					
5702	RESEARCH SERVICES	7,000	7,000		7000	16,658.39				16,658.39					
5703	LOST/DAMAGED LIBRARY MATERIALS	9,000	9,000		9000	10,736.22				10,736.22					
5704	REFUNDS/DISCOUNTS EARNED	500	500		500	2,963.35				2,963.35					
5705	INSURANCE CLAIM PAYMENTS	0	0		0	5,844.21				5,844.21					
5706	OTHER REVENUES	2,500	2,500		2500	6,168.24				6,168.24					
	TOTAL MISCELLANEOUS REVENUES	19,000	19,000	0.00	19000	42,642.96		0.00	0.00	42,642.96					
	TOTAL REVENUES	8,253,150	8,392,243	0.00	8392243	5,384,871.26	0.00	895,409.70	12,000.00	4,501,461.56					

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED October 31, 1990

GLA#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 10/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:														
	** PERSONAL SERVICES **														
1101	SALARIED TIME WORKED	3,250,000	3,277,500		3277500	2,363,496.63	27.89%	134,697.00	105,600.00	2,334,399.63	28.77%		2,334,399.63	943,100.37	28.77%
1102	SALARIED OVERTIME	0	0		0	6,910.02	ERR			6,910.02	ERR		6,910.02	(6,910.02)	ERR
1103	SALARIED VACATION	0	0		0	194,916.33	ERR			194,916.33	ERR		194,916.33	(194,916.33)	ERR
1104	SALARIED SICK PAY	0	0		0	78,081.16	ERR			78,081.16	ERR		78,081.16	(78,081.16)	ERR
1105	SALARIED DISABILITY PAY	0	0		0	2,870.25	ERR			2,870.25	ERR		2,870.25	(2,870.25)	ERR
1106	SALARIED HOLIDAY	0	0		0	63,418.41	ERR			63,418.41	ERR		63,418.41	(63,418.41)	ERR
1107	SALARIED JURY DUTY	0	0		0	298.35	ERR			298.35	ERR		298.35	(298.35)	ERR
1108	SALARIED DEATH-IN-FAMILY	0	0		0	4,225.38	ERR			4,225.38	ERR		4,225.38	(4,225.38)	ERR
1109	SALARIED TRAVEL/MEETINGS	0	0		0	37,966.80	ERR			37,966.80	ERR		37,966.80	(37,966.80)	ERR
1110	SALARIED PREMIUM TIME	0	0		0	14,314.08	ERR			14,314.08	ERR		14,314.08	(14,314.08)	ERR
1111	SALARIED TAXABLE FRINGE BENEFITS	0	0		0	0.00				0.00			0.00	0.00	
1112	SALARIED RELOCATION	0	0		0	3,600.78				3,600.78			3,600.78	(3,600.78)	ERR
	TOTAL SALARIES	3,250,000	3,277,500	0.00	3277500	2,770,098.19	15.48%	134,697.00	105,600.00	2,741,001.19	16.37%	0.00	2,741,001.19	536,498.81	16.37%
1201	HOURLY TIME WORKED	916,000	826,000		826000	646,047.36	21.79%	30,171.00	26,400.00	642,276.36	22.24%		642,276.36	183,723.64	22.24%
1202	HOURLY OVERTIME	0	0		0	4,548.98	ERR			4,548.98	ERR		4,548.98	(4,548.98)	ERR
1203	HOURLY VACATION	0	0		0	31,092.36	ERR			31,092.36	ERR		31,092.36	(31,092.36)	ERR
1204	HOURLY SICK PAY	0	0		0	2,627.13	ERR			2,627.13	ERR		2,627.13	(2,627.13)	ERR
1205	HOURLY DISABILITY PAY	0	0		0	0.00				0.00			0.00	0.00	ERR
1206	HOURLY HOLIDAY	0	0		0	14,773.88	ERR			14,773.88	ERR		14,773.88	(14,773.88)	ERR
1207	HOURLY JURY DUTY	0	0		0	60.61	ERR			60.61	ERR		60.61	(60.61)	ERR
1208	HOURLY DEATH-IN-FAMILY	0	0		0	512.28	ERR			512.28	ERR		512.28	(512.28)	ERR
1209	HOURLY TRAVEL/MEETINGS	0	0		0	1,107.15	ERR			1,107.15	ERR		1,107.15	(1,107.15)	ERR
	TOTAL HOURLY WAGES	916,000	826,000	0.00	826000	700,769.75	15.16%	30,171.00	26,400.00	696,998.75	15.62%	0.00	696,998.75	129,001.25	15.62%
1301	SUMMER EMPLOYEES- TIME WORKED	158,000	158,000		158000	108,374.06	31.41%			108,374.06	31.41%		108,374.06	49,625.94	31.41%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		0	238.95				238.95			238.95	(238.95)	
1401	SHORT-TERM STAFF TIME WORKED	29,000	29,000		29000	3,990.98	86.24%			3,990.98	86.24%		3,990.98	25,009.02	86.24%
1402	SHORT-TERM STAFF OVERTIME	0	0		0	0.00				0.00			0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAFF	187,000	187,000	0.00	187000	112,603.99	39.78%	0.00	0.00	112,603.99	39.78%	0.00	112,603.99	74,396.01	39.78%
	TOTAL COMPENSATION	4,353,000	4,290,500	0.00	4290500	3,583,471.93	16.48%	164,868.00	132,000.00	3,550,603.93	17.24%	0.00	3,550,603.93	739,896.07	17.24%
1501	EMPLOYER FICA	326,000	326,000		326000	268,889.57	17.52%	12,612.00	10,098.00	266,375.57	18.29%		266,375.57	59,624.43	18.29%
1502	UNEMPLOYMENT REIMBURSEMENT	5,500	5,500		5500	2,131.00	61.25%			2,131.00	61.25%		2,131.00	3,369.00	61.25%
1503	EMPLOYER PERF	162,000	162,000		162000	144,591.01	10.75%	33,957.17	11,659.49	122,293.33	24.51%		122,293.33	39,706.67	24.51%
1504	GROUP INSURANCE	239,500	239,500		239500	207,157.34	13.50%	0.00		207,157.34	13.50%		207,157.34	32,342.66	13.50%
	TOTAL EMPLOYEE BENEFITS	733,000	733,000	0.00	733000	622,768.92	15.04%	46,569.17	21,757.49	597,957.24	18.42%	0.00	597,957.24	135,042.76	18.42%
P. 2	TOTAL PERSONAL SERVICES	5,086,000	5,023,500	0.00	5023500	4,206,240.85	16.27%	211,437.17	153,757.49	4,148,561.17	17.42%	0.00	4,148,561.17	874,938.83	17.42%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED October 31, 1990

GLA#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 10/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** SUPPLIES **															
2101	OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	34,855.47	30.29%	1,029.66	0.00	33,825.81	32.35%	8,083.74	41,909.55	10,318.23	20.64%
	TOTAL OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	34,855.47	30.29%	1,029.66	0.00	33,825.81	32.35%	8,083.74	41,909.55	10,318.23	20.64%
2201	CLEANING SUPPLIES	20,000	29,000	88.17	29088.17	21,322.05	26.48%	0.00	0.00	21,322.05	26.48%	2,399.74	23,721.79	5,366.38	18.50%
2202	VEHICLE FUEL	15,000	15,000	0.00	15000	10,646.45	29.02%	972.49	0.00	9,673.96	35.51%	0.00	9,673.96	5,326.04	35.51%
2203	HEATING OIL	10,000	3,000	2,661.35	5661.35	2,661.35	11.29%	0.00	0.00	2,661.35	11.29%	0.00	2,661.35	3,000.00	100.00%
2204	COPIER SUPPLIES	43,000	43,000	15,694.40	58694.4	36,584.68	14.92%	0.00	0.00	36,584.68	14.92%	4,507.17	41,091.85	17,602.55	40.94%
2205	LIBRARY MATERIALS SUPPLIES	43,000	43,000	727.07	43727.07	32,160.00	25.21%	519.10	0.00	31,640.90	26.42%	5,177.48	36,818.38	6,908.69	16.07%
2206	MATERIALS ACCESS SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
2207	CRAFT SUPPLIES	5,000	5,000	0.00	5000	3,852.77	22.94%	0.00	0.00	3,852.77	22.94%	616.46	4,469.23	530.77	10.62%
2208	OTHER OPERATING SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
2209	PROGRAMMING SUPPLIES	13,000	22,000	680.00	22680	20,508.16	6.78%	0.00	0.00	20,508.16	6.78%	73.18	20,581.34	2,098.66	9.54%
2210	PRINTING SUPPLIES	37,000	46,000	541.23	46541.23	37,509.05	18.46%	167.70	0.00	37,341.35	18.82%	2,126.48	39,467.83	7,073.40	15.38%
2211	OTHER OPERATING SUPP N.E.C.	45,000	75,000	2,903.97	77903.97	58,060.31	22.59%	994.22	0.00	57,066.09	23.91%	6,467.38	63,533.47	14,370.50	19.16%
	TOTAL OPERATING SUPPLIES	231,000	281,000	23,296.19	304296.1	223,304.82	20.53%	2,653.51	0.00	220,651.31	21.48%	21,367.89	242,019.20	62,276.99	22.16%
2301	MAINTENANCE SUPPLIES	18,000	18,000	316.80	18316.8	17,724.27	1.53%	302.58	0.00	17,421.69	3.21%	4,030.22	21,451.91	(3,135.11)	-17.42%
2302	REPAIR PARTS	10,000	10,000	694.50	10694.5	6,509.68	34.90%	48.76	0.00	6,460.92	35.39%	520.63	6,981.55	3,712.95	37.13%
	TOTAL MAINTENANCE SUPPLIES	28,000	28,000	1,011.30	29011.3	24,233.95	13.45%	351.34	0.00	23,882.61	14.70%	4,550.85	28,433.46	577.84	2.06%
	TOTAL SUPPLIES	309,000	359,000	26,535.27	385535.2	282,394.24	21.34%	4,034.51	0.00	278,359.73	22.46%	34,002.48	312,362.21	73,173.06	20.38%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED October 31, 1990

GLA#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 10/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** OTHER SERVICES AND CHARGES **															
3101	CONSULTING	4,000	17,000		17000	10,800.00	36.47%	0.00	0.00	10,800.00	36.47%	1,200.00	12,000.00	5,000.00	29.41%
3102	ENGINEERING & ARCHITECTURAL	5,000	5,000		5000	704.45	85.91%	0.00	0.00	704.45	85.91%	0.00	704.45	4,295.55	85.91%
3103	LEGAL SERVICES	4,000	4,000		4000	348.00	91.30%	87.00	0.00	261.00	93.48%	0.00	261.00	3,739.00	93.48%
3104	PROGRAM PRESENTERS	4,000	4,000		4000	2,519.32	37.02%	0.00	0.00	2,519.32	37.02%	350.00	2,869.32	1,130.68	28.27%
3105	TEMPORARY HELP SERVICES	50,000	130,000		130000	115,495.84	11.16%	5,263.10	0.00	110,232.74	15.21%	0.00	110,232.74	19,767.26	15.21%
3106	OTHER PROFESSIONAL SERVICES	10,000	34095.54	0.00	34095.54	18,914.08	44.82%	517.50	10.00	18,306.58	46.31%	10,591.06	28,897.64	5,197.90	15.25%
	TOTAL PROFESSIONAL SERVICES	77,000	194,096	0.00	194095.5	148,681.69	23.40%	5,867.60	10.00	142,824.09	26.42%	12,141.06	154,965.15	39,130.39	20.16%
3201	TELEPHONE SERVICE	92,000	92,000		92000	78,642.51	14.52%	0.00	0.00	78,642.51	14.52%	0.00	78,642.51	13,357.49	14.52%
3202	POSTAGE & SHIPPING	67,000	67,000	0.00	67000	53,765.82	19.75%	113.60	7.25	53,659.27	19.91%	7,000.00	60,659.27	6,340.73	9.46%
3203	TRAVEL & MEETINGS	0	0		0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
3204	RECRUITING	5,000	8,000		8000	6,387.56	20.16%	313.60	0.00	6,073.96	24.08%	0.00	6,073.96	1,926.04	24.08%
3205	TRAINING & DEVELOPMENT	0	0		0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
3206	TRAVEL AND TRAINING	42,000	42,624	394.00	43018	41,903.56	1.69%	0.00	0.00	41,903.56	1.69%	0.00	41,903.56	1,114.44	2.61%
	COMMUNICATION & TRANSPORTATION	206,000	209,624	394.00	210018	180,699.45	13.80%	427.40	7.25	180,279.30	14.00%	7,000.00	187,279	22,739	10.85%
3301	PUBLICATION OF LEGAL NOTICES	1,000	1,000		1000	369.14	63.09%		0.00	369.14	63.09%	0.00	369.14	630.86	63.09%
3302	OUTSIDE VENDOR PRINTING	9,000	9,000	238.00	9238	2,621.10	70.88%	0.00	0.00	2,621.10	70.88%	0.00	2,621.10	6,616.90	73.52%
	TOTAL PUBLICATION & PRINTING	10,000	10,000	238.00	10238	2,990.24	70.10%	0.00	0.00	2,990.24	70.10%	0.00	2,990.24	7,247.76	72.48%
3401	INSURANCE	125,000	117,000		117000	99,236.00	15.18%	0.00	0.00	99,236.00	15.18%	0.00	99,236.00	17,764.00	15.18%
	TOTAL INSURANCE	125,000	117,000	0.00	117000	99,236.00	15.18%	0.00	0.00	99,236.00	15.18%	0.00	99,236.00	17,764.00	15.18%
3501	NATURAL GAS	110,000	110,000		110000	74,589.18	32.19%	78.46	0.00	74,510.72	32.26%	0.00	74,510.72	35,489.28	32.26%
3502	ELECTRICITY	325,000	325,000		325000	246,772.37	24.07%	3,139.36	0.00	243,633.01	25.04%	0.00	243,633.01	81,366.99	25.04%
3503	WATER & SEWER	10,000	10,000		10000	9,724.11	2.76%	642.20	0.00	9,081.91	9.18%	0.00	9,081.91	918.09	9.18%
3504	TRASH DISPOSAL	7,000	9,000		9000	6,700.40	25.55%	0.00	0.00	6,700.40	25.55%	1,773.40	8,473.80	526.20	5.85%
	TOTAL UTILITY SERVICES	452,000	454,000	0.00	454000	337,786.06	25.60%	3,860.02	0.00	333,926.04	26.45%	1,773.40	335,699.44	118,300.56	26.06%
3601	BUILDING REPAIR & MAINTENANCE	80,000	61,000	1,214.00	62214	14,892.55	75.59%	0.00	0.00	14,892.55	75.59%	5,837.50	20,730.05	41,483.95	68.01%
3602	HVAC SERVICE	25,000	25,000	450.00	25450	10,411.41	58.35%	572.58	0.00	9,838.83	60.64%	3,014.54	12,853.37	12,596.63	50.39%
3603	LANDSCAPING SERVICES	19,000	19,000	0.00	19000	12,275.48	35.39%	269.25	0.00	12,006.23	36.81%	1,574.00	13,580.23	5,419.77	28.53%
3604	COMPUTER MAINTENANCE	145,000	145,000	140.00	145140	75,720.07	47.78%	50.00	0.00	75,670.07	47.81%	43,915.01	119,585.08	25,554.92	17.62%
3605	COPIER SERVICE	28,000	28,000	1.00	28001	24,929.26	10.97%	0.00	0.00	24,929.26	10.97%	7,275.40	32,204.66	(4,203.66)	-15.01%
3606	VEHICLE SERVICE	25,000	25,000	1,331.88	26331.88	12,572.02	49.71%	100.21	0.00	12,471.81	50.11%	1,841.21	14,313.02	12,018.86	48.08%
3607	OTHER EQUIPMENT SERVICE	70,000	70,000	2,475.50	72475.5	58,264.62	16.76%	242.34	0.00	58,022.28	17.11%	11,396.13	69,418.41	3,057.09	4.37%
	TOTAL REPAIRS & MAINTENANCE	392,000	373,000	5,612.38	378612.3	209,065.41	43.95%	1,234.38	0.00	207,831.03	44.28%	74,853.79	282,684.82	95,927.56	25.72%

Oct 1990 unaudited
ER-10REVI90

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED October 31, 1990

17-Nov-90
12:00 PM

GL#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 10/31/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3701	REAL ESTATE RENTAL/LEASING	3,500	5,500	230.00	5730	5,454.58	0.83%		0.00	5,454.58	0.83%	0.00	5,454.58	275.42	5.01%
3702	EQUIPMENT RENTAL/LEASING	40,000	40,000	598.00	40598	29,889.09	25.28%	885.75	0.00	29,003.34	27.49%	7,872.07	36,875.41	3,722.59	9.31%
	LEASING & RENTALS	43,500	45,500	828.00	46328	35,343.67	22.32%	885.75	0.00	34,457.92	24.27%	7,872.07	42,329.99	3,998.01	8.79%
3901	DUES & MEMBERSHIPS	8,000	8,000		8000	8,325.44	-4.07%		0.00	8,325.44	-4.07%	0.00	8,325.44	(325.44)	-4.07%
3902	INTEREST ON TEMPORARY LOANS	0	0		0	0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	ERR
3903	TAXES & ASSESSMENTS	4,000	4,000		4000	3,380.04	15.50%		0.00	3,380.04	15.50%	0.00	3,380.04	619.96	15.50%
3904	TRANSFER TO LIRF FUND	0	0		0	0.00			0.00	0.00		0.00	0.00	0.00	
3905	MATERIALS CONSERVATION SERVICES	40,000	40,000		40000	37,919.86	5.20%	145.73	0.00	37,774.13	5.56%	1,840.05	39,614.18	385.82	0.96%
3906	COMPUTER SERVICES	135,000	120,000	2,246.80	122246.8	73,379.31	38.85%	4,067.94	0.00	69,311.37	42.24%	2,733.92	72,045.29	50,201.51	41.83%
	TOTAL MISCELLANEOUS SERVICES	187,000	172,000	2,246.80	174246.8	123,004.65	28.49%	4,213.67	0.00	118,790.98	30.94%	4,573.97	123,364.95	50,881.85	29.58%
	TOTAL OTHER SERVICES & CHARGES	1,492,500	1,575,220	9,319.18	1584538.	1,136,807.17	27.83%	16,488.82	17.25	1,120,335.60	28.88%	108,214.29	1,228,549.89	355,988.83	22.60%
	*** CAPITAL OUTLAYS ***														
4401	FURNITURE & EQUIPMENT	100,000	100,000	70,873.20	170873.2	141,490.52	-41.49%	34,148.68	0.00	107,341.84	-7.34%	12,290.16	119,632.00	51,241.20	51.24%
4403	COMPUTER EQUIPMENT	20,000	20,000	38,742.20	58742.2	45,663.56	-128.32%	1,080.87	0.00	44,582.69	-122.91%	1,432.25	46,014.94	12,727.26	63.64%
4405	TELEVISION EQUIPMENT	20,000	86,587	17,337.90	103924.9	50,951.45	41.16%		0.00	50,951.45	41.16%	50,262.40	101,213.85	2,711.05	3.13%
4407	VEHICLES	20,000	15,000	319.95	15319.95	14,419.95	3.87%		0.00	14,419.95	3.87%	0.00	14,419.95	900.00	6.00%
4409	BUILDINGS	0	0	0.00	0	0.00			0.00	0.00		0.00	0.00	0.00	
4411	LAND	0	0	0.00	0	0.00			0.00	0.00		0.00	0.00	0.00	
	GENERAL FIXED ASSETS	160,000	221,587	127,273.25	348860.2	252,525.48	-13.96%	35,229.55	0.00	217,295.93	1.94%	63,984.81	281,280.74	67,579.51	30.50%
4510	BOOKS	1,600,000	1,555,000	95,612.24	1650612.	949,613.40	38.93%	33,788.08	0.00	915,825.32	41.10%	188,531.29	1,104,356.61	546,255.63	35.13%
4520	PERIODICALS	250,000	250,000	39,048.10	289048.1	131,118.80	47.55%	1,951.39	0.00	129,167.41	48.33%	5,236.80	134,404.21	154,643.89	61.86%
4530	NON-PRINT MATERIALS	175,000	175,000	14,432.96	189432.9	98,193.92	43.89%	2,616.57	0.00	95,577.35	45.38%	24,156.09	119,733.44	69,699.52	39.83%
4540	ONLINE MATERIALS	0	45,000	0	45000	34,723.33	22.84%	0	0	34,723.33	22.84%	5,883.76	40,607.09	4,392.91	9.76%
	TOTAL LIBRARY MATERIALS	2,025,000	2,025,000	149,093.30	2174093	1,213,649.45	40.07%	38,356.04	0.00	1,175,293.41	41.96%	223,807.94	1,399,101.35	774,991.95	38.27%
	TOTAL CAPITAL OUTLAYS	2,185,000	2,246,587	276,366.55	2522953.	1,466,174.93	34.74%	73,585.59	0.00	1,392,589.34	38.01%	287,792.75	1,680,382.09	842,571.46	37.50%
	TOTAL EXPENDITURES	9,072,500	9,204,307	312,221.00	9516527.	7,091,617.19	22.95%	305,546.09	153,774.74	6,939,845.84	24.60%	430,009.52	7,369,855.36	2,146,672.18	23.32%
	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(819,350)	(812,064)	(312,221.00)	********	(1,706,745.93)		589,863.61	(141,774.74)	(2,438,384.28)		(430,009.52)	(7,369,855.36)	(2,146,672.18)	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

November 29, 1990	)	
	)	
RESOLUTION TO APPROVE THE	)	No. 1990-30
AUTHORIZED STAFFING TABLE	)	
FOR 1991.	)	

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the Authorized Staffing Table, appended hereto, be and is hereby approved, and that the salaries for individual library employees specified therein are to be effective for the calendar year 1991.

Adopted this 29th day of November, 1990.

President

Secretary

1991 AUTHORIZED STAFFING TABLE

PAY GRADE	POSITION NUMBER	POSITION TITLE	EMPLOYEE'S NAME	FTE	1991 SALARY ANNUALIZED
	1	DIRECTOR	Krull, J.	1	73,000.00
6	2	ADMIN. ASST. / DIR.	Rust, R.	1	20,402.94
M7	3	SYSTEMS MGR.	Stanley, L.	1	44,000.00
5	4	LEAD SYSTEMS OPER.	Schlatter, C.	1	23,087.84
3	5	CONSOLE OPERATOR	Rotach, L.	0.5	6,493.14
3	5	CONSOLE OPERATOR	Havens, T.	0.5	6,493.14
M6	60	LG. BRANCH MGR.	Hunt, S.	1	32,718.68
7	61	LG. BR. ASST. MGR.	Braden, M	1	25,000.00
7	62	LIBRARIAN II	Vanderhorst, S.	1	24,600.00
4	63	BRANCH ASST.	Fisher, K.	1	14,055.60
4	64	BRANCH ASST.	Ford, J.	1	14,055.60
4	65	BRANCH ASST.	Stroik, P.	0.5	7,033.31
4	66	BRANCH ASST.	Alexander, K.	0.5	7,033.31
4	69	BRANCH CLERK	Melton, J.	0.5	7,033.31
M6	80	LG. BRANCH MGR.	Waggoner, S.	1	31,500.00
7	81	LG. BR. ASST. MGR.	Sherwin, P.	1	25,585.60
7	82	LIBRARIAN II	Buhr, D.	1	24,730.00
4	83	BRANCH ASST.	Vakerics, L.	1	14,055.60
4	84	BRANCH ASST.	Shrock, D.	1	14,055.60
4	85	BRANCH ASST.	Mack, D.	0.5	7,033.31
4	86	BRANCH ASST.	Seigel, B	0.5	7,033.31
2	89	BR. SHELVER	Sutton, M.	0.5	5,952.96
M7	100	BR. OPERATIONS MGR.	Clegg, M.	1	44,000.00
M6	110	GEO BR MGR/JUV BIB	Witwer, K.	1	38,433.80
6	111	LIBRARIAN I - GT	Geistwhite, B.	1	20,415.90
5	112	BKMOBILE LIBRARIAN	Gaunt, W.	1	23,382.73
6	114	LIBRARIAN I - GT/ASST. MGR.	Gordon, D.	1	21,648.66
5	115	BR. ASST/CH. SPEC.	Lauletta, J.	1	16,207.48
4	116	BRANCH ASST.	Voorhees, E.	1	14,055.60
4	117	BRANCH ASST.	Voirol, M.	0.8	11,253.30
4	119	BRANCH ASST.	Meehan, R.	0.5	7,033.31
4	120	BRANCH ASST.	Tackle, E.	0.6	8,439.97
4	121	BRANCH ASST.	Moll, A.	0.5	7,033.31
4	122	BRANCH CLERK	Lyons, P.	0.5	7,033.31
4	123	BRANCH ASST.	Fennell, G.	0.5	7,132.53
4	124	BRANCH ASST.	Kyrou, M.	0.7	9,846.64
4	125	BRANCH ASST.	Brown,C.	0.5	7,044.34
4	126	BRANCH CLERK	Ferry. L.	0.6	8,439.97
6	130	HARLAN BRANCH MGR.	Tustison, B.	1	22,706.68
4	131	BR. ASST - HAR	Winseman, B.	0.5	7,033.31
M6	140	HESSEN CASSEL BR.MGR		1	30,000.00
5	141	LG. BR. ASST. MGR.	Seim, R.	1	16,207.48
5	142	BR. ASST/CH. SPEC.	Monnier, S.	1	16,207.48
4	143	BRANCH ASST.	Lambert, C.	0.625	8,784.75
4	144	BRANCH CLERK	Bynum, S.	0.5	7,033.31
4	145	BRANCH CLERK	Sprunger, J.	0.5	7,033.31
M6	150	LITTLE TURTLE BR.MGR	Stier, R.	1	30,450.00
4	153	BR. ASST. .	Seifert, M.	1	16,301.46
5	154	BR. ASST/CH. SPEC.	Witwer, Kay	1	17,415.44
4	155	BRANCH ASST.	Tobin, S.	0.5	7,308.91
4	156	BRANCH ASST.	Barrett, B.	0.9	13,195.73
4	157	BRANCH ASST.	Murray, N.	0.5	7,033.31
4	158	BRANCH CLERK	Schreiber, T.	0.5	7,033.31
Z	159	LG. BR. ASST. MGR. - LT	Lussier, C.	1	24,000.00
6	170	MONROEVILLE BR. MGR.	Nicklaus, B.	1	17,384.02
4	171	BRANCH ASST.	Wagner, J.	0.5	8,323.12
M6	180	NEW HAVEN BR. MGR	Mrozowski, S.	1	31,036.14
5	181	LG. BR. ASST. MGR.	Wissman, R.	1	18,152.39
5	183	BR. ASST/CH. SPEC. - NH	Hanefeld, R.	0.75	12,170.50
4	184	BRANCH CLERK	Evans, Stacey	0.5	7,033.31
4	185	BR. ASST - NH	Alexander, K.	0.5	7,033.31
4	186	BR. ASST - NH	McClurg, S.	0.3	4,216.68
6	190	PONTIAC BR. MANAGER	Ridley, C.	1	21,945.20
5	191	PONTIAC BR.ASST/CH. SPEC.	Cato, T.	1	16,340.32
M6	200	SHAWNEE BR. MANAGER	Lauer, K.	1	33,195.19
5	203	LG. BR. ASST. MGR/CH. SPEC.	Mertz, S.	1	17,893.88
4	204	BRANCH ASST.	Stuckey, L	1	14,055.60
4	205	BRANCH ASST.	McKenna, A.	0.625	9,342.84
2	206	BRANCH SHELVER	Murray, S.	0.5	5,946.60
4	207	BRANCH CLERK	Volante, M.F.	0.5	7,033.31
4	208	BRANCH CLERK	Schible, T.	0.5	7,033.31
M6	210	TECUMSEH BR. MGR.	Garwood, K.	1	30,623.85
5	211	LG. BR. ASST. MGR.	Mustin, H.	1	18,151.02
5	212	BR. ASST/CH. SPEC.	Nolot, C.	0.8	12,981.86
4	213	BRANCH CLERK	Hart, D.	0.5	7,033.31
4	214	BRANCH CLERK	Walker, C.	0.5	7,033.31
4	215	BR. ASST - TC	Weidman, C.	0.5	7,033.31
M6	220	WAYNEDALE BR. MGR.	Fisher, Jr., D.	1	31,135.91
5	221	LG. BR. ASST. MGR.	Hoffman, P.	1	16,987.43
5	222	BR. ASST/CH. SPEC.	Stratton, A.	1	16,207.48
4	223	BRANCH ASST.	Baker, P.	0.6	8,823.61
4	224	BRANCH ASST.	Foland, N.	0.5	7,033.31

1991 AUTHORIZED STAFFING TABLE

PAY GRADE	POSITION NUMBER	POSITION TITLE	EMPLOYEE'S NAME	FTE	1991 SALARY ANNUALIZED
2	225	BRANCH SHELVER	Brielmaier, C.	0.25	2,976.48
2	225	BRANCH SHELVER	Johnson, Y.	0.25	2,976.48
4	226	BR. ASST. - WD	Caldwell, S.	0.5	7,033.31
6	230	WOODBURN BR. MGR.	Murphy, E.	1	20,441.25
4	231	BR. ASST - WDBRN	Koenemann, S.	0.5	7,033.31
M7	240	FINANCIAL SVCS.MGR.	Reitenour, E.	1	41,200.00
5	241	FINANCIAL SVCS. ASST.	Sills, W.	1	22,530.58
4	242	FINANCIAL SVCS. CLERK	Holtzman, R.	1	14,055.60
M7	250	PERSONNEL MANAGER	Holly, C.	1	44,000.00
6	251	PERSONNEL ASSISTANT	Dunahue, J.	1	17,384.02
M5	252	VOLUNTEER SVCS. MGR.	Smith, K.	1	27,750.00
4	253	SECRTY. / RECPT.	McIntosh, J.	1	14,749.56
M6	260	COMM. RELATIONS MGR.	Hackworth, C.	1	33,200.00
6	261	GRAPHIC ARTIST	Sanders, J.	1	18,147.43
4	263	COMM. REL. CLERK	Schipper, R.	1	14,055.60
6	264	COMM. REL. ASST.		1	17,060.00
M4	265	PRINT SHOP MANAGER	Rust, D.	1	31,632.27
4	266	PRINT SHOP SUPVR.	Dennis, C.	1	16,526.35
4	267	PRINT SHOP ASST.	Vice, B.	1	14,745.98
M8	270	ASSOCIATE DIRECTOR	Fortriede, S.	1	55,300.00
5	271	ADMIN ASST / OPS	Starkey, S.	1	16,207.48
M6	280	AMAV DEPT. MGR.	Brubaker, R.	1	31,100.00
7	281	AMAV ASST MGR	Cohen, J.	1	25,000.00
6	282	LIBRARIAN II/CAT(AMAV)	Devine, A.	1	25,000.00
7	283	LIBRARIAN II - AMAV	Chapman, L.	0.75	18,934.00
6	284	AMAV DEPT.ASST.MGR.	Motsinger, G.	1	22,333.80
4	285	FILM INSPECTOR/CLERK	Webber, G.	0.625	8,805.42
4	288	AMAV DESK ATTENDANT	Knepper, R.	0.625	8,791.64
4	288	AMAV DESK ATTENDANT	Martinez, S.	0.625	8,791.64
4	288	AMAV DESK ATTENDANT	Seabolt, J.	1	14,055.60
4	288	AMAV DESK ATTENDANT	Hansel, P.	0.625	8,791.64
4	290	AMAV CLERK	Vito, K.	0.7	9,838.92
M6	300	B & T DEPT MGR	Riehm, S.	1	31,100.00
6	301	LIBRARIAN I - B&T	Fredrick, L.	1	18,369.29
7	302	LIBRARIAN II - B&T		1	24,000.00
7	303	LIBRARIAN II - B&T		1	24,000.00
5	304	B & T GOV DOCS ASST	Conklin, G.	1	23,235.01
M5	305	B & T ASST.MGR.	Mungovan, S.	1	27,750.00
3	306	B & T CLERK	Conrad, W.	1	12,974.42
7	307	LIBRARIAN II - B&T	Nahrwold, C.	1	25,000.00
4	308	PERIODICALS ATTN	Miller, S.	0.5	7,033.31
4	309	PERIODICALS ATTN	Young, R.	0.5	7,121.50
4	310	PERIODICALS ATTN	Lantz, J.	0.5	7,033.31
6	311	LIBRARIAN I - B&T	Pearson, S.	1	17,384.02
2	313	TELEFACSIMILE OPERATOR	Samaras, A.	0.5625	6,689.93
2	313	TELEFACSIMILE OPERATOR	Starkey, J.	0.4	4,757.28
7	312	LIBRARIAN II - B&T	Mathews, C.	1	25,000.00
M6	320	CS MANAGER		1	30,000.00
6	321	CS ASST MGR	Cardenas, R.	1	22,518.72
7	322	LIBRARIAN II - CS	Gall, S.	1	24,000.00
5	323	CS ASST.	Roembke, J.	1	17,425.64
5	324	CS ASST.	Logan, M.	0.5	8,113.66
6	325	LIBRARIAN I - CS	Voors, M.	1	18,890.45
5	326	CS ASST.	Brunet, K.	0.5	8,113.66
4	327	CS PAGE	Muncey, D.	0.625	8,791.64
5	328	CS ASST.	Wehr, P.	0.5	8,113.66
4	329	CLERK - CS	Oatman, J.	0.5	7,033.31
M6	340	GC DEPT. MGR.	Witcher, C.	1	33,300.00
M5	341	GC DEPT. ASST. MGR.	Myers, S.	1	28,000.00
7	342	LIBRARIAN II - GC	Beatty, J.	1	25,232.28
6	343	LIBRARIAN I - GC	Bourne, D.	1	22,796.25
7	344	LIBRARIAN II - GC	Williams, J.	1	25,000.00
5	345	MICROTEXT SUPERVISOR	McCord, P.	1	17,603.82
4	346	GC CLERK	Browning, B.	1	14,055.60
3	347	GC PAGE	Hibler, M.	1	12,974.42
3	348	GC PAGE	Kolde, R.	1	12,974.42
3	349	GC PAGE	Doerflein, J.	0.725	9,406.44
3	349	GC PAGE	Dougherty, T.	0.5	6,493.14
3	349	GC PAGE	Fortin, M.	0.5	6,493.14
3	349	GC PAGE	Miller, C.	0.525	6,811.56
3	349	GC PAGE	Rigdon, J.	0.5	6,493.14
4	350	MICROTEXT CLERK - GC	Chronister, G.	1	14,055.60
M6	360	RS MANAGER	Misner, J.	1	31,100.00
7	361	RS ASST. MGR.	Birdseye, C.	1	28,000.00
6	362	LIBRARIAN I - RS	Sorg, L.	1	18,396.30
7	363	LIBRARIAN II - RS	McCaffery, L.	1	26,296.37
5	364	OUTREACH SVC. SPEC. - RS	Ballard, P.	1	21,580.58
7	365	LIBRARIAN II - RS	Rogers, M.	0.75	20,069.00
7	366	LIBRARIAN II - RS	Cecil, J.	1	25,000.00
4	367	TALKING BOOKS CLERK	Allmandinger, M.	1	17,884.79
7	368	LIBRARIAN II - RS	Makris, B.	1	25,603.24

1991 AUTHORIZED STAFFING TABLE

PAY GRADE	POSITION NUMBER	POSITION TITLE	EMPLOYEE'S NAME	FTE	1991 SALARY ANNUALIZED
6	369	LIBRARIAN I - RS	Zilz, C.	1	18,147.43
5	371	RESERVES COORDINATOR	Buschur, S.	0.5	8,113.24
3	372	RS RESERVES CLERK	Hirschy, S.	1	17,513.28
4	373	RS CLERK	Howard, M.	0.5	7,956.36
M6	380	TELEVISION SVC. MGR.	Hayes, R.	1	31,100.00
M4	381	ASST. MGR	Wise, C.	1	20,643.54
6	382	PUBLIC ACCESS COORD.	Mollberg, E.	1	20,802.01
5	383	PROGRAM DIRECTOR	Manning, S.	1	16,207.48
4	384	PRODUCTION ASST.	Machall, E.	1	14,055.60
6	385	EDUC. ACC. COORD.	Krill, J.	1	18,167.55
M6	400	YAS MANAGER	Henning, B.	1	32,829.47
6	401	YAS ASST. MGR.	Parrish, R.	1	24,327.49
6	402	LIBRARIAN I - YAS	Collis, E.	1	22,247.26
6	403	LIBRARIAN I - YAS	Zych, P.	1	18,394.92
6	404	LIBRARIAN I - YAS	Murray, Su.	0.5	8,692.00
3	405	YAS CLERK	Hadi, F.	0.5	6,493.14
M7	430	PROPERTIES MANAGER	Johnson, E.	1	41,200.00
5	431	PURCHASING AGENT	Andrews, S.	1	22,293.84
4	432	PROPERTIES CLERK	Connin, M.	1	14,178.52
M4	433	PROPERTIES ASST.	Bock, N.	1	21,549.99
M6	440	CIRC. SVCS.MGR.	Brooks, R.	1	31,083.27
M2	441	CIRC. RECORDS SUPVR.	Baiser, C.	1	15,052.17
4	469	CIRC. TROUBLESHOOTER	Morken, S.	1	14,055.60
5	445	OVERDUES COLLECTOR	Barva, A.	1	16,207.48
4	452	REG. SPECIALIST	Brooks, E.	1	16,132.25
4	452	REG. SPECIALIST	Loser, R.	1	14,055.60
M2	446	CIRC. SHIFT LEADER	Bell Lelong, D.	1	15,052.17
M2	457	CIRC. SHIFT LEADER	Guevara, R.	1	15,052.17
M2	458	CIRC. SHIFT LEADER	Topp, G.	0.75	11,294.09
4	460	CIRC. DESK ATTENDANT	Courval, M.	0.625	8,791.64
4	460	CIRC. DESK ATTENDANT	Goss, B.	0.825	11,604.96
4	460	CIRC. DESK ATTENDANT	Hansen, A	0.625	8,791.64
4	460	CIRC. DESK ATTENDANT	Kiwak, B.	0.5	7,033.31
4	460	CIRC. DESK ATTENDANT	Porter, M.	0.5	7,033.31
4	460	CIRC. DESK ATTENDANT	Smith, D.D.	0.825	11,604.96
4	460	CIRC. DESK ATTENDANT	Smith, D.	0.825	11,604.96
4	460	CIRC. DESK ATTENDANT	Rinehart, M.	0.5	7,033.31
4	460	CIRC. DESK ATTENDANT	Schobert, E.	0.5	7,033.31
4	460	CIRC. DESK ATTENDANT	Lutz, A.	0.5	7,033.31
4	460	CIRC. DESK ATTENDANT	White, M.	0.5	7,033.31
4	460	CIRC. DESK ATTENDANT	Gillespie, B.	0.5	7,033.31
4	460	CIRC. DESK ATTENDANT		0.125	1,723.75
2	470	CHECK-IN CLERK	Imel. M.	0.5	5,952.96
2	470	CHECK-IN CLERK	Young, C.	0.5	5,952.96
2	470	CHECK-IN CLERK	White, J.	0.5	5,952.96
2	470	CHECK-IN CLERK	Alexander, R.	0.5	5,952.96
M4	443	STORAGE SUPERVISOR	Hart, D.	1	22,777.51
2	453	CLEARINGHOUSE CLERK	Roembke, D.	1	15,438.84
M1	455	STORAGE SHIFT LEADER	Culbertson, C.	1	13,780.00
M1	456	STORAGE SHIFT LEADER	Krajewski, Jr., N.	1	15,007.25
2	459	SHELVER	Bates, J.	0.5	5,952.96
2	459	SHELVER	Black, B.	0.5	5,952.96
2	459	SHELVER	Church, R.	0.5	5,952.96
2	459	SHELVER	Creech, C.	0.5	5,952.96
2	459	SHELVER	Favory, K.	0.5	5,952.96
2	459	SHELVER	Golden, A.	0.5	5,963.98
2	459	SHELVER	Yonkman, J.	0.5	5,952.96
2	459	SHELVER	Anguiano, A.	0.5	5,952.96
2	459	SHELVER	Evans, S.	0.5	5,952.96
2	459	SHELVER	Sholl, N.	0.5	5,952.96
2	459	SHELVER	Mann, H.	0.5	5,952.96
2	459	SHELVER--CS	Burns, T.	0.5	5,952.96
2	459	SHELVER	Wall, K.	0.5	5,952.96
2	459	SHELVER	Crick, C.	0.5	5,952.96
2	459	SHELVER--CS	Shively, D.	0.5	5,952.96
2	459	SHELVER		0.5	5,616.00
2	459	SHELVER		0.5	5,616.00
2	459	SHELVER		0.5	5,616.00
2	459	SHELVER		0.5	5,616.00
2	459	SHELVER		0.2	2,244.00
M4	470	HOUSEKEEPING MGR.	Dawkins, D.	1	23,688.65
M3	471	HOUSEKEEPING SUPV.	Moore, B.	1	16,218.23
2	473	HKPR. THIRD SHIFT	Kelsaw, K.	1	12,220.00
2	473	HKPR. THIRD SHIFT		1	12,220.00
2	473	HKPR. THIRD SHIFT		1	12,220.00
2	474	HKPR. THIRD SHIFT	Blocher, L.	1	12,776.26
2	477	HKPR. THIRD SHIFT	Harrow, M.	1	14,437.86
2	478	HKPR. THIRD SHIFT	Harvey, B.	0.625	7,637.50
2	478	HKPR. THIRD SHIFT	Baker, N.	0.25	3,055.00
2	478	HKPR. THIRD SHIFT	Jacquay, A.	0.45	5,982.72
2	478	HKPR. THIRD SHIFT	Jeffery, D.	0.25	3,428.46

1991 AUTHORIZED STAFFING TABLE

PAY GRADE	POSITION NUMBER	POSITION TITLE	EMPLOYEE'S NAME	FTE	1991 SALARY ANNUALIZED
2	478	HKPR. THIRD SHIFT	McDavid, R.	0.675	8,631.79
2	478	HKPR. THIRD SHIFT	Morris, D	1	12,786.74
2	478	HKPR. THIRD SHIFT	Shatzer, T.	1	12,220.00
2	478	HKPR. THIRD SHIFT	Snyder, D.	0.45	5,754.53
2	478	HKPR. THIRD SHIFT	Vance, S.	0.3	4,041.40
2	478	HKPR. THIRD SHIFT	Essex, K.	1	12,220.00
2	478	HKPR. THIRD SHIFT		0.4	4,888.00
2	478	HKPR. THIRD SHIFT		0.25	3,055.00
3	480	HKPR. FIRST SHIFT	Taylor, T.	1	12,974.42
2	481	HKPR. THIRD SHIFT	Hummel, B.	1	12,776.26
M5	500	MAINTENANCE MGR.	Schell, K.	1	32,485.52
4	501	MAINTENANCE TECH.	Crick, D.	1	17,839.86
4	502	MAINTENANCE TECH.	Easley, D.	1	17,839.86
4	503	MAINTENANCE TECH.	Vardaman, D.	1	18,310.04
4	504	MAINTENANCE TECH.	Hemsoth, R.	1	17,839.86
4	521	SWITCHBOARD OPERATOR	Long, A.	1	14,055.60
4	522	SWITCHBOARD OPERATOR	Patterson, A.	0.6	8,439.97
3	523	SECURITY OFFICER	Ade, S.	0.625	8,116.42
3	523	SECURITY OFFICER	Hesting, C.	0.625	8,116.42
3	523	SECURITY OFFICER		1	12,730.00
3	523	SECURITY OFFICER	Woods, L.	0.5	6,493.14
3	523	SECURITY OFFICER		0.5	6,493.14
3	523	SECURITY OFFICER	Wendlandt, C.	0.5	6,493.14
3	523	SECURITY OFFICER		0.5	6,493.14
4	524	LEAD SECURITY OFFICER	Pocock, P.	1	13,882.70
3	523	SECURITY OFFICER	Linnemeyer, D.	1	22,535.88
3	523	SECURITY OFFICER	Reynolds, R.	1	22,258.83
3	523	SECURITY OFFICER		1	12,730.00
3	523	SECURITY OFFICER		1	12,730.00
3	523	SECURITY OFFICER		1	12,730.00
3	523	SECURITY OFFICER		0.5	6,365.00
3	444	MAIL CLERK	Porter, P.	1	12,974.40
2	454	COURIER	Gaines, A.	1	14,801.37
M7	540	TECH. SVCS. MANAGER	Hartzell, J.	1	43,500.00
M6	541	CATALOGING MANAGER	Johnson, N.	1	30,623.85
5	542	CATALOGER	Reardon, A.	1	25,000.00
5	543	CATALOGER		1	24,000.00
5	544	CATALOGER	Brooks, E.	1	25,000.00
5	545	CATALOGER	DeVault, M.	1	26,296.37
4	546	PRESERVATION TECH.		1	13,790.00
M6	550	ACQUISITIONS MGR		1	30,000.00
M4	551	ACQU. ASST. MGR.	Rigdon, S.	1	22,551.52
4	552	ACQUISITION ASST.	Gengo, K.	1	14,055.60
4	553	ACQUISITIONS ASST.	Eisenmann, J.	1	15,356.43
4	554	ACQUISITIONS ASST.	Osburn, S.	1	14,055.60
4	555	ACQUISITIONS ASST.	Pfeiffer, Susan	1	14,055.60
4	556	ACQUISITIONS ASST.	Treece, M.	1	14,055.60
4	557	ACQUISITIONS ASST.	Williams, C.	1	14,785.39
M5	560	PROCESSING MANAGER	Patten, D.	1	29,000.00
3	561	DATA ENTRY CLERK	Peterson, R.	1	14,166.94
3	562	DATA ENTRY CLERK	Boshler, J.	1	16,476.75
3	563	DATA ENTRY CLERK	Frederick, J.	1	14,644.83
3	564	DATA ENTRY CLERK	Alberding, L.	1	12,974.42
3	564	DATA ENTRY CLERK		0.5	6,365.00
3	564	DATA ENTRY CLERK		0.5	6,365.00
3	564	DATA ENTRY CLERK		0.5	6,365.00
3	564	DATA ENTRY CLERK		0.5	6,365.00
3	564	DATA ENTRY CLERK		0.5	6,365.00
3	564	DATA ENTRY CLERK		0.5	6,365.00
3	564	DATA ENTRY CLERK		0.5	6,365.00
3	564	DATA ENTRY CLERK		0.5	6,365.00
3	564	DATA ENTRY CLERK		0.5	6,365.00
3	565	DATA ENTRY CLERK	Kenagy, W.	1	15,441.59
3	566	DATA ENTRY CLERK	Timinsky, V.	1	15,492.30
3	567	DATA ENTRY CLERK	Cain, J.	0.8	10,389.02
3	568	DATA ENTRY CLERK	Swank, G.	0.7	10,525.72
3	573	DATA ENTRY CLERK	Lewis, M.	1	12,974.42
3	571	DATA ENTRY CLERK	Williams, D.	1	12,974.42
1	569	TECHNICAL SVCS. CLERK	Bandelier, D.	1	14,801.65
1	570	TECHNICAL SVCS. CLERK	Bender, R.	1	14,627.47
1	572	TECHNICAL SVCS. CLERK	Tucker, M.	1	14,705.74
8	580	ADULT BIBLIO.	Seagly, R.	1	37,211.79
7	581	INTERDEPTL LIBRN.	Murray, C.	1	24,000.00
8	582	B&T SPEC.	Dickmeyer, J.	1	32,648.13
7	583	SUPPLIMENTAL LIBRN		1	24,000.00
				254.64	4,893,909.24

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

November 29, 1990)
)
RESOLUTION TO PUBLISH NOTICE) No. 1990-31
TO TAXPAYERS OF PROPOSED)
ADDITIONAL APPROPRIATIONS)

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the following Notice to Taxpayers of Proposed Additional Appropriations is hereby ordered to be published according to law.

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the taxpayers of Allen County Public Library, Allen County, Indiana, that the proper legal officers of said municipal corporation at their regular meeting place at 3:00 o'clock p.m. on the day of December 27, 1990, will consider the following additional appropriations in excess of the budget for the current year.

LIBRARY OPERATING FUND	AMOUNT APPROPRIATED
4405 Television Equipment.....	$ 26,966.00

These appropriations are made from additional receipts.

Taxpayers appearing at such meeting shall have the right to be heard thereon. The additional appropriations as finally made will be referred to the State Board of Tax Commissioners, which Board, upon receipt, will hold a further hearing within fifteen days at the county auditor's office of Allen County, Indiana, or at such other place as may be designated. At such hearing, taxpayers objecting to any of such additional appropriations may be heard. Interested taxpayers may inquire of the county auditor when and where such hearing will be held.

President

Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

November 29, 1990)
)
A RESOLUTION TO TRANSFER APPROPRIATIONS) No. 1990-32
WITHIN THE OPERATING FUND)

WHEREAS, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the various functions of the Allen County Public Library, and

WHEREAS, It has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is therefore

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana:

Section 1. That for the expenses of the public library the following sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

LIBRARY OPERATING FUND	AMOUNT APPROPRIATED
1101 Salaried Time Worked	48,000.00
1201 Hourly Time Worked	26,000.00
1504 Group Insurance	13,000.00
2301 Maintenance Supplies	5,000.00
3105 Temporary Help Services	30,000.00
3201 Telephone Service	5,000.00
3204 Recruiting	3,000.00
3206 Travel & Training	5,000.00
3503 Water & Sewer	2,000.00
3504 Trash Disposal	1,000.00
3605 Copier Service	5,000.00
3607 Other Equipment Service	10,000.00
3901 Dues & Memberships	1,000.00
3905 Materials Conservation Services.	5,000.00
4520 Periodicals	20,000.00
4540 Online Materials	5,000.00
Total	$184,000.00

Section 2. That the following existing appropriations be reduced in the following amounts:

LIBRARY OPERATING FUND	AMOUNT REDUCED
1301 Summer Time Worked	$ 47,000.00
1401 Short-term Staff Time Worked	18,000.00
1501 Employer FICA	8,000.00
1502 Unemployment Reimbursement	2,000.00
2202 Vehicle Fuel	1,000.00
2203 Heating Oil	1,000.00
2205 Library Materials Supplies	1,000.00
2302 Repair Parts	2,000.00
3102 Engineering & Architectural	3,000.00
3103 Legal Services	2,000.00
3302 Outside Vendor Printing	5,000.00
3601 Building Repair & Maintenance	20,000.00
3602 HVAC Service	5,000.00
3604 Computer Maintenance	10,000.00
3906 Computer Services	25,000.00
4530 Books	34,000.00
Total	$184,000.00

Presented to the Allen County Public Library Board, read in full and adopted this 29th day of November, 1990, by the following aye and nay vote.

Aye	Nay
Jeanne Mohan	
Cal Gates	
[illegible]	
Shirley Andrews	
Patricia E. Riley	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

November 29, 1990)
)
RESOLUTION TO ADVERTISE FOR) No. 1990-33
BIDS FOR INVESTMENT CASH)
MANAGEMENT SERVICES)

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the following Notice to Advertise for Bids for Investment Cash Management Services is hereby ordered to be published according to law.

NOTICE TO ADVERTISE FOR BIDS FOR INVESTMENT CASH MANAGEMENT SERVICES

Notice is hereby given that the Board of Library Trustees of the Allen County Public Library, Allen County, Indiana, will receive proposals from eligible financial institutions for an investment cash management program for library funds. Proposals must be submitted no later than 10:00 a.m. on Wednesday, December 26, 1990, to the Office of the Director, Allen County Public Library, 900 Webster St., Fort Wayne, IN, and are to be sealed and clearly labeled "Proposal for Investment Cash Management Program." A detailed description of the desired investment cash management program may be obtained from the Office of the Director, at the above address, between the hours of 9:00 a.m. and 5:00 p.m. Monday through Friday. The Board of Library Trustees reserves the right to determine the best, most favorable and responsive bid in light of the library's financial needs and management practices, to reject any and all bids, and to waive irregularities in bidding.

President

Rae Gates
Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims December 7, 1990

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $239,187.25 on December 7, 1991. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks:	11/10/90-11/29/90 (#2925)		$ 1,605.00
Payroll			
12/07/90	gross $171,049.61	net	122,729.53
12/07/90	Payroll taxes (electronic transfer)		50,797.16
Accounts Payable Check Batches:	(see "Vendor Check History" for detail of total)		
Dated 12/07/90			64,169.55
Less VOIDS: 12/4/90 (#37802)			(113.99)
Accounts Payable Check Batches Subtotal:			$ 64,055.56
Grand Total		$	$239,187.25

Mrs. Koehlinger, Mrs. Riley, Mr. Andorfer, and Mr. McMahan approved and signed the register of claims as presented by the director.

Secretary

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
December 27, 1990
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of minutes - regular meeting of November 29, 1990, and meeting for approval of claims of December 7, 1990.

4. Financial report for November, 1990.

5. Approval of claims.

6. Report of director.

7. Committee reports.

   a. Nominating Committee.

   b. Finance, Gifts, & Insurance Committee.

8. Personnel.

   a. Appointments to Authorized staffing table.

   b. Position reclassification.

9. Amendment to ACPL Foundation declaration of trust and appointment of new trustees.

10. Appointment of library board member to ACPL Foundation board of trustees.

11. Resolution No. 1990-34, "Resolution Authorizing Allen County Public Library, Allen County, Indiana, (the "Issuer") to Make Temporary Loans, etc."

12. Resolution No. 1990-35, "Resolution to Transfer Appropriations Within the Operating Fund."

13. Resolution No. 1990-36, "Resolution to Request an Advance on Tax Money Collected for Distribution to the Allen County Public Library."

14. Joint promotional activity proposal.

15. Other business.

    a. Approval of change orders.

    b. Purchase of parking lot attendant's booth and fixtures.

    c. Report on bids received for cash management services.

16. Adjournment.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of December 27, 1990, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, December 27, 1990, at 3:00 p.m. in Room 4 of the main library. Those present were Mr. Carmean presiding, Mrs. Koehlinger, Mr. Andorfer, Mr. McMahan and Mrs. Gates. Absent: Mrs. Riley and Mr. Coleman.

On motion of Mrs. Koehlinger the agenda was adopted as presented.

APPROVAL OF MINUTES

On motion of Mrs. Koehlinger, the minutes of the regular meeting of November 29, 1990, and the minutes of the approval of claims of December 7, 1990, were approved.

FINANCIAL REPORT

On motion of Mrs. Gates, the financial report for November, 1990 as presented by Mr. Reitenour, was approved. A copy of this report is appended to and made a part of these minutes.

APPROVAL OF CLAIMS

Mr. Krull certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mr. Andorfer, the claims were approved for payment.

Manual checks: December 14 - 1990 (#2927)		$ 1,083.00
Payroll		
12/21/90	gross 173,429.82 net	123,845.21
12/21/90	Payroll taxes (electronic transfer)	51,434.17
Accounts Payable Check Batches		
	(See "Vendor Check History" for detail of total)	
Dated 12/21/90		55,354.33
12/27/90		217,451.72
12/28/90		171,436.95
Less VOIDS: #37518, 38020		(85,00)
Accounts Payable Check Batches Subtotal:		$ 444,158.00
Grand Total		$ 620,520.38

Less VOIDS: #37518, 38020	(85,00)
Accounts Payable Check Batches Subtotal:	$ 444,158.00
Grand Total	$ 620,520.38

REPORT OF DIRECTOR

Mr. Krull called on Mr. Fortriede for a report on library service statistics for the month of November and for the year to date. Mr. Fortriede also discussed the process used by staff in allocating the book and materials budget.

A test database of library bibliographic records is being created as the first phase of implementation of the online public access catalog (OPAC). After the test database is evaluated and any parameter modifications made, indexing of the full database will begin. This is expected to take approximately nine months to complete.

The new truck for Outreach Services was delivered before Christmas and is now in service at nursing homes, nutrition sites, and senior centers throughout Allen County. The vehicle and equipment were made possible by a $25,000 grant from the English, Bonter, Mitchell Foundation.

The State Board of Tax Commissioners hearing on the library's 1991 budget took place on December 13. The advertised budget was reduced by less than $100,000, a smaller amount than expected.

COMMITTEE REPORTS

Nominating Committee

Mr. Andorfer reported the following slate of officers for 1991: President, Alan McMahan; Vice President, C. Philip Andorfer; Secretary, Patricia E. Riley; Treasurer, Earl A. Reitenour. There being no further nominations, Mr. Andorfer moved "that nominations be closed and the Secretary be instructed to cast a unanimous ballot for the slate presented." The motion carried.

Finance, Gifts, and Insurance Committee

Mr. Andorfer reported that four proposals were received in response to the library's specifications for insurance coverage, prepared by Insurance Audit and Inspection Co. Proposals were received from Lupke, Rice, Clancy; DeHayes Group; O'Rourke, Andrews and Maroney; and Yaste, Zent and Rye.

Proposal #1 submitted by Lupke, Rice, Clancy offers the best rates and meets the specifications as issued at an annual cost of $81,885. This proposal provides coverage for total property values of $76,844,000. By comparison, our current policy coverage is for $43,483,189 at a premium cost of $107,455, making the Lupke, Rice, Clancy proposal very attractive.

Lupke, Rice, Clancy also offers a modification to their Proposal #1 which would provide earthquake coverage at $50,000,000 and flood coverage at $20,000,000. Current coverages are $43,483,189 and $10,000,000, respectively. Specifications called for earthquake coverage of at least $25,000,000 and flood coverage of at least $10,000,000.

Mr. Andorfer moved "that Lupke, Rice, Clancy's proposal #1 with the stated modifications be accepted, subject to the concurrence of the library's insurance consultants." The motion carried.

PERSONNEL

On motion of Mr. McMahan the following personnel actions were approved:

Appointments:

David McHenry	Librarian II Business & Technology	#303	$24,000.08
Suzanne Druehl	Acquisitions Acquisitions	#505	$32,000.02

Position Reclassification

Gary Chronister	Gr.4	Microtext clerk	1.0 fte	$14,055.60
to:	Gr.5	Microtext assist.	1.0 fte	$15,900.04

AMENDMENT TO ACPL FOUNDATION DECLARATION OF TRUST AND APPOINTMENT OF NEW TRUSTEE

The board of the Allen County Public Library Foundation at their meeting on December 27, 1990, adopted a resolution to increase the board from nine to ten members, and to recommend the appointment of Roert Harper to the board to fill the new position. The action of the foundation board requires the approval of the Board of Library Trustees to become effective.

Mrs. Koehlinger moved "that the resolution of the foundation board be approved, and that Robert Harper be appointed to the foundation board for a three-year term ending December 31, 1993." The motion carried.

TEMPORARY LOAN AUTHORIZATION

Mr. McMahan moved the adoption of Resolution No. 1990-34, "Resolution Authorizing Allen County Public Library, Allen County, Indiana, (the "Issuer") to Make Temporary Loans, etc." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

TRANSFER OF APPROPRIATIONS

Mr. McMahan moved the adoption of Resolution No. 1990-35, "Resolution to Transfer Appropriations within the Operating Fund." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

REQUEST FOR ADVANCE ON TAX DISTRIBUTION

Mrs. Gates moved the adoption of Resolution No. 1990-36, "Resolution to Request an Advance on Tax Money Collected for Distribution to the Allen County Public Library." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

APPROVAL OF CHANGE ORDERS - CAPITAL IMPROVEMENT PROJECT

On motion of Mr. McMahan, the following change orders were approved:

Contractor: Kinder Construction, Inc.,
Change Order No. CO-5

Relocate irrigation outlet in water main.
Add ..... $ 293.00

Install electrical outlet next to telephone board and move exit light over door 102B.
Add ..... $ 165.00

Furnish and install three (3) type B2 x 2 light fixtures and associated wiring in the adult area.
Total $1,096.00

Furnish and install one (1) type X-1 exit light and associated wiring on children's area side of door
Add ..... $ 385.00

Total $1,939.00

Contractor: W. A. Sheets & Sons, Inc.
Change Order No. 2

		Amount	Amount Billed	APP#
1.	Brick selection at Harlan	(95)	(95)	4
2.	Modification to Hessen Cassel windows	(2,389)	(2,389)	4
3.	Carpet the walls at Shawnee	1,780	1,780	4
4.	Additional concrete at exterior Shawnee	3,350	3,350	4
5.	Chimney removal at Harlan	930	930	4
6.	Wall removal and replacement at Woodburn	675	675	4
7.	Woodburn roof modifications	1,725	1,725	4
8.	Additional light pole base at Waynedale	525	525	4
9.	Additional wall graphics at Georgetown	1,949	1,949	4
10.	Add. wall graphics at Hessen Cassel	2,330	2,330	4
11.	Additional wall graphics at Woodburn	612	612	4
12.	Add. wall graphics at Little Turtle	1,319	1,319	7
13.	Additional wall graphics at Pontiac	675	675	8
14.	Additional wall graphics at Waynedale	1,370	1,370	4
16.	Ceiling tile change at all branches	2,765	2,765	6
17.	Wood trim in the Children's area at Georgetown	630	630	4
18.	Plaster patching at Monroeville	1,850	1,850	4
19.	Delete waste cont. at Pont. & L. Turtle	(150)	(150)	4
20.	Drop box relocation at Pontiac	300	300	6
21.	Additional ramp at Pontiac	5,050	5,050	6
22.	Sound panels at Georgetown	4,270	4,270	6
23.	Plaster patch at Harlan	2,100	2,100	4
24.	Computer line at Waynedale	785	785	6
25.	Metal stud work at Georgetown	590	590	4
26.	Computer line at Georgetown	3,120	3,120	4
27.	Children's area at Hessen Cassel	17,300	17,300	7
28.	Floor patch at Monroeville	185	185	4
29.	Floor shoring at Harlan	195	195	4
30.	Ladder and platform at Harlan	380	380	4
31.	Computer line at Woodburn	450	450	4
32.	Paint change at Monroeville and Georgetown	1,612	1,612	4
33.	General work for basement at Woodburn	885	885	4
34.	Electrical work for basement at Woodburn	700	700	4
35.	Add a light at ramp at Pontiac	340	340	6
36.	Underlayment at Harlan	1,900	1,900	4
37.	Insulation above ceiling at Pontiac	1,650	1,650	6
38.	Sanitary and water line at Woodburn	3,080	3,080	4
39.	Circulating pump at Georgetown	375	375	6
40.	New ceiling and light fixture in bulkhead at Georgetown	1,280	1,280	7
41.	Light fixtures in Child. ent., Georgetown	450	450	7
42.	Mechanical work for basement at Woodburn	1,060	1,060	6
43.	Delete waste receptacle at Harlan, Monroeville, & Woodburn	(200)	(200)	6
44.	Brick work on exterior wall of meeting room at Georgetown	1,400	1,400	6
45.	Wiring for temp. control at Georgetown	5,500	5,500	7

46.	Radiator Repair at Pontiac	215	215	7
47.	Faucet Repair at Georgetown	165	165	7
48.	Floor Drain at Little Turtle	95	95	7
49.	Clean sewer at Little Turtle	75	75	7
50.	Credit for wall panels at Georgetown	(900)	(900)	7
51.	Relocate conduit at Little Turtle	525	525	7
52.	Rework light fixtures at Waynedale	1,590	1,590	7
53.	Paint ceiling in lobby at Hessen Cassel	320	320	7
54.	Paint wall in staff area at Hessen Cassel	340	340	7
55.	Additional wall graphics at Little Turtle	1,525	1,525	7
56.	Additional electrical work at Georgetown	665	665	7
57.	Credit for electrical work at Hessen Cassel	(1,785)	(1,785)	7
58.	Additional electrical work at Woodburn	415	415	7
59.	Fire rate ceiling at Little Turtle	640	640	8
60.	Wall patching at Little Turtle	515	515	9
61.	Brick work at Little Turtle	850	850	9
62.	Cut and patch floor at Pontiac	1,585	1,585	9
63.	Condenser pad at Little Turtle	1,200	1,200	9
64.	Mechanical work for new condensing unit at Little Turtle	3,300	3,300	10
65.	5 Bronze Plaques	3,600	3,600	11
66.	9 Exterior Site Signs	8,200	8,200	11
67.	Landscape work at Woodburn	970	970	11
68.	Crack control at Waynedale	350	350	11
69.	Paint book stacks at Georgetown and Waynedale	3,465	3,465	10
70.	Paint book stacks at Little Turtle	1,840	1,840	9
71.	Graphics at Little Turtle (2 Knights)	650	650	10
72.	Light in janitor closet at Little Turtle	205	205	10
73.	Counters at Harlan & Monroeville	1,090	1,090	10
74.	Outlet for copy machine at Hessen Cassel	150	150	9

75.	Window Repair at Shawnee	5,000	5,000	10
76.	Wiring for blowers for Little Turtle	305	305	10
77.	Drinking Fountain at Georgetown	600	600	9
78.	Fix hose bibb at Monroeville	130	130	9
79.	Steel frame alterations at Little Turtle	700	700	9
80.	Change light fixtures at Georgetown	550	550	9
81.	Repair broken pipe at Georgetown	310	310	9
82.	Extra electrical work by KSI	2,100	2,100	10
83.	Repair lighting in parking lot at Little Turtle	625	625	11
84.	Additional plumbing work at Pontiac	700	700	11
85.	Repair cond. unit at Monroeville	250	250	11
86.	Delete roofing at Pontiac	(2,000)	(2,000)	11
TOTAL		$ 115,733	$115,733	
Original allowance account			(109,000)	
Add			$ 6,733	

PURCHASE OF PARKING LOT ATTENDANT'S BOOTH AND FIXTURES

On motion of Mr. McMahan the board approved the purchase of the following from Light & Breuning, Inc.:

(1) Wood frame attendant's booth located at 239 West Wayne Street parking lot. Includes air conditioner, main electrical panel, overhead mast and rigging, locking hardware (2 keys), cash drawer, shelving, ticket rack, pass thru window frame, duplex floodlight fixture, and electrical heater.

(2) Steel pole set in concrete, located at 236 West Washington Street parking lot. Includes main electrical panel and overhead outdoor light.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 4:00 p.m.

Dean McMahan
President

Charles E. Colemn
Secretary Pro Tempore

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED November 30, 1990

GL#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 11/30/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:														
5101	AUTO EXCISE TAX	1,038,056	1,038,056		1038056	1,159,779.99		136,658.11		1,023,121.88					
5102	REAL PROPERTY TAX LEVY	6,423,561	6,430,847		6430847	4,306,321.49		700,463.35		3,605,858.14					
5103	INTANGIBLES TAX	71,155	71,155		71155	53,855.70		46,288.24		7,567.46					
5104	COUNTY INCOME TAX	246,270	246,270		246270	225,747.95				225,747.95					
	TOTAL LOCAL TAX REVENUES	7,779,042	7,786,328	0.00	7786328	5,745,705.13		883,409.70	0.00	4,862,295.43					
5201	PHOTOCOPYING FEES	112,000	112,000		112000	113,353.41				113,353.41					
5202	EXTENDED USE FEES	114,000	114,000		114000	124,869.83		0.00	0.00	124,869.83					
5203	FAX FEES				0	810.40				810.40					
	TOTAL USER FEES	226,000	226,000	0.00	226000	239,033.64	0.00	0.00	0.00	239,033.64					
5301	FEDERAL OPERATING GRANTS	0	0		0	0.00				0.00					
5302	STATE OPERATING GRANTS	49,108	49,108		49108	61,984.76				61,984.76					
5303	CITY OPERATING GRANTS	0	131,807		131806.5	39,513.56		0.00		39,513.56					
	TOTAL GRANTS	49,108	180,915	0.00	180914.5	101,498.32		0.00	0.00	101,498.32					
5401	PARKING REVENUES-239 W WAYNE	0	0		0	70,150.00				70,150.00					
5402	PARKING REVENUES-900 S HARRISON	0	0		0	70,400.00				70,400.00					
5403	PARKING REVENUES-236 W WASHINGTON	0	0		0	14,621.48				14,621.48					
5404	OTHER PARKING REVENUES	150,000	150,000		150000	1,000.00		12,000.00	12,000.00	1,000.00					
	TOTAL PARKING REVENUES	150,000	150,000	0.00	150000	156,171.48		12,000.00	12,000.00	156,171.48					
5501	SERVICE CENTER RENT	0	0		0	0.00				0.00					
5502	OTHER RENTAL INCOME	0	0		0	100.00				100.00					
5601	UNRESTRICTED GIFTS & DONATIONS	0	0		0	137.06				137.06					
5602	LINCOLN LIFE B.A.S.E.					5,683.01				5,683.01					
5650	INTEREST	30,000	30,000		30000	66,215.64			0.00	66,215.64					
5701	ACPL PUBLICATIONS	0	0		0	275.55			0.00	275.55					
5702	RESEARCH SERVICES	7,000	7,000		7000	18,025.59				18,025.59					
5703	LOST/DAMAGED LIBRARY MATERIALS	9,000	9,000		9000	11,294.81				11,294.81					
5704	REFUNDS/DISCOUNTS EARNED	500	500		500	3,191.87				3,191.87					
5705	INSURANCE CLAIM PAYMENTS	0	0		0	5,844.21				5,844.21					
5706	OTHER REVENUES	2,500	2,500		2500	6,510.25				6,510.25					
	TOTAL MISCELLANEOUS REVENUES	19,000	19,000	0.00	19000	45,142.28		0.00	0.00	45,142.28					
	TOTAL REVENUES	8,253,150	8,392,243	0.00	8392243	6,359,686.56	0.00	895,409.70	12,000.00	5,476,276.86					

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED November 30, 1990

GL#	CATEGORY	1990 APPROPRIATION SBTC APPROV	CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 (+)	ACCRUAL @ 11/30/90 (-)	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:														
	** PERSONAL SERVICES **														
1101	SALARIED TIME WORKED	3,250,000	3,325,500		3325500	2,599,640.25	21.83%	134,697.00	126,490.74	2,591,433.99	22.07%		2,591,433.99	734,066.01	22.07%
1102	SALARIED OVERTIME	0	0		0	8,240.29	ERR			8,240.29	ERR		8,240.29	(8,240.29)	ERR
1103	SALARIED VACATION	0	0		0	206,816.15	ERR			206,816.15	ERR		206,816.15	(206,816.15)	ERR
1104	SALARIED SICK PAY	0	0		0	83,782.51	ERR			83,782.51	ERR		83,782.51	(83,782.51)	ERR
1105	SALARIED DISABILITY PAY	0	0		0	3,933.61	ERR			3,933.61	ERR		3,933.61	(3,933.61)	ERR
1106	SALARIED HOLIDAY	0	0		0	63,418.41	ERR			63,418.41	ERR		63,418.41	(63,418.41)	ERR
1107	SALARIED JURY DUTY	0	0		0	298.35	ERR			298.35	ERR		298.35	(298.35)	ERR
1108	SALARIED DEATH-IN-FAMILY	0	0		0	4,275.38	ERR			4,275.38	ERR		4,275.38	(4,275.38)	ERR
1109	SALARIED TRAVEL/MEETINGS	0	0		0	41,556.81	ERR			41,556.81	ERR		41,556.81	(41,556.81)	ERR
1110	SALARIED PREMIUM TIME	0	0		0	16,230.91	ERR			16,230.91	ERR		16,230.91	(16,230.91)	ERR
1111	SALARIED TAXABLE FRINGE BENEFITS	0	0		0	0.00				0.00			0.00	0.00	
1112	SALARIED RELOCATION	0	0		0	3,600.78				3,600.78			3,600.78	(3,600.78)	ERR
	TOTAL SALARIES	3,250,000	3,325,500	0.00	3325500	3,031,793.45	8.83%	134,697.00	126,490.74	3,023,587.19	9.08%	0.00	3,023,587.19	301,912.81	9.08%
1201	HOURLY TIME WORKED	916,000	852,000		852000	713,261.78	16.29%	30,171.00	31,622.69	714,713.47	16.11%		714,713.47	137,286.53	16.11%
1202	HOURLY OVERTIME	0	0		0	4,711.69	ERR			4,711.69	ERR		4,711.69	(4,711.69)	ERR
1203	HOURLY VACATION	0	0		0	32,572.05	ERR			32,572.05	ERR		32,572.05	(32,572.05)	ERR
1204	HOURLY SICK PAY	0	0		0	3,042.52	ERR			3,042.52	ERR		3,042.52	(3,042.52)	ERR
1205	HOURLY DISABILITY PAY	0	0		0	759.22				759.22			759.22	(759.22)	ERR
1206	HOURLY HOLIDAY	0	0		0	14,773.88	ERR			14,773.88	ERR		14,773.88	(14,773.88)	ERR
1207	HOURLY JURY DUTY	0	0		0	60.61	ERR			60.61	ERR		60.61	(60.61)	ERR
1208	HOURLY DEATH-IN-FAMILY	0	0		0	537.80	ERR			537.80	ERR		537.80	(537.80)	ERR
1209	HOURLY TRAVEL/MEETINGS	0	0		0	1,372.28	ERR			1,372.28	ERR		1,372.28	(1,372.28)	ERR
	TOTAL HOURLY WAGES	916,000	852,000	0.00	852000	771,091.83	9.50%	30,171.00	31,622.69	772,543.52	9.33%	0.00	772,543.52	79,456.48	9.33%
1301	SUMMER EMPLOYEES- TIME WORKED	158,000	111,000		111000	109,271.68	1.56%			109,271.68	1.56%		109,271.68	1,728.32	1.56%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		0	238.95				238.95			238.95	(238.95)	
1401	SHORT-TERM STAFF TIME WORKED	29,000	11,000		11000	7,007.66	36.29%			7,007.66	36.29%		7,007.66	3,992.34	36.29%
1402	SHORT-TERM STAFF OVERTIME	0	0		0	0.00				0.00			0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAFF	187,000	122,000	0.00	122000	116,518.29	4.49%	0.00	0.00	116,518.29	4.49%	0.00	116,518.29	5,481.71	4.49%
	TOTAL COMPENSATION	4,353,000	4,299,500	0.00	4299500	3,919,403.57	8.84%	164,868.00	158,113.43	3,912,649.00	9.00%	0.00	3,912,649.00	386,851.00	9.00%
1501	EMPLOYER FICA	326,000	318,000		318000	293,759.08	7.62%	12,612.00	12,095.68	293,242.76	7.79%		293,242.76	24,757.24	7.79%
1502	UNEMPLOYMENT REIMBURSEMENT	5,500	3,500		3500	2,447.00	30.09%			2,447.00	30.09%		2,447.00	1,053.00	30.09%
1503	EMPLOYER PERF	162,000	162,000		162000	144,491.96	10.81%	33,957.17	23,308.32	133,843.11	17.38%		133,843.11	28,156.89	17.38%
1504	GROUP INSURANCE	239,500	252,500		252500	229,226.17	9.22%	0.00		229,226.17	9.22%		229,226.17	23,273.83	9.22%
	TOTAL EMPLOYEE BENEFITS	733,000	736,000	0.00	736000	669,924.21	8.98%	46,569.17	35,404.00	658,759.04	10.49%	0.00	658,759.04	77,240.96	10.49%
P. 2	TOTAL PERSONAL SERVICES	5,086,000	5,035,500	0.00	5035500	4,589,327.78	8.86%	211,437.17	193,517.43	4,571,408.04	9.22%	0.00	4,571,408.04	464,091.96	9.22%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED November 30, 1990

GL#	CATEGORY	1990 APPROPRIATION SBTC APPROV	CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL @ 11/30/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	SPEND. AUTHORI ENCUMBERED	UNENCUMBERED BALANCE	PERCENT REMAINING
** SUPPLIES **															
2101	OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	42,505.67	14.99%	1,029.66	0.00	41,476.01	17.05%	3,932.17	45,408.18	6,819.60	13.64%
	TOTAL OFFICE SUPPLIES	50,000	50,000	2,227.78	52227.78	42,505.67	14.99%	1,029.66	0.00	41,476.01	17.05%	3,932.17	45,408.18	6,819.60	13.64%
2201	CLEANING SUPPLIES	20,000	29,000	88.17	29088.17	23,550.34	18.79%	0.00	0.00	23,550.34	18.79%	2,450.49	26,000.83	3,087.34	10.65%
2202	VEHICLE FUEL	15,000	14,000	0.00	14000	12,252.91	12.48%	972.49	0.00	11,280.42	19.43%	0.00	11,280.42	2,719.58	19.43%
2203	HEATING OIL	10,000	2,000	2,661.35	4661.35	2,661.35	-33.07%	0.00	0.00	2,661.35	-33.07%	0.00	2,661.35	2,000.00	100.00%
2204	COPIER SUPPLIES	43,000	43,000	15,694.40	58694.4	41,101.85	4.41%	0.00	0.00	41,101.85	4.41%	1,325.90	42,427.75	16,266.65	37.83%
2205	LIBRARY MATERIALS SUPPLIES	43,000	42,000	727.07	42727.07	34,994.46	16.68%	519.10	0.00	34,475.36	17.92%	3,791.33	38,266.69	4,460.38	10.62%
2206	MATERIALS ACCESS SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
2207	CRAFT SUPPLIES	5,000	5,000	0.00	5000	4,548.83	9.02%	0.00	0.00	4,548.83	9.02%	110.64	4,659.47	340.53	6.81%
2208	OTHER OPERATING SUPPLIES	0	0	0.00	0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
2209	PROGRAMMING SUPPLIES	13,000	22,000	680.00	22680	20,684.95	5.98%	0.00	0.00	20,684.95	5.98%	94.97	20,779.92	1,900.08	8.64%
2210	PRINTING SUPPLIES	37,000	46,000	541.23	46541.23	39,281.08	14.61%	167.70	0.00	39,113.38	14.97%	2,698.64	41,812.02	4,729.21	10.28%
2211	OTHER OPERATING SUPP N.E.C.	45,000	75,000	2,903.97	77903.97	63,669.51	15.11%	994.22	0.00	62,675.29	16.43%	4,675.91	67,351.20	10,552.77	14.07%
	TOTAL OPERATING SUPPLIES	231,000	278,000	23,296.19	301296.1	242,745.28	12.68%	2,653.51	0.00	240,091.77	13.64%	15,147.88	255,239.65	46,056.54	16.57%
2301	MAINTENANCE SUPPLIES	18,000	23,000	316.80	23316.8	21,272.97	7.51%	302.58	6.06	20,970.39	8.82%	2,262.72	23,233.11	83.69	0.36%
2302	REPAIR PARTS	10,000	8,000	694.50	8694.5	6,647.38	16.91%	48.76	0.00	6,598.62	17.52%	849.39	7,448.01	1,246.49	15.58%
	TOTAL MAINTENANCE SUPPLIES	28,000	31,000	1,011.30	32011.3	27,920.35	9.93%	351.34	0.00	27,569.01	11.07%	3,112.11	30,681.12	1,330.18	4.29%
	TOTAL SUPPLIES	309,000	359,000	26,535.27	385535.2	313,171.30	12.77%	4,034.51	0.00	309,136.79	13.89%	22,192.16	331,328.95	54,206.32	15.10%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED November 30, 1990

GLA#	CATEGORY	1990 APPROPRIATION SBTC APPROV	1990 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 11/30/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** OTHER SERVICES AND CHARGES **															
3101	CONSULTING	4,000	17,000		17000	11,400.00	32.94%	0.00	0.00	11,400.00	32.94%	600.00	12,000.00	5,000.00	29.41%
3102	ENGINEERING & ARCHITECTURAL	5,000	2,000		2000	704.45	64.78%	0.00	0.00	704.45	64.78%	0.00	704.45	1,295.55	64.78%
3103	LEGAL SERVICES	4,000	2,000		2000	348.00	82.60%	87.00	0.00	261.00	86.95%	0.00	261.00	1,739.00	86.95%
3104	PROGRAM PRESENTERS	4,000	4,000		4000	2,744.32	31.39%	0.00	0.00	2,744.32	31.39%	200.00	2,944.32	1,055.68	26.39%
3105	TEMPORARY HELP SERVICES	50,000	160,000		160000	135,732.34	15.17%	5,253.10	0.00	130,469.24	18.46%	0.00	130,469.24	29,530.76	18.46%
3106	OTHER PROFESSIONAL SERVICES	10,000	34095.54	0.00	34095.54	31,943.24	6.31%	517.50	10.00	31,425.74	7.83%	250.90	31,676.64	2,418.90	7.09%
	TOTAL PROFESSIONAL SERVICES	77,000	219,096	0.00	219095.5	182,872.35	16.53%	5,867.60	0.00	177,004.75	19.21%	1,050.90	178,055.65	41,039.89	18.73%
3201	TELEPHONE SERVICE	92,000	97,000		97000	85,184.93	12.18%	0.00	0.00	85,184.93	12.18%	0.00	85,184.93	11,815.07	12.18%
3202	POSTAGE & SHIPPING	67,000	67,000	0.00	67000	61,045.46	8.89%	113.80	7.25	60,931.66	9.06%	6,000.00	66,931.66	68.34	0.10%
3203	TRAVEL & MEETINGS	0	0		0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
3204	RECRUITING	5,000	11,000		11000	7,383.56	28.33%	313.60	0.00	7,569.96	31.18%	0.00	7,569.96	3,430.04	31.18%
3205	TRAINING & DEVELOPMENT	0	0		0	0.00	ERR	0.00	0.00	0.00	ERR	0.00	0.00	0.00	
3206	TRAVEL AND TRAINING	42,000	47,624	394.00	48018	43,462.42	8.74%	0.00	0.00	43,462.42	8.74%	0.00	43,462.42	4,555.58	9.57%
	COMMUNICATION & TRANSPORTATION	206,000	222,624	394.00	223018	197,576.37	11.25%	427.40	0.00	197,148.97	11.44%	6,000.00	203,149	19,869	8.92%
3301	PUBLICATION OF LEGAL NOTICES	1,000	1,000		1000	369.14	63.09%		0.00	369.14	63.09%	0.00	369.14	630.86	63.09%
3302	OUTSIDE VENDOR PRINTING	9,000	4,000	238.00	4238	2,621.10	34.47%	0.00	0.00	2,621.10	34.47%	0.00	2,621.10	1,616.90	40.42%
	TOTAL PUBLICATION & PRINTING	10,000	5,000	238.00	5238	2,990.24	40.20%	0.00	0.00	2,990.24	40.20%	0.00	2,990.24	2,247.76	44.96%
3401	INSURANCE	125,000	117,000		117000	112,579.00	3.78%	0.00	0.00	112,579.00	3.78%	0.00	112,579.00	4,421.00	3.78%
	TOTAL INSURANCE	125,000	117,000	0.00	117000	112,579.00	3.78%	0.00	0.00	112,579.00	3.78%	0.00	112,579.00	4,421.00	3.78%
3501	NATURAL GAS	110,000	110,000		110000	85,610.74	22.17%	78.46	0.00	85,532.28	22.24%	0.00	85,532.28	24,467.72	22.24%
3502	ELECTRICITY	325,000	325,000		325000	280,253.47	13.77%	3,139.36	0.00	277,114.11	14.73%	0.00	277,114.11	47,885.89	14.73%
3503	WATER & SEWER	10,000	12,000		12000	11,033.37	8.06%	642.20	0.00	10,391.17	13.41%	0.00	10,391.17	1,608.83	13.41%
3504	TRASH DISPOSAL	7,000	10,000		10000	7,625.50	23.75%	0.00	0.00	7,625.50	23.75%	848.30	8,473.80	1,526.20	15.26%
	TOTAL UTILITY SERVICES	452,000	457,000	0.00	457000	384,523.08	15.86%	3,860.02	0.00	380,663.06	16.70%	848.30	381,511.36	75,488.64	16.52%
3601	BUILDING REPAIR & MAINTENANCE	80,000	41,000	1,214.00	42214	16,324.37	60.18%	0.00	0.00	16,324.37	60.18%	8,016.00	24,340.37	17,873.63	43.59%
3602	HVAC SERVICE	25,000	20,000	450.00	20450	13,664.56	31.68%	572.58	0.00	13,091.98	34.54%	1,087.00	14,178.98	6,271.02	31.36%
3603	LANDSCAPING SERVICES	19,000	19,000	0.00	19000	13,784.48	27.45%	269.25	0.00	13,515.23	28.87%	88.00	13,603.23	5,396.77	28.40%
3604	COMPUTER MAINTENANCE	145,000	135,000	140.00	135140	76,161.07	43.58%	50.00	0.00	76,111.07	43.62%	43,959.51	120,070.58	15,069.42	11.16%
3605	COPIER SERVICE	28,000	33,000	1.00	33001	27,732.30	15.96%	0.00	0.00	27,732.30	15.96%	4,472.36	32,204.66	796.34	2.41%
3606	VEHICLE SERVICE	25,000	25,000	1,331.88	26331.88	12,701.02	49.20%	100.21	0.00	12,600.81	49.60%	2,853.17	15,453.98	10,877.90	43.51%
3607	OTHER EQUIPMENT SERVICE	70,000	80,000	2,475.50	82475.5	62,827.59	21.47%	242.34	0.00	62,585.25	21.77%	8,911.61	71,496.86	10,978.64	13.72%
	TOTAL REPAIRS & MAINTENANCE	392,000	353,000	5,612.38	358612.3	223,195.39	36.77%	1,234.38	0.00	221,961.01	37.12%	69,387.65	291,348.66	67,263.72	19.05%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR TO DATE ENDED November 30, 1990

GL#	CATEGORY	1990 APPROPRIATION SBTC APPROV	CURRENT	CARRYOVER ENCUMBRANCES FROM 1989	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/89 +	ACCRUAL @ 11/30/90 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	SPEND. AUTHORI ENCUMBERED	UNENCUMBERED BALANCE	PERCENT REMAINING
3701	REAL ESTATE RENTAL/LEASING	3,500	5,500	230.00	5730	5,454.58	0.83%		0.00	5,454.58	0.83%	0.00	5,454.58	275.42	5.01%
3702	EQUIPMENT RENTAL/LEASING	40,000	40,000	598.00	40598	31,775.01	20.56%	885.75	0.00	30,889.26	22.78%	6,173.47	37,062.73	3,535.27	8.84%
	LEASING & RENTALS	43,500	45,500	828.00	46328	37,229.59	18.18%	885.75	0.00	36,343.84	20.12%	6,173.47	42,517.31	3,810.69	8.38%
3901	DUES & MEMBERSHIPS	8,000	9,000		9000	8,441.44	6.21%		0.00	8,441.44	6.21%	0.00	8,441.44	558.56	6.21%
3902	INTEREST ON TEMPORARY LOANS	0	0		0	0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	ERR
3903	TAXES & ASSESSMENTS	4,000	4,000		4000	3,380.04	15.50%		0.00	3,380.04	15.50%	0.00	3,380.04	619.96	15.50%
3904	TRANSFER TO LIRF FUND	0	0		0	0.00			0.00	0.00		0.00	0.00	0.00	
3905	MATERIALS CONSERVATION SERVICES	40,000	45,000		45000	40,825.41	9.28%	145.73	0.00	40,679.68	9.60%	308.50	40,988.18	4,011.82	8.92%
3906	COMPUTER SERVICES	135,000	95,000	2,246.80	97246.8	74,084.36	22.02%	4,067.94	0.00	70,016.42	26.30%	1,980.55	71,996.97	25,249.83	26.58%
	TOTAL MISCELLANEOUS SERVICES	187,000	153,000	2,246.80	155246.8	126,731.25	17.17%	4,213.67	0.00	122,517.58	19.92%	2,289.05	124,806.63	30,440.17	19.90%
					0										
	TOTAL OTHER SERVICES & CHARGES	1,492,500	1,572,225	9,319.18	1581538.	1,267,697.27	19.37%	16,488.82	0.00	1,251,208.45	20.42%	85,749.37	1,336,957.82	244,580.90	15.56%
	*** CAPITAL OUTLAYS ***														
4401	FURNITURE & EQUIPMENT	100,000	100,000	70,873.20	170873.2	146,938.48	-46.94%	34,148.68	0.00	112,789.80	-12.79%	11,851.82	124,641.62	46,231.58	46.23%
4403	COMPUTER EQUIPMENT	20,000	20,000	38,742.20	58742.2	46,886.81	-134.43%	1,080.87	0.00	45,805.94	-129.03%	358.00	46,163.94	12,578.26	62.89%
4405	TELEVISION EQUIPMENT	20,000	86,587	17,337.90	103924.9	88,829.56	-2.59%		0.00	88,829.56	-2.59%	10,673.41	99,502.97	4,421.93	5.11%
4407	VEHICLES	20,000	15,000	319.95	15319.95	14,419.95	3.87%		0.00	14,419.95	3.87%	0.00	14,419.95	900.00	6.00%
4409	BUILDINGS	0	0	0.00	0	0.00			0.00	0.00		0.00	0.00	0.00	
4411	LAND	0	0	0.00	0	0.00			0.00	0.00		0.00	0.00	0.00	
	GENERAL FIXED ASSETS	160,000	221,587	127,273.25	348860.2	297,074.80	-34.07%	35,229.55	0.00	261,845.25	-18.17%	22,883.23	284,728.48	64,131.77	28.94%
4510	BOOKS	1,600,000	1,521,000	95,612.24	1616612.	1,058,775.12	30.39%	33,798.08	0.00	1,024,987.04	32.61%	164,379.24	1,189,366.28	427,245.96	28.09%
4520	PERIODICALS	250,000	270,000	39,048.10	309948.1	274,334.62	-1.61%	1,951.39	(238.70)	272,383.23	-0.88%	6,356.60	278,740.03	30,308.07	11.23%
4530	NON-PRINT MATERIALS	175,000	175,000	14,432.96	189432.9	109,409.18	37.48%	2,616.57	0.00	106,792.61	38.98%	20,944.27	127,736.88	61,696.08	35.25%
4540	ONLINE MATERIALS	0	50,000	0	50000	37,759.89	24.48%	0	0	37,759.89	24.48%	2,893.74	40,653.63	9,346.37	18.69%
	TOTAL LIBRARY MATERIALS	2,025,000	2,016,000	149,093.30	2165093	1,480,278.81	26.57%	38,356.04	0.00	1,441,922.77	28.48%	194,574.05	1,636,496.82	528,596.48	26.22%
	TOTAL CAPITAL OUTLAYS	2,185,000	2,237,587	276,366.55	2513953.	1,777,353.61	20.57%	73,585.59	0.00	1,703,768.02	23.86%	217,457.28	1,921,225.30	592,728.25	26,49%
	TOTAL EXPENDITURES	9,072,500	9,204,307	312,221.00	9516527.	7,947,549.96	13.65%	305,546.09	193,517.43	7,835,521.30	14.87%	325,398.81	8,160,920.11	1,355,607.43	14.73%
	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(819,350)	(812,064)	(312,221.00)	*********	(1,587,863.40)		539,863.61	(181,517.43)	(2,359,244.44)		(325,398.81)	(8,160,920.11)	(1,355,607.43)	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

December 27, 1990	)	
	)	
RESOLUTION TO REQUEST AN ADVANCE ON TAX	)	No. 1990-34
MONEY COLLECTED FOR DISTRIBUTION TO THE	)	
ALLEN COUNTY PUBLIC LIBRARY.	)	

WHEREAS, IC 5-12-1-5 gives municipal corporations the power to request an advance on tax money collected for distribution to the various units within the county,

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that a request is hereby to be made to the Auditor and Treasurer of Allen County for an advance on tax money collected for distribution to the Allen County Public Library.

Adopted this 27th day of December, 1990.

President

Secretary

RESOLUTION

1990-34

A RESOLUTION authorizing Allen County Public Library, Allen County, Indiana (the "Issuer"), to make temporary loans to meet current running expenses for the use of the Issuer's Operating Fund, in anticipation of and not in excess of current taxes levied in the year 1990, and collectable in the year 1991; authorizing the issuance of temporary loan tax anticipation warrants to evidence such loans and the sale of such warrants to the Indiana Bond Bank; and appropriating and pledging the taxes to be received in such fund to the punctual payment of such warrants including the interest thereon.

WHEREAS, the Treasurer (the "Treasurer") of the Board of Trustees (the "Board") of the Issuer has represented and the Board now finds that there will be an insufficient amount in the Operating Fund of the Issuer (the "Fund") to meet the current running expenses of the Issuer payable from the Fund during the fiscal year ending December 31, 1991, and prior to the respective June and December settlement and distribution of taxes levied for each such Fund; and

WHEREAS, the Board now finds that an emergency exists for the borrowing of money to pay current running expenses and that temporary loans for the Fund for such purposes should be made and that temporary loan tax anticipation warrants evidencing such loans should be issued and sold, subject to the terms and conditions set forth herein and in accordance with the provisions of Indiana law; and

WHEREAS, the levy proposed for collection for the Fund in the year 1991 is estimated to produce in the aggregate, with respect to such Fund, an amount equal to or in excess of the

principal and interest cost of making temporary loans for the Fund for each of the periods, the first ending June 28, 1991, the "First Borrowing Period"), and the second ending December 31, 1991 (the "Second Borrowing Period") (the First Borrowing Period and the Second Borrowing Period shall collectively be defined as the "Borrowing Periods"); and

WHEREAS, a necessity exists for the making of temporary loans evidenced by temporary loan tax anticipation warrants for the Fund in anticipation of the receipt of current revenues for the Fund actually levied and in the course of collection for the year 1991 and the Board hereby authorizes the making of temporary loans to procure the amounts necessary, in combination with other available amounts, to meet such current running expenses for the Fund for each Borrowing Period and to pay necessary costs incurred in connection with the issuance and sale of temporary loan tax anticipation warrants to evidence such temporary loans; and

WHEREAS, the Issuer has not previously issued temporary loan tax anticipation warrants payable from 1991 tax revenues with respect to the Fund; and

WHEREAS, the Board seeks to authorize the issuance of such temporary loan tax anticipation warrants with respect to the Fund for each Borrowing Period and the sale of such warrants to the Indiana Bond Bank (the "Bond Bank") pursuant to the provisions of Indiana Code 5-1.5, subject to and dependent upon the terms and conditions hereinafter set forth.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ALLEN COUNTY PUBLIC LIBRARY, ALLEN COUNTY, INDIANA:

Section 1. It is hereby found and declared that an emergency exists for the borrowing of money and therefore the Issuer is hereby authorized to make temporary loans to meet current running expenses pursuant to the provisions of Indiana Code 20-14-3 for the use and benefit of the Fund of the Issuer for each of the Borrowing Periods in anticipation of current tax revenues actually levied and in the course of collection for the Fund for the year 1991, which loans shall be evidenced by temporary loan tax anticipation warrants of the Issuer (the "Warrants"). A separate Warrant shall be issued for each Borrowing Period and each Warrant shall be dated as of its respective date of delivery. The Warrant issued for the First Borrowing Period shall mature and be payable on June 28, 1991, in a principal amount not to exceed $2,400,000, and the Warrant issued for the Second Borrowing Period shall mature and be payable on December 31, 1991, in a principal amount not to exceed $2,575,000. The Warrants shall bear interest prior to maturity at a rate or rates per annum not to exceed a maximum of four percent (4%), the exact rate or rates to be determined under the terms of an advance funding agreement between the Bond Bank and the Issuer previously entered into, dated as of January 15, 1990, and to be renewed as of January 1, 1991 (the "Advance Funding Agreement"), in accordance with the provisions of Indiana Code 5-1.5. Interest shall be computed from the date of each temporary loan made to the Issuer by the Bond Bank under the Advance Funding Agreement (each an "Advance") to the date of payment, based on the

average daily balance of Advances outstanding, all as further set forth under the Advance Funding Agreement. Any Warrant not timely paid will bear interest at a rate or rates not to exceed twelve percent (12%) per annum after maturity. Interest shall be calculated on the basis of a 365-day year and the actual number of borrowing days elapsed.

Section 2. The officers of the Issuer are authorized to deliver a principal amount of the Warrant for a Borrowing Period up to or less than the maximum amount established in Section 1 hereof in order to comply with any requirements of the Bond Bank. The Issuer shall have the option to prepay Advances under the Warrants pursuant to the terms of the Advance Funding Agreement and, to the extent that prior to maturity the Issuer shall have received payment of part or all of the taxes in anticipation of which a Warrant has been issued, the Treasurer is authorized and directed to prepay such Advances pursuant to the terms of the Advance Funding Agreement. The Warrant for each Borrowing Period will be delivered at the time of the first Advance for such Borrowing Period or otherwise as appropriate and in accordance with the terms of the Advance Funding Agreement. All subsequent Advances during such Borrowing Period will be drawn on the Warrant not more frequently than weekly in the amount needed by the Issuer each month for each of the respective Funds based on the Period Allocation and Monthly Allocation (both defined and set forth in the Advance Funding Agreement) for such Borrowing Period as determined by the Bond Bank and set forth on Schedule A to each Warrant. Each Advance drawn on a Warrant and any prepayment of

such an Advance shall be noted on Schedule B attached to the Warrant. The Treasurer is hereby authorized to request such Advances, and the respective officers of the Board are authorized to deliver such certificates as shall be necessary to accompany the Treasurer's request, pursuant to the terms of the Advance Funding Agreement.

Section 3. There is hereby appropriated and pledged to the payment of the Warrant issued with respect to the Fund in each Borrowing Period, including interest and all necessary costs incurred in connection with the issuance and sale of the Warrant, a sufficient amount of the taxes, levied in 1990, and payable in 1991, in each of such Borrowing Periods, for the Fund and in anticipation of which the Warrant has been issued, for the punctual payment of the principal of and interest on the Warrant evidencing such temporary loans, together with such issuance costs. The principal amount of all Warrants payable from the Fund and outstanding at any one time, shall not exceed the amount of the uncollected and anticipated taxes for the Fund as estimated by the County Auditor remaining to be collected for and distributed to the Fund during the fiscal year ending December 31, 1991.

Section 4. The Warrants issued hereunder with respect to the Fund shall be executed in the name of the Issuer by the manual signature of the President of the Board (the "President"), and the corporate seal of the Issuer affixed thereto and attested by the manual or facsimile signature of the Secretary of the Board (the "Secretary"). All Warrants shall be payable in lawful money of the United States of America at the principal corporate trust

office of INB National Bank in Indianapolis, Indiana, as Trustee under the Note Indenture with the Bond Bank, dated as of April 1, 1989. Further, the Warrants shall not be delivered and no payment shall be made therefor prior to January 1, 1991.

Section 5. The Warrants shall be issued in substantially the following form (all blanks, including the appropriate amounts, dates and other information to be properly completed prior to the execution and delivery thereof):

FORM OF WARRANT

UNITED STATES OF AMERICA

STATE OF INDIANA COUNTY OF ALLEN

Due Date: [June 28 or December 31], 1991 Principal (not to exceed): $_____

ALLEN COUNTY PUBLIC LIBRARY
ALLEN COUNTY, INDIANA
TEMPORARY LOAN TAX ANTICIPATION WARRANT
(Operating Fund)

FOR VALUE RECEIVED, on or before [June 28 or December 31], 1991, Allen County Public Library, Allen County, Indiana (the "Borrower"), shall pay to the Indiana Bond Bank (the "Bond Bank") the amount, not in excess of $_____ outstanding at any one time, equal to the total of all temporary loans made to the Borrower by the Bond Bank (the "Advances") in accordance with the Period Allocation and the Monthly Allocations as set forth in Schedule A to this Warrant and pursuant to a certain Advance Funding Agreement between the Bond Bank and the Borrower, dated as of January 15, 1990, and renewed as of January 1, 1991 (the "Agreement"); provided, that part or all of the Advances may be prepaid at the option of the Borrower and, in the event that prior to maturity of this Warrant the Borrower receives payment of part or all of the taxes in anticipation of which this Warrant has been issued, the Borrower shall prepay all or a portion of such Advances to the extent required by and in accordance with the terms of the Agreement. The actual Advances made to the Borrower and any prepayment on such Advances shall be recorded on Schedule B to this Warrant.

In addition, the Borrower on the Due Date hereof shall pay to the Bond Bank interest at the rate of _____% per annum on the average daily balance of Advances outstanding from time to time hereunder, with such interest to be computed from the date of each Advance to the date of payment and calculated on the basis of a 365-day year and the actual number of borrowing days elapsed. Under the Note Indenture dated as of April 1, 1989, INB National Bank, Indianapolis, Indiana, is serving as the Bond Bank's Trustee (the "Trustee"). In the event that the principal of and interest on this Warrant are not paid in full to the Bond Bank at the principal corporate trust office of the Trustee in immediately available funds on or before 12:00 noon (Indianapolis time) on the Due Date, this Warrant shall thereafter bear interest (i) if the next succeeding day following the Due Date is a day on which banking institutions in New York and Indiana are not authorized by law to close or remain closed (a "Business Day"), at the rate of 9.76% per annum until paid, and (ii) if the next succeeding day following the Due Date is not a Business Day, at the rate of 6.51% per annum from the Due Date until the next succeeding Business Day, and at the rate of 9.76% per annum thereafter until paid.

This Warrant evidences a temporary loan to provide funds to meet current expenses of the Operating Fund in an aggregate amount not in excess of _____ Dollars ($_____), and has been authorized by a resolution passed and adopted by the Board of Trustees of Allen County Public Library, Allen County, Indiana, on _____, 19___, in accordance with Indiana Code, Title 20, Article 14, Chapter 3, and all other acts amendatory thereof or supplemental thereto.

All payments or prepayments of principal and interest to be made by the Borrower to the Bond Bank shall be made by paying the amount due in funds that are available for immediate transfer or investment on or before 12:00 noon (Indianapolis time) on the payment date to the Trustee in Indianapolis, Indiana.

This Warrant is issued in anticipation of the tax levy which has been made for the Operating Fund in the year 1990, collectable in the year 1991, which tax levy is now in the course of collection. There has been irrevocably appropriated and pledged to the payment in full of the principal of and interest on this Warrant a sufficient amount of the revenues to be derived from the Operating Fund tax levy. The principal amount of all Warrants payable from the Operating Fund and outstanding at any one time does not exceed the amount of the uncollected and anticipated taxes for the Operating Fund as estimated by the County Auditor remaining to be collected for and distributed to such fund during the fiscal year ending December 31, 1991.

It is further hereby certified, recited, and declared that all acts, conditions, and things required by law precedent to the issuance and execution of this Warrant have been properly done, have happened, and have been performed in the manner required by the constitution and statutes of the State of Indiana relating thereto; that the Operating Fund tax levy from which (together with other amounts in the Operating Fund) this Warrant is payable, is a valid and legal levy; and that the Borrower will reserve a sufficient amount of the proceeds of the Operating Fund tax levy currently in the course of collection for the timely payment of the principal of and interest on this Warrant in accordance with its terms.

IN WITNESS WHEREOF, Allen County Public Library, Allen County, Indiana, has caused this Warrant to be executed in its corporate name by the President of its Board of Trustees, and its corporate seal to be hereunto affixed and attested by the Secretary of its Board of Trustees, all as of the _____ day of _____, 1991.

ALLEN COUNTY PUBLIC LIBRARY
ALLEN COUNTY, INDIANA

By: _____

Title: President, Board of Trustees
Allen County Public Library

(SEAL)

ATTEST:

_____

Title: Secretary, Board of Trustees
Allen County Public Library

SCHEDULE A

Month	Monthly Allocations
[January/July]	$_____
[February/August]	$_____
[March/September]	$_____
[April/October]	$_____
[May/November]	$_____
[June/December]	$_____
Period Allocation	$_____

SCHEDULE B

Date of Advance or Prepayment	Amount of Advance	Amount of Prepayment	Month End Balance

(End of Form of Warrant)

Section 6. The Treasurer is hereby authorized and directed to have the Warrant for each Borrowing Period prepared, and the President and the Secretary are hereby authorized and directed to execute the Warrant for each Borrowing Period in the manner and substantially the form provided in this Resolution.

Section 7. The Treasurer, on behalf of the Issuer, is authorized to sell to the Bond Bank the Warrant for each Borrowing Period for the Fund and is also authorized to execute and deliver a Notice of Intention to Sell Warrants (the "Notice") to the Bond Bank, which Notice shall be a commitment of the Issuer to sell its Warrants to the Bond Bank. The Advance Funding Agreement and the Notice shall set forth the definitive terms and conditions for such sale, including the interest rate or rates on the Warrants, not exceeding four percent (4%) per annum, which rate does not exceed the maximum authorized rate of interest for Warrants issued and sold to the Bond Bank pursuant to this Resolution. Warrants sold to the Bond Bank shall be accompanied by all documentation required by the Bond Bank pursuant to the provisions of Indiana Code 5-1.5 and the Advance Funding Agreement, including without limitation an approving opinion of Baker & Daniels, specially designated bond counsel for the Warrants; certification and guarantee of signatures; and certification as to no litigation pending as of the date of delivery of the Warrants to the Bond Bank challenging the validity or issuance of the Warrants. The submission of the Notice to the Bond Bank by the Treasurer, the entry by the Issuer into the Advance Funding Agreement, the renewal of the Advance Funding Agreement by the Issuer and the execution of the Advance Funding

Agreement, and any renewal thereof, on behalf of the Issuer by the President and the Secretary, in accordance with this Resolution, are hereby authorized, approved, and ratified.

Section 8. The proper officers of the Issuer are hereby authorized to deliver the Warrant for each Borrowing Period to the Bond Bank, upon receipt from the Bond Bank of the first Advance or otherwise as appropriate and in accordance with the terms of the Advance Funding Agreement.

Section 9. The Treasurer and other appropriate officers of the Issuer are hereby authorized and directed to make such filings and requests, deliver such certifications, execute and deliver such documents and instruments, and otherwise take such actions as are necessary or appropriate to carry out the terms and conditions of this Resolution and the actions authorized hereby and thereby.

Section 10. The Issuer hereby covenants that the Issuer and its officers shall not take any action or fail to take any action with respect to the proceeds of any of the Warrants or any investment earnings thereon which would result in constituting any of the Warrants as "arbitrage bonds" under the Internal Revenue Code of 1986, as amended, and any and all final or proposed regulations or rulings applicable thereto, or which would otherwise cause the interest on any of the Warrants to cease to be excludable from gross income for purposes of federal income taxation; and the Treasurer and all other appropriate officers are hereby authorized and directed to take any and all actions and to make and deliver any and all reports, filings, and certifications as may be

necessary or appropriate to evidence, establish, or ensure such continuing exclusion of the interest on the Warrants.

Section 11. This Resolution shall be in full force and effect from and after the time it has been adopted by the Board.

Section 12. All resolutions and ordinances in conflict herewith are, to extent of such conflict, hereby repealed.

Adopted and approved by the Board of Trustees of Allen County Public Library, Allen County, Indiana, this 27th day of December, 19 90.

ALLEN COUNTY PUBLIC LIBRARY

President, Board of Trustees

Vice President, Board of Trustees

Secretary, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

December 27, 1990)
)
A RESOLUTION TO TRANSFER APPROPRIATIONS) No. 1990-35
WITHIN THE OPERATING FUND)

WHEREAS, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the various functions of the Allen County Public Library, and

WHEREAS, It has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is therefore

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana:

Section 1. That for the expenses of the public library the following sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

LIBRARY OPERATING FUND	AMOUNT APPROPRIATED
1101 Salaried Time Worked	3,500.00
1501 Employer FICA	4,500.00
2207 Craft Supplies	500.00
2301 Maintenance Supplies	1,000.00
3201 Telephone Service	3,000.00
3202 Postage/Shipping	6,500.00
3503 Water & Sewer	1,000.00
3902 Interest on Temporary Loan	14,000.00
3905 Materials Conservation Services.	3,000.00
4540 Online Materials	3,000.00
Total	$40,000.00

Section 2. That the following existing appropriations be reduced in the following amounts:

LIBRARY OPERATING FUND	AMOUNT REDUCED
1503 Employer PERF	8,000.00
4510 Books	32,000.00
Total	$40,000.00

Presented to the Allen County Public Library Board, read in full and adopted this 27th day of December, 1990, by the following aye and nay vote.

Aye	Nay
Peggy McMahan	
Tom Gates	
Arthur Geyer	
Mary M. Fahlenger	
Gordon Garrison	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

December 27, 1990	)	
	)	
RESOLUTION TO REQUEST AN ADVANCE ON TAX	)	No. 1990-36
MONEY COLLECTED FOR DISTRIBUTION TO THE	)	
ALLEN COUNTY PUBLIC LIBRARY.	)	

WHEREAS, IC 5-12-1-5 gives municipal corporations the power to request an advance on tax money collected for distribution to the various units within the county,

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that a request is hereby to be made to the Auditor and Treasurer of Allen County for an advance on tax money collected for distribution to the Allen County Public Library.

Adopted this 27th day of December, 1990.

President

Secretary

HECKMAN
BINDERY INC.
APR 92
N. MANCHESTER,
INDIANA 46962